



FEES & CHARGES 2013/14

Ngā Utu

Fees and Charges 2013/14

(Including GST)

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A. Infrastructure Department

1. WATER SUPPLY – SERVICE CONNECTION, EXTENSION AND DISCONNECTION CHARGES						
1.1. General Charges						
1.1.1	Final meter reading:					
	a) Whakatane Urban				\$35.00	
	b) All other areas				\$50.00	
1.1.2	Additional reading of meter					\$50.00
1.1.3	Meter test (refundable if meter is faulty)					\$155.00
1.1.4	Annual permit to draw water from fire hydrant			\$50.00 plus usage charge per m ³ in each water scheme		
1.1.5	One-off permit to draw water from fire hydrant			\$20.00 plus usage charge per m ³ in each water scheme		
1.1.6	Share of extension of water main: Wherever connections are required and there is no existing main, the reticulation pipe can be extended at the Council's discretion. A cost contribution is required to meet the actual cost of extending the main to the new connection point. The contribution will be 100% of the actual cost if there is no benefit to the remainder of the supply area. Otherwise, shared contribution cost will be calculated based on an engineering assessment of benefit.					
1.1.7	Disconnections:					
	a) Temporary disconnection				\$75.00	
	b) Reconnection after temporary disconnection				\$75.00	
	c) Permanent disconnection				\$130.00	
	d) Reconnection to water supply (following permanent disconnection)				\$130.00	
1.2 All Schemes - Excluding Plains Water Scheme (see 1.3)						
	Scheme	Description of the connection	Capital Contribution*	Connection fee	Total fee	
1.2.1	All metered domestic supply excluding Plains	20mm connection	-	\$665.00	\$665.00	
		Existing connection (meter only)	-	\$160.00	\$160.00	
		Existing connection (meter and manifold)	-	\$280.00	\$280.00	
1.2.2	All metered supply other than domestic connections excluding Plains	20mm connection	-	\$1,045.00	\$1,045.00	
1.2.3	All District non-metered domestic connections.	20mm connection	-	\$565.00	\$565.00	
1.2.4	All District non-metered supply other than domestic connections.	20mm connection	-	\$920.00	\$920.00	
1.2.5	Cost of further required extension – Clause 1.1.6 applicable for 1.2.1 – 1.2.5.					
*Note	<p>1. Capital contributions for extraordinary connection applications (in particular for connections outside the established original scheme areas) shall be determined on a case-by-case basis calculated from the supply allocation, the values of the scheme and based on actual expenditure to provide the connection.</p> <p>2. If thrusting under the road is required, an extra \$1,535.00 shall be charged to the connection fee in all schemes, except in the Plains Water Scheme.</p> <p>3. If inspection is requested by the customer of the water lines, \$75.00 per hour shall be charged by the Council's Operations Business Unit.</p> <p>4. The Council's professional fee rate for investigations is \$155.00 per hour.</p>					

1.3	Plains Water Scheme	
1.3.1	<p>a) All connections require engineering approval including an approved water plan outlining design criteria to ensure there is no contamination from the farm supply to the domestic/cowshed supply. A fact sheet is available from the Council outlining various examples of how this can be demonstrated.</p> <p>b) The daily entitlement is calculated at 0.553 m³/hectare otherwise normal charges apply.</p> <p>c) Maximum entitlement for domestic supply and small blocks (<2.7 hectares) is 1.5m³/day and for cow sheds 2m³/day.</p> <p>d) Cost of further required extension – Clause 1.1.6 applicable.</p> <p>Note: No additional thrusting charges will apply.</p>	
1.3.2	Description of connection	
	a) General Connection (other than Awakeri Extension).	\$1,840.00
	b) Awakeri Extension Connection*	\$1,840.00 + \$1,615.00 for capital contribution**
Note:	<p>* Water boundary specified (note: limited connections available).</p> <p>** Availability relates to any property that bounds onto the road reserve with a water main or has a legal access from the road reserve with a water main.</p>	
2.	SEWERAGE SCHEMES – SEWER CONNECTION	
2.1	Sewerage Schemes	
2.1.1	New connection inspection fee.	\$160.00
2.1.2	Extra inspection fee for non-compliant new sewer connections.	\$100.00
2.1.3	CCTV camera inspection of the pipes requested by the customer.	\$185.00/hour
2.1.4	Disconnection inspection fee.	\$75.00
2.1.5	If inspection is requested by the customer of the water lines, \$75.00 per hour shall be charged by the Council's Operations Business Unit.	\$75.00/hour
2.1.6	The Council's professional fee rate for investigations	\$155.00/hour
Note 1:	Septic tank effluent shall not be discharged directly into the reticulation or to the ponds.	
Note 2:	Capital contributions for extraordinary connection applications (in particular for connections outside the established original scheme areas) shall be determined on a case by case basis calculated from the waste generation, the value of the scheme and based on actual expenditure to provide the connection.	
Note 3:	Wherever connections are required and there is no existing main, the reticulation pipe can be extended at the Council's discretion. A cost contribution is required to meet the actual cost of extending the main to the new connection point. The contribution will be 100% of the actual cost if there is no benefit to the remainder of the supply area. Otherwise, shared contribution cost will be calculated based on an engineering assessment of benefit.	
3.	STORMWATER SCHEMES	
3.1	Stormwater schemes	
3.1.1	New connection inspection fee.	\$160.00
3.1.2	Extra inspection fee for non-compliant new stormwater connections.	\$100.00
3.1.3	CCTV camera inspections of the pipes requested by the customer.	\$185.00/hour
3.1.4	Disconnection inspection fee.	\$75.00
3.1.5	If inspection is requested by the customer of the stormwater lines, \$75.00 per hour shall be charged by the Council's Operations Business Unit.	\$75.00/hour
3.1.6	The Council's professional fee rate for investigations	\$155.00/hour
4.	TRADEWASTE CHARGES	
4.1	Tradewaste charges	
4.1.1	<p>Trade waste charges will be calculated according to Appendix one of the Trade Waste Bylaw. Copies are available on the Council's website; www.whakatane.govt.nz or by contacting the Council on (07) 306 0500.</p> <p>An additional administrative fee of \$123.00 per year will apply to each entity liable for paying conditional discharge fees.</p>	

5. LANDFILL AND RECYCLING PARK CHARGES		
5.1	General refuse:	
5.1.1	Refuse bag – Maximum 15kg (60 litre bag max)	\$4.00 each
Note:	a) For use at transfer station only. b) Sticker to be purchased only at the transfer station kiosk.	
5.1.2	Car and station wagon	\$30.00
5.1.3	Ute and small (single axle) trailer	\$45.00
5.1.4	Large tandem (twin axle) trailer	\$60.00
5.1.5	All other loads over weigh-bridge	\$230.00/tonne
5.2	Greenwaste	
5.2.1	Car and station wagon	\$8.00
5.2.2	Ute and small (single axle) trailer	\$15.00
5.2.3	Large tandem (twin axle) trailer	\$ 20.00
5.2.4	Bulk greenwaste	\$55.00/tonne
5.2.5	Concrete masonry, rock, clean and dirt-free	\$20.00/tonne
5.2.6	Hazardous substances	\$6.00 per visit
5.3	Car bodies	
5.3.1	Un-stripped	\$45.00
5.3.2	Stripped	\$35.00
5.4	Tyres	
5.4.1	Individual tyres	
	<i>Type of vehicle</i>	<i>Weight of tyre</i>
	a) Farm bike, motorcycle	Under 6.5kgs
	b) Passenger car	6.5kg – 9.5kg
	c) 4x4 light utility	More than 9.5kgs
	d) Truck tyres	More than 28kgs
	e) Long-haul vehicle	50kgs – 80kgs
	f) Agricultural	Up to 100kgs
5.4.2	Bulk tyres (more than 5)	\$230.00/tonne
5.5	Recyclable and reusable items	
5.5.1	Recyclable items (glass, aluminium cans, cardboard, plastics, etc.)	Free
5.5.2	Reusable/saleable items (lawnmowers, windows, doors, bicycles, etc.)	Free
5.6	Weigh bridge charges	
5.6.1	Tare weight usage charge	\$10.00 per weigh in
Note:	For items deemed by the Council or its agents to be outside those provided in the above list of waste categories, charges will be set by negotiation. The Council reserves the right to decline acceptance of any item at the Murupara transfer station and the Council Recycling Park. Such items shall be removed by, and/or at the expense of the submitter.	
6. ADDITIONAL REFUSE BINS		
6.1	Charges for additional refuse bins	
6.1.1	The fee for each additional refuse bin is based on the targeted rural/commercial property rate for refuse disposal as outlined in the funding impact statement. The fee for additional refuse bins part year is pro-rated on a per month basis.	
6.2	Charge for additional recycle crate	\$15.00

