



Whakatāne-Ōhope Community Board

Te Poari Hapori o Whakatāne-Ōhope

Monday, 19 February 2024
Rāhina, 19 Huitanguru 2024

Ōhope Fire Station
Harbour Road, Ōhope
commencing at 5:30 pm

Chief Executive: Steph O'Sullivan
Publication Date: 14 February 2024

A Membership - *Mematanga*

A Membership - *Mematanga*

Board Member C L Hamill - Chairperson

Board Member L J Bonne - Deputy Chairperson

Board Member C G A Howard

Board Member D S McLean

Board Member M A Marshall-Inman

Board Member O D Iseri

Councillor T Boynton

B Role of the Community Board

B Role of the Community Board

Section 52 of the Local Government Act 2002 details the role of a community board:

- a. represent, and act as an advocate for, the interests of its community; and
- b. consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c. maintain an overview of services provided by the territorial authority within the community; and
- d. prepare an annual submission to the territorial authority for expenditure within the community; and
- e. communicate with community organisations and special interest groups within the community; and
- f. undertake any other responsibilities that are delegated to it by the territorial authority.

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1 Opening Karakia - *He Karakia Tīmatanga***1 Opening Karakia - *He Karakia Tīmatanga***

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day</i>
Tīhei mauri ora!	

2 Apologies - *Te hunga kāore i tae*

No apologies were recorded at the time of compiling the agenda.

3 Acknowledgements/Tributes - *Ngā Pānui*

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance

4 Conflicts of Interest - *Ngākau kōnatunatu*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have.

The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information, please click this [link](#)

5 Public Participation - *Wānanga Tūmatanui***5 Public Participation - *Wānanga Tūmatanui*****5.1 Public Forum - *Wānanga Tūmatanui***

The Board has set aside time for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for three minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum. Applicants seeking funding from the Board are encouraged to speak in support of their application at this time.

Board Members may ask questions of the speaker but these should be confined to obtaining further information or clarification on matters raised by the speaker.

- G Lewer - EBOP Kayak Fishing
- D Hatcher - EBOP Riding for the Disabled
- C Knapton - Whakatane High School
- M Ruahala - Youth Encounter Ministries Trust

5.2 Deputations - *Ngā Whakapuaki Whaitake*

A deputation enables a person, group or organisation to make a presentation to Community Board on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to 5 minutes, or with the permission of the Chairperson, a long time frame may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui***6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*****6.1 Minutes - Whakatane-Ohope Community Board 27 November 2023**

 <p>WHAKATĀNE District Council <i>Kia Whakatāne au i ahau</i></p>	Details of Meeting:	WHAKATĀNE-OHOPE COMMUNITY BOARD MEETING HELD AT THE COMMITTEE ROOMS, WHAKATĀNE DISTRICT COUNCIL 14 COMMERCE STREET, WHAKATĀNE ON MONDAY, 27 NOVEMBER 2023 COMMENCING AT 5.30 PM
	Present:	C Hamill (Chair), M Inman, D McLean, C Howard and L Bonne Mayor V Luca and L Immink as alternate
	In Attendance:	V Fergusson (Manager Strategic Property) and A Dass (Governance Support Advisor) Via Teams: G Fletcher (General Manager Community Experience)
	Visitors:	G Kururangi and S Walker (Whakatāne Touch Association), W Anderson (Have a Heart Charitable Trust), G Haslam, T Richardson and T Taylor (Waiariki Whānau Mentoring) and S Whale (Whakatāne Arts Inc)
	Apologies:	O Iseri (known as O Jahn)

1. KARAKIA

The meeting was opened with a karakia given by Chairperson Hamill at 5:30 pm.

2. APOLOGIES

Moved Chairperson Hamill / Seconded Member Howard

RESOLVED:

THAT the Whakatāne/Ohope Community Board accept the apologies from member Jahn.

CARRIED**3. ANNOUNCEMENTS/TRIBUTES.**

Chairperson Hamill acknowledge Whakatāne District Councils effort in winning the Most Beautiful Large Town Award.

