

# Delegations Register – Staff

*VERSION – AUGUST 2023*



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## Version Control

Date updated	Description
October 2017	RMA Amendments
March 2018	RMA Commissioners
May 2018	Executive and staff title changes, Executive structure, RMA and Building delegation changes
November 2020	Staff delegations only, new cover, no changes to content
March 2021	Staff delegations updated
August 2023	Document review for new triennium

## Authorisation

<b>Effective date</b>	1 September 2023
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<b>Policy Owner</b>	General Manager People and Engagement
<b>Approved by the Whakatāne District Council</b>	31 August 2023
<b>Signed by the Chief Executive</b>	

# Part 1 - General

## 1 Introduction

The Council relies on a clear distinction between governance and management activities for effective operation.

Governance activities are the responsibility of elected members. Management activities are the responsibility of the Chief Executive, which includes the provision of policy advice as well as implementing governance decisions made by elected members.

The Council can delegate to an officer of the local authority any of its responsibilities, powers or duties, except those expressly prohibited from being delegated, and the officer can, perform or exercise these duties or powers in the like manner and with the same effect as the Council could itself have exercised or performed them, including delegating to another officer.

In order for a Council to operate efficiently and effectively, the Chief Executive delegates provision of policy advice and decision implementation to Council officers (employed by the Chief Executive).

The purpose of this Delegations Register is to define and authorise the scope of the Chief Executive's power, functions and duties delegated from the governing body, and of the Chief Executive to Council officers. These officers include the General Managers and Managers.

## 2 General Principles

- (a) Generally, the legislation which the Council uses on a day-to-day basis, including but not limited to the Local Government Act 2002, provides for delegations.
- (b) Delegations commit Council to decisions made by staff with delegated authority.
- (c) Delegations do not remove ultimate accountability of Elected Members, the Chief Executive and the Executive team for the affairs of Council.
- (d) Delegation to officers is necessary for the operation and administration of the Council including delivery of services in a timely manner.
- (e) Decisions should be at a level commensurate with efficiency, capability and effectiveness.
- (f) Delegations are made to positions not people. All staff holding financial delegations will be permanently employed, or on fixed term contracts as Council employees.
- (g) Unless expressly provided otherwise in the Local Government Act 2002, or any other Act, a local authority may delegate to a committee, subcommittee, community board or officer of the local authority any of its responsibilities, duties, or powers.
- (h) When an Act or Regulation empowers the "Council" to carry out a decision-making function, that decision must be made by way of a resolution of the full Council unless the Act or Regulation, permits delegation to a Committee, Subcommittee, or Officer.
- (i) All delegations and limits referred to in this Register exclude GST, except where otherwise stated.
- (j) The delegation of authority does not prevent another authorised party from exercising the function, power or duty. For example, the Chief Executive may refer a matter to the Council or a Committee for decision.

- (k) A delegated authority must be exercised in accordance with all relevant Council adopted policies and conditions, such as financial limits and processes and reporting requirements.
- (l) Specific legislation-driven delegations and sub-delegations to Management and Staff are set out in the Schedules to this Register. The Schedules list only those functions, powers and duties that involve discretionary decision-making. All staff have authority to perform non-discretionary duties (those not listed) on behalf of the Council, within the general scope of their role.

### 3 Temporary Delegations

Council officers who are charged with increased duties in a temporary capacity also receive the delegated powers, duties and responsibilities relevant to the position in which they are acting. Any appointment in a temporary capacity shall be recorded in writing, outline the specific delegations to be exercised, and be for a defined period.

### 4 Changes to the Delegations Register

This Register shall be maintained by the People and Engagement Team who shall amend it in accordance with:

- Any instruction to that effect given by the Chief Executive;
- Any need for typographical, grammatical or other minor amendment where the intention in the matter of a delegation is not altered;
- Any amendments to address legislative or regulatory changes, excluding the powers and responsibilities that remain with Council.
- Any amendments to capture any changes to position titles and/or additions of positions.

Changes to the Management and Staff delegations may be made at any time by the Chief Executive and will ordinarily be reviewed as a whole at the beginning of each triennium.

# Part 2 – Delegations to Management

## 1 General

The Chief Executive has delegated authority for all powers, duties and responsibilities conferred by statute and regulations. This specifically excludes the power to adopt plans, strategies, policies and bylaws.

The Chief Executive may sub-delegate to officers and may withdraw or replace delegates at any time. Any sub-delegation made by the delegate is withdrawn at the same time.

Management and Staff have the role of implementing the decisions of the governing body, within the scope and budget of approved plans and policies and have been delegated appropriate powers to do so.

The wide range of services delivered by the Council means the organisational structure has seven departments, each led by a General Manager. These departments are:

- Chief Financial Officer and Business Partnering
- Strategy and Transformation
- Community Experience
- Infrastructure
- Development and Environment Services
- Kaihautū: Strategic Māori Partnerships
- People and Engagement

## 2 Chief Executive

For the purpose of performing his or her duties, the Council delegates to the Chief Executive all of its responsibilities, duties and powers to act on any matter, subject to any noted restrictions.

These delegations expressly exclude any power, responsibility or duty that has been delegated to a Community Board, Committee, Subcommittee (including an Officer Subcommittee), Council Hearings Panel or other subordinate decision-making body.

The Chief Executive may sub-delegate any of these responsibilities, duties, or powers unless this is expressly excluded.

The Chief Executive is responsible for the management structure and is the only person who may lawfully give instruction to a staff member.

For the purposes of any other Act, the Chief Executive is the principal administrative officer of the local authority.

Section 33 and 42 of the Local Government Act 2002 says that the role of the Chief Executive is to:

- Implement the decisions made by the governing body.
- Provide advice to the governing body and its community boards.
- Ensure that all responsibilities, duties, and powers delegated to him/her or to any person employed by the local authority, or imposed or conferred by an Act, regulation, or bylaw, are properly performed or exercised.
- Ensure the effective and efficient management of activities.

- Facilitate and foster representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001.
- Maintain systems to enable effective planning and accurate reporting of the financial and service performance of the local authority.
- Be responsible for employing and leading staff.

## 2.1 The Chief Executive's specific delegations:

- (a) Authority to provide written approval on behalf of the Council as an affected party in respect of resource consent applications.
- (b) Authority to accept subscriptions to any loan raised by Council and to appoint a sinking fund Commissioner.
- (c) Authority to approve any arrangements relating to a Rural Housing Loan, which do not prejudice Council's security in the matter.
- (d) Authority to consent on behalf of Council to property boundary adjustments provided such do not compromise the Council's position as property owner.
- (e) Power to enter into agreements in terms of the Fencing Act 1978 in respect of Council-owned properties.
- (f) Authority to act as an Authorised Officer for the purposes of administering Bylaws as outlined in Schedule D.
- (g) Authority to approve variations or reviews of any mortgage within the Council's policies once such has been initially approved by Council.
- (h) Power to activate the Crisis Management Plan and team as the situation requires.
- (i) Authority to determine whether information should be released under the Local Authorities Official Information and Meetings Act 1987.
- (j) Authority to exercise the powers and functions of Council under Section 14 of the Litter Act 1979.
- (k) Authority as Privacy Officer in terms of Section 23 Privacy Act 1993 to exercise the powers of Council under the said Act.
- (l) Authority to initiate prosecutions in respect of offences against any Whakatāne District Council Bylaw, pursuant to Section 177 Local Government Act 2002.
- (m) Authority to issue warrants of appointment pursuant to section 174 Local Government Act 2002, appoint enforcement officers pursuant to Section 177 Local Government Act 2002 and the power to provide a warrant of appointment under the Common Seal of Council.
- (n) Authority to act on any matter provided for in Schedules A, B, C and D, being:
  - Resource Management Act 1991, as specified in Schedule A
  - Building Act 2002, as specified in Schedule B
  - Food Act 2014, Gambling Act 2003, Health Act 1956, Health (registration of premises) regulations 1956, Local Government Act 1974, Te Ture Whenua Māori Act 1993, Local Government Official Information and Meetings Act 1987, Privacy Act 2020, Public Records Act 2005, Sale and Supply of Alcohol Act 2012, Trespass Act 1980, Dog Control Act 1996, Impounding Act 1955, and Reserves Act 1977 as specified in Schedule C.
  - Bylaws adopted by the Council, as specified in Schedule D.
- (o) Seek reimbursement or compensation for emergency work.
- (p) Authority to act as Principal Administrative Officer.



- (q) Authority to formalise Licences to Occupy.
- (r) Jointly with the General Manager Development and Environment Services, authority to approve or decline applications in respect of additional charges on dog registration under the Dog Control Act 1996, fees in accordance with the following policy guidelines:
  - i. All applications must be in writing.
  - ii. Waiver of additional charges to generally be given where late payment has arisen due to sickness, death, age or other acceptable genuine reason.
- (s) In accordance with clause 10.1 of the Alcohol Control Bylaw 2018, the Chief Executive may, on application by any person including a Council officer, grant a waiver, dispensation or suspension of operation of any part of the Bylaw, for specific times and specific locations associated with special events. This is to enable better enjoyment of the event by members of the public and the Chief Executive shall give public notice of any such waiver, dispensation or suspension granted.
- (t) Authority under section 44A of the Local Government Official Information and Meetings Act 1987, to issue a Land Information Memorandum.
- (u) Authority to mediate or negotiate a settlement of an appeal of a financial nature lodged with the High/Environment Court.
- (v) Authority to approve a review, or a decision not to review the delivery of services under section 17A of the Local Government Act 2002.
- (w) Authority to delegate the functions, powers and duties under the Sale and Supply of Alcohol Act 2012 as Secretary of the District Licensing Committee. The functions, powers and duties under the Sale and Supply of Alcohol Act 2012 delegated by the Chief Executive are listed in Schedule C.

## 2.2 Acting Chief Executive

In the absence of the Chief Executive for more than five consecutive days, the General Manager Development and Environment Services shall execute the office of Acting Chief Executive.

In the absence of the Chief Executive for no more than five consecutive days, the Chief Executive may appoint a General Manager to execute the office of Acting Chief Executive.

This delegation can be varied at the Chief Executive's discretion.

## 2.3 Letting of Contracts

Except in an emergency situation and pursuant to the provisions of Section 4 of the Public Bodies Contracts Act 1959, the Council delegates to the Chief Executive, power to enter into contracts for all works and activities provided for in the Long-Term Plan or the Annual Plan subject to the value of the Contract not exceeding more than 20% or \$100,000 (whichever is the lesser amount) above the current approved budget for works included in the Long-Term Plan or the Annual Plan or as otherwise authorised by the Council.

# 3 Expenditure Authority

## 3.1 Expenditure Authority – Chief Executive

That the Chief Executive be authorised to approve expenditure up to the limit necessary to achieve all of the outcomes and deliverables specified in the current Long-Term Plan or Annual Plan within the overall approved budget subject to the following limitations and exceptions:

- (a) The Chief Executive may authorise unbudgeted expenditure of up to \$100,000 for any one item, with a maximum expenditure of \$300,000 in any one financial year, where the expenditure is necessary to achieve any statutory requirement, or any outcome specifically provided in the Long Term Plan or Annual Plan. Any authorisation shall be reported to the Council at the earliest opportunity.
- (b) The Chief Executive has authority to expend up to \$100,000 per annum from the Harbour Fund to undertake additional urgent harbour dredging. This funding is above the ordinary annual dredging budget.
- (c) Where activities are funded by way of separate rates (e.g. water and wastewater) expenditure may not be moved from one activity to another without the Council's prior approval.
- (d) Authority to make decisions on the various rates remissions and postponement policies as adopted by the Council on amounts over \$10,000 (Refer to the General Manager Business Partnering's delegations for amounts up to \$10,000).
- (e) Authority to write off those sundry debts more than \$10,000 that are uncollectable owing to one or more of the following reasons:
  - bankruptcy or receivership
  - statute-barred
  - uneconomic to pursue (under \$100.00)
  - debtor is unable to be found
  - other valid reasons on the recommendation of the CFO and General Manager Business Partnering and the Manager Financial Accounting. Refer to the CFO and General Manager Business Partnering's delegations for amounts up to \$10,000.
- (f) Authority to remit water accounts up to a value of \$3,000 arising from disputes over faulty meters, leakage and other circumstances.
- (g) In conjunction with a staff member with bank payments authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. See Part 2, 8(a) General Manager CFO and Business Partnering for details of positions with this authority.

### **3.2 Expenditure Authority – Emergency Response Local Controller**

In an emergency response, where urgent commitments are required to assist with controlling a civil defence emergency or carrying out emergency works in relation to public health and/or safety and/or access, the Local Controller may authorise unbudgeted expenditure of up to \$100,000 for any one item.

Where total expenditure commitments for an event are estimated to be in excess of \$1 million, authorisation for expenditure over this amount is subject to approval from the Chief Executive, in consultation with the Mayor or Deputy Mayor in the absence of the Mayor.

Where total expenditure commitments are estimated to be in excess of \$3 million, a decision of the Council is required to exceed this total.

A summary of expenditure incurred shall be reported to the Council at the earliest opportunity.

### **3.3 Expenditure Authority – Emergency Response Local Recovery Manager**

Following an emergency where actions are required to ensure an immediate and urgent response in the recovery of a community, the Local Recovery Manager may authorise unbudgeted expenditure up to \$100,000 for any one item of budgeted or unbudgeted expenditure.

Where total expenditure commitments for an event are estimated to be in excess of \$1 million, authorisation for expenditure over this amount is subject to approval from the Chief Executive, in consultation with the Mayor or Deputy Mayor in the absence of the Mayor.

Where total expenditure commitments are estimated to be in excess of \$3 million, a decision of the Council is required to exceed this total.

A summary of expenditure incurred shall be reported to the Council at the earliest opportunity.

### **3.4 Expenditure Authority – Chief Executive’s Delegation to Staff**

The Chief Executive may delegate expenditure authority to subordinate staff as deemed appropriate to ensure the efficient and effective operation of the Council.

The list of financial delegations to Management and Staff is held separately from this register by the General Manager CFO and Business Partnering team.

## **4 Other Delegations**

### **4.1 Sub-Delegation**

All officers with specific power under Council's Delegations of Authority, to attend to certain matters of procedure are granted authority to sub delegate that power in writing to another specified officer. Any sub-delegation must be in writing, outline the specific delegations to be exercised and include a defined period if appropriate.

### **4.2 Affixing the Common Seal**

(a) The Common Seal of the Council shall be:

- Held by the Chief Executive who shall be responsible for the use of the Common Seal;
- Affixed to any document where it is required by law;

(b) The Common Seal shall be signed under the hand of the Mayor or a Councillor on the one part, and by the Chief Executive or authorised officer on the other part.

(c) Deeds and transactions falling within the Property Law Act 2007 shall comply with Section 9 (3) (a) (ii) of that Act and shall be executed by the signatures of two Councillors.

(d) Where any resolution of Council, or decision of a Committee or Officer, in exercise of delegated powers, requires as a consequence that the Common Seal be affixed to documents relevant thereto, then such resolution or decision shall be deemed to include authorisation to affix the Common Seal.

## **5 General Manager Strategy and Transformation**

(a) In consultation with the General Manager Infrastructure and Chief Executive of the Whakatāne Airport, authority to approve events at the Whakatāne Airport subject to local residents being advised in advance of the event.

(b) Authority to grant new and vary existing leases of Council property (land or buildings) in accordance with existing Council policy or practice.

- (c) Authority to approve new and vary existing harbour leases in accordance with existing Council policy or practice.
- (d) Authority to approve the transfer of any existing lease on condition that the lease terms remain unchanged.
- (e) Authority to give Council consent as lessor to matters such as subleasing, building extensions or alterations and signs where such consent is required by the terms of an existing lease.
- (f) Authority to grant Licences to Occupy land or property that relates to activities under the responsibility of the General Manager.
- (g) Authority to sign consents under the Land Transfer Act where the Council holds an encumbrance over a property and the encumbrance will be unaltered by the proposed transaction
- (h) Authority to sign the discharge of an encumbrance under the Land Transfer Act where the obligations secured by the encumbrance have been completed in full or are no longer required.
- (i) Authority to act on any matter provided for in Schedules A, B, C and D
- (j) In conjunction with a staff member with bank payments authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. See General Manager CFO and Business Partnering for details of positions with this authority.