7.	ROADING	
7.1	Road stopping applications	
7.1.1	Administration fee	\$295.00
7.1.2	Initial deposit for valuation	\$565.00
7.1.3	Additional payment for covering direct processing costs	\$2,010.00
Note:	The policy and practice is for the applicant to pay all survey, legal, valuation, and advertising costs directly attributable to the road stopping. If the actual costs exceed the deposit of \$565.00 plus the payment of \$2,010.00, the applicant will pay the additional costs.	
7.2	Road occupation agreement	
7.2.1	Administration fee	See 18.1
7.2.2	Selling or displaying goods for sale on street (up to 12 m ²)	\$390.00 per annum
7.2.3	Tables and chairs used in conjunction with café/restaurant	\$200.00 per table per annum
7.2.4	Rural Grazing licence applications	\$385.00
7.3	Corridor Access Requests (Consents to undertake activity within the road reserve)	
7.3.1	Application fee (includes Traffic Management Plan and one site inspection)	\$230.00
7.3.2	Subsequent Inspections	\$75.00 per hour
7.3.3	Media notification costs are to be met by the applicant	
7.3.4	Repair to road and structures	Actual costs to reinstate the road to original standard
7.4	Footpaths and road reserve damage deposit	Refer to 27.8.5
7.5	Bridge Engineers Supervision Fee	\$150.00 per hour
7.6	Over Weight Mass Permits	
7.6.1	High Productivity Motor Vehicles (HPMV) Permit – initial processing	\$150.00
7.6.2	Subsequent HPMV Permit amendments	\$75.00
7.6.3	Over Weight Mass Permit – One off	\$135.00
7.6.4	Over Weight Mass Limits – Area Wide	\$135.00
7.7	Flags	
7.7.1	Hanging Fee (per site)	\$20.00 per month
Note:	Installation and removal is at the cost of the applicant upon Council approval of the contractor.	

B. Community and Economic Development Department

8.	HARBOUR CHARGES	
8.1	Harbour launch hire	
8.1.1	Per engine hour minimum hire 1 hour	\$250.00
8.1.2	Stand-by per hour	\$80.00
8.2	Visitor mooring rental	
8.2.1	Casual rental/week or part thereof	\$20.00
8.3	Hardstand rent:	
8.3.1	Hardstand rent/day	\$35.00
8.3.2	Penalty rate/day (after ten days or part thereof)	\$55.00
8.3.3	Refuse or clean up charges	Actual Cost
8.4	Barge hire – James Fox	
8.4.1	Hire rate/day	\$180.00
8.4.2	Hire rate/ half day	\$110.00
8.5	Casual berthage fees	
8.5.1	Casual berthage/day or part thereof	\$46.00
Note:	All users to be subject to a casual berth charge when occupying Council-owned wharves, piers or jetties.	
8.6	Licensed berthage fees	
8.6.1	Uniform annual fee for vessels up to 10 metres and first 10 metres of all vessels.	\$3,542.00
8.6.2	Per metre of length/annum for length in excess of 10 metres	\$290.00
8.6.3	Discount for multiple berth	15%
8.6.4	Harbour utility fee annual change	\$140.00
8.7	Wharf – event charge	
8.7.1	Non- commercial	\$55.00
8.7.2	commercial	\$110.00
9.	WHAKATĀNE AIRPORT LANDING CHARGES	
9.1	Scheduled flights (Terminal users)	
9.1.1	MCTOW: Maximum Combined Take-off Weight (kilograms)	
	a) 5,000-5,999	\$52.00
	b) 6,000-10,000	\$58.50
9.2	Non-scheduled flights (General aviation)	
9.2.1	Invoicing fee (to be added to applicable charge below)	\$15.00 per invoice
9.2.2	MCTOW (kilograms)	
	a) 0-682 Microlights and single engine helicopters	\$5.00
	b) 683-1,999	\$12.00
	c) 2,000-3,499	\$20.00
	d) 3,500-4,999 (includes invoicing charges)	\$45.00
	e) 5,000-5,999 (includes invoicing charges)	\$65.00
	f) 6,000-9,999 (includes invoicing charges)	\$80.00
	g) 10,000 and greater (includes invoicing charges)	\$145.00
9.3	Annual landing charges for locally based recreational aircraft (paid annually in advance)	
9.3.1	All aircraft types (up to 2,000kg MCTOW)	\$150.00
9.4	Annual landing charges for locally based commercial aircraft (paid quarterly in advance)	
9.4.1	MCTOW: Maximum Combined Take-off Weight (kilograms)	
	a) 0-682 All aircraft types	\$150.00
	b) 683-2000 All aircraft types	\$520.00

10. SWIMMING POOLS	
10.1	Whakatāne Aquatic and Fitness Centre
10.1.1	Single admission
	a) Child/Current full time Student/Senior Citizen/Beneficiary \$2.20
	b) Adult \$4.00
	c) Children under five years \$1.00
	d) Family day pass (two adults plus up to three children) \$11.50 (extra child \$1.50)
	e) Hydro slide \$4.50 per 3 hour session
	f) Hydro slide (function/exclusive use outside normal operating hours) \$4.00 per hour per person (min 15 people) + additional lifeguard fee if required
10.1.2	10-swim passes (plus one free)
	a) Child/Current full time Student/Senior Citizen/Beneficiary \$22.00
	b) Adult \$40.00
10.1.3	30-swim passes (plus three free)
	a) Child/Current full time Student/Senior Citizen/Beneficiary \$66.00
	b) Adult \$120.00
10.1.4	Season tickets
	a) Individual seasonal ticket \$350.00
10.1.5	Other
Note:	Any hireage which requires additional lifeguards will incur an additional charge of \$25 per lifeguard per hour.
	a) School use (per student) \$1.50 per swim
	b) Community rate - Carnivals/competitions (either the inside or outside pool) \$165.00 per ½ day
	c) Community rate - Sole use of lane \$28.00 per lane per hour
	d) Community rate - Each additional lane \$7.50 per lane per hour
	e) Commercial use – sole use of lane \$60.00 per hour + single admission
	f) Commercial use - Each additional lane \$15.00 per lane per hour
	g) Dive Schools \$40.00 per hour + single admission
	h) Sport BOP Holiday Programme \$1.50 per child
	i) Hire spa pool (therapeutic use only): one spa available for public use \$32.00 per hour
10.1.6	Fitness Centre
	For current membership pricing, please call the Whakatāne Aquatic and Fitness Centre on 07 308 4192 or visit www.whakatane.govt.nz
10.1.7	Learn to Swim
	For current learn to swim pricing, please call the Whakatāne Aquatic and Fitness Centre on 07 308 4192 or visit www.whakatane.govt.nz
10.2	Murupara Swimming Pool
10.2.1	Single admission
	a) Child/Current full time Student/Senior Citizen/Beneficiary \$1.50
	b) Children under five years \$0.50
	c) Adult \$3.00
10.2.2	10 swim pass (plus one free)
	a) Child/Current full time Student/Senior Citizen/Beneficiary \$15.00
	b) Adult \$30.00
10.2.3	30 swim pass (plus three free)
	a) Child/Current full time Student/Senior Citizen/Beneficiary \$45.00
	b) Adult \$90.00

10.2.4	Other	
	a) School use (per student)	\$1.00 per swim
	b) Carnivals	\$120.00
	c) Commercial use (whole complex)	\$60.00 per hour + single admission

11. CEMETERIES

Note: All memorials are at plot holder's expense. Plot fees include maintenance of the plot.

11.1 Purchase of plot

11.1.1	Adults	\$1,975.00
11.1.2	Children (up to 12 years)	\$1,055.00
11.1.3	Babies (Over 20 weeks gestation or weighing more than 400 grams and up to 2 years)	\$527.00
11.1.4	Stillborns (Under 20 weeks' gestation or weighing less than 400 grams)	\$200.00
11.1.5	RSA	No charge
11.1.6	Ashes plot	\$250.00

11.2 Interment fees for graves

11.2.1	Weekdays between 9:00am and 3:30pm:	
	a) Adults (including RSA)	\$585.00
	b) Children under 12 years and babies/stillborn	\$325.00
	c) Second interment in grave (including RSA)	\$585.00
11.2.2	Saturdays between 9:00am and 12:00 noon:	
	a) Adults (including RSA)	\$815.00
	b) Children under 12 years and babies/stillborn	\$425.00
	c) Second interment in grave (including RSA)	\$815.00
11.2.3	Saturdays between 12:00 noon and 3:30pm and on public holidays:	
	a) Adults (including RSA)	\$1,630.00
	b) Children under 12 years and babies/stillborn	\$850.00
	c) Second interment in grave (including RSA)	\$1,630.00