6.1 Minutes - Whakatane-Ohope Community Board 27 November 2023(Cont.)**4. CONFLICTS OF INTEREST**

Nil

5. PUBLIC FORUM**5.1. Whakatāne Touch Association**

S Walker and G Kururangi presented and summarised the application and the board was familiar with their annual Touch Rugby Tournament event.

5.2. Have a Heart Charitable Trust

W Anderson presented the application and the continuation of their annual event. The venue booked was the Whakatāne War Memorial Hall and the Rex Morpeth Park. There would be a minimum attendance expectation of 1,200. The event, scheduled for March 2024, experienced escalating costs that were not previously budgeted for. Several new local groups would feature stalls and cost estimates were derived from previous events, with financial support sought from other organisations.

5.3. Hillary Outdoors Pursuit Camp

G Haslam presented the application and highlighted the camping experience would teach them vital leadership skills that they could utilise in establishing their own local female youth tramping and adventure group. Questions from Board Members arose regarding whether Miss Haslam had carried out any fundraising or requested support from other organisations.

5.4. Waiariki Whānau Mentoring

Waiariki Whānau Mentoring considered acquiring a mobile BBQ trailer for various events across the district. Renting trailers for their activities was more expensive than managing it in-house. Locally sources trailer option had seen a price reduction of \$3,000 and the organisation was willing to contribute \$12,000. Existing funds of the organisation were allocated for Full-Time Equivalent (FTE) roles, IT systems, and related expenses. The trailer aimed to attract individuals with catering and expand the organisation's services. The initiative covered areas such as Kawerau, Rotorua, Tauranga, and the Eastern Bay of Plenty.

5.5. Whakatāne Arts Inc

The organisation had tabled an application form for the Summer Arts festival, aiming to support various public art projects around Whakatane during the summer. Creative NZ stipulated \$30 an hour for commissioning artists involved. This project also required a project coordinator to oversee the steps involved.

Attendance: W Anderson left the meeting at 5:41pm. S Walker and G Kururangi left the meeting at 5:47pm. G Haslam left the meeting at 5:55pm. T Richardson and T Taylor left the meeting at 6:06pm. S Whale left the meeting at 6:16pm.

6.1 Minutes - Whakatane-Ohope Community Board 27 November 2023(Cont.)**6. Confirmation of Minutes**

Refers to page 8 – 13 of the agenda.

Moved Chairperson Hamill / Seconded Member Howard

RESOLVED:

THAT the minutes of the Whakatāne-Ōhope Community Board meeting held on Monday, 9 October 2023 be confirmed as a true and correct record.

CARRIED**7. REPORTS****7.1. Whakatāne-Ōhope Community Board – Activity Report**

Refers to pages 14-24 of the agenda.

V Fergusson Manager Strategic Property and G Fletcher General Manager Community Experience presented the report and the following points were highlighted:

- The change in government has introduced considerable uncertainty and the Council is actively advocating for increased clarity.
- The speed management plan remains unchanged at present.
- White Island signs have been removed.
- CCTV camera installation is underway, with plans to have them operational by Christmas.
- Questions raised regarding 3 Water with the new government have been appealed, with uncertainty surrounding forthcoming legislation.
- Future consideration for 'community heros' to attend the next Most Beautiful Town Award event.
- The Coastlands community group is still in the early formation stage.

Moved Member Mclean/ Seconded Member Inman

RESOLVED:

THAT the Whakatāne-Ōhope Community Board - Activity Report November 2023 be received.

CARRIED

The meeting was **adjourned** from 6:39-6:44 pm.

7.2. WOCB Discretionary Funds – August 2023

Refers to pages 25-73 of the agenda.

6.1 Minutes - Whakatane-Ohope Community Board 27 November 2023(Cont.)**7.3. Whakatāne Touch Association**

Moved Member Howard / Seconded Member Inman

RESOLVED:

THAT the WOCB Funding Application – November 2023 report be received; and

2. **THAT** \$2,019.85 be allocated from the Whakatāne-Ōhope Community Discretionary Fund to the Whakatāne Touch Association. This allocation is to support their field hire costs for the Whakatāne Annual January Touch Tournament; and

CARRIED**7.4. Have a Heart Charitable Trust**

The board suggested using their banner at the event.