## 6 General Manager Community Experience

- (a) Authority to allocate facilities to sports groups.
- (b) Authority to grant new and amend lease agreements for facilities and reserves.
- (c) Authority to adjust seasonal tariffs for the Whakatāne Holiday Park.
- (d) Authority to vary the amount of the bond or deposit for use of recreational facilities.
- (e) Authority to grant Licences to Occupy land or property that relates to activities under the responsibility of the General Manager.
- (f) Authority to act on any matter provided for in Schedules A, B, C and D
- (g) In conjunction with a staff member with bank payments authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. See GM Business Partnering for details of positions with this authority.

## 7 General Manager Infrastructure

- (a) Authority to act in respect to specific functions in Schedule C to manage the quality and quantity of drinking water supplies, and to maintain the relationship with Taumata Arowai.
- (b) Authority to determine any landfill disposal categories or fees or charges in respect of any item or material not provided for, or insufficiently provided for, within the Schedule of Charges adopted by Council.
- (c) Authority to assess petitions for exemptions of refuse rate charges under the terms of the Waste Management and Minimisation Bylaw.
- (d) Authority to approve extensions to the mobile garbage bin domestic refuse collection service to properties in rural areas subject to contract capacity:

- where they are on the basic contract collection route between principal communities; or
  - where a sufficient number of ratepayers in an area which can be serviced as an extension to the contract, petition Council for the service.
- (e) All matters relating to the control and/or approval of services installed in or under roads and road reserves, such as power, natural gas, telecommunications and fibre.
- (f) All the powers of the Council as Road Controlling Authority under and pursuant to the provisions of the Local Government Act 1974 (and subject to specific requirements in respect to Schedule 10 as set out below).
- (g) Authority to approve temporary road closures under Schedule 10 of the Local Government Act 1974. The General Manager Infrastructure will inform the Mayor and the Chairperson of the relevant Community Board prior to the imposition of temporary road closures.
- (h) Authority to consider proposals and recommend to the Living Together Committee the names of new roads and/or renaming of existing roads. Authority to grant Licences to Occupy land or property that relates to activities under the responsibility of the General Manager.
- (i) Authority to act on all matters under the Land Transport Rule: Traffic Control Devices 2004.
- (j) Authority to exercise all the powers of the Council as Road Controlling Authority under and pursuant to the provisions of the Code of Practice for Temporary Traffic Management (CoPTTM), or the New Zealand Guide to Temporary Traffic Management (NZGTTM), if adopted, or subsequent codes.
- (k) Authority to act as the Road Corridor Manager as defined in the National Code of Practice for Utility Operators' Access to Transport Corridors.
- (l) Authority to grant licences to adjoining farmers to occupy road reserve for grazing purposes in rural areas, subject to meeting Council policy.
- (m) Authority to undertake:
- Road legalisations pursuant to the Public Works Act 1981 in accordance with Council policy/practice; and
  - Tasks pursuant to the Tenth Schedule of the Local Government Act 1974 in accordance with the Council's adopted Procedure for Stopping Roads when the stopping is not part of a legalisation process. Note: The authority to stop a road is subject to a Council resolution in accordance with the adopted Procedure for Stopping Roads.
  - Approval of permanent advertising signs on road reserve to a maximum size of 1m<sup>2</sup>.
  - Authority to impose water restrictions and to inform the Chairperson or Deputy Chairperson of a Community Board prior to the imposition of water restrictions or other controls necessary to ensure equitable use of a community resource.
  - The posting of road and bridge weight limits.
- (n) Authority in regard to high productivity motor vehicles (HPMV) to:
- Receive from the Waka Kotahi NZ Transport Agency's permitting office, permit applications for High Productivity Motor Vehicles to travel on local roads in the Whakatāne District;
  - Have the routes applied for in the HPMV permits assessed for suitability;
  - Approve routes which are determined to be suitable for use by HPMV's, and/or;
  - Approve individual HPMV applications.
- (o) Authority to establish minimum floor level criteria for defined stormwater catchment areas in the district.

- (p) Authority to enter into agreements for the placing of tables and chairs in a public place for use in conjunction with an adjoining café or restaurant.
- (q) Authority to act on any matter provided for in Schedules A, B, C and D
- (r) In conjunction with a staff member with bank payments authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. See General Manager Business Partnering for details of positions with this authority.

## 8 Chief Financial Officer and General Manager Business Partnering

- (a) In conjunction with a staff member with banking authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. Positions with banking authority are the Chief Executive, all General Managers, the Manager of Financial Accounting and the Manager of Corporate and Information Services.
- (b) Authority to accept subscriptions to any loan raised by the Council.
- (c) Authority to make decisions on the various rates remissions and postponement policies as adopted by the Council on amounts up to \$10,000. Refer to the Chief Executive's delegations for amounts over \$10,000.
- (d) On the recommendation of the Manager Financial Accounting, authority to write off those sundry debts of up to \$10,000 that are uncollectable owing to one or more of the following reasons:
  - bankruptcy or receivership
  - statute-barred
  - uneconomic to pursue (under \$100.00)
  - debtor is unable to be traced
  - other valid reasons.

Refer to the Chief Executive delegations for amounts over \$10,000 and to the Manager Financial Accounting for amounts under \$2,000.

- (e) Authority to make adjustments to Management and Staff Delegations in accordance with Executive and Chief Executive decisions and minor adjustments as necessary.
- (f) Authority to act on any matter provided for in Schedules A, B, C and D.

## 9 General Manager People and Engagement

- (a) In conjunction with a staff member with bank payments authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. See General Manager Business Partnering for details of positions with this authority.
- (b) Authority to act on any matter provided for in Schedules A, B, C and D.

## 10 General Manager Development and Environment Services

- (a) Power to act as Principal Administrative officer (S252 Local Government Act 1974) in respect of provisions under:
  - Resource Management Act 1991
  - Building Act 2004
  - Health Act 1956
- (b) Authority to act on any matter provided for in Schedules A, B, C and D
- (c) Authority to approve or decline applications in respect of additional charges on dog registration fees, under the Dog Control Act 1996.
- (d) In conjunction with a staff member with bank payments authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. See General Manager CFO and Business Partnering for details of positions with this authority.

## 11 Kaihautū: Strategic Māori Partnerships

- (a) In conjunction with a staff member with bank payments authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. See General Manager Business Partnering for details of positions with this authority.
- (b) Authority to act on any matter provided for in Schedules A, B, C and D

## 12 Staff Appointments

### 12.1 Chief Executive

The selection of the Chief Executive is the responsibility of the full Council as the governing body.

### 12.2 Heads of Department

These appointments are the responsibility of the Chief Executive.

- (a) General Manager Strategy and Transformation
- (b) General Manager Infrastructure
- (c) General Manager Community Experience
- (d) General Manager Chief Financial Officer and Business Partnering
- (e) General Manager People and Engagement
- (f) General Manager Development and Environment Services
- (g) Kaihautū Strategic Māori Partnerships

### 12.3 Other Staff

Appointments to all other positions shall be made by the relevant General Manager.

## 12.4 Notification of Staff Appointments

- (a) The appointment of the Chief Executive shall be notified by the Mayor.
- (b) Appointments for Heads of Departments shall be notified by the Chief Executive.
- (c) Appointments of all other staff shall be notified by the appropriate General Manager.



# Part 3 - Delegations to Staff

The below sub-delegations outline specific responsibilities to particular staff. These expressly exclude any power, responsibility or duty that has been delegated to a community board, committee, subcommittee or other subordinate decision-making body.

Specific statutory delegations and sub-delegations to staff from the Chief Executive are set out in the Schedules A, B, C and D to this Register.

## 1 Manager Open Spaces

In conjunction with the General Manager Community Experience:

- (a) Authorisation of all work on reserves, which is in accordance with the reserve classification, management plan and budget.
- (b) Approval of reserve leases.
- (c) Determining procedure for preparation of management plans and appointment of consultants as appropriate within budget.
- (d) Allocation of sports fields and grounds for specific sporting use on a seasonal or annual basis and for specific events.
- (e) In accordance with the District Reserves Management Plan, provide written approval prior to the construction of new tracks or pathways within or on reserves by any member of the public or service organisation.

## 2 Manager Strategic Projects

- (a) Authority to make decisions within the limits of agreed financial delegations, to resolve weather tightness claims at mediation.

## 3 Manager Strategic Property

- (a) Authority to enter into operational contracts to the limit of agreed financial delegations.
- (b) In conjunction with the General Manager Strategy and Transformation, authority to engage appropriate consultants as required to fulfil project objectives.
- (c) Authority to negotiate the sale or acquisition of property in accordance with statutory requirements and/or Council policy, with final approval required from Council.

## 4 General Manager Development and Environment Services AND Departmental Staff

- (a) The Council delegates the functions, powers and duties under the stated sections of the Resource Management Act 1991 detailed in **Schedule A**, together with those functions associated with or ancillary to those positions stated as follows:
- General Manager Development and Environment Services
  - Manager Policy, Planning and Consent Compliance
  - Manager Resource Consents
  - Senior Environmental Planners
  - Planners
  - Planning Monitoring Officer
  - Environmental Health Officer
  - Council contractors appointed as enforcement officers
- (b) The Council delegates the functions, powers and duties under the stated sections of the Building Act 2004 detailed in **Schedule B**, together with those functions associated with or ancillary to those positions stated below:
- General Manager Development and Environment Services
  - Manager Building
  - Manager Community Regulation
  - Team Leader Regulation Monitoring (Team Leads)
  - Team Leader Environment (Team Leads)
  - Senior Building Control Officer
  - Building Control Officer
  - Building Officer Compliance
  - Team Leader Technical Administration
  - Technical Administration Officers
  - Contractors appointed as enforcement officers under the Building Act 2004
- (c) The Chief Executive delegates to the General Manager Development and Environment Services and departmental staff as listed, the functions, powers and duties under the stated sections of multiple Acts as detailed in **Schedule C**, together with those functions associated with, or ancillary to, those stated.
- (d) The Chief Executive delegates to the General Manager Development and Environment Services and departmental staff as listed, the functions, powers and duties under the stated sections of the Bylaws as detailed in **Schedule D**, together with those functions associated with, or ancillary to, those stated.
- (e) Subject to consultation with the Chairperson of the Environment, Energy and Resilience Committee, the General Manager Development and Environment Services or the Manager Policy, Planning and Consents Compliance is delegated authority to approve comments and lodge objections and submissions or appeals on the following to enable these to be completed expeditiously and within statutory timeframes:
- i. District Plans of adjoining local authorities.
  - ii. Regional Plans and Regional Policy Statement and strategies.
  - iii. National Environmental Standards.

- iv. National Policy Statements.
- v. Applications made to the Bay of Plenty Regional Council under the Resource Management Act 1991.

## 5 Secretary of District Licensing Committee

- (a) Authority to perform the functions of Secretary under the Sale and Supply of Alcohol Act 2012 and the Sale and Supply of Alcohol Regulations 2013, as listed in **Schedule C**.

## 6 Manager Financial Accounting

- (a) In the absence of the General Manager Business Partnering and in conjunction with a staff member with banking authority, approve financial transactions within the Investment and Liability Management Policies adopted by the Council. Refer to the GM CFO and Business Partnering for details of positions with this authority.
- (b) Authority to write off those sundry debts not exceeding \$2,000 that are uncollectable owing to one or more of the following reasons:
  - bankruptcy or receivership
  - statute-barred
  - uneconomic to pursue (under \$100.00)
  - debtor is unable to be traced
  - other valid reasons

Refer to the Chief Executive delegations for amounts over \$10,000.

Refer to the General Manager CFO and Business Partnering's delegations for amounts between \$2,000 and \$10,000.

## 7 Team Leader Rates and Revenue

Authority to make decisions on rates remissions, refunds and postponement policies as adopted by the Council, on amounts up to \$5,000.

Refer to the General Manager CFO and Business Partnering's delegations for amounts up to \$10,000 and to the Chief Executive's delegations for amounts over \$10,000.

## 8 Senior Rates Officer

- (a) Authority to make decisions on rates remissions, refunds and postponement policies as adopted by the Council on amounts up to \$2,000.
- (b) In the absence of the Team Leader Rates and Revenue, authority to make decisions on rates remissions, refunds and postponement policies as adopted by the Council, on amounts up to \$5,000.

Refer to the General Manager GM Business Partnering's delegations for amounts up to \$10,000 and to the Chief Executive's delegations for amounts over \$10,000.

# SCHEDULE A – Resource Management Act 1991 – Delegations to Staff

Section	Description	Delegation to Officer/s
Section 10(2)	Grant an extension of time.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 35	Gather information, monitor and keep records.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Manager Policy, Planning and Consents Compliance Senior Environmental Planner
Section 35A	Keep and maintain records about iwi and hapū.	Chief Executive General Manager Development and Environment Services
Section 36AA and 36AAB	Power to remit the whole or any part of a charge of the kind referred to in section 36.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Manager Policy, Planning and Consents Compliance Senior Environmental Planner
Section 36(5)	Require payment of additional charge where fixed charge inadequate to recover actual and reasonable costs.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Manager Policy, Planning and Consents Compliance

Section	Description	Delegation to Officer/s
		Senior Environmental Planner Planner Principal Monitoring Officer (RMA) Environmental Health Officer
Section 36(6)	Provide an estimate of additional charge on request.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance Senior Environmental Planner
Section 36B	Determine, prior to entering into any joint management agreement, that the relevant parties to the agreement represent relevant communities of interest; and have the technical or special capability or expertise to perform or exercise the function, power, or duty jointly with the local authority; and that a joint management agreement is an efficient method of performing or exercising the function, power, or duty.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance
Section 36C	Perform or exercise alone a function, power, or duty specified in the agreement that is required to be made jointly if a decision is required before the parties can undertake that step, and the joint management agreement is silent about a method for making the decision.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance Manager Resource Consents
Section 36E	Give notice to terminate a joint management agreement.	Chief Executive
Section 37	Extend or waive compliance with a time limit up to the maximum period specified in the Act.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance Manager Resource Consents Senior Environmental Planner
	Waive compliance with procedures and inaccuracies of information or direct the terms on which any omission or inaccuracy is rectified.	Chief Executive

Section	Description	Delegation to Officer/s
		General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance Manager Resource Consents Senior Environmental Planner
Section 37A	Determine and notify those persons who are directly affected by the extension or waiver of compliance with a time period, method of service, or service of a document.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance Manager Resource Consents Senior Environmental Planner
Section 38	Authorise and supply a warrant to carry out the following functions and powers as an enforcement officer: <ol style="list-style-type: none"> <li>1. Direct a person to give his or her name and address; and to give the name and address and whereabouts of any other person on whose behalf the person is breaching or has breached the obligations under Part 3 of the Act – section 22.</li> <li>2. Issue and serve an abatement notice – section 322.</li> <li>3. If a person against whom an abatement notice is given under section 322(1)(c) fails to comply with the notice, exercise the powers of entry and enforcement conferred by section 323.</li> <li>4. Issue an excessive noise direction pursuant to section 327.</li> <li>5. Request a constable, pursuant to section 327, to issue an excessive noise direction.</li> <li>6. If a person against whom an excessive noise direction is made fails to comply immediately with that notice, to enter (accompanied by a constable) the place without further notice and, with such assistance as is reasonably necessary, enforce compliance with the notice by any of the means specified in section 328(3), (4), (5), and (6).</li> </ol>	Chief Executive

Section	Description	Delegation to Officer/s
	<ul style="list-style-type: none"> <li>7. Apply for a warrant pursuant to section 334.</li> <li>8. Execute any warrant issued pursuant to section 332.</li> <li>9. Exercise the power of entry for inspection, and to take samples pursuant to section 332.</li> <li>10. Exercise the power of entry for inspection, and to take samples pursuant to section 333.</li> <li>11. Issue an infringement notice pursuant to section 343C.</li> <li>12. Deliver an infringement notice pursuant to section 343C.</li> </ul>	
Section 38(2)	<p>Authorise any person who is:</p> <ul style="list-style-type: none"> <li>(a) the holder of a security guard's licence issued under section 26 of the Private Investigators and Security Guards Act 1974; or</li> <li>(b) employed by a person authorised under paragraph (a) and who is: <ul style="list-style-type: none"> <li>(i) the holder of a certificate of approval issued under section 40 of that Act; or</li> <li>(ii) a person in respect of whom permission granted under section 37 of that Act is in force -</li> </ul> </li> </ul> <p>to exercise or carry out all or any of the functions and powers of an enforcement officer under section 327 (excessive noise) and 328.</p>	Chief Executive
Sections 38 and 343C	Issue an infringement notice. Deliver an infringement notice.	Chief Executive General Manager Development and Environment Services Manager Resource Consent Planning Monitoring Officer
Section 41B	Direct the applicant to provide briefs of evidence to the authority before a hearing.	Chief Executive General Manager Development and Environment Services
Section 42	Make an order that a hearing be held with the public excluded.	Chief Executive General Manager Development and Environment Services