11.3 Ash interment and disinterment fees

11.3.1	Weekdays between 9:00am and 3:30pm:	
	a) Ash interment or disinterment in grave or additional interment or disinterment in an ash plot other than in the RSA section	\$215.00
	b) RSA ash interment or disinterment	\$200.00
11.3.2	Saturdays between 9:00am and 12:00 noon:	
	a) Ash interment in grave or additional interment in an ash plot other than in the RSA section	\$515.00
	b) RSA ash interment	\$395.00
11.3.3	Saturdays between 12:00 noon and 3:30pm and on public holidays:	
	a) Ash interment in grave or additional interment in an ash plot other than in the RSA section	\$1,030.00
	b) RSA ash interment	\$790.00

11.4 Disinterment

11.4.1	Disinterment fee	\$3,070.00
11.4.2	Re-interment and purchase of plot	As detailed in 11.1 and 11.2

11.5 Additional charges

11.5.1	Any work undertaken by the Sexton and Sexton's Assistant, outside of normal operating hours (charging to begin at 4:00pm all days).	\$64.40 per person per hour (or part thereof)
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11.6 Awakaponga Cemetery

11.6.1	Adult burial plot	
	a) Single depth	\$1,253.00
	b) Double depth	\$1,421.00
11.6.2	Children under 12 years, baby's and stillborn burial plot	\$500.00

11.6.3	Interment fee in grave (all above categories)	\$670.00
11.6.4	Ashes interment	
	a) Existing grave	\$125.00
	b) Ashes plot	\$250.00

12. CREMATORIUM

12.1	Crematorium fees	
12.1.1	Adult cremation	\$440.00
12.1.2	Child cremation 5-12 years	\$190.00
12.1.3	Child cremation under 5 years	\$85.00
12.1.4	Cremation surcharge – Saturdays, public holidays and after hours (after 4pm)	\$200.00
12.1.5	Chapel – Full service	\$125.00
12.1.6	Chapel – Committal	\$75.00
12.1.7	Chapel surcharge – Saturdays and public holidays	\$60.00

13. RESERVES RENTALS

13.1 Regular Sportsground users (Charges for seasonal ground use)

Notes	Regular seasonal sportsground users:		
	1.	Sportsground rentals are based on a percentage of the sportsground maintenance cost (although other factors are considered). The actual rentals are as per the schedule below for the applicable summer or winter season.	
	2.	Regular sportsground users where no gate entry is charged, the rental shall be based on 12.5% of the annual budgeted sportsground maintenance cost.	
	3.	Regular sportsground users where a gate entry is charged, the rental shall be based on 50% of the budgeted sportsground annual maintenance cost.	

13.1.1 Whakatane

Reserve	Name of organisation	Fee type	Fee
a) Eve Rimmer Sportsfield	i) Whakatāne Mustangs League Club	Ground rent	\$460.00
	ii) Whakatāne Rugby sub-union	Ground rent	\$160.00
b) Red Conway Park	Marist Rugby and Sport	Ground rent	\$1,070.00
c) Rex Morpeth Park	i) Whakatāne Town Football Association	Ground rent	\$2,120.00
	ii) Eastern BOP Cricket Association	Ground rent	\$1,630.00
	iii) Whakatāne Touch Association	Ground rent	\$1,580.00
d) Athletic Domain	Whakatāne Athletic and Harriers Club	Ground rent	\$540.00
e) Rugby Park	Whakatāne Rugby Sub-Union	Ground rent	\$1,825.00

13.1.2 Rangitāiki CB

Reserve	Name of organisation	Fee type	Fee
a) Edgecumbe Domain	Edgecumbe Rugby and Sport	Ground rent	\$1,655.00
b) Awakeri Sports Fields	Edgecumbe Plains Rangers Soccer (Apr-Sept)	Ground rent	\$630.00
c) Eivers Park (Te Teko)	Te Teko Rugby Club	Ground rent	\$555.00
d) Richmond Park (Matatā)	Matatā Rugby Club	Ground rent	\$1,825.00
e) Matatā Recreation Reserve	Matatā Tennis Club	Ground rent	\$175.00
f) Awakeri Sports Fields	i) Awakeri Junior Soccer Club	Ground rent	\$245.00
	ii) Twilight Cricket	Ground rent	\$167.00

13.1.3 Ōhope CB

Reserve	Name of organisation	Fee type	Fee
a) Bluett Park	i) Ōhope Junior Soccer Club	Ground rent	\$490.00
	ii) Ōhope Twilight Cricket	Ground rent	\$167.00
b) Wharekura Reserve	Ōhope Tennis Club	Ground rent	\$273.00

13.1.4	Tāneatua CB			
	Reserve	Name of organisation	Fee type	Fee
	a) Tāneatua Domain and Recreational Reserve	Tāneatua Rugby Football Club Inc.	Ground rent	\$826.00
	b) Mitchell Park (Tāneatua)	Twilight Cricket	Ground rent	\$542.00
	c) Waimana Domain	Waimana Rugby Club	Ground rent	\$530.00
13.1.5	Murupara CB			
	Reserve		Fee	
	a) Galatea Domain and recreational Reserve		Administered by the Galatea Reserves Management Committee	
13.2	Casual park user charges (per day)			
	Reserve		Non-commercial	
Note:	For all commercial operators, a surcharge of 100% will be added to the “non-commercial” charge (applies to 13.2.1 – 13.2.6(a))			
13.2.1	Whakatane			
	a) Rex Morpeth Park			\$358.00
	b) Athletics Domain			\$74.00
	c) Cricket Wicket No.1			\$121.00
	d) Cricket Wicket No.2			\$43.00
	e) RMP Training ground No.1			\$74.00
	f) RMP Training ground No.2			\$43.00
	g) Soccer Grounds			\$173.00
	h) Rugby Park			\$151.00
	i) Warren Park			\$145.00
	j) Eve Rimmer Sportsground or Mataatua Reserve			\$121.00
	k) Camelia Park, Sullivan Lake, Rose Gardens, Wairere Waterfall, or Peace Park			\$47.00
	l) Sunday market (Mitchell Park)		\$50.00 plus surcharge for commercial operator	
13.2.2	Rangitāiki CB			
	a) Edgecumbe Domain			\$189.00
	b) Hockey			\$121.00
	c) Rugby			\$74.00
	d) Awakeri Sportfield			\$74.00
	e) Richmond Park (Matatā)			\$121.00
13.2.3	Ōhope CB			
	a) Bluett Park			\$121.00
	b) Mahy Reserve or Maraetōtara Reserve			\$74.00
	c) West End Reserve	Salt Surf School		\$287.00 per season
13.2.4	Murupara CB			
	a) Murupara Tennis/Netball Court			\$3.00 per hour
	b) Wingate Park full day			\$24.00
	c) Wingate Park ½ day			\$12.00
	d) Wingate Park Touch Module			\$142.00
13.2.5	Tāneatua CB			
	a) Mitchell Park (Tāneatua)			\$120.00
13.2.6	Other			
	a) All other reserves			\$46.00
	b) Administration and inspection fee per reserve booking			\$30.00
13.3	Service charges			
13.3.1	Weddings – Park booking fee (One off charge – no individual reserve hire fees apply)			\$46.00

13.3.2	Water charge		\$35.00
13.3.3	Electrical terminal usage		\$40.00
13.3.4	Pikowai Camping Area		
	a) Per camp site per night (minimum charge based on 2 adults/2 children in all)		\$16.00
	b) Additional adult		\$6.00 per night
	c) Additional child		\$2.00 per night
13.3.5	Restricted reserve access		\$150.00 refundable deposit
13.4	Exclusive use reserve leases for clubrooms and pavilions		
13.4.1	Reserve land allocated for permanent clubroom or building	Rent	\$400/annum plus utilities
13.4.2	Reserve land allocated for permanent clubroom or building where a liquor license is held	Rent	\$800/annum plus utilities
14.	TE KŌPUTU A TE WHANGA A TOI (WHAKATĀNE LIBRARY AND EXHIBITION CENTRE)		
14.1	Library charges		
14.1.1	Membership for local residents		Free
14.1.2	Non-resident annual membership (info-share library residents are classified as residents)		\$31.00
14.1.3	Visitor card (limit of 5 items)		\$11.00/month plus \$40.00 refundable bond on items
14.1.4	Replacement borrower's card		\$3.00
14.1.5	Rental items		As priced
14.1.6	Overdue charges for each subsequent day until item is checked in		\$0.30
14.1.7	Rental Items - Overdue charges for each subsequent day until rental item is checked in		\$0.50
14.1.8	Reservation fee/item		\$2.00
14.1.9	Interlibrary loan fee for items from reciprocal libraries		\$6.00
	a) Plus add on costs charged by non-reciprocal libraries		Actual cost
14.1.10	Sale of deleted stock		As priced
14.2	Library and Exhibition Centre charges		
14.2.1	Admission		Admission by donation to all non-residents, with a recommended level of \$5.00 per adult.
14.2.2	Admission to Touring Exhibitions		As priced
14.3	Library and Exhibition Centre Hireage		
14.3.1	Bay Trust Room		\$30.00 per session (9.00am-12.30pm or 1.00pm-4.30pm)
14.3.2	Eastern Bay Energy Trust Room		\$30.00 per session (9.00am-12.30pm or 1.00pm-4.30pm)
14.3.3	Little Orchard Activity Room		\$75.00 per session (9.00am-12.30pm or 1.00pm-4.30pm)
14.3.4	Sheaff Gallery		\$400.00 (up to four hours hireage from 5.15pm)
14.3.5	Opus Gallery		\$600.00 (up to four hours hireage from 5.15pm)
14.3.6	Museum exhibition area		By application
Note 1:	A 20% discount for non-profit community organisations applies for all facility hireage.		
Note 2:	Other charges may be applicable depending on use		
Note 3:	All hireage subject to restrictions and conditions		
14.4	Digital images on CD		
14.4.1	Scanning, colour photographs, reproduction and lamination fees on application		1 st image: \$25.00 (including CD) 2 or more images: \$20.00 each (same CD, including CD)
14.5	Microfilm printouts		
14.5.1	Microfilm printouts		\$1.00 per sheet (A4 only)