Moved Member Inman / Seconded Member Bonne

RESOLVED:

3. **THAT** \$2,043.94 be allocated from the Whakatāne-Ōhope Community Discretionary Fund to Have a Heart Charitable Trust for venue and stage hire with their Heart to Heart Expo and Family Festival held on Saturday, 23 March 2024; and

CARRIED**7.5. Greer Haslam**

The board expressed its support and determined that G Haslam would have benefited from the experience of fundraising and approaching other sources of funding. The board recommended Member Bonne was a contact person for Miss Haslam to help her with fundraising ideas, and to socialise the concept.

Moved Member Inman / Seconded Member Bonne

RESOLVED:

4. **THAT** \$270.00 be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund to Greer Haslam to assist in costs for their attendance at the Hillary Outdoors Pursuit Camp in January 2024; and

CARRIED

6.1 Minutes - Whakatane-Ohope Community Board 27 November 2023(Cont.)

7.6. Waiariki Whānau Mentoring Limited

The motion was put and voted on by division as follow:

Moved Member Inman/ Seconded Chairperson Hamill

RESOLVED:

5. **THAT** \$2,000.00 be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund Waiariki Whānau Mentoring Limited to assist in the purchase of a mobile BBQ.

For	Against	Abstention
Member Inman	Member Howard	Member McLean
Chairperson Hamill		
Member Bonne		
Deputy Mayor Immink		
4	1	1

The motion was **CARRIED** 4 votes to 1.

7.7. Whakatāne Arts Inc

The Board recommended that a CB member sit in with the group to aid the selection process for a mural location and concept.

Moved Chairperson Hamill/ Seconded Member Mclean

RESOLVED:

6. **THAT** \$5,000.00 be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund Whakatane District Community Arts Council Incorporated to assist in funds associated for a new mural; and

CARRIED

6.1 Minutes - Whakatane-Ohope Community Board 27 November 2023(Cont.)**7.8. Whakaari Hayden Marshall-Inman Memorial Golf Tournament**

The application from Member Inman was received; however, it was blocked by the council's servers. Despite this, the board was familiar with this application and proceeded to discuss his application and a decision was made regarding funding. A copy of the application can be made available upon request.

Moved Hamill/ Seconded Howard.

RESOLVED:

7. **THAT** \$500 be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund to the costs associated with the Whakaari Hayden Marshall-Inman Memorial Golf Tournament 2023.

CARRIED**8. Chairpersons Report**

Refer to pages 74-75 of the agenda.

Chairperson Hamill summarised the report and highlighted that they will circulate a few dates for members to attend the end of year event.

Moved Chairperson Hamill/ Seconded Member Howard

RESOLVED:

THAT the Whakatāne-Ōhope Chairperson's report October 2023 – November 2023 be received.

CARRIED

THE MEETING CLOSED WITH A KARAKIA BY CHAIRPERSON HAMILL AT 7.23 PM.

Confirmed at the meeting dated:

CHAIRPERSON

7 Reports - *Ngā Pūrongo*

7 Reports - *Ngā Pūrongo*

7.1 Report - Activity report February 2024



To: **Whakatāne-Ohope Community Board**
Date: **Monday, 19 February 2024**
Author: **V Fergusson / Manager Strategic Property**
Authoriser: **G Fletcher / General Manager Community Experience**
Reference: **A2611760**

1. Reason for the report - *Te Take mō tēnei rīpoata*

This report provides the Community Board with an update on a number of projects and activities delivered within the Whakatāne-Ohope Board to the end of January 2024 and covers the following activities:

- Government Reforms Programme
- Requests for Service Reminder
- Long Term Plan 2024-34 Update
- Requested Updates
- Governance Update
- Transport Update
- Solid Waste Update
- Community Partnerships Update
- Tourism and Marketing Update
- Strategy and Policy Update
- Planning Update
- Libraries and Galleries Update
- Open Spaces Update
- Whakatāne Aquatic Centre Update
- Discretionary Funds and Reserve Balances
- News – keeping up to date with communication with communities.

