



# Statement of Proposal-

## *FOOD ACT 2014 FEES*

### Background

Council is proposing new Fees and Charges for 2017/18 as a result of the Food Act 2014. Council is also reviewing the fees and charges currently set out in Sections 26 and 28.3 of the Fees and Charges schedule (General Licences, Registration, Verification, and Audit Fees).

The Food Act 2014 (the Act) came into force on 6 June 2014, bringing with it new requirements for businesses involved in the food industry. The main requirements commenced in March 2016.

The Act now requires that businesses involved with food services must register either a Food Control Programme or a National Programme with the Council where the business is situated, or with the Ministry

for Primary Industries (MPI). Following registration, a verification process must be undertaken according to the nature of the business concerned. This verification is to confirm that the business is doing what they said they would, and can be undertaken by either an independent verifier or by the Council.

These are significant changes, and they place additional demands and responsibilities on businesses as well as the Council. Businesses will be transitioning to the new requirements until March 2019. Until that time, the Council will need to undertake both inspections under previous requirements and verifications under the new requirements, depending on the status of the business involved.

# How has the Council calculated the proposed new fees?

The fees have been developed based on the minimum anticipated time that it will take staff to carry out registration and assessment activities, and to comply with MPI's administration requirements. If these minimum times are exceeded, additional hourly charges may result (as noted in section 26.5.3 of the proposed fees). However, Council is very aware of the costs to local businesses and is keen to minimise the impact.

# What support is Council providing to affected businesses?

The Act places many new requirements on local businesses, and Council wants to ensure that appropriate support is available to assist with the transition to these requirements, and minimise the potential impact on local businesses where possible. Council has developed training and education workshops to help ease businesses into the new regime by helping them develop their own individual plan. Follow up meetings are carried out, and once the business has a plan in place, verification audits will commence. This assistance is offered free of charge and local businesses are encouraged to take advantage of this support.

Over the next two years, Whakatāne District Council will continue to offer these workshops and will work closely with both Kawerau and Ōpōtiki District Councils.

# How can I have my say on these fees?



The Council has not yet made a final decision about the proposed fees as set out on the next page, and welcomes your feedback. Public submissions open on 17 March and will close on 18 April 2017.

Formal submissions can be made:

- online at [www.whakatane.govt.nz](http://www.whakatane.govt.nz)
- by completing and returning the attached submission form

Informal submissions can be made:

- by commenting on our Facebook page at [www.facebook.com/WhakataneDistrictCouncil](http://www.facebook.com/WhakataneDistrictCouncil)

If you would like to present your submission to the Council, you'll need to let us know and provide your name and contact details so you can be allocated a time to speak. Hearings of submissions are scheduled for 10 May 2017, and the Council will then deliberate on any changes required and adopt the final Fees and Charges in June.



# Proposed changes and additions to Sections 26 and 28.3 of the Council's Fees and Charges Schedule

<b>26.2.</b>	<b>APPLICATION FOR REGISTRATION – FOOD ACT 2014 (SINGLE SITE)</b>		
26.2.1.	Food Control Plan - New		\$250.00
26.2.2.	Food Control Plan – Renewal		\$200.00
26.2.3.	National Programme – New		\$160.00
26.2.4.	National Programme - Renewal		\$125.00
<b>26.3.</b>	<b>APPLICATION FOR REGISTRATION – FOOD ACT 2014 (MULTIPLE SITES)</b>		
26.3.1.	Food Control Plan – New (2-5 sites)		\$500.00
26.3.2.	Food Control Plan – New (6 or more sites)		\$750.00
26.3.3.	Food Control Plan – Renewal (2-5 sites)		\$400.00
26.3.4.	Food Control Plan – Renewal (6 or more sites)		\$605.00
26.3.5.	National Programme – New (2-5 sites)		\$325.00
26.3.6.	National Programme – New (6 or more sites)		\$490.00
26.3.7.	National Programme – Renewal (2-5 sites)		\$250.00
26.3.8.	National Programme – Renewal (6 or more sites)		\$370.00
<b>26.4.</b>	<b>VERIFICATION - FOOD ACT 2014</b>		
26.4.1.	Food Control Plan New		\$630.00
26.4.2.	Food Control Plan Renewal		\$460.00
26.4.3.	Voluntary Implementation Plan/ Food Control Plan (until 2019)		\$510.00
<b>26.5.</b>	<b>OTHER FEES RELATING TO FOOD ACT 2014 AND HEALTH ACT 1956</b>		
26.5.1.	Verification follow-up or Corrective Action Report (estimated two hours per report)		\$125.00 per hour
26.5.2.	Cancelled audit (less than 24 hours notice given)		\$50.00
26.5.3.	Any work relating to Food Act 2014 or Health Act 1956 not outlined above, including national grading of food based activities		\$125.00 per hour
<b>26.6.</b>	<b>GENERAL LICENCE AND REGISTRATION FEES NOT RELATED TO FOOD ACT 2014 (INCLUDING UNDER BYLAWS)</b>		
26.6.1.	Food premises (except for Simple food premises) or Food premises – ancillary use)		<del>\$390.00</del> \$410.00
26.6.2.	Simple food premises		<del>\$125.00</del> \$145.00
26.6.3.	Food premises – ancillary use		<del>\$165.00</del> \$190.00
26.6.4.	Other premises required to be inspected pursuant to Regulation 83(3) of Food Hygiene Regulations 1974		<del>\$256.00</del> \$280.00
<del>26.6.5.</del>	<del>Billiard parlours</del>		<del>\$145.00</del>
26.6.5.	Camping grounds		<del>\$360.00</del> \$385.00
26.6.6.	Camping – temporary use		<del>\$5.50</del> \$6.50 per night
26.6.7.	Funeral directors premises		<del>\$205.00</del> \$225.00
26.6.8.	Hairdressers premises		<del>\$205.00</del> \$225.00
26.6.9.	Offensive trades		<del>\$205.00</del> \$225.00
26.6.10.	Mobile traders licence (refer to note 26.1.7)		<del>\$154.00</del> \$185.00
26.6.11.	Hawkers licence (refer to note 26.1.7)		<del>\$23.00</del> \$35.00
<del>26.6.12.</del>	<del>Beekeepers</del>		<del>\$100.00</del>
26.6.13.	Transfer of licence		<del>\$51.50</del> \$65.00
<b>26.7.</b>	<b>LICENSED PREMISES</b>		
26.7.1.	Hotels, taverns, tourist houses		<del>\$390.00</del> \$410.00
26.7.2.	Premise with Club licence		<del>\$205.00</del> \$225.00
26.7.3.	Reports on premises for liquor licences		Actual cost
26.7.4.	Request for health inspection prior to transfer or any other reason		Actual cost
<b>28.</b>	<b>GENERAL LICENCE AND PERMIT FEES</b>		
NOTE: The fees charged will be calculated on actual time spent by the appropriate officer charged at their relevant hourly rate. The charge-out rate for Council officers is <del>\$70.00</del> per hour			
<b>28.3.</b>	<b>GENERAL</b>		
28.3.1.	Charitable <u>or non-commercial</u> organisation		
	a) Food stalls		Free
	b) Non-food stalls		Free
28.3.2.	Commercial		
	a) Food stalls		<del>\$Actual cost (minimum \$60.00)</del> \$31.00 per event
	b) Non-food stalls		\$20.00 per event

PROPOSED NEW ADDITIONS

PROPOSED CHANGES TO EXISTING FEES