14.6	Online resource printouts	
14.6.1	Per sheet (A4) digital resources from public terminals	\$0.20
14.7	Reproduction of photographs	
14.7.1	6" x 4"	\$10.00
14.7.2	8" x 6"	\$14.50
14.7.3	8" x 10"	\$16.50
14.7.4	12" x 10"	\$25.50
14.7.5	15" x 12"	\$36.50
14.7.6	Urgent (less than 10 working days)	Add 100% for URGENT fee
Note:	Where no datasheet or digital file exists, a fee of \$2.50 will be charged. This will be refunded if an order for that image is placed. This file remains the property of the Whakatāne District Museum and Gallery.	
14.7.7	Postage per order for postage and packing	Actual cost
14.8	Publication fee	
14.8.1	Publication fees will apply for every image reproduced from the collections and published in any way in the public domain (including reports, websites, exhibitions etc.). The scale of fees are:	
	a) local history and education publications;	\$15.00 per image or reproduction
	b) commercial publications	\$115.00 per image or reproduction
Note 1:	A copy of all publications featuring the images from the Museum Collection is to be deposited free of charge by the author into the HD London Research Library	
Note 2:	These fees are on top of any charges for scanning and photographic reproduction	
14.9	Research fee	
14.9.1	Use of the facilities for local users will be free of charge.	
14.9.2	Use of the facilities for non-local users will incur a part charge of \$5.00 per day, or an annual charge of \$25.00 per year.	
14.9.3	There will be no charge for the first half hour for research requests; subsequent rate of \$25.00 per half hour will be levied, with a minimum chargeable period of half an hour and up to a maximum nominated by the customer. This charge is in addition to any charges for the photographic reproduction, photocopies and publication charges, which will be set at the normal rates.	
15.	PUBLIC HALLS (EXCLUDING WHAKATĀNE WAR MEMORIAL COMPLEX)	
15.1	Edgecumbe War Memorial Hall	
	General	
15.1.1	Main hall or reception lounge	
	a) All day and evening	\$245.00
	b) Day or evening	\$190.00
15.1.2	Main hall and reception lounge (combined)	
	a) All day and evening	\$318.00
	b) Day or evening	\$260.00
	Meetings	
15.1.3	Main hall and reception lounge casual meetings	\$64.00 per meeting
		\$27.00 per hour
15.1.4	St John's Room casual meetings	\$49.00 per meeting
		\$27.00 per hour
	Other	
15.1.5	Non profit organisations (all areas)	\$10.00 per hour
15.1.6	Other users	\$12.50 per hour
15.1.7	Kitchen facility (crockery by arrangement)	\$90.00
15.2	Edgecumbe Community Library	
	General	
15.2.1	Lions Reading Room	\$17.00 per hour
15.2.2	Non Profit Organisation	\$10.00 per hour

15.3	Murupara Town Hall	
Note:	Limited tables and chairs are included in the rent charge for use in the Hall only.	
	Social event	
15.3.1	Social events e.g. Wedding, Balls, Socials, Dances etc.	
	a) All day and evening	\$245.00
	b) Day or evening	\$150.00
	c) Decorating before function ½ day	\$63.50
	Meetings	
15.3.2	Meeting (up to 3 hours)	\$23.00
	Sporting	
15.3.3	Sports bodies	
	a) Club nights	\$35.00
	b) Tournaments	\$70.00 per day
	c) Practices	\$12.00 per hour
	Other	
15.3.4	Concert and Church nights	\$59.00
15.3.5	Charitable Organisations (up to 3 hours)	\$16.00
15.3.6	Heating	\$6.00 per hour
15.4	Murupara Sports Pavilion	
Note:	No alcohol permitted	
	General	
15.4.1	Pavilion (per hour)	\$11.00
15.4.2	Pavilion (per day)	\$61.00
15.4.3	Heater charges	\$3.00 per hour
15.5	Ōhope Hall	
	Social event	
15.5.1	Weddings, Cabarets/Balls etc.	
	a) Day and evening	\$300.00
	b) Day only	\$230.00
	Meetings	
15.5.2	Meetings	
	a) Hall	\$14.00 per hour
	b) All day	\$90.00 per day
	Sporting	
15.5.3	Local sports/Recreation groups	\$21.00 per hour
15.5.4	Ōhope Indoor Bowling Club (indoor bowling season)	\$34.00 per night
	Other	
15.5.5	Scouts and Cubs	\$280.00 per annum
15.5.6	Casual use by local school/playcentre/service clubs	
	a) Hall	\$14.00 per hour
	b) All day	\$90.00 per day
15.5.7	Church groups	\$21.00 per hour
15.5.8	Concerts and commercial enterprises	\$425.00
15.5.9	Craft market – day only	\$300.00
15.5.10	Set-up fees (prior to 6:00pm for evening use)	\$21.00 per hour
15.6	Āwakeri War Memorial Hall	
	Social event	
15.6.1	Dances/Weddings/Functions etc.	\$92.00

Sporting		
15.6.2	Bowls	\$15.00 per night
Other		
15.6.3	YFC	\$185.00 per year
15.6.4	Other evening uses	\$30.00 per night
15.6.5	Other day use	\$17.00 per day
15.7	Manawahe Hall	
General		
15.7.1	Private – whole day (including social functions)	\$70.00
15.7.2	Private – night only	\$32.00
15.7.3	Supper room only	\$20.00
15.8	Otakiri Hall	
Social event		
15.8.1	Socials	
	a) Supper room	\$65.00
	b) Main hall and supper room	\$90.00
Meetings		
15.8.2	Meetings	
	a) Evening (2½ to 4 hours)	\$16.00
	b) Day	\$32.00
Other		
15.8.3	Schools	\$690.00 per annum
15.9	Tāneatua School and Community Hall	
General		
15.9.1	Day functions	\$50.00 per day
Social event		
15.9.2	All social functions	\$185.00
Meetings		
15.9.3	Meetings	\$31.00 per night
15.9.4	Community meetings	\$5.50 per night
Sporting		
15.9.5	Sports bodies	
	a) Regular users	\$13.00 per night
	b) Non-regular users	\$26.00 per night
15.10	Te Teko War Memorial Hall	
General		
15.10.1	Function (day or night)	\$105.00
Meetings		
15.10.2	Meetings	
	a) First hour	\$25.00
	b) Per hour thereafter	\$13.00
Other		
15.10.3	Country and Western Club	\$63.00 per night
15.11	Waimana-Nukuhou War Memorial Hall	
Social event		
15.11.1	Social function – use of hall	\$50.00
Meetings		
15.11.2	Half day meeting	\$11.00
15.11.3	Full day meeting	\$17.00