2. Recommendation - *Tohutohu akiaki*

THAT the Whakatāne-Ohope Community Board - Activity Report February be received.

7.1 Report - Activity report February 2024(Cont.)**3. Government Reforms Programme****3.1. Water services reform to be repealed:**

With the 2023 general election resulting in a change in Government, the Waters Services Reform Programme will undergo a significant change in direction. The Government intends to repeal the water reform legislation within its first 100 days in office with the intention that these services remain with councils. The legislation to make this change happen is expected in late February 2024. This is a big change that the Council will need to adjust to, noting that we have been implementing a substantial project to transition Council's three waters services to a new delivery framework, and that we have been progressing our long-term infrastructure, service and financial planning on the assumption of the new service model going ahead. With a number of significant challenges and funding hurdles facing the future of these services, solutions are still needed for our District and across all of Aotearoa. With the reforms being repealed it is currently unclear as to what the alternative long-term solutions might look like. We await further direction from central government in regard to longer term solutions and in the meantime are urgently working to reinstate three waters within Council's planning, funding, rating and service responsibilities.

3.2. New resource management legislation repealed:

In December 2023, the new Coalition Government passed the Resource Management (Natural and Built Environment and Spatial Planning Repeal and Interim Fast-track Consenting) Bill. This legislation effectively repeals the Natural and Built Environment Act and the Spatial Planning Act developed and introduced under the previous government. While the new bill largely means an interim reversion to the Resource Management Act (RMA) 1991, there are second and third phases of reform that have been signalled by central government. Because the transition to the new resource management framework was over a longer period (up to ten years), the repeal does not have as significant an impact on the services of Council (compared to three waters).

3.3. WDC post-reform planning for organisational design is on hold:

Prior to the October 2023 general election, WDC had established a project to consider post-reform design of the Council organisation. This acknowledged that the reforms would have substantial impacts on the functions and capacity of WDC and on the longer-term future of the local government sector. With the new Government taking a significantly different direction with the reforms, the urgency for change is not immediate and the WDC Post Reform Organisation Design project has been put on hold.

3.4. Future for local government review is now completed:

The Future For Local Government 'review' has now concluded with the final recommendations report "He piki tūranga, he piki kotuku" released on 20 June 2023. Notwithstanding the above reforms, this comprehensive review sought to make sense of the substantial challenges and opportunities facing the future of local government sector, and to make recommendations to both central and local government. As a next step, central government will need to decide if and when to pick up any of the recommendations and translate these through to reform.

7.1 Report - Activity report February 2024(Cont.)**4. Request for Service Reminder**

The Board is reminded that Council's request for services form can be used by board members and community members to notify Council of specific problems and request Council addresses these. This can be used to notify Council of things such as potholes, leaking pipes, parking issues as well as requests for things such as improved facilities/services. This can be found under "Fix it and Report it" on Council's website [Fix It and Report a Problem | Whakatāne District Council \(whakatane.govt.nz\)](https://www.whakatane.govt.nz). Logging the issue in this manner ensures the request is recorded, tracked and responded to. It also provides useful information to identify community demand for improvements and services. These records can be drawn on for Council planning purposes. Please note however that if there is an urgent issue (such as tree across a road or an urgent safety issue) the best option is to call through the RFS to 07 306 0500 (this service operates 24/7).

5. Long Term Plan 2024-34 Update

Significant work continues across multiple teams in Council to progress the Long Term Plan (LTP) 2024-34. As reported to the Board previously, Council is well on the way to meeting the adoption target at the end of June 2024.

The LTP advises our communities what we expect to deliver for the District over the coming 10 years and the budget required to deliver it. The Local Government Act 2002 requires us to renew this 10-year plan every three years to account for the changing opportunities and challenges facing the District.

In December Council received the Draft Budget V1 and signalled to the community via a media release that large rates increases may be difficult to avoid due to the impacts of significant operating and infrastructure costs, coupled with the limitations to how councils are funded. Council asked staff to revise initial scenarios and to consider phasing options that spread the funding impacts over time. During the summer, staff have been making those necessary adjustments and responding to shifts in legislation regarding the delivery of three waters services.