Section	Description	Delegation to Officer/s
	Make an order prohibiting or restricting the publication or communication of any information supplied or obtained in the course of any proceedings.	Chief Executive General Manager Development and Environment Services
Section 42A	Require an officer or commission a consultant or any other person to prepare a report on information provided on any matter described in section 39(1) by the applicant or any person who made a submission.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance Manager Resource Consents
Section 42A(5)	Waive requirement to send a copy of a section 42A report if satisfied that there is no material prejudice, or he/she is not aware of any material prejudice to any person who should have received the report.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance Manager Resource Consents
Section 86D(2)	Make application to Environment Court for a rule to have legal effect.	Chief Executive General Manager Development and Environment Services
Section 87BA	Give written notice of a deemed permitted boundary activity or notify the applicant that the requirements are not satisfied.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consents Compliance Manager Resource Consents Senior Environmental Planner Planner
Section 87BB	Give written notice of a deemed permitted marginal or temporal activity or notify the applicant that the requirements are not satisfied.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Section 87E	Authority to make decisions on requests received under section 87D to refer resource consent applications and applications to change or cancel conditions of consent, to the Environment Court.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 87I	Determine application.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 88 and 149Z	Authority to determine that an application is incomplete and return the application to the applicant, with written reasons for the determination.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 91(1)	Determine not to proceed with the notification or hearing of an application for a resource consent.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 91(2)	Notify the applicant of the determination.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner
Section 91A	Suspend the processing of a notified application when a request is received.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 91B	Cease to suspend the processing of an application when a request is received.	Chief Executive General Manager Development and Environment Services

Section	Description	Delegation to Officer/s
		Manager Resource Consents
Section 91C	Decide whether to return the application or continue the application if a total of 130 more working days have been excluded from the time limits under section 88B.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 92(1)	Authority to request the applicant to provide further information relating to the application.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner ( <i>restricted to requiring information related to the function of resource consent processing</i> )
Section 92(2)	Determine if the activity for which the resource consent is sought may have a significant adverse environmental effect.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	Commission a person to prepare a report on any matter relating to an application in particular circumstances.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 92A(2)	Decide a reasonable time limit to provide the information and notify the applicant of it.	Chief Executive General Manager Development and Environment Services Planning & Infrastructure Manager Resource Consents Senior Environmental Planner Planner
Section 92A(3)	Decline a consent application in section 92A(3) circumstances.	Chief Executive

Section	Description	Delegation to Officer/s
		General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 92B(2)	Authority to decline application under the provisions of s.92B(2).	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 95A(7) & (8)	Determine whether the adverse effects on the environment will be or are likely to be more than minor such that the application must be notified. This delegation is subject to Hearings Committee members being circulated a list of new applications fortnightly.	Chief Executive General Manager Development and Environment Services Senior Environmental Planner
Sections 95B (2) & (3) and 95E	Determine whether there are any persons that may be adversely affected by the activity who have not provided their written approval such that notice must be given.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 95A(1)	Determine whether to publicly notify a resource consent application.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 95A(9) & 95(10)	Determine whether special circumstances exist such that an application for resource consent will be notified.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 95B(2)	Determine whether the granting of a resource consent may adversely affect a recognised customary activity.	Chief Executive General Manager Development and Environment Services Manager Resource Consents

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
		Senior Environmental Planner
Section 95C	Decision to publicly notify an application.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 97	Adopt as an earlier closing date the day on which written approval or notice is received from all affected persons.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 98	Provide the applicant with a list of all submissions.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 99	Determine if Council should have a pre-hearing meeting.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 99(2)-(3)	Invite a consent applicant and some or all of the persons who have made submissions on the application to attend a meeting.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner
	Require a consent applicant and some or all of the persons who have made submissions on the application to attend a meeting.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Section 99(4)	Determine if the person who has the power to make the decision on the application that is the subject of the meeting should be able to attend and participate.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 99A	Refer to mediation a consent applicant and some or all of the persons who have made submissions on the application.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 100	Authority to determine that a hearing is necessary.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 101	Authority to fix hearing dates and issue appropriate notices.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner
Section 102	Determine (with other authorities) whether a joint hearing is necessary.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 103	Determine if the applications are sufficiently unrelated so that it is unnecessary to hear and decide the applications together.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 103B	Provide a copy of the written report and briefs of evidence to every person that made a submission 15 days before hearing.	Chief Executive

Section	Description	Delegation to Officer/s
		General Manager Development and Environment Services Manager Resource Consents
Sections 104A, 104B, 104C, 104D, 105(2), 108, 149Z (in relation to resource consent applications), 220 *	Determine applications for resource consents, including conditions of consent in the case of: 1. Applications that are not notified under section 95A, and for which notice is not required to be served under section 95B; and	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	2. Applications for controlled activities, restricted discretionary activities and discretionary activities which are notified under section 95A, or for which notice is required to be served under section 95B, where: <ul style="list-style-type: none"> <li>• no submissions opposing the application are received; or</li> <li>• no request is made for a hearing; or</li> <li>• the need for a hearing has been averted by a submission being withdrawn; and</li> <li>• the applicant agrees with the proposed conditions of consent.</li> </ul> <p><i>* With respect to applications for subdivision, this delegation is limited to subdivision applications creating less than ten lots (excluding access lots) and/or not requiring the vesting of reserves (excluding esplanade reserves or other reserves designated as a proposed reserve in the District Plan (Operative or Proposed)).</i></p>	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 104(6)	To decline an application when there is insufficient information to determine the application.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Sections 106	Determine that any of the circumstances set out in section 106(a) or 1A apply to any application for subdivision consent and refuse subdivision consent or grant subdivision consent subject to conditions.	Chief Executive General Manager Development and Environment Services Manager Resource Consents

Section	Description	Delegation to Officer/s
	* <i>With respect to applications for subdivision, this delegation is limited to subdivision applications creating less than ten lots (excluding access lots) and/or not requiring the vesting of reserves (excluding esplanade reserves or other reserves designated as a proposed reserve in the District Plan (Operative or Proposed)).</i>	
Section 108A(3)	Determine that an adverse effect may continue or arise after the expiration of a resource consent and require that the bond continue for a specified period.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 109	Extend bond period.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 110	Refund or return any financial contribution or land set aside under section 108(1)(a). Determine whether any portion of a financial contribution or land set aside is to be retained under section 110(2).	Chief Executive General Manager Development and Environment Services Manager Resource Consents Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 114 and 115	Service notice of decision.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner
Section 125	Determine an application for an extension.	Chief Executive General Manager Development and Environment Services Manager Resource Consents



<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Section 126	Cancel a resource consent by written notice served on the consent holder.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
	Revoke a notice to cancel a resource consent and state a period after which a new notice may be served.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 127 and 149Z	Determine an application to change or cancel a condition of a resource consent.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	Determine whether the application must be publicly notified under section 95A or if limited notification required under section 95B. (Delegations under section 127 are restricted to those consents decided under delegated authority, or where the effect of the change or cancellation would be 'less than minor').	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 128	Give notice of intention to review conditions of a resource consent.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	Determine whether the application must be publicly notified under section 95A or if limited notification required under section 95B.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 130(7)	Authority to determine that special circumstances exist and to require any review under Section 128 (Review of consent conditions) to be notified.	Chief Executive General Manager Development and Environment Services

Section	Description	Delegation to Officer/s
		Manager Resource Consents Senior Environmental Planner
Section 132	Authority to change the conditions of a consent following a review under section 128.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	Authority to cancel a resource consent following a review under Section 128 where the application contained significant inaccuracies or significant adverse effects resulted from the exercise of the consent.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 133A	Issue an amended consent that corrects minor mistakes or defects in the consent.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 138	Authority to accept or refuse the surrender of part of a resource consent granted under delegated authority.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 139	Authority to issue or decline to issue a certificate of compliance.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner
	Determine that further information is necessary to determine whether the particular proposal or activity complies with the plan and require an applicant	Chief Executive General Manager Development and Environment Services

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
	for a certificate of compliance to provide further information relating to the request.	Manager Resource Consents Senior Environmental Planner
Section 139A	Authority to issue an existing use certificate and to determine and require additional information.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	Revoke an existing use certificate.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 142(1)	Request Minister to make a direction to call in a matter lodged with the Council.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 142(4)	Provide views to the Minister on a request for a matter of national significance to be called in and indicate Council's capacity.	Chief Executive General Manager Development and Environmental Services
Section 145(1),(2),(3) or (4)	Lodge a matter with the Environmental Protection Agency.	Chief Executive General Manager Development and Environmental Services
Section 147(4)	Provide views to the Minister on a matter lodged with the Environmental Protection Agency and indicate Council's capacity.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents

Section	Description	Delegation to Officer/s
Section 149	Respond to request from Environmental Protection Agency for further information.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 149B	Provide Environmental Protection Agency with required information.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 149E and 149F	Make submissions and further submissions to the Environmental Protection Agency.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 149(G)(3)	Prepare report in response to request from the Environmental Protection Agency.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 149I	Withdraw a change or a variation* <i>*This delegation can only be exercised after consultation with the Chairperson of the Hearings Panel</i>	Chief Executive General Manager Development and Environment Services
Section 149K	Suggest members for a Board of Inquiry.	Chief Executive General Manager Development and Environmental Services
Section 149M(3)	Provide Council views to Board of Inquiry on whether the Board ought to accept or reject a request*. <i>*To be reported to the Hearings Panel at the earliest opportunity.</i>	Chief Executive General Manager Development and Environment Services

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Section 149O	Make submission to the Environmental Protection Authority on proposed plan or plan change.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 149Q	Make comments on report from Environmental Protection Agency.* <i>*To be reported to the Hearings Panel at the earliest opportunity</i>	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 149V	Appeal to High Court a decision under section 149M(2)(b), 149R(1) or 149U.	Chief Executive
Section 149ZC	Make submission to Environmental Protection Authority.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 149ZD(1)	Determine whether to recover from an applicant actual and reasonable costs incurred by Council in complying with Part 6AA.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 149ZD(7)	Object to requirement to pay costs under section 149D.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 168	Give notice of a requirement for a designation.	Chief Executive
Section 168(4)	Withdraw a requirement for a designation.	Chief Executive
Section 168A (1A)	Decide whether to notify a requirement.	Chief Executive

Section	Description	Delegation to Officer/s
		General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
	Confirm, modify, impose conditions upon or withdraw notice of requirement.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 169 (1) & 1A	Decide whether to notify a requirement.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
Section 170	Consent to requirement being included in proposed plan.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 171	Recommend that a requirement be: - confirmed; - modified; - subject to conditions; or - withdrawn.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 172	Accept, modify or reject a recommendation under section 171.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents

Section	Description	Delegation to Officer/s
Section 174	Initiate an appeal against a decision of a requiring authority.	Chief Executive General Manager Development and Environment Services
Section 175	Amend the district plan to comply with section 175(1).	Chief Executive General Manager Development and Environment Services
Section 176(1)(B)	Consent to do anything in relation to the land.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 176A	Consider an outline plan of any public work, project or work to be constructed on designated land and request changes before construction is commenced.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner ( <i>but delegation limited to GM Development and Environment Services for lodging appeal</i> )
	Waive requirement for an outline plan.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner; <i>but delegation limited to GM Development and Environment Services and Manager Policy, Planning and Consent Compliance for lodging appeal.</i>
Section 176A(5)	Initiate an appeal against a refusal to make requested changes to an outline plan.	Chief Executive General Manager Development and Environment Services

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Section 177	Consent to do anything in relation to the land.	Chief Executive General Manager Development and Environment Services
Section 178	Consent to do anything in relation to the land.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 181	Alter a designation in the district plan or a requirement in a proposed district plan.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance
Section 182	Remove or refuse to remove part of a designation or heritage order.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance
Section 184	Consent to extension of designation.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance
Section 189	Give notice of a requirement for a heritage order.	Chief Executive General Manager Development and Environment Services
Section 189A	Notify a requirement for a heritage order.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
	Confirm, withdraw or modify a requirement.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance



Section	Description	Delegation to Officer/s
		Manager Resource Consents
Section 190	Notify a requirement.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 191	Recommend that a requirement be confirmed (with or without conditions), modified or withdrawn.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 192	Consent to do anything in relation to the land subject to a heritage order.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 193	Consent to do anything in relation to the land subject to a heritage order.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 193A	Consent to do anything in relation to the land subject to a heritage order.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 198C	Determine request.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Section 198E(3)	Provide required information to the Environment Court.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 198G	Process and determine requirement where section 198G(1) applies.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 198H	Decision to refer a requirement to the Environment Court for a decision.	Chief Executive General Manager Development and Environment Services
Section 198J & 198M	Determine requirement; Prepare report and suggested conditions; serve submitters.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance
Section 198K	Lodge and serve notice of motion and supporting affidavit with the Environment Court.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance
Section 220	Authority to impose conditions in respect of a resource consent for subdivision.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	Consult the District Land Registrar in relation to any condition proposed under section 220(1)(b).	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
		Planner
Section 221 & 236	Authority to issue consent notices.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	Authority to amend consent notices where the consent was decided under delegated authority, or where the application for change or cancellation is lodged not less than 5 years from the granting of the consent for those consents decided by the Hearings Committee.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 222	Authority to issue completion certificates.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
	Authority to extend the period for completion of works or making a financial contribution.	Chief Executive General Manager Development and Environment Services Manager Resource Consent
Section 223	Authority to approve survey plans.	Chief Executive General Manager Development and Environment Services Manager Resource Consent Senior Environmental Planner Planner
Section 224	Authority to approve a certificate under S224(c) or S224(f).	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
		Planner
Section 226	Authority to certify survey plans for the issue of titles under S226(1)(e).	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner
Section 232	Authority to prepare esplanade strip instruments, and to determine which matters shall be provided for in the instrument.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
Section 234	Authority to determine an application to vary or cancel an esplanade strip upon request of the registered proprietor.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
Section 235	Authority to agree to create an esplanade strip with agreement of the registered proprietor.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
Section 237 and 237A	Authority to refuse approval of survey plan unless esplanade reserve or esplanade strip, or where any part of the allotment is the bed of a river or lake or is within the coastal marine area, the bed of that river or lake, is shown on the survey plan.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner

Section	Description	Delegation to Officer/s
		Planner
	Authority to approve a separate survey plan for an esplanade reserve or esplanade strip.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner Planner
Section 237B	Authority to acquire an easement and agree with registered proprietor on the conditions of that easement.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
	Authority to agree to cancel or vary an easement for access.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
Section 237C	Authority to close an esplanade reserve or access strip during periods of emergency or public risk.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
Section 237D	Authority to agree to an esplanade reserve being administered by the Minister of Conservation or regional council.	Chief Executive General Manager Development and Environment Services

Section	Description	Delegation to Officer/s
	Agree to the bed of any river or lake being vested in the Minister of Conservation or regional council.	Chief Executive General Manager Development and Environment Services
Section 237H	Authority to accept or object to registered valuer's determination of compensation.	Chief Executive General Manager Development and Environment Services
Section 240	Authority to not approve a survey plan unless required covenant has been entered into.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner
	Authority to cancel amalgamation covenant in whole or part.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 241	Authority to cancel an amalgamation condition.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 243	Authority to consent to the surrender, merger or variation of an easement (s.243(a)). Authority to revoke a condition of subdivision consent requiring an easement in whole or part (s.243(e)).	Chief Executive General Manager Development and Environment Services Manager Resource Consents Senior Environmental Planner Planner
Section 274	Give notice of an intention to become a party to proceedings.	Chief Executive General Manager Development and Environment Services
Section 281	Apply to the Environment Court for a waiver or direction.	Chief Executive General Manager Development and Environment Services