15.12	Bonds	
15.12.1	Edgecumbe War Memorial Hall, Murupara Town Hall and Ōhope Hall	
	a) Social functions	\$550.00
	b) Other functions	\$200.00
15.12.2	Murupara Sports Pavilion	\$256.00
15.12.3	Otakiri Hall, Taneatua School and Community Hall, Manawahe Hall and Waimana-Nukuhou War Memorial Hall	\$100.00
16.	WHAKATĀNE WAR MEMORIAL COMPLEX	
16.1	Bond	
16.1.1	Local residents and regular users (low risk events)	
	a) Little Theatre, Reception Lounge, Stadium or Multiple Facilities	\$220.00 each
16.1.2	Non-local users and high risk events	
	a) Little Theatre, Reception Lounge, Stadium or Multiple Facilities	\$550.00 each
16.2	Surcharges	
16.2.1	The following surcharges will be added for non-local or commercial operators. This surcharge will be added to the "local" charge where applicable or unless otherwise stipulated. (Only one of charge a) or b) will apply)	
	a) Non-local	50%
	b) Commercial	100%
16.3	Little Theatre	
		Local
16.3.1	General use	
	a) With no charge for admittance	\$80.00 per day or \$47.00 per ½ day
	b) With admittance charge	\$161.00 per day or \$95.00 per ½ day
16.3.2	Theatre lighting – Equipment charges:	
	a) Standard charge (includes first use)	\$52.00
	b) Each further use	\$19.00
16.3.3	Air-conditioning and heating – available by prior arrangement with the Custodian	
	a) Theatre (Fixed charge for all users)	\$23.00 per hour
	b) Rehearsal and dressing room (Fixed charge for all users)	\$7.50 per hour
16.4	Rehearsal Room	
		Local
16.4.1	Available for hire as a separate facility when the Little Theatre and stage area is not previously booked	\$32.00 per function or \$12.00 per hour
16.5	Foyer and Foyer bar	
Notes	1. Under normal circumstances the Foyer area provides access to the Little Theatre and the Reception Lounge. However it is available for hire as a separate function room, or as an addition to the Reception Lounge with the Foyer Bar also in use. This is possible when there is no performance or continuous use scheduled for the Little Theatre. If exclusive use of the foyer is required the theatre and the reception lounge must be booked.	
	2. Where the foyer is used as an entrance or overflow area in conjunction with the Little Theatre and/or Reception Lounge there is no separate charge.	
		Local
16.5.1	Where the foyer is used as a specific function or display area it will be charged out at the rates as set out below:	
	a) Meetings and social functions	\$79.00 per function or \$21.00 per hour
	b) Continuous daily use	\$113.00 per day

16.6 Reception Lounge		Local
	Meetings, workshops, seminars, conferences, etc.	
16.6.1	Casual use (Includes preparation)	
	a) 3 hours and up to 10 hours	\$172.50 per function
	b) Less than 3 hours use	\$58.50 per hour
16.6.2	Regular	
	a) Weekly/fortnightly/monthly bookings including the kitchen for 4 hours or less	\$64.00 per function
16.6.3	Regular	
	a) Weekly/fortnightly/monthly users – including the kitchen for 4 hours or more	\$101.00 per function
16.6.4	Social functions	
	a) Weddings, dances, anniversaires, parties, etc.	\$235.00 per function
	b) Preparation charge (Fixed charge for all users)	\$18.00 per hour
16.6.5	Kitchen	
	a) Refreshments (Fixed charge for all users)	\$33.00 per function or day
	b) Full facilities (Fixed charge for all users)	\$74.00 per function or day
16.6.6	Any other continuous daily use (24 hours) (does not include kitchen)	\$222.00 per day
16.6.7	Air conditioning and heating (Fixed charge for all users)	\$22.50 per hour
16.7 Stadium		Local
16.7.1	Sporting usage	
	a) Monday to Thursday 5:00pm to 10:00pm	\$33.00 per hour
	b) All other times	
	i) Club play or practice	\$17.00 per hour
	ii) Junior Club play or practice	\$8.00 per hour
	c) School use or local tournaments	\$117.00 per tournament
	d) Provincial, Regional or National tournaments	\$235.00 per tournament
	e) Meetings, conferences, seminars, workshops (includes preparation charge) (Day = 10am to 5pm or 5pm to midnight)	\$271.00 per day or \$135.00 per ½ day or \$39.00 per hour (for less than 3 hours)
	f) Hourly charge outside of the prescribed times	\$23.00 per hour
	g) Continuous daily usage (24 hour day)	\$337.50 per day
	h) Social functions	\$395.00 per function
	i) Preparation charge (Fixed charge for all users)	\$18.00 per hour
	j) Fundraising fairs	\$160.50 per day \$78.50 per ½ day
	Note: Any organisation making use of this facility which clears the area no later than 2:00pm on the day of use.	
	k) Ventilation and heating by prior arrangement with Custodian (Fixed charge for all users)	\$22.50 per hour
16.8 Multiple facilities charges		
16.8.1	When two or more sections of the Centre are hired for large events on a combination basis, the charges set down will be reduced by 20%.	
16.8.2	The total charges will be inclusive of air conditioning, heating and theatre lighting (where appropriate) but exclusive of preparation and clean up charges which will be levied as set down for the appropriate section if applicable.	
16.9 Youth Centre		\$15.00 per hour
16.10 Additional fees (Fixed charges for all users)		
16.10.1	Cleaning fees	\$50.00 per hour
16.10.2	Sound system (only for Reception Lounge (16.6) and stadium (16.7))	\$64.00 per day

17.	STAGE HIRE	
17.1	Portable stage hire	\$75.00
18.	PROPERTY DOCUMENTATION CHARGES	
18.1	Leases and licences of Council land	
18.1.1	Administration fee for new lease or licence application	\$300.00
18.1.2	Administration fee for renewal of lease or license	\$150.00
18.1.3	Process fee for lease/licence transfer, subletting	\$210.00
18.1.4	Process fee for lease transfer (electronic)	\$110.00
18.2	Financial transactions	
18.2.1	Processing release Rural Housing Loans, mortgage consents, etc.	\$200.00
18.3	Applications involving Council owned properties	
18.3.1	Administration fee for boundary adjustments, reserve revocations	\$310.00
19.	PENSIONER HOUSING	
19.1	Whakatāne	
19.1.1	Single at Alice Stone	\$136.00 per week
19.1.2	Double at Alice Stone	\$144.00 per week
19.1.3	Single at Allandale and Lovelock Courts	\$132.00 per week
19.1.4	Double at Allandale and Lovelock Courts	\$140.00 per week
19.1.5	Single at Veronica Flats	\$132.00 per week
19.1.6	Double at Veronica Flats	\$144.00 per week
19.2	Murupara	
19.2.1	Single	\$56.00 per week
19.2.2	Double	\$60.00 per week
19.2.3	Hardie Flats	\$68.00 per week
20.	VISITOR INFORMATION CENTRE	
20.1	Brochure display service	\$120.00
20.2	Website advertisement	\$172.50 plus design fee
21.	ACCESS TO SITE FILE RECORDS/PROPERTY RECORDS	
21.1	Access to site file records/property records	
21.1.1	Administration fee for property files	\$15.00 per property file, plus \$15.00 for subdivision files for the specific property (subdivision files optional)
21.1.2	Photocopy of entire property file (hardcopy)	\$20.00 plus actual time cost to photocopy file (minimum 15 minutes). Actual time based on \$20.00 per 15 minutes.
21.1.3	Digital copy of property file on CD (only applies if scanned files exist) - allow 2 days	\$45.00
21.1.4	For regular users (access >10 property files per month), accounts can be setup and invoiced monthly.	\$15.00 per property file, plus \$15.00 for subdivision files for the specific property (subdivision files optional)

22.	LOCATION SERVICES (GEOGRAPHIC INFORMATION SYSTEMS)	
22.1	Geospatial Data (Digital)	
22.1.1	Where available	The cost of media plus staff time
22.2	Geospatial Maps/Plots/Images (Hardcopy)	
22.2.1	A4	\$8.00 plus staff time
22.2.2	A3	\$12.00 plus staff time
22.2.3	A2	\$19.00 plus staff time
22.2.4	A1	\$30.00 plus staff time
22.2.5	A0	\$48.00 plus staff time
22.3	Aerial Imagery	
22.3.1	Where available	The cost of media plus staff time
22.4	LIDAR Data	
22.4.1	Where available	The cost of media plus staff time
23.	RURAL (RAPID) NUMBERS	
23.1	Replacement Rural Number Plates	\$20.00 (includes numbers & letters)