A revised Draft Budget will be provided to Council in February for their review. Simultaneously, staff are working on the draft consultation document for Council to consider and adopt for formal consultation with the community which begin in March, followed by hearings and deliberations in May 2024. Council staff hope many members of communities across the Whakatāne District will provide feedback on the proposed plan and associated draft budget. The final plan and budget will be adopted in June 2024.

6. Requested Updates

A verbal update will be provided at the meeting on the following matters which have been raised by the board:

- Flying Fox at Maraetōtara
- Shower at the heads
- Tois Track – update
- Picnic table at Maraetōtara
- Mahy Reserve – parking issues
- Ōhope Beach Golf Club – investigation outcome

7.1 Report - Activity report February 2024(Cont.)

- Shade sails at Maraetōtara
- Request for toilets near Bird walk
- Planting for Landing Road roundabout

7. Governance Update**7.1. New Discretionary Fund Application Form**

Last year, the Governance Services team reached out to Community Board Chairs to gather their insights for improving our discretionary fund application form. The new application form is designed to ensure consistency across all boards while enabling better accessibility to the form via our website. Recognising the need to update outdated information, the Governance team utilised the opportunity to conduct a comprehensive review. Through this process, we've streamlined the application procedure to enhance user experience and incorporate valuable feedback from applicants.

Pending any major adjustments, we anticipate launching the new form before the next round of scheduled community board meetings.

7.2. Pecuniary Interest Form

We are at the time of the year where we are required to update the Elected Member Register of Interest for year 2 of the current triennium. This register, in compliance with section 54A of the Local Government Act 2022, is a crucial component of our governance process.

If you can please complete the form before 29 February 2024 and return it to the Governance Team via Governance@whakatane.govt.nz.

7.3. Live streaming of Council meetings

We are excited to announce that Whakatāne District Council will be live streaming Council and Standing Committee meetings.

The official 'go live' date is Thursday, 15 February 2024 to align with the Infrastructure and Planning Committee meeting.

Why are we live streaming our Council/Committee meetings?

There has been increasing demand for real-time live streaming and subsequent recordings of Whakatāne District Council and Committee meetings, particularly as a result of the COVID-19 pandemic and limited in-person access. After the main Council building refurbishment, which was completed in July 2023, there is now adequate technology to enable live streaming from the Council Chambers (Room Tōtara).

Live streaming is designed to ensure greater transparency and access to local government and democracy. It will improve accessibility and community participation in relation to Council's formal decision-making processes, and to reflect Council's commitment to transparent and accessible decision-making processes. It is envisaged that live streaming via Council's website and YouTube will provide more flexible and convenient access to a wider audience, by allowing the public to watch meetings in 'real time' via the internet without the need to attend in person.

7.1 Report - Activity report February 2024(Cont.)

8. Transportation Update

8.1. Peace Street improvements



- Works are currently underway on the reinstatement of vehicle crossings.
- The resource consent is expected within the next 2-3 weeks for works required in the Linear park.
- The raised pedestrian crossing at Peace and McGarvey is programmed to start in mid-February.
- Berm reinstatement is ongoing.

8.2. Parking outside 4 Square

The board's concerns about parking around the Ōhope 4 Square have been passed on to our transportation team. They will monitor the situation and if there is a continued problem in this location they will consider making changes to the parking in this area.

7.1 Report - Activity report February 2024(Cont.)**8.3. Curtesy Crossings**

Council is expecting to review all curtesy crossings in the district and assess where further improvements are required to make these safe. Funding for improvements will be prioritised through the development of the Long Term Plan and we encourage members of the public to submit to the LTP in areas where they would like to see investment/improvements.

8.4. Speed Management Plan

Staff have updated the Plan to reflect community consultation and discussions held with Councillors at an internal workshop. The plan is expected to go to the Planning and Infrastructure committee in April with adoption by Council shortly after. The updated plan will take a much more targeted approach to speed management with changes only anticipated for schools, some-high risk roads (eg. making Ōhope Road and Ohiwa Oyster farms temporary speed limits permanent), and areas where speed limits are currently inconsistent with the rest of the district (Shaw Road sub-division for instance is still legally a 100kph area). While government direction on the use of speed management has changed significantly since the Plan was consulted on, it is still a requirement for making adjustments to speed limits in the district and important for allowing us to manage roads safely.