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Section 292	Apply to Environment Court for direction ordering amendment to district plan.	Chief Executive General Manager Development and Environment Services
Section 293	Upon direction of the Environment Court, prepare changes to a proposed plan, consult parties and submit changes to the Court.	Chief Executive General Manager Development and Environment Services
Section 294	Apply to the Environment Court for a rehearing.	Chief Executive General Manager Development and Environment Services
Section 299	Initiate an appeal to the High Court.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 301	Give notice of intention to appear and be heard on High Court appeal.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 308G	Commence proceedings for a declaration person/persons in contravention of Part 11A.	Chief Executive General Manager Development and Environment Services
Section 308I	Commence proceedings for damages in the High Court.	Chief Executive
Section 311	Authority to make application to the Environment Court for a declaration.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 316	Apply to the Environment Court for an enforcement order.	Chief Executive General Manager Development and Environment Services Manager Resource Consents

Section	Description	Delegation to Officer/s
Section 320	Apply to the Environment Court for an interim enforcement order.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 321	Authority to apply to the Environment Court to change or cancel an enforcement order.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 322	Issue an abatement notice.	Chief Executive General Manager Development and Environment Services Manager Resource Consent Planning Monitoring Officer, subject to authorisation from Manager Resource Consent
Section 325A	Authority to change or cancel an abatement notice.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Principal Monitoring Officer (RMA) Environmental Health Officer
Section 330	Determine that: (a) any public work for which the Council has financial responsibility; or (b) any natural and physical resource or area for which the Council has jurisdiction under the Act is affected by or likely to be affected by - (c) an adverse effect on the environment which requires immediate preventive measures; or (d) an adverse effect on the environment which requires immediate remedial measures; or	Chief Executive General Manager Development and Environment Services Manager Resource Consents



Section	Description	Delegation to Officer/s
	(e) any sudden event causing or likely to cause loss of life, injury, or serious damage to property – and in such case, without prior notice, enter any place (including a dwelling house when accompanied by a constable) and take such action, or direct the occupier to take such action, as is immediately necessary and sufficient to remove the cause of, or mitigate any actual or likely adverse effect of, the emergency.	
Section 331	Authority to require a reimbursement for action undertaken under section 330(2) and to seek an enforcement order under section 314(1)(d).	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 332	Authority to authorise enforcement officer to enter property and buildings, but not a dwelling house, for the purpose of inspection to determine compliance, and to take samples of water, air, soil or organic matter.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 333	Authority to authorise enforcement officer to conduct survey, investigations, test, or measurements, take samples, and enter or re-enter land, with or without assistance and equipment.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Section 334	Authority to apply for warrant for entry to search.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Principal Monitoring Officer (RMA) Environmental Health Officer
Section 336	Return, refuse to return, or dispose of seized property.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Principal Monitoring Officer (RMA) Environmental Health Officer

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Section 338	Initiate, conduct, settle and conclude any action for any breach of the District Plan or non-compliance with the terms of any resource consent, enforcement order, or abatement notice, including laying an information in respect of an offence.	Chief Executive General Manager Development and Environment Services Manager Resource Consents Principal Monitoring Officer (RMA) Environmental Health Officer
Section 352	Authority to serve notice or document prescribed by the Act.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner Planner Principal Monitoring Officer (RMA) Environmental Health Officer Contractor
Section 353	Extend fixed period.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
Section 356	Authority to apply to the Environment Court for an order authorising a matter to be determined by arbitration.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Section 357D	Make a determination on an objection under sections 357 to 357B where the original decision was made under delegated authority and the applicant	Chief Executive General Manager Development and Environment Services

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
	agrees with the proposed conditions of consent, and no policy implications will arise from the agreed resolution of the objection.	Manager Policy, Planning and Consent Compliance Manager Resource Consents Senior Environmental Planner
Section 388	Authority to request information as to the nature and extent of the activities carried out under the consent and the effects of those activities upon the environment.	Chief Executive General Manager Development and Environment Services Manager Policy, Planning and Consent Compliance Manager Resource Consents
Schedule 1 Clause 3	Determine who to consult.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Schedule 1 Clause 3A(4)	Agree to mediate a triennial agreement.	Chief Executive General Manager Development and Environment Services
Schedule 1 Clauses 4 and 4A	Provide pre-notification to requiring authority and iwi authority.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Schedule 1, Clause 6	Make a submission.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Schedule 1, clause 8	Make further submission.	Chief Executive General Manager Development and Environment Services Manager Resource Consents
Schedule 1 Clause 8AA(1)	Invite anyone who has made a submission on the proposed policy statement or plan to meet for the purpose of clarifying or facilitating the resolution of any matter relating to a proposed policy statement or plan.	Chief Executive General Manager Development and Environment Services

<b>Section</b>	<b>Description</b>	<b>Delegation to Officer/s</b>
Schedule 1 Clause 8AA(3)(7)	With the consent of the parties, refer to mediation the issues raised by persons who have made submissions on the proposed plan or policy statement.	Chief Executive General Manager Development and Environment Services
Schedule 1 Clauses 16 & 20A	Make an amendment, of minor effect, or correct any minor errors, provided the rights of members of the public are not affected, either prejudicially or beneficially; or make an amendment to comply with a direction of the Minister.	Chief Executive General Manager Development and Environment Services
Schedule 1 Clause 23	Require further information about a proposed change, specifying reasons for requiring further or additional information or for commissioning a report under this clause.	Chief Executive General Manager Development and Environment Services

## SCHEDULE B – Building Act 2004 – Delegations to Staff

<b>Section</b>	<b>Description</b>	<b>Delegated Officer/s</b>
	Authority to represent Council in any prosecution that has been authorised by the Council, and for that purpose make all affidavits, declarations and take any actions which the informant is required to make or do in the Court in relation to such prosecution.	Chief Executive General Manager Development and Environment Services Manager Building Building Control Officers (affidavits)
Section 19	Duties of BCA relating to establishing compliance with the building code.	Chief Executive General Manager Development and Environment Services Manager Building
Section 33	Authority to determine the information required in applications for Project Information Memoranda (PIM).	Chief Executive General Manager Development and Environment Services Manager Building

		<p>Team Lead Building</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p> <p>Technical Administration Officer</p>
Section 34	Authority to issue Project Information Memoranda in accordance with the Act.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p>
Section 35	Authority to determine the content of a PIM.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p>
Section 36	Authority to attach a development contribution notice to project information memoranda.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p>
Section 37	Authority to attach certificate advising a resource consent is required and has not been obtained.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Leads</p>

		Senior Building Control Officer Building Control Officer
Section 38	Authority to give copy of PIM to network utility operator or a statutory authority.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 39	Authority to advise Heritage New Zealand Pouhere Taonga.	Chief Executive General Manager Development and Environment Services Manager Building Team Leads
Section 45	Authority to determine information required in an application for a building consent.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 45A	Authority to record minor variations to building consents.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 46 & 47	Authority to give notice to Fire and Emergency New Zealand of certain applications and to proceed to determine an application in accordance with section 47.	Chief Executive General Manager Development and Environment Services Manager Building

		<p>Team Lead Building</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p>
Section 48	Authority to request further reasonable information in respect of building consent applications.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p> <p>Technical Administration Officers (vetting)</p>
Section 49	Authority to grant building consents and to impose appropriate conditions (relative to approved competency levels).	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p>
Section 50	Authority to refuse to issue building consents.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p>
Section 51	Authority to issue building consents upon payment of the charge fixed by the Council.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p>

		Senior Building Control Officer Building Control Officer
Section 52	Authority to extend the period of 12 months where reasonable progress has not been made and the building consent would otherwise lapse.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 53(2)(b)	Authority to collect levies on building consent applications.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer Technical Administration Officers (vetting)
Section 54	Authority to advise an applicant of the amount of a levy under section 53.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer Technical Administration Officers (vetting)
Section 59	Authority to certify the levy which is payable, to Chief Executive of MBIE.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building



Section 62	Authority to recover unpaid levies from applicant for building consent.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 63	Authority to provide information re value of building work.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 64	Authority to keep and make available building consent records.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 67	Authority to grant waivers or modifications of the building code and to impose appropriate conditions.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 67A	Authority to grant a waiver or modification in relation to a means of restricting access to residential pools if it is satisfied the waiver or modification would not significantly increase danger to children.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building

		Senior Building Control Officer
Section 68	Authority to notify the chief executive of the Department of Building and Housing of a waiver or modification.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 70(2)	Authority to refer an application relating to energy to the chief executive of the Department of Building and Housing.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 71	Authority to refuse to grant a building consent on land subject to or likely to be subject to natural hazards.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 72	Authority to grant a building consent on land subject to natural hazards in certain conditions as provided for in the Act and to determine whether the conditions have been met to enable consent approval to be given.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 73	Authority to notify a building consent granted under section 72.	Chief Executive General Manager Development and Environment Services Manager Building

		Team Lead Building Senior Building Control Officer
Section 74	Authority to revoke the certificate issued under Section 72 of the Act when mitigation of the hazard has occurred, or the condition is no longer appropriate.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 75	Authority to grant a project information memorandum subject to a condition requiring that allotments may not be transferred or leased in conjunction with any specified other or others of those allotments.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 77	Authority to issue a certificate imposing a condition on the building consent that allotments may not be transferred or leased in conjunction with any specified other or others of those allotments.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 83	Authority to revoke the certificate issued under section 77 of the Act imposing a condition on the building consent that allotments may not be transferred or leased in conjunction with any specified other or others of those allotments.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 90	Authority to inspect any land and building work.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building

		Senior Building Control Officer Building Control Officer
Section 91	Authority to issue code compliance certificate for building consent issue by another authority.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 92	Authority to accept an application for a code compliance certificate.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 93	Authority to request further reasonable information in respect of Code Compliance Certificate applications.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 94	Authority to determine whether a code compliance certificate should be issued.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer

Section 95	Authority to issue a code compliance certificate.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 95A	Authority to refuse to issue a code of compliance certificate and give reasons for refusal.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 96	Authority to determine whether a certificate of acceptance should be issued.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 97	Authority to determine information required and further information required for application for certificate of acceptance.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer

Section 98	Authority to grant or refuse a certificate of acceptance and to request further reasonable information in respect of certificate of acceptance applications.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
	Authority to issue certificates of acceptance.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 99	Authority to qualify certificate of acceptance to the effect that only parts of the building work were able to be inspected.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 99A	Authority to provide reasons for the refusal to the applicant.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 99AA	Authority to withhold a certificate of acceptance and give written notice to the applicant.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building

		Senior Building Control Officer
Section 102	Authority to issue compliance schedules upon payment of the charge fixed by the Council.	Chief Executive General Manager Development and Environment Services Manager Building Team Leads Senior Building Control Officer Building Control Officer
Section 104A	Authority to issue a statement in relation to compliance schedule.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Sections 106, 107 & 109	Authority to amend compliance schedules.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 111	Authority to inspect buildings.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 112	Authority to determine whether a building consent should be issued for an alteration to an existing building.	Chief Executive General Manager Development and Environment Services

		<p>Manager Building  Team Lead Building  Senior Building Control Officer  Building Control Officer</p>
Section 113	<p>Authority to determine conditions of and grant a building consent in relation to alteration of buildings with specified intended lives.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Building  Team Lead Building  Senior Building Control Officer  Building Control Officer</p>
Section 115	<p>Authority to determine that reasonably practicable compliance with the provisions of the building code for means of escape from fire and for access and facilities for use by people with disabilities (where this is a requirement of the Disabled Persons Community Welfare Act 1975) will be achieved after a change of use to an existing building.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Building  Team Lead Building  Senior Building Control Officer</p>
	<p>Authority to determine that after alteration, a building will continue to comply with the other provisions of the building code to at least the same extent as before the alteration.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Building  Team Lead Building  Senior Building Control Officer</p>
Section 116	<p>Authority to determine, that reasonably practicable compliance with the provisions of the building code for means of escape from fire, and for access and facilities for use by people with disabilities (where this is a requirement of the Disabled Persons Community Welfare Act 1975), will be achieved after an extension to the intended life of a building or a subdivision that affects a building, is given effect.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Building  Team Lead Building  Senior Building Control Officer</p>



	Authority to determine that after alteration, a building will continue to comply with the other provisions of the building code to at least the same extent as before the alteration.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer
Section 116A	Authority to be determine on reasonable grounds whether a subdivision affecting a building or part of a building will comply with provisions of the building code for means of escape from fire, facilities for use by people with disabilities and protection of other property. The Authority is to determine whether, after subdivision, a building will continue to comply with the other provisions of the building code to at least the same extent as before the alteration.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 124	Authority to exercise the powers of the Council in respect of buildings deemed to be dangerous, earthquake-prone or insanitary under Sections 121-123 of the Act.	Chief Executive General Manager Development and Environment Services Manager Building Senior Building Control Officer
Sections 126	Authority to: Apply to a District Court for an order authorising the Council to carry out building work; Give notice of intention to apply for a court order.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
	Authority to recover costs, including by registering a change on land.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building

	Authority to authorise entry on to land pursuant to a District Court order.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building
Section 129	Authority to avert immediate danger or rectify insanitary conditions. Authority to recover costs of action taken under s129 to remove danger or fix insanitary conditions and authority to determine and direct TA involvement in proceedings.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 130	Authority on completion of warranted action under s129(2), to apply to District Court for confirmation of CE's warrant, in the circumstances.	Chief Executive General Manager Development and Environment Services Manager Building
Section 133AG	Authority to identify potentially earthquake-prone buildings and report to Chief Executive of the Ministry.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AH	Authority to request from the building owner an engineering assessment of potentially earthquake-prone buildings, in the manner prescribed.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AI	Authority to: Cancel request for engineering assessment in certain circumstances. Exercise powers under this section where owner fails to comply with their obligations or fails to provide engineering assessment.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects

Section 133AJ	Authority to determine an application for an extension of time for the owner to provide engineering assessment.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AK	Authority to determine whether a building is earthquake prone and subsequent actions consequential on determination.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AL	Authority to issue earthquake prone building notices for earthquake prone buildings.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AN	Authority to grant, review or revoke an exemption from the requirement to carry out seismic work on a building.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AO	Authority to grant or revoke an extension of time of up to 10 years to complete seismic work to the owner of a heritage building.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AP	Authority to attach or require the owner of a building to attach an earthquake prone building notice or an exemption notice (including replacement notice) to an earthquake prone building.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AQ	Authority to assess information relating to earthquake prone building status at any time and consequential duties.	Chief Executive General Manager Development and Environment Services

		Manager Building Manager Strategic Projects
Section 133AR	Authority to impose safety requirements or issue notices restricting entry.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AS	Authority to apply for a court order authorising Council to carry out seismic work, having given notice to the owner, and to carry out work under the authority of such an order.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AT	Authority to assess any building consent application for the alteration of an earthquake prone building to ensure compliance with the building code.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133AY	Authority to reassess any decisions in light of changes in definition of ultimate capacity or moderate earthquake.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Sections 133BC, 133BD & 133BE	Authority, with the approval of the Minister, to designate the whole or any part of an affected area for emergency management, in the prescribed manner.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BG	Authority to review any designation at least every 90 days and notify in the prescribed manner.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects

Section 133BH	Authority to extend any designation, with the approval of the Minister, and notify in the prescribed manner.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BI	Authority to terminate designation and notify in the prescribed manner.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BO	Authority to enter buildings or land.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BQ	Authority to inspect the exterior or interior of a building or land and prepare a post-event assessment of any risks posed by the building and to apply for a warrant under subpart 3 of Part of the Search and Surveillance Act 2012, if required.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BR	Authority to direct the evacuation of a building.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BS	Authority to put in place measures to keep people at a safe distance from a building or to protect a building from being damaged.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BT	Authority to place signs or notices on or near a building prohibiting or restricting use of a building in the circumstances described.	Chief Executive General Manager Development and Environment Services

		Manager Building Manager Strategic Projects
Section 133BU	Authority to direct the owner of a building or land to give information reasonably necessary to determine the risks posed by a building. Defend legal proceedings challenging a direction.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BV	Authority to carry out works reasonably necessary to remove or reduce risks posed by the building where works must be carried out without delay, and to obtain the Minister's approval and notice Heritage New Zealand Pouhere Taonga where required.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Sections 133BW and 133BX	Authority to carry out works reasonably necessary to remove or reduce risks posed by a building in the manner prescribed.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BZ	Authority to disclose relevant information.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 133BZA	Authority to bring forward due dates or deadlines.	Chief Executive General Manager Development and Environment Services Manager Building Manager Strategic Projects
Section 162D	Authority to inspect residential pools within its jurisdiction at least once every three years.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building