C. Strategy and Planning Department

24.	NOTES
24.1	Information for all Strategy and Planning Department Charges
24.1.1	All fees quoted are GST inclusive.
24.1.2	a) Other Authority and Agencies' Charges are the fees as set by the relevant authority or agency. b) Where consultants or other experts are used to carry out Strategy and Planning duties, the actual and reasonable cost incurred will be charged to an applicant. c) An additional administrative charge of ten percent of the fee will also be charged.
24.1.3	Staff will, upon request, endeavour to provide an estimate of costs associated with a particular request/application.
24.2	Planning
24.2.1	Resource Consent Fees:
	a) The amount stated is a fixed charge deposit, payable at the time of lodging an application or when making any other request for Council to perform any other function under the Resource Management Act 1991. The above deposits are charges fixed under Section 36(1) Resource Management Act and are payable in full at the time of lodging the application
	b) The actual and reasonable costs incurred by the Council will be charged for all applications. Therefore, a charge additional to the fixed charge deposit paid, may be made once the application has been determined. Actual and reasonable costs will also be charged for applications that are withdrawn
	c) Actual and reasonable costs will include costs incurred by Council in respect of staff salaries and wages (including travel time, and on-costed to cover overheads), internal analytical costs, record keeping/storage (e.g. photocopying), external analytical costs or consultant costs, vehicle usage costs and any other direct costs or disbursements (including postage, advertising costs, etc), plus GST. The charge out rate for Council Officers is between \$80.00 and \$180.00/hour
	d) Additional charges will be made for sums in excess of \$20.50 (inclusive of GST) of the Council's costs. In all cases, an itemised statement of the Council's costs will be provided
	e) Council may, in any particular case, remit the whole or any part of any charge of a kind referred to in this section which would otherwise be payable, for any of the following reasons:
	i) The charge does not accurately reflect the benefit to the community from the activity or service, as distinct from the benefit to the applicant
	ii) The charge does not accurately take into account the "cost of democracy" associated with the application or the service
	iii) The charge does not accurately reflect the actual and reasonable costs incurred in respect of the activity to which the charge relates
	iv) The charge for monitoring a resource consent does not accurately reflect the anticipated number of inspections required over the life of the consent to ensure compliance with conditions of the consent, or the likely effects of that activity on the environment
24.2.2	Monitoring Fee: A charge based on the estimated number of inspections for a development or an annual charge will be payable to Council for the monitoring and supervision of resource consents and monitoring the state of the environment. The fee will reflect the estimated actual cost for the Monitoring Officer and/or other specialist Council Officers or their representative to inspect the site for compliance with consent conditions. Where the estimated charge does not accurately reflect the actual and reasonable costs incurred in the monitoring of the resource consent to which the charge relates, that additional charge will be recovered from the consent holder.
24.3	Building fees
24.3.1	The fee is non-refundable deposit payable at the time an application is lodged. Additional charges are calculated on time spent. The charge-out rate for Council officers is between \$80.00 and \$180.00/hour. All other actual and reasonable costs incurred in the processing of building consents will be recovered, including for example, specialists' advice and insurance premiums.
24.3.2	The Restricted Project Information Memorandum fee applies to all projects that are either not greater than \$10,000 in value, or alternatively, not greater than 30 m ² in area. Other projects that may qualify for a Restricted Project Information Memorandum are fences, retaining walls, swimming pools and most accessory buildings (garages, hay-barns, etc)
	The Small Project Information Memorandum fee applies to projects such as small internal alterations, heaters, plumbing and drainage work.
24.3.3	A bond is payable prior to a building consent being issued for the removal of a dwelling or other building from a property. It will be refunded upon application when Council is satisfied that all conditions of the building consent have been met.

24.4	Annual licence and registration fees
24.4.1	The fees charged will be calculated at a fixed charge which includes up to two inspections. Further inspections will be charged at actual cost. The charge-out rate for Council officers is between \$80.00 to \$180.00/hour.
24.4.2	Simple Food Premises – Simple foods consist of pre-packaged food that is of low risk to public health, e.g., biscuits, confectionery, and frozen confections. Pre-packaged food that requires heating (e.g. readily perishable food) is not classified as 'low risk food'
24.4.3	Food Premises – ancillary use. This category has been developed to cater specifically to registered premises that are used for the preparation of food for sale by more than one party. The intention is for the primary occupier to pay the registered premises fee and the secondary occupier to pay an ancillary fee. Secondary occupiers typically include those that prepare food for sale at markets on a regular basis.
24.4.4	Camping Grounds – temporary use. This category of license has been developed for organisations who have obtained resource consent or similar permission for camping of several nights' duration at any one time on property other than established camping grounds. Temporary use camp ground licenses shall be obtained by the organisers of meetings or similar gatherings and be on a per night stayed basis. Licence approval shall be conditional upon the use of fully self-contained motor homes or similar vehicles by campers. Fully self contained motor homes or similar will have sufficient water and waste capacity and other essentials necessary for the adequate and safe convenience of its passengers without posing health risk or giving rise to health nuisance or potential for same
24.4.5	Mobile Trading – The Whakatane District Council Bylaw 2007 Part 4 Mobile Trading definition of mobile trading includes sale of goods, wares or merchandise by hawkers or peddlers on foot, which was previously subject to a separate licence and fee. Categorising the mobile trading licenses into the two types enable the fees to continue to be proportional to the scale of the different activities within the widened definition. The sale of goods, wares or merchandise from a cart, vehicle, caravan, or similar whether or not self-propelled continues to have the higher license fee reflecting the higher scale of this activity. While the licence for the hawkers activity will continue with the lower fee
24.5	Development Contributions fee
24.5.1	The Council's Development Contributions Policy sets out the financial contributions that will be required when development occurs
24.6	Other fees
24.6.1	For any certificate, authority, approval, consent, or service given, or inspection made by the Council under the Local Government Act or any other enactment in any case where that provision or enactment contains no provision authorising the Council to charge a fee, and does not provide that the certificate, authority, approval, consent, service, or inspection is to be given or made free of charge, the fee will be based on the charge out rate for the officer concerned, as identified above. Notwithstanding, any such fee may be refunded, remitted, or waived in such situations as the Council may determine.
25.	ANIMAL CONTROL
Note	The fees charged will be either those charged by any contractor employed by the Council or Council Officers. The charge-out rate for Council staff is calculated on time spent and is set at \$56.00 per hour
25.1	Dogs
25.1.1	Dog control and registration fees:
	Discount fee applies if paid prior to 5pm, 5 August 2013
	a) De-sexed \$55.00
	b) Entire \$65.00
	Full fee (paid after 5 August 2013)
	a) De-sexed \$82.50
	b) Entire \$97.50
25.1.2	Certified companion dogs, Hearing dogs, Guide dogs \$5.00
25.1.3	Dogs owned by incorporated hunt clubs
	a) Discounted fee if paid before 5pm, 5 August 2013 \$55.00 per dog
	b) Full fee if paid after 5 August 2013 \$82.50 per dog
25.1.4	Impounding fees
	a) First impounding \$60.00
	b) Second impounding \$90.00
	c) Third and subsequent impounding \$120.00
	d) Sustenance cost per day \$7.50
	e) Additional fees for dogs impounded between 5:00pm and 8:00am Charged at cost
	f) Microchip transponder implant fee for impounded dogs \$24.50

25.1.5	Other fees:	
	a) Destruction of dog	\$30.00
	b) Replacement of registration tags	\$2.00
	c) Microchip transponder implant fee (on request of owner)	\$15.00
25.2	Stock	
25.2.1	Impounding per day per animal	
	a) Cattle, horses, deer	\$15.00
	b) All other livestock	\$10.00
25.2.2	Sustenance per day	
	a) Cattle, horses, deer	\$3.50
	b) All other livestock	\$1.50
25.2.3	Call-out fee	Charged at cost
25.2.4	Advertising fee	Actual cost plus 10% administration fee
25.2.5	Droving fee minimum fee	\$25.00 plus actual costs
25.2.6	Transport	Actual cost
25.2.7	Horse float	\$60.00
25.2.8	Stock crossing permit application fee	\$250.00
26.	ANNUAL LICENCE AND REGISTRATION FEES	
	(See note 24.4)	
26.1	General licence and registration fees	
26.1.1	Food premises (except for Simple food premises)	\$390.00
26.1.2	Simple food premises	\$125.00
26.1.3	Food premises – ancillary use	\$165.00
26.1.4	Other premises required to be inspected pursuant to Regulation 83(3) of Food Hygiene Regulations 1974	\$256.00
26.1.5	Billiard parlours	\$145.00
26.1.6	Camping grounds	\$360.00
26.1.7	Camping – temporary use	\$5.50 per night
26.1.8	Funeral directors premises	\$205.00
26.1.9	Hairdressers premises	\$205.00
26.1.10	Offensive trades	\$205.00
26.2	Licensed premises	
26.2.1	Hotels, taverns, tourist houses	\$390.00
26.2.2	Premise with Off-licence and Club licence	\$205.00
26.2.3	Reports on premises for liquor licences	At cost
26.2.4	Request for health inspection prior to transfer or any other reason	At cost
26.2.5	Transfer of licence	\$51.50
26.3	Amusement devices	
26.3.1	One device	\$11.50
26.3.2	Each additional device	\$2.30
26.4	Mobile trading	
26.4.1	Mobile traders licence	\$154.00
26.4.2	Hawkers licence	\$23.00
26.4.3	Lease	\$200 per month per portion of an approved site, with a minimum charge for one calendar month
26.4.4	Beekeepers	\$100.00