9. Solid Waste Update**9.1. Kerbside Recycling Standardisation**

On 1st February 2024 Council made changes to what can go in the yellow lid kerbside recycling bin to comply with national standardisation. This means we will now also accept Grade 5 plastics and empty pizza boxes, but we will no longer accept aerosols.

External communications on these changes include:

- Media release
- Community Board Members direct email
- Beacon Advertising
- Radio Advertising
- Council website, including FAQs
- Email signature banner
- Community newsletters (print and digital)
- WDC Facebook Posts
- Direct Mailout to all households including flyer on the changes and new sticker to put on their bin

9.2. Waste Minimisation and Management Bylaw

The new Waste Management and Minimisation Bylaw will come into force on 1st February 2024. The bylaw was approved in November 2023 and was changed to comply with kerbside recycling standardisation, future foodwaste collections and other minor amendments.

7.1 Report - Activity report February 2024(Cont.)**9.3. Tyewise Product Stewardship**

The Tyewise product stewardship scheme for end-of-life tyres comes into force on 1st March 2024. From this date people will be charged a fee on top of the normal price for tyres when they purchase them. This fee (\$6.65 plus GST for a normal road tyre) will cover the collection and processing of the tyre at the end of its life. However, council will need to continue charging for taking tyres at the refuse transfer station until 1st September 2024 as tyres collected during this period are considered as older tyres purchased before 1st March 2024.

We have registered both our transfer stations as collection points and are awaiting acceptance from the scheme organisers. If accepted as collection points, from 1st September 2024 we will no longer charge customers for taking end-of-life tyres. Customers will only be allowed to deposit a maximum of five tyres and we will not accept commercial loads.

For more information see:

[What's Changing](#)

10. Community Partnerships Update**10.1. CCTV Project**

The community safety camera (CCTV) project is now complete, finished just in time for Christmas. The project, made possible with Department of Internal Affairs Better Off Funding, includes the installation of 33 new cameras and the upgrade of 11 existing cameras. It also means there is now 24/7 live monitoring in place throughout the Whakatāne District.

Whakatāne District Council General Manager Strategy and Transformation, Steven Perdia, says there is much to celebrate with the project coming in on time and under budget.

“Whakatāne District residents can feel confident that there is a comprehensive camera network located throughout the rohe as we head into the busy summer holiday period,” Mr Perdia explains. “This includes constant monitoring by an independent security firm that has direct communications with NZ Police. People can also rest assured knowing we have installed 14 ANPR cameras at key entry and exit points to our district.”

Automatic number plate recognition (ANPR) cameras have the ability to do exactly as the name suggests, identifying individual vehicles of interest and automatically advising police about stolen car movements. This is particularly relevant for ram raids, which most often involve stolen vehicles.

However, Mr Perdia says the monitoring aspect covers a wide range of issues, not only those concerning vehicles.

“The monitoring team is also looking for emergency or life-threatening situations such as fires and medical events and suspicious behaviour like break-ins, graffiti and illegal dumping,” he says. “It’s an effective security measure across several community safety issues.”

There are now 80 cameras situated throughout the Whakatāne District, including in Murupara, Tāneatua, Edgecumbe, Thornton, Whakatāne and Ōhope. The locations of the new cameras were identified by key stakeholders and the wider community during a robust consultation process earlier in the year, alongside recommendations from independent security and CCTV experts.

7.1 Report - Activity report February 2024(Cont.)

There is also potential for further enhancements to the network, including more stationary cameras and a mobile unit.

“The initial phase has come in under budget, which is a fantastic outcome in the current cost escalation climate,” explains Mr Perdia. “This allows us to explore extending the monitoring contract, other lower-priority camera locations and look into procuring a mobile unit, which can be moved around the district to any areas of particular concern.”