		Senior Building Control Officer Building Control Officer Building Officer Compliance
Section 164(1)	Authority to determine that: (a) a specified person is contravening or failing to comply with the Act or the regulations; (b) a building warrant of fitness is not correct; the inspection, maintenance, or reporting procedures stated in a compliance schedule are not being, or have not been, properly complied with.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer Building Control Officer Building Officer Compliance
Section 164(2)	Authority to issue notices to fix.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 164(3)	Authority to determine that another responsible authority should issue a notice to fix and give notice to that other authority.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 165	Authority to determine whether a specified person is able and willing to resume in compliance with the Act and regulations.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 167	Authority to:	Chief Executive

	<p>Inspect building work to which a notice to fix relates.</p> <p>Revoke or refuse to revoke a notice to fix.</p> <p>Determine whether a notice to fix has been complied with and give written notice and/or a further notice to fix.</p>	<p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Leads</p> <p>Senior Building Control Officer</p>
Section 177	<p>Authority to apply for determination in relation to complying with building code.</p>	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p>
Section 180	<p>Authority to withdraw an application for a determination.</p>	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p>
Section 189	<p>Authority to apply for a clarification of a determination.</p>	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p>
Section 190(3)	<p>Authority to enforce costs direction.</p>	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p>



Section 191 to 198	Authority to exercise the powers and duties re application for registration as a BCA and responsibilities of BCA in continuing to meet criteria.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 202 to 203	Authority to exercise the powers and duties re complaints against BCA to the Chief Executive of the Ministry.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Sections 207A, 207M	Authority to provide information/documents if the Chief Executive of the Ministry serves notice requiring them.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building Senior Building Control Officer
Section 208	Authority to appeal determination to District Court.	Chief Executive General Manager Development and Environment Services Manager Building
Section 213	Authority to make arrangements for other building consent authorities to perform functions on its behalf.	Chief Executive General Manager Development and Environment Services Manager Building
Section 215	Authority to apply for accreditation and registration as a BCA.	Chief Executive General Manager Development and Environment Services Manager Building

Section 216	Authority to keep records relevant to administration of Act, as prescribed.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building
Section 217	Authority to give access to information, in the manner prescribed.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building
Section 218	Authority to provide to the Chief Executive of the Ministry information about its functions, duties, and powers.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building
Section 219	Authority to require a person to pay an additional charge where the standard set charge is inadequate for the Council to recover its actual and reasonable costs of providing a service. Authority to refuse to perform a function or service if fee, charge or levy unpaid.	Chief Executive General Manager Development and Environment Services Manager Building Team Lead Building
Section 220	Authority to apply to the District Court for an order authorising the territorial authority to carry out building work.	Chief Executive General Manager Development and Environment Services Manager Building
Section 221	Authority to destroy or sell or otherwise dispose of any materials resulting from the doing of the work.	Chief Executive General Manager Development and Environment Services Manager Building
Section 222(1)(a)	Authority to inspect land, building work and any building while building work is being carried out.	Chief Executive General Manager Development and Environment Services Manager Building

		<p>Team Leads</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p>
Section 222(1)(b)	Authority to enter premises for the purpose of inspection while building work is being carried out.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Leads</p> <p>Senior Building Control Officer</p> <p>Building Control Officer</p>
Sections 226-228	Authority to apply for an order from the District Court to enter a household unit.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p>
Section 276	Authority to make submissions on a review by the Chief Executive of the Ministry.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p>
Section 281A-281C	Authority to determine the charges, fees and additional costs imposed for one of the specified functions or services performed by the authority under the Act, including the power to waive or refund a fee or charge imposed.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p>
Section 363A	Authority to determine the matters set out in this section and issue a certificate of public use.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p>
Section 371	Where a person has committed an infringement offence, authority to determine whether to proceed under the Summary Proceedings Act 1957 or to issue an infringement notice.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p>

		<p>Manager Building</p> <p>Senior Building Control Officer</p> <p>Team Lead Building</p>
Section 372	Authority to issue infringement notices.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p>
Section 375	Authority to initiate prosecution for an offence.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p>
Section 377	Authority to file a charging document for an offence.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p>
Section 381	Authority to apply for an injunction or other appropriate order.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p>
Section 436	Authority to issue a code compliance certificate in respect of building work carried out under building consent granted under former Act.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p>
Section 438(4)(a)	Authority to determine any matters preserved or prescribed by any transitional provisions in this subpart if determination is not otherwise specifically provided for in this schedule.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Building</p> <p>Team Lead Building</p> <p>Senior Building Control Officer</p>

First Schedule	Authority to exempt building work from the requirement for a building consent to be obtained in terms of the criteria set out in paragraph (m) of the First Schedule to the Building Act 2004.	Chief Executive General Manager Development and Environment Services Manager Building Senior Building Control Officer Team Lead Building
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## SCHEDULE C – Other Legislation – Delegations to Staff

Water Services Act 2021		
Section	Description	Delegated Officer/s
7	Make assessments as to whether drinking water is safe in accordance with section 7.	Chief Executive General Manager Infrastructure Manager Three Waters
21	Take any of the actions set out in section 21(2) if an assessment is made that drinking water supplied by Council is or may be unsafe.	Chief Executive General Manager Infrastructure Manager Three Waters
22(1)	Make assessments as to whether drinking water supplied by Council complies with the drinking water standards.	Chief Executive General Manager Infrastructure Manager Three Waters
22(2)	Take any of the actions set out in section 22(2) if an assessment is made that drinking water supplied by Council does not comply with the drinking water standards.	Chief Executive General Manager Infrastructure Manager Three Waters

25(2) / 26(1)	Power to assess and determine what a sufficient quantity of drinking water is in accordance with the requirements of section 25(2), and whether the ability to maintain a sufficient quantity of drinking water is at imminent risk.	Chief Executive General Manager Infrastructure Manager Three Waters
25	Power to make determinations as to whether a restriction or interruption of a drinking water supply is necessary for any of the reasons in section 25(3), or whether a restriction of drinking water supply is appropriate for the reasons specified in section 25(7).	Chief Executive General Manager Infrastructure Manager Three Waters
25	Take any of the actions specified in section 25, if a determination has been made pursuant to section 25(3) or 25(7).	Chief Executive General Manager Infrastructure Manager Three Waters
26	Take any of the actions specified in section 26, if a determination has been made that the ability to maintain a sufficient quantity of drinking water is at imminent risk.	Chief Executive General Manager Infrastructure Manager Three Waters
27	Make assessments as to the risk of backflow in a reticulated water supply and direct that any of the actions specified in section 27(2) if an assessment is made that there is a risk of backflow.	Chief Executive General Manager Infrastructure Manager Three Waters
33	Apply to register a temporary drinking water supply and prepare a temporary drinking water safety plan.	Chief Executive General Manager Infrastructure Manager Three Waters
34	Notify Taumata Arowai of an unplanned drinking water supply arrangement, implement any directions by Taumata Arowai and apply to register the supply, if required by section 34(4).	Chief Executive General Manager Infrastructure Manager Three Waters
35	Assess and determine whether a notifiable risk or hazard exists in relation to or affecting a water supply and take any of the actions set out in section 35(2).	Chief Executive General Manager Infrastructure Manager Three Waters
36	Notify Taumata Arowai of any of the matters specified in section 35.	Chief Executive

		General Manager Infrastructure Manager Three Waters
37	Keep, maintain and make available to Taumata Arowai records specified in section 37.	Chief Executive General Manager Infrastructure Manager Three Waters
38(1)(a)	Provide prescribed information to consumers.	Chief Executive General Manager Infrastructure Manager Three Waters
38(1)(b) and (2)	Establish, maintain and administer a consumer complaints process, and deal with consumer complaints pursuant to that process.	Chief Executive General Manager Infrastructure Manager Three Waters
38(1)(c)	Report annually to Taumata Arowai on the consumer complaints process.	Chief Executive General Manager Infrastructure Manager Three Waters
43(4)	Contribute to and assist with the implementation of the source water risk management plans of other drinking water suppliers in accordance with section 43(4).	Chief Executive General Manager Infrastructure Manager Three Waters
44	Monitor source water at the abstraction point in accordance with the water safety plan and report the results to Taumata Arowai.	Chief Executive General Manager Infrastructure Manager Three Waters
45(2)	Inform Taumata Arowai of any inaccuracies identified in the information provided by Taumata Arowai under section 45(1).	Chief Executive General Manager Infrastructure Manager Three Waters
45(4)	Inform drinking water suppliers of any known risks or hazards that could affect a source of a drinking water supply or infrastructure.	Chief Executive General Manager Infrastructure

		Manager Three Waters
53	Make submissions on behalf of Council in respect of the draft instruments listed in section 53(1).	Chief Executive General Manager Infrastructure Manager Three Waters
54/56	Apply to register or renew a drinking water supply.	Chief Executive General Manager Infrastructure Manager Three Waters
57/58	Apply for an exemption on requirements of drinking water suppliers.	Chief Executive General Manager Infrastructure Manager Three Waters
59(7)	Advise Taumata Arowai of affected consumers if drinking water emergency declared.	Chief Executive General Manager Infrastructure Manager Three Waters
65	Apply to Taumata Arowai for an exemption from requirements of Part 3 of the RMA and/or consult with Taumata Arowai regarding an application for exemption by another person.	Chief Executive General Manager Infrastructure Manager Three Waters
84(2)	Consult with Taumata Arowai regarding any proposal by Taumata Arowai to exercise its powers under section 83(2).	Chief Executive General Manager Infrastructure Manager Three Waters
89	Apply to Taumata Arowai for an internal review of a reviewable decision.	Chief Executive General Manager Infrastructure Manager Three Waters
92	Apply for a stay of an internal review decision.	Chief Executive General Manager Infrastructure Manager Three Waters



93/94	File an appeal in the District Court against a decision, determination or compliance order, and make or authorise any interlocutory applications related to the appeal, including an application for an interim order under s.94.	Chief Executive General Manager Infrastructure Manager Three Waters
95	File an appeal in the High Court against a District Court appeal decision.	Chief Executive General Manager Infrastructure Manager Three Waters
96	File an application for leave to appeal and if leave is granted, an appeal, in the Court of Appeal or Supreme Court against a High Court decision.	Chief Executive, in consultation with the Mayor
104/105/107	Implement, or direct other persons to implement, directions made by a compliance officer.	Chief Executive General Manager Infrastructure Manager Three Waters
106	Consult with Taumata Arowai regarding a proposed exercise of a power by a compliance officer under s.105(3) that would otherwise breach sections 9, 12, 13, 14 or 15 of the RMA.	Chief Executive General Manager Infrastructure Manager Three Waters
108	Make available records or documents to a compliance officer.	Chief Executive General Manager Infrastructure Manager Three Waters
110	Answer questions made by a compliance officer pursuant to s.110.	Chief Executive General Manager Infrastructure Manager Three Waters
129	File any document in the District Court to respond to or defend civil proceedings commenced under section 129.	Chief Executive General Manager Infrastructure
130	Give an enforceable undertaking to the chief executive of Taumata Arowai.	Chief Executive General Manager Infrastructure

		Manager Three Waters
133/143	File any document in the High Court to respond to or defend any proceedings commenced under sections 133 or 143.	Chief Executive General Manager Infrastructure Manager Three Waters
134	Apply to withdraw or vary an enforceable undertaking.	Chief Executive General Manager Infrastructure Manager Three Waters
142	Provide information to Taumata Arowai on request.	Chief Executive General Manager Infrastructure Manager Three Waters
145(4)	Consult with Taumata Arowai regarding proposed environmental performance measures or targets.	Chief Executive General Manager Infrastructure Manager Three Waters
146	Keep, maintain and make available to Taumata Arowai records specified in section 146(1).	Chief Executive General Manager Infrastructure Manager Three Waters
158	Authority to notify chief executive of Taumata Arowai of interest in knowing of enforcement action.	Chief Executive General Manager Infrastructure Manager Three Waters
196	Give a court-ordered enforceable undertaking.	Chief Executive General Manager Infrastructure Manager Three Waters
199	Apply to the District Court or High Court to cancel or vary a restriction or prohibition order.	Chief Executive General Manager Infrastructure Manager Three Waters

204	Share information with Taumata Arowai and impose conditions relating to the provision of the information pursuant to section 204(2).	Chief Executive General Manager Infrastructure Manager Three Waters
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## Additional delegations under Local Government Act 2002

Section	Description	Delegated Officer/s
126	Notify Taumata Arowai of the matters specified in section 126(2).	Chief Executive General Manager Infrastructure Manager Three Waters
127	Implement immediate or temporary solutions where a drinking water supplier is facing a significant problem or potential problem with its drinking water services, and liaise with Taumata Arowai, the supplier, and consumers of the supply as necessary to address the problem.	Chief Executive General Manager Infrastructure Manager Three Waters

## Land Transfer Act 2017

Section/Regulation/ Rule	Description	Delegated Officer/s
13	Power to apply to the Registrar to issue a single certificate of title for the whole of the land, or several certificates, each comprising a portion of the land.	Chief Executive
14	Power to apply to the Registrar for a separate record of title for an undivided share of an estate in land.	Chief Executive
21	Power to provide written consent to alter the register.	Chief Executive
22	Power to lodge an instrument for registration.	Chief Executive
45	Apply to the High Court for an order that the Council is entitled to be registered as the owner of the estate or interest or to be noted on the register as a person entitled to the interest.	Chief Executive

48	Sever a joint tenancy by transferring Council's interest to itself as a tenant in common.	Chief Executive
54	Apply to the High Court for an order to alter the register.	Chief Executive
58	Commence a proceeding seeking compensation for loss or damage arising from Registrar's error or from system failure.	Chief Executive
59	Commence a proceeding seeking compensation for loss of estate or interest in land.	Chief Executive
60	Commence a proceeding seeking compensation for loss or damage occurring after search and before registration.	Chief Executive
62	Give notice of a claim if section 62(1) applies.	Chief Executive
73	Power, as registered proprietor of an estate or interest, to execute a transfer instrument.	Chief Executive
89	Lodge a sealed copy of a court order vesting land.	Chief Executive
90	Apply to register a vesting of an estate or interest in land under an enactment.	Chief Executive
96	Apply to record interests if section 96 applies.	Chief Executive
98	Apply to register re-entry of leased land on the record of title.	Chief Executive
108	Power to register or surrender an easement or profit a prendre.	Chief Executive
113 / 114 / 115	Apply to the Registrar to make an entry on a record of title that an easement or profit a prendre has merged or is extinguished for any of the reasons specified in sections 113, 114 or 115, or make an objection to an application by another person under sections 113, 114 or 115 in respect of an easement or profit a prendre in which Council has an interest.	Chief Executive
118	Lodge a notice to register a charge on land.	Chief Executive
120	Lodge a certificate of release of a charge on land.	Chief Executive
138	Lodge a caveat against dealing with an estate or interest in land.	Chief Executive

142	Apply to the High Court for an order removing a caveat from an estate or interest.	Chief Executive
143	Apply to the Registrar for the lapse of a caveat against dealings.	Chief Executive
143	Apply to the High Court for an order that a caveat not lapse.	Chief Executive
144	Apply to the Registrar to withdraw a caveat or provide written authority authorising the withdrawal of a caveat.	Chief Executive
145	Consent to the registration of an instrument that affects the estate or interest that is protected by a caveat against dealings.	Chief Executive
148	Commence High Court proceedings for compensation against a person who has lodged a caveat against dealings without reasonable cause.	Chief Executive
172	Apply to bring land under the Act.	Chief Executive
185	Apply for title to an access strip.	Chief Executive
187	Lodge a caveat against an application for title to an access strip.	Chief Executive
192	Power to consent to forfeit ownership of an estate or interest in an access strip where another person has applied for title to an access strip.	Chief Executive
214	Apply to the Registrar for a review of a decision by the Registrar and/or make submissions on any such application.	Chief Executive
215	Commence appeal proceedings in the High Court against a decision by the Registrar.	Chief Executive
216	Respond to any application made by the Registrar for directions, where Council has been served notice of the application.	Chief Executive
<b>Food Act 2014</b>		
<b>Section</b>	<b>Description</b>	<b>Delegated Officer/s</b>
<b>Food Control Plans</b>		
Section 41	Authority to accept an application for a food control plan.	Chief Executive

		<p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
Section 45	Authority to accept an application for an amendment to a food control plan.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
Sections 54 and 84	Authority to refuse to process an application for registration.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
Sections 55 and 85	Authority to require an applicant to supply further information.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>