27.	BUILDING (SUBJECT TO BUILDING ACT 2004)	
27.1	Project Information Memoranda	
27.1.1	Full	Actual cost
27.1.2	Restricted (see 24.3.2(a))	\$75.00
27.1.3	Small (see 24.3.2(b))	\$10.00
27.1.4	Planning	Actual cost
27.1.5	Engineering	Actual cost
27.1.6	Territorial Authority Review	Actual cost
27.2	Building Consent	
27.2.1	Application	\$250.00
27.2.2	Plan and specification certification and inspection	
	a) Council	Actual cost
	b) Other agencies	Actual cost
27.2.3	Solid fuel heater – set cost (including one inspection)	Actual cost (maximum charge \$175.00)
27.2.4	Fencing of swimming pool inspection (including one inspection)	Actual cost (maximum charge \$175.00)
27.2.5	Solar water heaters	Free
27.2.6	Minor works (will apply to consents for which processing time is less than 15 minutes, and require one inspection, e.g. replacement of hot water cylinders, replacement of disposal fields from on-site effluent treatment systems)	Actual cost (maximum charge \$175.00)
27.2.7	Additional inspections	Actual cost
27.3	Code compliance	
27.3.1	Certificate	\$75.00
27.3.2	inspection	Actual cost
27.4	Compliance schedule	
27.4.1	Application for compliance schedule	\$75.00
27.4.2	Application to amend compliance schedule	\$75.00
27.4.3	Approval and issue of amended compliance schedule	Actual cost
27.5	Building Warrant of Fitness	
27.5.1	Audit fee (triennial)	Actual cost
27.5.2	Additional inspection(s) to ensure compliance	Actual cost
27.6	Certificate of Acceptance	
27.6.1	Application fees (excludes urgent work)	\$1,000.00
27.6.2	Application fee (where urgent work provisions apply)	\$300.00
27.6.3	Certificate	\$75.00
27.6.4	Evaluation of plans and specifications and inspection of building work	Actual cost
27.7	Certificate of public use	
27.7.1	Application fee	\$200.00
27.7.2	Certificate	\$75.00
27.8	Other	
27.8.1	Building consent authority charge	\$5.50 per \$1,000.00 (or part thereof) of building work valued at \$20,000.00 or greater
27.8.2	Inspection reports – relocated buildings deposit	\$200.00
27.8.3	Any other inspection performed by the Council	Actual cost
27.8.4	Inspections requiring specific expertise (i.e. by agencies other than Council on Council's behalf)	Actual cost plus 10% administration fee
27.8.5	Footpath and road reserve damage deposit	\$400.00
27.8.6	Housing removal bond	\$1,000.00
27.8.7	Registration/revocation of registration of section 36 Building Act 1991 or section 72 Building Act 2004 notification	\$200.00
27.8.8	Registration/revocation of registration of section 37 Building Act 1991 or section 72 Building Act 2004 notification	\$200.00

27.8.9	Registration/revocation of registration of section 75 Building Act 2004 notification	\$200.00
27.8.10	Application for exemption	\$200.00
27.9	Provision of information	
27.9.1	Commercial information requests on building consents	
	a) 1 copy per month	\$155.00 per annum
	b) 1 copy per fortnight	\$300.00 per annum
	c) 1 copy per week	\$600.00 per annum
	d) 1 individual copy	\$15.00
27.9.2	Information requests on compliance schedules:	
	a) Cost/category	\$25.00
	b) All categories (18)	\$200.00
27.9.3	Information requests on independent qualified persons:	
	a) Cost/category	\$25.00
	b) Cost for all categories	\$200.00
27.9.4	Time spent searching and compiling information in respect of building consents and inspectorial enquiries	Actual cost
28.	GAMBLING	
28.1	Application fee	
28.1.1	Existing venues	\$405.00
28.1.2	New venues	\$490.00
28.1.3	Hearing costs	\$165.00 per hour
28.2	Monitoring fee	
28.2.1	Annual Charge	\$31.00 per machine
29.	GENERAL LICENCE AND PERMIT FEES	
Note	The fees charged will be calculated on time spent. The charge-out rate for Council officers is \$67.00 per hour	
29.1	General	
29.1.1	Fee payable to recover any sign or goods impounded from public place	\$41.00
29.1.2	Fees for recovery of vehicle impounded pursuant to s356 Local Government Act 1974	Actual cost of recovering vehicle
29.1.3	Storage of impounded vehicle	\$12.00 per day
29.1.4	Fee for re-inspection where a notice has not been complied with	\$32.50 per visit
29.1.5	Inspection fee for any matter not specifically provided for in this schedule	Charged at cost
29.2	Fee to erect banners	
29.2.1	Charitable organisation	\$10.50 per week
29.2.2	Commercial	\$51.50 per week
29.3	Fee for consent to operate stall	
29.3.1	Charitable organisation	
	a) Food stalls	Free
	b) Non-food stalls	Free
29.3.2	Commercial	
	a) Food stalls	\$31.00 per event
	b) Non-food stalls	\$20.00 per event

30. LIQUOR LICENCES	
Note	At the time of writing this document, a project to review the fees in line with the Sale and Supply of Alcohol Act 2012 is underway. Once these fees are confirmed they will be included.
30.1 On-Licence	
30.1.1	Application for On-Licence \$793.24
30.1.2	Variation or Cancellation of Conditions of On-Licence \$793.24
30.1.3	Renewal of On-Licence \$793.24
30.1.4	On-Licence (BYO) \$134.93
30.1.5	Variation or Cancellation of On-Licence (BYO) \$134.93
30.1.6	Renewal of On-Licence (BYO) \$134.93
30.1.7	Temporary Authority \$134.93
30.2 Off-Licence	
30.2.1	Application for Off-Licence \$793.24
30.2.2	Variation or Cancellation of Conditions of Off-Licence \$793.24
30.2.3	Renewal of Off-Licence \$793.24
30.2.4	Off-Licence (Caterer or Auctioneers) \$134.93
30.2.5	Variation or Cancellation of Conditions of Off-Licence (Caterer or Auctioneer) \$134.93
30.2.6	Renewal of Off-Licence (Caterer or Auctioneer) \$134.93
30.2.7	Club Licence \$793.24
30.2.8	Variation or Cancellation of Conditions of Club Licence \$793.24
30.2.9	Renewal of Club Licence \$793.24
30.2.10	Special Licence \$64.40
30.2.11	Manager's Certificate \$134.93
30.2.12	Renewal of Manager's Certificate \$134.93
30.3 Other	
30.3.1	Certificate confirming the proposed use of the premises meets the requirements of the Resource Management Act 1991 and of the New Zealand building code \$310.00
30.3.2	District Licensing Committee Hearings fee Actual Cost unless set by regulation
31. NOISE CONTROL	
31.1	Return of seized equipment Actual cost of time and mileage involved.
31.2	Attendance at noise complaints Actual and reasonable costs for justified complaints.
32. RESOURCE MANAGEMENT (SUBJECT TO THE RESOURCE MANAGEMENT ACT 1991)	
Note	Reference to sections below refer to the Resource Management Act 1991
	Fixed Charge (additional fees may apply)
32.1	Certificates of compliance/existing use certificates (s139) (initial deposit) \$200.00
32.2	Resource Consents (see note 24.2.1) (fixed charge)
32.2.1	Land use
	a) Notified \$4,000.00
	b) Non-notified \$1,500.00
	c) Change or cancellation of conditions (s127) \$200.00
	d) Extension of approval period (s125) \$100.00
	e) Review of consent conditions (s128) \$256.00
	f) Cost of commissioning reports Actual costs incurred in preparing report + staff time

	g) Preparation of bond documents	\$300.00 + legal costs incurred in preparing bond documents
32.2.2	Subdivision	
	a) Notified	\$4,000.00
	b) Non-notified	\$1,500.00
	c) Boundary Adjustment	\$500.00
	d) Minor Amendments to Cross-lease plans (additions and alterations)	\$200.00
	e) Right-of-way Approval pursuant to Local Government Act 1974	\$200.00
	f) Cost of Commissioning Reports	Actual cost incurred in preparing report + 10% of the cost for administration of that work.
	g) Extension of Approval Period (s125)	\$200.00
	h) Approval of Survey Plan (s223)	\$100.00
	i) Change or cancellation of conditions (s127)	\$200.00
	j) Change or cancellation of consent notice (s221)	\$200.00 + legal costs incurred
	k) Signing s224(c) Certificate	\$100.00 (actual cost to be charged as an additional fee)
	l) Signing s224(f) Certificate	\$50.00
	m) Inspections to confirm compliance with conditions s224(c) or S224(f)	Actual cost
	n) Certificates pursuant to Section 226(e)	\$200.00
	o) Revocation of easement (s243(e))	\$200.00
	p) Other certificates/ documents including the preparation of consent notices (see note 24.2.1)	\$200.00 per certificate/ document plus legal costs incurred in preparing or checking documents
	q) Preparation of Bond Documents	\$300.00 + legal costs incurred in preparing bond documents
32.2.3	Other	
	a) Application to review development contribution (initial deposit).	\$400.00
32.2.4	Monitoring fee (see note 24.2.2)	
	Standard charge for administering, monitoring and supervising of land use resource consents for:	
	a) Notified resource consent	Range: \$150.00-\$500.00
	b) Non notified resource consent	Range: \$150.00-\$500.00
Note 1	Determined as either a single charge or as an annual charge where ongoing monitoring is required. The amount is based on the estimated number of inspections required during the course of the development.	
Note 2	Notwithstanding the above, where there is good and reasonable cause for un-programmed monitoring and additional site inspections, then the costs of that will be a charge on the consent holder. Such costs are recovered on an actual and reasonable basis, as defined in the General Conditions and Notes of this Schedule.	
Note 3	Notwithstanding all the above, a higher monitoring charge may be applied as a condition of consent for significant applications, for the actual monitoring time undertaken as:	
	a) a single charge;	Actual and reasonable costs
	b) separate charges for each inspection;	
	c) an annual charge	
	d) where ongoing monitoring is required.	
32.3	Plan changes/ designations/ heritage orders	
Note	See note 24.2.1	
32.3.1	Request and processing of:	
	a) Plan change	\$3,070.00
	b) Designation	\$1,535.00
	c) Heritage order	\$1,535.00