In 2022, the Council received \$1 million from the Better Off Fund to deliver and upgrade the existing community safety camera network with modern cameras, add more cameras and improve system monitoring abilities. The project is a collaboration between Whakatāne District Council and NZ Police, with input from independent security experts and the wider Whakatāne District community.

10.2. Summer Road Safety Programme

Our summer road safety campaign has been a great success with engagement on key road safety themes happening throughout the Eastern Bay. In addition to radio messaging through 1XX and SunFM, the Roadwise Summer Prize Patrol vehicle was out each day, sharing key road safety messages and promoting positive driver behaviour to key target groups, including young people. The vehicle was at most of the region’s summer events and visited campsites and places where larger crowds had gathered.

**10.3. Fatigue Stop**

The annual New Year’s Day Fatigue Stop in Matatā, was a fun and important event. The main aim is to encourage young drivers returning from Rhythm and Vines to pull over, get some refreshments, have a break and drive home safely. We received positive feedback on this event from participants and our event partners.



7.1 Report - Activity report February 2024(Cont.)**10.4. Wheels Thrills and Spills Workshops**

Wheels Thrills and Spills Workshops, funded by the Regional Council and supported by the Eastern Bay Road Safety Programme, were delivered in Murupara, Te Tekō, Kawerau, Whakatane, Ōpōtiki, Tāneatua, Edgumbe and Matatā. The main goal of the workshops was to engage whānau in our smaller communities and to promote helmet use, especially by our tamariki. Turnout was strong, especially in Tāneatua. The programme directly engaged with 279 whānau members.

**10.5. New e-van in town!**

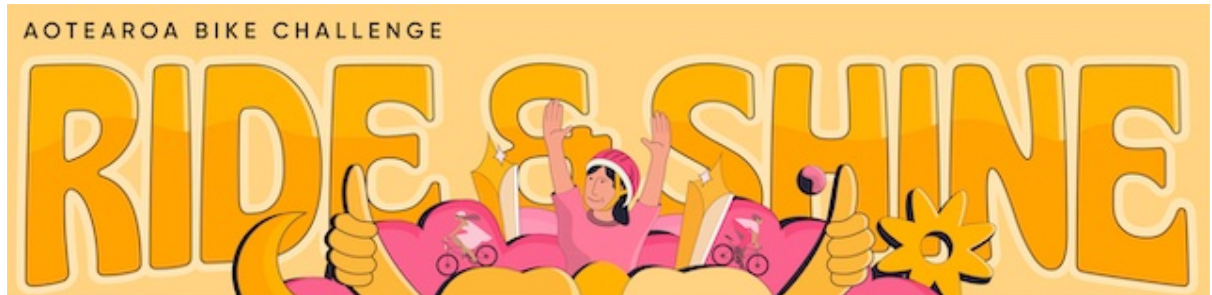
If you see this baby on our streets, give it a nice wave!

This beautiful e-van, recently purchased by Cycling Without Age EBOP, will be hitting the streets and ensuring our rural communities have increased access to a variety of cycling and road safety services and activities. The Road Safety Programme has partnered up with Cycling Without Age to increase the reach of the E-bike Library and our road safety events – and it makes a pretty cool mobile billboard too.



7.1 Report - Activity report February 2024(Cont.)**10.6. Road Safety meets Water Sports**

On Saturday 27 January, we partnered with Te Ika Whenua Hauora and held a “Mocktails Stall” at their annual Water Sports Day at Lake Aniwanui. Community members were challenged to answer a road code-themed question correctly and as a prize they received a free non-alcoholic drink. We used this opportunity to focus on the safe use of restraints for children, speed, and drink driving. These were some of the issues raised with us by the community prior to the event.

**10.7. Aotearoa Bike Challenge**

The Aotearoa Bike Challenge is up-and-running throughout February and the Regional Council has kindly funded this to be accessible regionally. The challenge aims to encourage more people to cycle more often and provides an easy-to-use app, which automatically logs rides. At a local level, we are promoting the challenge and providing a number of events and activities to encourage participation. This includes Wheels Days at schools in Ōpōtiki, Kawerau and Whakatāne, Go by Bike Day and the Big Bike Film Night on 19 Feb. For more information go to: <https://www.lovetoride.net/nz>

10.8. Empower Your Voice!

Whakatane District Youth Council Applications Open for 2024

Council is excited to announce the opening of applications for the Whakatane District Youth Council, inviting rangatahi aged 14-24 to step up, engage, and make a positive impact on their community.