Section 56	Authority to determine whether a food control plan meets the criteria for registration.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 57	Authority to: Provide an applicant with notice of proposed grounds of refusal under section 57(1); Provide written notice of a decision to refuse to register a food plan / food business under section 57(2).	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 59	Authority to provide details of food plan to chief executive for registration and to provide written notice to the applicant under section 59(2)(b).	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Sections 60 and 89	Authority to impose conditions on registration of a food plan / food business.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers

		Food Safety Officers
Sections 62 and 63	Authority to suspend all operations under a registered food plan and to extend the suspension.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 67	Authority to cancel registration of a food plan.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 70	Authority to remove a business from the coverage of a registered food control plan.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 86	Authority to determine whether a food business that is subject to a national programme meets the criteria for registration.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services



		Environmental Health Officers Food Safety Officers
Section 87	Authority to refuse to register a food business and provide notice of decision.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 88	Authority to provide details of a food business to the chief executive to update the relevant public register.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Sections 90 and 91	Authority to suspend all operations of a registered food business and extend the mandatory suspension.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 95	Authority to cancel the registration of a food business and provide written notice.	Chief Executive General Manager Development and Environment Services Manager Community Regulation

		Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 137	Authority to manage and carry out verification functions and activities in relation to a food business.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 173	Authority to perform the functions specified in section 173(1).	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Cost Recovery</b>		
Section 200	Authority to collect amounts payable.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Make Directions</b>		

Section 280	Authority to give directions under sections 281-286.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 281	Authority to give general directions to operators and other persons required to comply with the Act.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 282	Authority to give directions to complete and supply declarations.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 283	Authority to give directions to impose movement or related controls.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers

		Food Safety Officers
Section 285	Authority to give directions to manage food or food-related accessory.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Proceedings for infringement notices</b>		
Section 218(2)	Authority to file a charging document.	Chief Executive General Manager Development and Environment Services Manager Community Regulation
<b>Issue and cancellation of infringement notices</b>		
Section 219 (1)	Authority to issue an Infringement notice.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section (219 (2)	Authority to cancel an infringement notice.	Chief Executive General Manager Development and Environment Services Manager Community Regulation

		Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Make Directions</b>		
Section 280	Authority to give directions under sections 281-286.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 281	Authority to give general directions to operators and other persons required to comply with the Act.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 282	Authority to give directions to complete and supply declarations.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 283	Authority to give directions to impose movement or related controls.	Chief Executive

		<p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
Section 285	Authority to give directions to manage food or food-related accessory.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
<b>Powers to facilitate entry, search, and seizure</b>		
Section 299(1)	Authority to take all reasonable steps to ensure that any equipment the officer has taken into a place is free from contamination and in good working order.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
<b>Information powers and evidence gathering</b>		
Section 300(1)	<p>Authority to obtain a copy of a document relating to the applicable requirements of the Act by:</p> <p>(a) copying the document at the place where it is, or</p> <p>(b) removing the document to another place for as long as is necessary to copy it, or</p>	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p>

	(c) direct a person in charge of it to send the document or a copy of it to the officer by reasonable means that the officer specifies and within a reasonable time that the officer specifies.	Environmental Health Officers Food Safety Officers
<b>Powers of examination, identification, and rectification, and associated detention powers</b>		
Section 301(1)	Authority to examine everything, process or operation.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 301(2)	Authority to open a container, package, or other thing or direct the owner, person in charge, or importer of the container, package, or other thing, or the owner or occupier of the place where it is, to open it.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 301(3)	Authority to identify food or a food-related accessory and require the person in charge to hold it at the place where the food or food-related accessory is or at any other reasonable place that the officer specifies.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 301(4)	Authority to use, or require the use of, a reasonable means to identify or mark food or a food-related accessory.	Chief Executive

		<p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
Section 301(5)	<p>Authority to secure a food or a food-related accessory by securing it with a marking or some other means; hold a food or a food-related accessory or direct its owner not to trade in it or use it until the results of testing are available or necessary remedial action has been completed.</p>	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
Section 301(6)	<p>Authority to require food, imported food, food that is being held before export, or a food-related accessory be rectified if the officer reasonably believes that it is not safe and suitable and does not comply with the applicable requirements of the Act.</p>	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p> <p>Food Safety Officers</p>
<p><b>Power to Issue Improvement Notice</b></p>		
Section 302(1)	<p>Authority to issue an improvement notice to any person if the officer reasonably believes that the person is failing, or has failed, to comply with 1 or more applicable requirements of the Act.</p>	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p>



		Food Safety Officers
Section 302(2)	Authority to withdraw an improvement notice at any time by written notice but may reissue it if subsection (1) applies.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Powers to take, purchase and sample</b>		
Section 304(1)	Authority to buy or take advertisements or labels that are intended for the use in connection with the sale of food or a food-related accessory.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 304(2)	Authority to buy food.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 304(3)	Authority to take a sample of food.	Chief Executive General Manager Development and Environment Services Manager Community Regulation

		Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 304(4)	Authority to direct the owner, person in charge or importer of the food or food-related accessory, or owner or occupier of the place where the food is to open an unopened package so that a sample may be taken.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 304(5)	Authority to buy a food related accessory.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 304(6)	Authority to take an example of a food related accessory.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 304(7)	Authority to take a swab of a food related accessory.	Chief Executive General Manager Development and Environment Services

		<p>Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers  Food Safety Officers</p>
Section 304(8)	<p>Authority to take a sample of anything that is or has been or may be in contact with or in the vicinity of food or a food-related accessory.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers  Food Safety Officers</p>
Section 304(9)	<p>Authority to direct the owner, person in charge, or importer of food or a food-related accessory, or the owner or occupier of the place where the food or food-related accessory is, to take a sample of the food or an example of the food-related accessory.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers  Food Safety Officers</p>
<p><b>Power to interrupt operations and give certain directions</b></p>		
Section 305(1)	<p>Authority to make a direction to the person in charge or in control of any food or any advertisement, label, process, operation, or food-related accessory, interrupt, restrict, or prohibit the use of the food, advertisement, label, process, operation, or food-related accessory.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers  Food Safety Officers</p>

Section 305(2)	Authority to direct the person in charge or in control of food or any advertisement, label, process, operation, or food-related accessory to take any reasonable action that the officer specifies.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Powers to seize, condemn, and require disposal</b>		
Section 306(1)	Authority to seize, detain, and dispose of food or a food-related accessory if the officer reasonably believes that the food or food-related accessory does not comply with the applicable requirements of this Act.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 306(2)	Authority to seize and detain food or a food-related accessory if reasonably believe that the food or food-related accessory constitutes a risk to human life or public health.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 306(3)	Authority to seize and detain food or a food-related accessory if reasonably believe, after making the inquiries that are reasonable in the circumstances, that the food or food-related accessory has been abandoned or has no apparent or readily identifiable owner.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services

		Environmental Health Officers Food Safety Officers
Section 306(4)	Authority to seize and detain advertisements or labels that breach or fail to comply with a requirement of this Act.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 306(5)	Authority to condemn or dispose of food or a food-related accessory that the officer reasonably believes is not safe or not suitable for human consumption.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 306(6)	Authority to condemn and require the disposal of food that is not suitable for human consumption.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 306(7)	Authority to seize and dispose of food that is not safe or not suitable for human consumption.	Chief Executive General Manager Development and Environment Services Manager Community Regulation

		Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Power to restrict use of or close place</b>		
Section 307	Authority to restrict the use of or close, a place for non-compliance with the applicable requirements of this Act that would result in food not being safe or suitable.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Other powers</b>		
Section 308(1)	Authority to ask about a document relating to the applicable requirements of this Act.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 308(2)	Authority to require a person in possession of food for sale, or for delivery, to state – the person’s full name and full address, the person’s telephone numbers, the person’s date of birth, the person’s occupation, the full name and full address of the person from whom the food was obtained, if that person is known, and whether the person is employed or self-employed, and (if an employee) the name of the person’s employer.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers

Section 308(3)	Authority to exclude a particular person from all or part of a place.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 308(5)	Authority to question the person believed to be committing or to have committed an offence or any other person; and require the person being questioned to provide an answer, including any explanation or information concerning any food or food-related accessory or any place, record, document, or thing relating to trade in any food.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Power to enter without search warrant</b>		
Section 311(1)	Authority to enter a place described in subsection (2) without a search warrant.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 311(2)	Authority to enter a place described in subsection (2) where the officer reasonably believes that imported food is held, or food is being traded in, or a food-related accessory is being traded in without a warrant.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services

		Environmental Health Officers Food Safety Officers
<b>Power to test samples of food or examples of food-related accessories</b>		
Section 312(2)	Authority to test the sample (as acquired under s304 or from a member of the public), arrange for the testing of the sample or require the owner, person in charge, importer of the food or food-related accessory, or the owner or occupier of the place, to test the sample or arrange for the testing of the sample or example or arrange for the testing of the sample or example; or require the owner, person in charge, or importer of the food or food-related accessory, or the owner or occupier of the place, to arrange for the testing of the sample; and provide the results to the officer.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Detaining food or food-related accessory seized</b>		
Section 314(2)	Authority to decide that food or a food-related accessory seized and detained must be detained at the place where the officer seized it.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
Section 314(3)	Authority to decide that food or a food-related accessory seized and detained must be removed to another place and detained there.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Execute Search Warrant</b>		



Section 324	Authority to execute a search warrant.	Chief Executive General Manager Development and Environment Services Manager Community Regulation
<b>Powers under search warrant</b>		
Section 326(3)	When authorised by a search warrant, may search for, inspect, and seize food or a food-related accessory that the constable or officer reasonably suspects has been the subject of a direction to recall food or a food-related accessory that has not been complied with.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers Food Safety Officers
<b>Application for compliance order</b>		
Section 331(1)	Authority to apply to a District Court for a Compliance Order.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services
<b>Reviews</b>		
Section 358	Authority to make submissions on a review of a decision by the local authority.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
Section 262	Authority to lodge an appeal to the District Court against a review decision.	Chief Executive

		General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services
Section 364	Authority to appeal to the High Court on a question of law.	Chief Executive General Manager Development and Environment Services
<b>Food Hygiene Regulations 1974</b>		
Section 6 (3)	Grant or decline certificates of exemption.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Environmental Health Officers
Section 6(6)	Extend the period of time a certificate of exemption has effect.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Environmental Health Officers
	Impose conditions on certificates of exemption.	Chief Executive General Manager Development and Environment Services Environmental Health Officers
<b>Gambling Act 2003</b>		
Section 99	Authority to receive applications for consent.	Chief Executive

		<p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p>
Section 100	Authority to consider and grant consent with or without conditions, or not grant consent.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p>
Section 103	Authority to request information relating to class 4 venues.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p>
<b>Health Act 1956</b>		
Section 23	Authority to inspect to ascertain if nuisances or conditions likely to be injurious to health or offensive exist and to take appropriate action.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p>
	Authority to provide to the Medical Officer of Health and the Public Health Commission information as to diseases and sanitary conditions.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Environmental Services</p> <p>Environmental Health Officers</p>

Section 29	Authority to determine the presence of nuisance conditions.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
Section 33	Authority to exercise the powers of Council to abate nuisances upon default by the property owner or occupier.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
Section 34	Authority to abate a nuisance without notice where immediate action is necessary.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
Section 41	Authority to issue a cleansing order where cleansing of any premises is necessary for preventing danger to health or rendering the premises fit for occupation.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
	Authority to exercise the powers of Council to cleanse premises upon default by the property owner or occupier.	Chief Executive General Manager Development and Environment Services

		<p>Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers</p>
Section 42	Authority to issue repair notices and closing orders.	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers</p>
Section 45	Authority to determine compliance with closing order.	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers</p>
Section 54	Authority to approve a certificate of registration for an offensive trade.	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers</p>
	Authority to refuse to register or renew the registration of any premises used as an offensive trade, and to impose conditions on any such registration.	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Environmental Services  Environmental Health Officers</p>

Section 58	Authority to register premises for use as a stockyard.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
	Authority to refuse to register or renew the registration of any premises used as a stockyard.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
	Authority to initiate prosecution.	Chief Executive General Manager Development and Environment Services Manager Community Regulation
Section 66	Authority to apply for an injunction to restrict further continuance of an offence where a person has been convicted of that offence as a continuing offence.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services
Section 77	Authority to exercise the powers of Council to authorise a medical practitioner to enter and inspect premises and examine any person thereon in order to ascertain the presence of any notifiable infectious disease.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers

Section 81	Authority to enter premises and carry out cleansing and disinfection procedures necessary to prevent the spread or to limit or to eradicate the infection of any infectious disease.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
Section 83	Authority to destroy articles that cannot be effectively disinfected under Section 81.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
Section 86	Authority to bury the body of a person who had died that is in such a state as to be dangerous to health, or to remove that body to a mortuary pending burial, and to recover actual and reasonable costs.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
<b>Health (Registration of Premises) Regulations 1956</b>		
Section 5	Authority to inspect premises and to determine compliance with requirements and conditions applicable to the premises and to approve certificates of registration.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
	Authority to issue certificates of registration.	Chief Executive

		General Manager Development and Environment Services Manager Community Regulation Environmental Health Officers
Section 9	Authority to serve notice where contravention exists	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
	Authority to revoke a certificate of registration.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Environmental Services Environmental Health Officers
<b>Hazardous Substances and New Organisms Act 1996</b>		
Section 211	Authority to grant licences for the storage of dangerous goods	Chief Executive General Manager Development and Environment Services
	Authority to grant a provisional, renewal, or to cancel or suspend a licence	Chief Executive General Manager Development and Environment Services
<b>Local Government Act 1974</b>		



Section 319B	Authority to allocate property numbers	Chief Executive General Manager Infrastructure
Section 327A	Authority to cancel a building line restriction.	Chief Executive General Manager Infrastructure Manager Resource Consents
Section 330	Authority to make maps of the district showing road levels, fix the level of any road subject to conditions and to throw the batter or make the slope of any non-private road subject to payment of compensation.	Chief Executive General Manager Infrastructure Manager Transportation
Section 331	Authority to form or upgrade footpaths, make provision for footpath and power to impose a charge for footpath works.	Chief Executive General Manager Infrastructure Manager Transportation
Section 333	Authority to construct, erect, grow thereon or remove barriers on roads and to construct, alter or remove segregation strips on any road in certain circumstances.	Chief Executive General Manager Infrastructure Manager Transportation
Section 334	Authority to construct and enclose any part of a road, put plants on any road, erect monuments on any road and to construct or provide on, over or under any road facilities in certain circumstances.	Chief Executive General Manager Infrastructure Manager Transportation
Section 334A	Authority to do all things necessary to light private ways in the district.	Chief Executive General Manager Infrastructure Manager Transportation
Section 335(1)	Authority to require payment for the cost of construction of a vehicle crossing.	Chief Executive General Manager Infrastructure Manager Transportation
Section 337	Authority to require alteration to pipes, drains or other apparatus of any kind on or under a road.	Chief Executive General Manager Infrastructure

		Manager Transportation
Section 338	Authority to grant an easement to lay conduit pipes along or under any road or under or along any private road or private way.	Chief Executive General Manager Infrastructure Manager Transportation
Section 339	Authority to erect a transport shelter.	Chief Executive General Manager Infrastructure Manager Transportation
Section 340(1)	Authority to grant permits for the erection of private motor garages.	Chief Executive General Manager Infrastructure Manager Transportation
Section 344	Authority to permit erection of swing gates and cattle stops across roads.	Chief Executive General Manager Infrastructure Manager Transportation
346E	Authority to authorise any crossing place.	Chief Executive General Manager Infrastructure Manager Transportation
Section 348	Authority to approve and impose conditions on the creation of private roads, private ways and rights of way.	Chief Executive General Manager Infrastructure Manager Transportation Manager Resource Consents
Section 353	Authority to take precautions considered necessary for the general safety of the public and people employed on or near the road.	Chief Executive General Manager Infrastructure Manager Transportation
Section 355	Authority to require removal of various named obstructions in order to prevent injury to the road or obstruction or danger to the traffic.	Chief Executive General Manager Infrastructure