32.4	Alteration of Designation/heritage order	
32.4.1	Notified	\$767.00
32.4.2	Non-notified	\$512.00
32.4.3	Removal of designation/ heritage order	\$230.00
32.4.4	Outline plan of work	\$256.00
32.5	Requests for information	
Note:	See note 24.2.1	
32.5.1	Land Information Memorandum	
	a) Residential Property / Rural Property used predominantly for farming or rural purposes.	\$200.00
	b) Business / Rural Property used for a commercial or industrial use.	\$200.00
	c) Time spent researching and compiling information in respect of planning queries, plans or resource consents	Actual cost
32.6	Miscellaneous charges	
32.6.1	Pre-application meetings	Actual cost
32.6.2	Plan checking and inspection of engineering works associated with resource consent applications, District Plan provisions, etc	Actual cost
32.6.3	All other certificates/documents, e.g. liquor licences	\$150.00
32.6.4	Copies of District Plans (including maps):	
	a) Whakatane District Plan (hardcopy)	\$200.00
	b) Whakatane District Plan (CD)	\$50.00
33.	Hearings	Actual cost

D. General

33.	PHOTOCOPYING CHARGES	
33.1	A4 size	
33.1.1	Black and white	\$0.20 each
33.1.2	Colour	\$0.60 each
33.2	A3 size	
33.2.1	Black and white	\$0.30 each
33.2.2	Colour	\$0.70 each
33.3	A2 size	
33.3.1	Black and white	\$5.00 each
33.4	A1 size	
33.4.1	Black and white	\$10.00 each
33.5	A0 size	
33.5.1	Black and white	\$20.50 each
33.6	Research Storage and Archives	
Note:	The following services are only available at the Research, Storage and Archives facility	
33.6.1	Long runs of single original	On application
33.6.2	Large files (150 pages or more) or miscellaneous papers	\$45.00 per hour or part thereof and \$0.20 per page
34.	ACCESS TO OFFICIAL INFORMATION	
34.1	Fixing the Amount of Charge	
34.1.1	The amount of charge for requests of official information will be determined by:	
	a) The aggregate amount of staff time exceeding one hour spent in actioning the request. This will include search and retrieval of information, the provision of transcripts and the supervision of access.	
	b) The number of A4 sized photocopies or printed pages to be provided. Non standard sized photocopy or printed paper such as that used for reproducing maps and plans will be charged out as per the charges set down in the fees and charges schedule.	
	c) For any other cost, the amount actually incurred in responding to the request. This will cover the provision of copies of video, audio and film tapes, the provision of documents in electronic form, the retrieval of information off-site, or other situations where a direct charge is incurred	
	d) Where repeated requests from the same source are made in respect of a common subject over intervals of up to eight weeks, requests after the first should be aggregated for charging purposes.	
	e) The charge shall represent a reasonable fee for access given. It may include time spent:	
	(i) in searching an index to establish the location of the information;	
	(ii) in locating (physically) and extracting the information from the place where it is held;	
	(iii) in reading or reviewing the information; and	
	(iv) in supervising the access to the information.	
	f) The charge shall not include any allowance for:	
	(i) extra time spent locating and retrieving information when it is not where it ought to be; or	
	(ii) time spent deciding whether or not access should be allowed and in what form. Note however that the actual, physical editing of protected information is chargeable.	
34.2	Staff time	
34.2.1	Time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour shall be charged out as follows, after the first hour:	
	a) An initial charge of \$40.00 (except for the Chief Executive, General Managers and Manager Development and Compliance, whose charge rate is \$85.00) for the first chargeable half hour or part thereof; and	
	b) The rate of charge applies irrespective of the seniority or grading of the staff member who deals with the request, except where staff with specialist expertise who are not on salary are required to process the request, in which case a higher rate not above their actual rate of pay may be charged.	
	c) Time spent by staff in deciding whether or not to approve access and in what form to provide information shall not be charged. While the decision to redact protected information is not chargeable, the physical editing is part of making the information available and is subject to charges.	

34.3	Photocopying
34.3.1	Photocopying or printing shall be charged out as per photocopying charges set down at section 33.
34.4	Other costs
34.4.1	All other costs incurred shall be fixed at an amount which recovers up to the actual costs involved, including:
	a) the provision of documents in electronic form
	b) the retrieval of information off-site
	c) reproducing a film, video or audio recording
	d) arranging for the applicant to hear or view an audio or visual recording
	e) providing a copy of any map, plan or other document larger than A4 size
34.5	Remission of charges
34.5.1	The liability to pay any charge may be modified or waived at the discretion of the Chief Executive. Such decisions shall be made on a case by case basis taking into consideration the following :
	a) whether payment might cause the applicant hardship
	b) whether remission or reduction of the charge would facilitate good relations with the public or assist the Council in its work
	c) whether remission or reduction of the charge would be in the public interest because it is likely to contribute significantly to public understanding of, or effective participation in, the operations or activities of the Council, and the disclosure of the information is not primarily in the commercial interest of the requester. In order to determine the level of public interest the following questions could be asked:
	(i) Is the use of the information by the requester likely to make a significant contribution to the operations and activities of the Council?
	(ii) Has the Council requested submissions from the public on a particular subject and is the information necessary to enable informed comment?
	(iii) Is the use of information likely to contribute significantly to the understanding of the subject by the public at large as opposed to the individual understanding of the requester or a narrow segment of interested people?
	(iv) Is the information already in the public domain in either the same or similar form which the requester could acquire without substantial cost?
	(v) Is the public at large the primary beneficiary of the expenditure of public funds necessary to release the information or is it for the requester or a narrow segment of interested persons?
	(vi) Is the information primarily in the commercial interest of the requester rather than the public interest?
34.6	Deposit
34.6.1	A \$50.00 deposit may be required where the charge is likely to exceed \$100.00 or where some assurance of payment is required to avoid waste of resources. A deposit may only be requested after a decision has been made to make the information available.
34.6.2	The applicant shall be notified of the amount of deposit required, the method of calculating the charge and the likely final amount to be paid. Work on the request may be suspended pending receipt of the deposit.
34.6.3	The unused portion of any deposit will be refunded to the applicant together with a statement detailing how the balance was expended.
34.7	Ombudsman Investigations
34.7.1	Applicants will be advised at the time they are informed of charges to be paid, that in terms of section 28(1)(b) of the Official Information Act 1982, the Ombudsman may investigate and review any decision on the charge to be paid in respect of a request for access to official information.
34.7.2	A record will be kept of all costs incurred. Whenever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this fact noted on the record.
34.7.3	Any Ombudsman discharging statutory functions of investigation under the Ombudsmen Act 1975 in terms of the Local Government Official Information and Meetings Act 1987 is not subject to any charging regime.
34.8	Cost control
34.8.1	In order to reduce the amount of staff time and resources incurred in dealing with requests the Council may ask for requests for official information to be in writing in order to narrow down the scope of the request and avoid confusion as to what is being requested.
34.8.2	The Council may refer the request to another organisation if the request relates more closely to the functions of another Council or government department.

35. MISCELLANEOUS FEES		
35.1	Any requests for information from all Council departments not otherwise specified	At cost
35.2	Authenticated copies	\$60.00
35.3	Other certificates or approvals	\$140.00
35.4	Certificates of Title	\$20.00
35.5	Survey plans	\$15.00
36. STAFF TIME		
36.1	Unless otherwise specified, all staff will be charged out at the following rates	
36.1.1	An initial charge of \$40.00 (except for the Chief Executive, General Managers and Manager Development and Compliance, whose charge rate is \$85.00) for the first chargeable half hour or part thereof; and	
36.1.2	The rate of charge applies irrespective of the seniority or grading of the staff member who deals with the request, except where staff with specialist expertise who are not on salary are required to process the request, in which case a higher rate not above their actual rate of pay may be charged.	



WHAKATĀNE DISTRICT COUNCIL

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