		Manager Transportation
Section 356	Authority to require removal of an abandoned vehicle from roads and to sell or otherwise dispose of it.	Chief Executive General Manager Infrastructure Manager Transportation Manager Community Regulation Compliance Officer
Section 447	Authority to require betterment contributions for covering watercourse.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 451	Authority to permit the diversion, alteration, protection or replacement of drainage works for certain purposes.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 459	Authority to require owners of land in certain circumstances to provide private drains and to do any of the work necessary for the efficient drainage of the premises, as provided for in sections 459(1) and 459(2).	Chief Executive General Manager Infrastructure Manager Three Waters
Section 467	Authority to replace or repair any property destroyed or damaged by unlawful connection of a private drain, or remove or alter a private drain.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 468(1)	Authority to require removal of any tree or part of any tree, the roots of which enter or are likely to enter any public drain.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 509	Authority to make and maintain, or enlarge, alter, extend, or repair, any drainage channel or land drainage works constructed under this Part of this Act in any drainage area in the district. <b>Note:</b> Excludes power to purchase.	Chief Executive General Manager Infrastructure Manager Three Waters

Section 510	Authority to inspect private dams, weir, or mill race and to close or open any sluice or flood gates for the purpose of inspection.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 511	Authority to require removal of obstruction from drainage channel or watercourse, to enter the land to remove the obstruction, to recover costs from the occupier or owner, to dispose of anything removed and retain the proceeds.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 516	Authority to carry out works with respect to any drainage works and maintenance on roads and public works in accordance with Schedule 14.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 517F	Authority to: Determine whether a transfer proposal is of effect under section 517F(1) and notify the proposer accordingly; Make a determination as to whether a transfer proposal filed under section 517E deals adequately with the matters set out in section 517I and notify the proposer accordingly.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 517ZK	Authority to enter into contracts with scheme owners.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 517ZL	Authority to repair or maintain land drainage schemes.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 591	Authority to make provision for parking places, buildings or transport stations. <b>Note:</b> Excludes authority to purchase.	Chief Executive General Manager Infrastructure Manager Three Waters
Section 647	Authority to fix and maintain fire hydrants in main pipes other than trunk mains.	Chief Executive General Manager Infrastructure

		Manager Three Waters
<b>Te Ture Whenua Māori Act 1993</b>		
Section 317	Authority to approve the laying out of a Māori roadway.	Chief Executive General Manager Infrastructure Manager Resource Consents
Section 301	Authority to grant consent to partition plans.	Chief Executive General Manager Infrastructure Manager Resource Consents
<b>Local Government Official Information and Meetings Act 1987</b>		
Section 12	Authority to transfer request or relevant part of request to another local authority or appropriate department.	Chief Executive General Managers (responsible for area related to the LGOIMA request)
Section 13	Authority to decide whether the request is to be granted and if so, in what manner and for what charge (if any), and to notify decision.	Chief Executive
Section 14	Authority to extend time limit for a reasonable period in order to provide the official information.	Chief Executive General Managers (responsible for area related to the LGOIMA request)
Section 15	Authority to determine the manner of presenting information requested.	Chief Executive General Managers (responsible for area related to the LGOIMA request)
Section 16	Authority to make information available subject to deletions or alterations.	Chief Executive
Section 17	Authority to refuse requests for information.	Chief Executive
Section 21	Authority to withhold some of the information in any document requested by the applicant under this section.	Chief Executive

Section 25(2)	Authority to inform person of action taken in respect of request to correct information.	Chief Executive
Section 26	Authority to refuse a request for personal information.	Chief Executive
Section 44A	Authority to issue a Land Information Memorandum.	Chief Executive General Manager Development and Environment Services Manager Building
Section 46	Authority to publicly notify a list of all meetings of the local authority scheduled for the following month.	Chief Executive General Manager People and Capability Manager Governance
Section 46A	Authority to make available all agendas and associated reports of meetings of the local authority with specific exceptions.	Chief Executive General Manager People and Capability Manager Governance
Section 51A	Authority to publicly notify any resolution passed at an extraordinary meeting with certain exceptions.	Chief Executive General Manager People and Capability Manager Governance
<b>Privacy Act 2020</b>		
Determine in respect of any request for personal information under the Privacy Act 2020:	<p>The granting or refusal of access to personal information, or to neither confirm nor deny that personal information is held (Privacy Act, Part 4, subpart 1);</p> <p>Whether a request for personal information to be corrected should be granted or refused (Privacy Act, Part 4, subpart 2)</p> <p>Whether a request to attach a statement of correction should be granted or refused (Privacy Act, Part 4, subpart 2);</p>	Chief Executive Manager Corporate and Information Services

	<p>Whether to extend any of the time limits for making decisions under Part 4 of the Privacy Act;</p> <p>Ensure compliance with all related administrative requirements;</p> <p>Assess whether a notifiable privacy breach has occurred and authorise notification in accordance with sections 114-117 of the Privacy Act (Privacy Act, Part 6, subpart 1);</p> <p>Ensure compliance with any notices or requirements under the Privacy Act.</p>	
<b>Public Records Act 2005</b>		
Approve the disposal of local authority records	<p>Approve the disposal of any local authority records (after receiving confirmation from the relevant Group Manager) or where required, to make application to another authority for disposal.</p> <p>Note: application may have to be made to the Chief Archivist for disposal of certain records.</p>	<p>Chief Executive  Manager Business Partnering and CFO  Manager Corporate and Information Services</p>
<b>Sale and Supply of Alcohol Act 2012</b>		
Section 64 – Issue of licences, certificates and authorities	Issuing of licence, certificate, or authority following the licensing committee directing that a licence, certificate, or authority should be issued if the secretary is satisfied that all requirements imposed by the committee as a condition of its issue have been met.	Secretary of the District Licensing Committee
Section 66 and Clause 22 of the Regulations	Keep a record of every application filed with the licensing committee and the decision on the application; and a register of licensees to whom special licences have been issued by the committee, recording all prescribed particulars relating to those licences.	Secretary of the District Licensing Committee
	Record the following particulars in the register kept under section 66(1)(b) of the Act in relation to each special licence issued by the committee:	Secretary of the District Licensing Committee

	<ul style="list-style-type: none"> <li>the full legal name of the licensee:</li> <li>the address of the licensee for the service of documents:</li> <li>particulars of the premises or conveyance concerned:</li> <li>the day on which the application was filed:</li> <li>day on which the licence was issued;</li> <li>any conditions imposed.</li> </ul>	
	Make publicly available extracts from the register.	Secretary of the District Licensing Committee
	Send to the secretary of the licensing authority a copy of every application made to the committee, and a copy of every decision made by it.	Secretary of the District Licensing Committee
Section 72 - Duplicate licence or certificate	Issue a duplicate licence or certificate to the holder if satisfied that any licence or manager's certificate issued by the licensing authority or licensing committee has been lost or destroyed.	Secretary of the District Licensing Committee
Section 73 – Surrender of licence or manager's certificate	On receipt of notification of surrender from a holder of a licence or manager's certificate, notify the secretary of the licensing authority that the licence or certificate was surrendered on that day.	Secretary of the District Licensing Committee
	Record the day on which he or she was notified of the surrender and the day on which the licence or certificate was received.	Secretary of the District Licensing Committee
Section 100(f)	<p>Certify that the proposed use of the premises meets the requirements of the Resource Management Act 1991.</p> <p>Certify that the proposed use of the premises meets the requirements of the Building Code.</p>	<p>General Manager Development and Environment Services</p> <p>Manager Resource Consent</p> <p>Manager Building</p>
Section 102 and 128 – Objections to applications	Give a copy of every objection to the applicant.	Secretary of the District Licensing Committee
Sections 103, 129 and 141 - Police,	On receiving an application for a licence, a renewal of a licence, or a special licence send a copy of it, and of each document filed with it, to:	Secretary of the District Licensing Committee



<p>Medical Officer of Health, and inspector must inquire into applications</p>	<ul style="list-style-type: none"> <li>• the constable in charge of the police station nearest to the premises for which the licence is held by the company; or the secretary’s office, where the licence is held by the company for a conveyance; and</li> <li>• an inspector; and</li> <li>• the Medical Officer of Health in whose district the premises are situated; or in whose district the applicant's principal place of business in New Zealand is situated, where the licence is sought for a conveyance.</li> </ul> <p>Send to the applicant a copy of any report filed with the licensing committee under these sections.</p>	<p>Secretary of the District Licensing Committee</p>
<p>Section 139 – Notification requirements</p>	<p>May require an applicant for a special licence to ensure that notice of the application in the prescribed form is attached in a conspicuous place on or adjacent to the site to which the application relates within 10 working days after filing the application.</p>	<p>Secretary of the District Licensing Committee</p>
<p>Section 140 – Objections to applications</p>	<p>Give a copy of every objection to the applicant.</p>	<p>Secretary of the District Licensing Committee Liquor Licensing Inspector</p>
<p>Section 155 – Procedure for commencing appeal</p>	<p>As soon as possible after the receipt of a copy of a notice of appeal, send to the secretary of the licensing authority:</p> <ul style="list-style-type: none"> <li>• Any application and supporting documents filed with the licensing committee, and any written submissions, statements, reports, and other papers relating to the decision appealed against</li> <li>• A copy of any notes or other record made by the licensing committee of the evidence given at the hearing</li> <li>• Any exhibits in the custody of the licensing committee</li> <li>• A copy of the decision appealed against.</li> </ul>	<p>Secretary of the District Licensing Committee</p>
<p>Section 157 – Appeals by way of rehearing</p>	<p>Receive the return of any application, papers, and exhibits forwarded to the secretary of the licensing authority under section 155(6).</p>	<p>Secretary of the District Licensing Committee</p>
<p>Section 201 – Licensing authority</p>	<p>The power of the licensing committee under the Commissions of Inquiry Act 1908, to issue summonses requiring the attendance of witnesses before it, or the</p>	<p>Secretary of the District Licensing Committee</p>

and licensing committees have powers of commissions of inquiry	production of documents, or to do any other act, preliminary or incidental to the hearing of any matter by the committee, may be exercised by the secretary purporting to act by direction or with the authority of the commissioner.	
Section 203 – Proceedings of licensing authority and licensing committees	Any decision, order, direction, certificate, or other document issued by the authority or committee may be signed on its behalf by the secretary.	Secretary of the District Licensing Committee
Section 220 and 225 – Reports and applications for renewals	<p>On receiving an application for a manager's certificate or an application for the renewal of a manager's certificate, send a copy of it, and of each document filed with it, to:</p> <ul style="list-style-type: none"> <li>the constable in charge of the police station nearest to the premises, where the applicant intends to be the manager of any particular premises; or the secretary's office, where the applicant intends to be the manager of any particular conveyance; or the applicant's place of residence in any other case; and</li> <li>an inspector.</li> </ul> <p>Send to the applicant a copy of any reports filed with the licensing committee under this section.</p>	Secretary of the District Licensing Committee
Section 283 – Variation, suspension, or cancellation of special licences	Send a copy of the application to the licensee; fix the earliest practicable date for a public hearing of the application; and give at least 10 working days' notice of the date, time, and place of the hearing to the applicant and the licensee.	Secretary of the District Licensing Committee
Section 284 – Hearing for variation, suspension, or cancellation of	If the licensing committee makes an order under this section, send a copy to the secretary of the licensing authority.	Secretary of the District Licensing Committee

special licences under section 283		
<b>Sale and Supply of Alcohol Regulations 2013</b>		
Clause 36 and 37 of Regulations	<p>Manner of publication of public notice of applications for new licences (other than special licences) and for renewals of licences for premises or conveyance in very low-risk or low-risk fees category. Nominate a newspaper or newspapers circulating in the district, or an internet site, for the purposes of a public notice of the making of an application for:</p> <ul style="list-style-type: none"> <li>• a new licence (other than a special licence)</li> <li>• renewals of licences for premises or conveyance in the very low risk or low risk fees category.</li> </ul>	Secretary of the District Licensing Committee
Clause 40 of Regulations	<p>Copy or printout to be sent to secretary of licensing committee</p> <ol style="list-style-type: none"> <li>Receive a copy of the notice, and details of the dates on which and newspapers in which it was published for the first (and second time) as soon as possible after the publication of the notice and before the hearing or determination of the application.</li> <li>Receive a printout of the notice and details of the internet site on which it was published as soon as possible after the publication of the notice and before the hearing or determination of the application.</li> </ol>	Secretary of the District Licensing Committee
<b>Trespass Act 1980</b>		
Act	To act as Occupier for any Council owned, occupied or administered land for the purpose of the Trespass Act, 1980.	<p>Chief Executive</p> <p>General Manager Community Experience</p> <p>Manager Community Facilities</p>
<b>Freedom Camping Act 2011</b>		
<b>Section</b>	<b>Description</b>	

Section 32	To appoint enforcement officers under this Act and to arrange for the issue of warrants of appointment.	Chief Executive
Section 39	To decide whether or not to return seized and impounded property.	Chief Executive General Manager Community Experience Manager Community Regulation
Section 40	To dispose of seized and impounded property.	Chief Executive General Manager Community Experience Manager Community Regulation
<b>Dog Control Act 1996</b>		
<b>Section</b>	<b>Description</b>	
Section 21	Authority to classify a person as a probationary owner.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 25	Authority to disqualify a person from being an owner of a dog.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 31	Authority to classify a dog as a dangerous dog.	Chief Executive General Manager Development and Environment Services

		<p>Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>
Section 32(1)(f)	<p>Authority to provide written consent to dispose of a dangerous dog to another person, subject to the requirements of section 33.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>
Section 33A	<p>Authority to classify a dog as a menacing dog.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>
Section 33C	<p>Authority to classify a dog of a breed or type listed in Schedule 4 as a menacing dog and give notice of the classification.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>
Section 33E	<p>Authority to determine under section 33E(5) that a dog need not be muzzled.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>

Section 33EB	Authority to require the owner of a dog to produce a certificate under section 33EB(2).	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 33ED	Authority to determine that the circumstances do not justify classifying the dog as dangerous or menacing under section 33ED(2).	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 34	Authority to keep and maintain dog register.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 35	Authority to supply information in accordance with the provisions of this section.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 36A	Authority to verify that a dog has been implanted with a functioning microchip transponder.	Chief Executive General Manager Development and Environment Services

		<p>Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>
Section 40	<p>Authority to require the production of a written statement or veterinarian's certificate.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>
Section 42	<p>Authority to determine that there are reasonable grounds for believing there has been a breach of section 42(1).</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>
Sections 48-49	<p>Authority to record change of ownership or address in the register and issue new labels or discs for the dog.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>
Section 66	<p>Authority to determine whether a person committed an infringement offence and issue a notice in the prescribed form.  Authority to commence proceedings in accordance with section 21 of the Summary Proceedings Act 1957 where an infringement notice has been issued.</p>	<p>Chief Executive  General Manager Development and Environment Services  Manager Community Regulation  Team Leader Regulation Monitoring  Animal Control Officer</p>

Section 67(a)	Authority to maintain and operate a dog pound.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 67(b)	Authority to enter into an agreement for the provision of impoundment facilities.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 69	Authority to arrange for the sale, destruction or disposal of impounded dogs.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 69A	Authority to microchip an impounded dog prior to its release.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 70	Authority to return a dog, to a person, which has been kept in custody for barking.	Chief Executive General Manager Development and Environment Services



		Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 71	Authority to take into custody any dog threatening public safety.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 71A	Authority to determine that a dog shall be sold, destroyed or otherwise disposed of.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
<b>Impounding Act 1955</b>		
<b>Pursuant to Section 63:</b>		
Section 12	Make provision for the health of impounded stock.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Section 13	Keep appropriate records in respect of impounded stock.	Chief Executive

		<p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Regulation Monitoring</p> <p>Animal Control Officer</p>
Section 32	Creation of temporary pounds.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Regulation Monitoring</p> <p>Animal Control Officer</p>
Section 46	Service of notice to owner of stock impounded.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Regulation Monitoring</p> <p>Animal Control Officer</p>
Section 52	Arrange for the destruction of suffering or worthless stock.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p> <p>Team Leader Regulation Monitoring</p> <p>Animal Control Officer</p>
Section 53	Arrange for the disposal of unsold stock.	<p>Chief Executive</p> <p>General Manager Development and Environment Services</p> <p>Manager Community Regulation</p>

		Team Leader Regulation Monitoring Animal Control Officer
Section 56	Arranging for the recovery of fees, charges and trespass rates from owners.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
<b>Reserves Act 1977</b>		
Section 8	To appoint rangers in respect of any reserve for which the Council is an administering body.	Chief Executive Manager Community Experience
Section 53	To grant or decline permits for activities on reserves (other than leases and licences – except for grazing licences).	Chief Executive Manager Community Experience
Section 53,54, and 73	To determine which reserve land may be grazed for management purposes, and to enter into grazing licences.	Chief Executive Manager Community Experience
Section 61	To manage, administer and control local purpose reserves, including the leasing of land.	Chief Executive Manager Community Experience
Section 53 and 71	To determine that farming or grazing is necessary or desirable by the administering body.	Chief Executive Manager Community Experience
Section 74	To enter into licences to occupy reserves temporarily. This delegation excludes the hearing of submissions/objections.	Chief Executive Manager Community Experience
Section 93	To authorise officer and employees to act as officer to enforce this Act, Regulation or Bylaw.	Chief Executive
Section 101	To lay an information in respect of an offence against the Reserves Act 1977.	Chief Executive

		Manager Community Experience
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## SCHEDULE D - Bylaws

Part 3 - Public Places 2015		
Clause 3.2	Authority to grant permission and impose conditions pursuant to clause 3.2 of the bylaw.	Chief Executive General Manager Community Experience
Clause 3.3	Authority to grant permission and impose conditions pursuant to clause 3.3 of the bylaw.	Chief Executive General Manager Community Experience
Clause 3.4	Authority to grant permission and impose conditions pursuant to clause 3.4 of the bylaw.	Chief Executive General Manager Community Experience
Clause 3.5	Authority to grant written approval and impose conditions pursuant to clause 3.5 of the bylaw.	Chief Executive General Manager Community Experience
Clause 3.6	Authority to erect or approve display boards in any public place.	Chief Executive General Manager Community Experience
Clause 3.7.1	Authority to grant permission and impose conditions pursuant to clause 3.7 of the bylaw.	Chief Executive General Manager Community Experience
Clause 3.7.2	Authority to require removal of a structure on, over, under or across a public place.	Chief Executive General Manager Community Experience Manager Community Regulation Manager Open Spaces Compliance Officer
Clause 3.8.1	Authority to grant written approval and impose conditions to camp in a public place.	Chief Executive

		General Manager Community Experience Manager Community Regulation Manager Open Spaces
Clause 3.9.2	Authority to grant written approval and impose conditions to park a self-contained vehicle in any area identified in Schedule 2: Prohibited Areas.	Chief Executive General Manager Community Experience Manager Community Regulation Manager Open Spaces
Clause 3.9.4	Authority to grant written approval and impose conditions in respect of a waiver or modification of restrictions on a camping site.	Chief Executive General Manager Community Experience Manager Open Spaces
Clause 3.10	Authority to grant written approval and impose conditions pursuant to clause 3.10 of the bylaw. Authority to remove or alter building or excavation work in a public place, and to recover costs, pursuant to clause 3.10.3 of the bylaw.	Chief Executive General Manager Community Experience
Clause 3.11	Authority to issue a written notice requiring construction of a fence or retaining wall pursuant to clause 3.11.1. Authority to require removal or make safe a fence or retaining wall adjacent to a public place, pursuant to clause 3.11.2.	Chief Executive General Manager Community Experience Manager Open Spaces
Clause 3.12.1	Authority to grant permission to erect a barbed wire or razor wire fence that is less than 2 metres high and within one metre of the boundary of a public place.	Chief Executive General Manager Community Experience
Clause 3.13	Authority to grant written approval and to impose conditions in respect of vehicle crossings pursuant to clause 3.13.1 of the bylaw. Authority to require repair, reconstruction or renewal of a vehicle crossing, or require payment necessary to carry out such works, pursuant to clause 3.13.5 of the bylaw. Authority to grant written approval to use a temporary vehicle crossing pursuant to clause 3.13.7 of the bylaw.	Chief Executive General Manager Community Experience

Clause 3.14	<p>Authority to grant written approval to affix, set up, or paint any name on any street, private street or public place, pursuant to clause 3.14.1 of the bylaw.</p> <p>Authority to cause the name of a road, private road or public place to be painted or affixed on part of a house or building with frontage to that place, pursuant to clause 3.14.2 of the bylaw.</p>	<p>Chief Executive General Manager Community Experience</p>
Clause 3.15	<p>Authority to allocate building or property numbers pursuant to clause 3.15.2 of the bylaw.</p> <p>Authority to alter the number of a property or building pursuant to clause 3.15.4 of the bylaw.</p> <p>Authority to provide and erect numbers for buildings or properties pursuant to clauses 3.15.5, 3.15.6 and 3.15.7 of the Bylaw.</p>	<p>Chief Executive General Manager Community Experience</p>
<b>Beaches Bylaw 2018</b>		
Clause 6	<p>Authority to grant written permission and impose conditions in respect of aircraft landings on and take offs from a beach.</p>	<p>Chief Executive General Manager Community Experience</p>
Clause 7	<p>Authority to provide permission, impose conditions and otherwise administer matters relating to vehicles and vessels on beaches pursuant to clause 7 of the bylaw.</p>	<p>Chief Executive General Manager Community Experience Manager Open Spaces</p>
Clause 10	<p>Authority to provide written approval and impose conditions in respect of organised events on a beach.</p>	<p>Chief Executive General Manager Community Experience</p>
Clause 12	<p>Authority to provide permission and impose conditions pursuant to clause 12 of the bylaw.</p>	<p>Chief Executive General Manager Community Experience</p>
Clause 13	<p>Authority to authorise activities of a lifesaving club pursuant to clause 13.1 of the bylaw.</p>	<p>Chief Executive General Manager Community Experience</p>
Clause 14	<p>Authority to grant permissions and impose conditions pursuant to clause 14.1 of the bylaw.</p>	<p>Chief Executive General Manager Community Experience</p>

Clause 15	Authority to take enforcement action under clause 15.2 of the bylaw. Authority to remove and impound vehicles, vessels or articles from a beach pursuant to clause 15.3 of the bylaw.	Chief Executive General Manager Community Experience Manager Community Regulation
	Authority to enforce the Bylaw under the Local Government Act 2002.	Chief Executive General Manager Community Experience Manager Open Spaces Manager Community Regulation
<b>Cemeteries and Crematoria Bylaw</b>		
Clause 5.4	Authority to issue certificate of purchase.	Chief Executive General Manager Community Experience Manager Open Spaces
Clause 6	Authority to transfer a right of burial.	Chief Executive General Manager Community Experience Manager Open Spaces
Clauses 7 and 9	Authority to issue a burial warrant.	Chief Executive General Manager Community Experience Manager Open Spaces
Clause 8.2	Authority to grant permission for an unveiling ceremony.	Chief Executive General Manager Community Experience Manager Open Spaces
Clause 10.2	Authority to approve a disinterment.	Chief Executive General Manager Community Experience Manager Open Spaces

Clause 11	Authority to grant written approval and impose conditions in respect of a monument.	Chief Executive General Manager Community Experience Manager Open Spaces
Clause 13.1	Authority to grant written approval and impose conditions pursuant to clause 13.1 of the bylaw.	Chief Executive General Manager Community Experience Manager Open Spaces
Clause 15.1	Authority to provide permission in respect of the use of a vehicle in a cemetery.	Chief Executive General Manager Community Experience Manager Open Spaces
Clause 17	Authority to decide and impose conditions in respect of an application for cremation.	Chief Executive General Manager Community Experience Manager Open Spaces
Clauses 18 - 22	Administer cemeteries in accordance with clauses 18-22.	Chief Executive General Manager Community Experience Manager Open Spaces
	Authority to enforce the bylaw under the Local Government Act 2002, Land Transport Act 1998 and the Burial and Cremation Act 1964.	Chief Executive General Manager Community Experience Manager Open Spaces
<b>Combined Waters Bylaw</b>		
Clause 7	Authority to make decisions and impose conditions in respect of applications for connection, disconnection and supply, and to carry out any of the other functions specified in clause 7 of the bylaw.	Chief Executive General Manager Infrastructure Manager Three Waters
Clauses 8-13	Authority to make decisions and carry out functions of Council as water supply authority pursuant to clauses 8-13 of the bylaw.	Chief Executive General Manager Infrastructure



		Manager Three Waters
Clause 16.2	Authority to disconnect a water supply connection.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 19	Authority to provide written approval to take water from standpipes or a fire hydrant pursuant to clause 19.1 of the bylaw. Authority to seize and impound equipment under clause 19.4 of the bylaw.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 20	Authority to carry out Council functions in respect to backflow prevention as provided for in clause 20 of the bylaw.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 21	Authority to approve or require more than one metered supply.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 22.4	Authority to assess and recover the estimated value of unauthorised water take.	Chief Executive General Manager Infrastructure Manager Three Waters
Clauses 26-30	Authority to grant approvals, impose conditions and other requirements, and exercise any other functions of Council in respect to wastewater drainage as provided for in clauses 26-30 of the bylaw.	Chief Executive General Manager Infrastructure Manager Three Waters
Clauses 33-45	Authority to grant approvals, impose conditions and other requirements, and exercise any other functions of Council in respect to trade waste, as provided for in clauses 33-45 of the bylaw.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 47	Authority to recover fees and charges.	Chief Executive General Manager Infrastructure Manager Three Waters

Clause 48	Authority to recover costs pursuant to clause 48 and sections 175 and 176 of the Local Government Act 2002.	Chief Executive General Manager Infrastructure Manager Three Waters
Clauses 50-51	Authority to take enforcement action, remedial action and cost recovery pursuant to clauses 50-51 of the bylaw.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 55.2	Authority to provide written approval under clause 55.2.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 56	Authority to require treatment or works to be undertaken.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 57	Authority to inspect private and public stormwater networks.	Chief Executive General Manager Infrastructure Manager Three Waters
Clauses 58-63	Authority to grant approvals, impose conditions and other requirements, and exercise any other functions of Council in respect to stormwater, as provided for in clauses 58-63 of the bylaw.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 66	Authority to issue notices requiring remedial action.	Chief Executive General Manager Infrastructure Manager Three Waters
Clause 67	Authority to enforce breaches of the bylaw under the Local Government Act 2002.	Chief Executive General Manager Infrastructure Manager Three Waters

Clause 68	Authority to issue waivers.	Chief Executive General Manager Infrastructure Manager Three Waters
<b>Control of Animals (Excluding Dogs), Bees and Poultry Bylaw</b>		
Clause 6	Authority to issue permits, impose conditions and other requirements, and take enforcement action in respect to the control of stock.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Clause 7	Authority to grant permits and impose conditions for the keeping of pigs.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Compliance Officer
Clause 8	Authority to carry out any functions of an authorised officer in respect to bee keeping under clause 8.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Compliance Officer
Clause 9	Authority to: Grant, refuse or revoke written approval for poultry keeping and impose conditions, under clause 9.1 of the bylaw; Issue a written notice to abate a nuisance under clause 9.5 of the bylaw.	Chief Executive General Manager Development and Environment Services Manager Community Regulation

		Team Leader Regulation Monitoring Compliance Officer
Clause 10.2	Authority to issue a notice under clause 10.2.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Compliance Officer
Clause 12.1	Authority to provide a written approval and impose conditions to have stock on roads after darkness.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
<b>Dog Control Bylaw</b>		
Clause 9.2	Authority to require relocation of dog accommodation.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
Clause 12.2	Authority to issue a notice under clause 12.2 of the bylaw.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring

		Animal Control Officer
Clause 17	Authority to enforce breaches of the bylaw under the Local Government Act 2002 and the Dog Control Act 1996.	Chief Executive General Manager Development and Environment Services Manager Community Regulation Team Leader Regulation Monitoring Animal Control Officer
<b>Ports and Wharves Bylaw</b>		
Clauses 6.1, 7, 9.1	Authority to grant permits or other authorisations and impose conditions.	Chief Executive General Manager Infrastructure Assets and Operations – Ports and Airport
Clause 15.2	Authority to repair damage done by a vessel and recover costs.	Chief Executive General Manager Infrastructure Assets and Operations – Ports and Airport
Clause 17	Authority to exercise Council powers in respect to berthage licences under clause 17 of the bylaw.	Chief Executive General Manager Infrastructure Assets and Operations – Ports and Airport
Clause 18	Authority to exercise Council powers in respect to the use of a port structure under clause 18 of the bylaw.	Chief Executive General Manager Infrastructure Assets and Operations – Ports and Airport
Clause 20	Authority to enforce breaches of the bylaw under the Local Government Act 2002.	Chief Executive General Manager Infrastructure Assets and Operations – Ports and Airport

Clause 21	Authority to: Recover costs. Authorise a vessel to be moved on non-payment of berthage fees. Move or remove goods pursuant to clauses 21.6 or 21.7.	Chief Executive General Manager Infrastructure Assets and Operations – Ports and Airport
<b>Traffic and Speed Limits Bylaw</b>		
Clause 5.3	Authority to take steps provided for in clause 5.3 to give effect to a Council resolution made pursuant to clause 5.1.	Chief Executive General Manager Infrastructure Manager Transportation
Clause 11.2	Authority to grant written permission and impose conditions pursuant to clause 11.2.	Chief Executive General Manager Infrastructure Manager Transportation
Clause 11.4	Authority to take enforcement action and recover costs pursuant to clause 11.4 of the bylaw.	Chief Executive General Manager Infrastructure Assets and Operations – Ports and Airport Manager Community Regulation Team Leader Community Regulation Compliance Officer
Clause 19	Authority to: Grant authorisations or permits pursuant to clause 19.1 of the bylaw. Grant approval and impose conditions with respect to work within the road reserve.	Chief Executive General Manager Infrastructure Manager Transportation
Clause 20	Authority to take steps to assess, repair and recover costs of damage to infrastructure associated with the provision of roading services.	Chief Executive General Manager Infrastructure Manager Transportation

Clause 21	Authority to: Issue heavy traffic permits and impose conditions. Suspend or revoke a heavy traffic permit.	Chief Executive General Manager Infrastructure Manager Transportation
Clause 22	Authority to temporarily restrict the use of, or speed of, or class of vehicles which may use any part of a road in accordance with clause 22 of the bylaw.	Chief Executive General Manager Infrastructure Manager Transportation
Clauses 24-25	Authority to issue written approvals and impose conditions pursuant to clauses 24 or 25 of the bylaw.	Chief Executive General Manager Infrastructure Manager Transportation
Clause 26	Authority to appoint a temporary stand.	Chief Executive General Manager Infrastructure Manager Transportation
<b>Waste Management and Minimisation Bylaw</b>		
Clause 10.10	Authority to approve a multi-unit development waste management and minimisation plan for a multi-unit development.	Chief Executive General Manager Infrastructure Manager Solid Waste
Clause 10.13	Authority to grant a written exemption.	Chief Executive General Manager Infrastructure Manager Solid Waste
Clause 10.16	Authority to approve an event waste management and minimisation plan.	Chief Executive General Manager Infrastructure Manager Solid Waste
Clauses 11-12	Authority to enforce a breach of the bylaw under the Waste Minimisation Act 2008, the Local Government Act 2002, the Health Act 1956 or the Litter Act 1979, or pursuant to clause 12 of the bylaw.	Chief Executive General Manager Infrastructure

		Manager Solid Waste
<b>Parks and Reserves Bylaw</b>		
Clause 7.1	Authority to close a reserve in special circumstances.	Chief Executive General Manager Community Experience Manager Open Spaces and Places
Clause 10	Authority to grant approval and impose conditions pursuant to clauses 10.1 or 10.2 of the bylaw.	Chief Executive General Manager Community Experience Manager Open Spaces and Places
Clause 12	Authority to provide written permission and impose conditions for the erection of tents, stalls or other structures.	Chief Executive General Manager Community Experience Manager Open Spaces and Places
Clause 14	Authority to provide written permission and impose conditions for trading within any park or reserve.	Chief Executive General Manager Community Experience Manager Open Spaces and Places
Clause 15.1	Authority to prevent or stop any game being played in a park or reserve pursuant to clause 15.1.	Chief Executive General Manager Community Experience Manager Open Spaces and Places
Clause 16.1	Authority to provide written permission and impose conditions to fly a model aeroplane in a park or reserve.	Chief Executive General Manager Community Experience Manager Open Spaces and Places
Clause 17	Authority to provide written permission and impose conditions for the landing, taking off from, or flying of an aircraft in any part of a park or reserve.	Chief Executive General Manager Community Experience Manager Open Spaces and Places



Clause 19	Authority to order a person off a park or reserve pursuant to clause 19 of the bylaw.	Chief Executive General Manager Community Experience Manager Open Spaces and Places
Clause 21	Authority to enforce a breach of the bylaw pursuant to the Local Government Act 2002.	Chief Executive General Manager Community Experience Manager Open Spaces and Places