Applications are open now and close on Friday, 1 March. This unique opportunity allows youth in the district to become active participants in shaping their community's future. By joining the Youth Council, applicants will not only gain valuable insights into the workings of the Whakatane District Council but also have the chance to advocate on issues that matter to them.

Why join the Whakatane District Youth Council?

Connect with Like-Minded Peers: Being part of the Youth Council provides a platform to connect with young people who share similar interests and aspirations, fostering a network of relationships that can last a lifetime.

Fun and Learning: Beyond the important business of getting hands-on experience of how councils and youth councils work, it's also about having fun while engaging with activities that broaden your perspectives. There will be opportunities for involvement in events and activities throughout the year.

Professional Development Opportunities: As a member of the Youth Council, you will have the chance to contribute to various projects and events across the district. These experiences will not only enhance your leadership skills but also contribute to your professional development.

7.1 Report - Activity report February 2024(Cont.)

The Whakatane District Youth Council is a platform for young voices to be heard. This is an incredible opportunity for the next generation of leaders to make an impact on their local environment.

To apply, please visit Council's website and submit your application by 1 March.

10.9. Sport NZ Rural Travel Fund open now

Are you part of a sports group with young people aged 5-18 years? Do they need to travel to compete in regular local sporting competitions outside of school hours? If so, we might be able to help. \$12,000 is available for this funding round, which applies to sports played in terms 1 and 2. Any rural sports club or rural school team within the Whakatāne District area with members between the ages of 5 and 18 years where the team travels out of or within the district for regular competition outside of school hours can apply. Applications close 5pm Wednesday, 28 February 2024. Visit Council's website for more information and the application form: whakatane.govt.nz/sport-nz-fund

11. Tourism and Marketing Update**11.1. A Whakatāne Net Promoter Boost**

Early in 2023 the Tourism & Events team pitched a story to the AM Show to offer a trip to Whakatāne for an Auckland family affected by last summer's floods. Local operators had quickly come on board to offer free flights, accommodation and several guided tours. The trip also included vouchers for local eateries. Deputy Mayor Lesley Immink presented the prize to the AM Show and a family who lost their home to the floods. The family visited in December '23 and passed on the following feedback.

"OH man it was amazingggggg. Super overwhelming experience for sure. I've been in bed for nearly 12hrs from recovering from it lol. Thank you so much to you and the team. I can't thank you all enough. I've sent to all my family and was like ummmm "why haven't we done any of these". Kids fave thing was surfing so looking for boards right now."

11.2. First Cruise Ship Pilot Project

Hats off to the agility and flex of the Tourism and Events team (& friends).

We were told that passengers of the pilot Cruise visit would only come ashore to hop onto a bus for pre-paid tours. Well it all changed a few days out from the first visit in January and behind the scenes the team scrambled to pull together tour packages, mini-buses and tour guides and co-ordinating a hosting event and mini mart of local produce. They even rolled out the red carpet.

We received very positive feedback about the visit on 14/1 from staff and passengers who mentioned that they loved our spectacular town, the welcome they received and found our community very friendly and supportive. Twenty passengers went on a Ōhope Scenic Tour, six on a Tio Ōhiwa Harbour Tour and three on White Island Flights. Some of the ship's crew went out walking and enjoyed parts of Ngā Tapuwae o Toi. At the end of the day visitors were treated to a farewell function at the

Whakatane-Ohope Community Board - AGENDA

7.1 Report - Activity report February 2024(Cont.)

Whakatāne isite where visitors got to Taste Whakatāne with local oysters, honey, berries and beverages. Wai Mānuka drink was a particular favourite with many passengers taking photos of the bottle. We heard that for some it had been their favourite stop on tour.

A big thanks to Deputy Mayor Immink and Councillor Illes for leading the plaque giving ceremony.

Unfortunately the return visit by the ship on 18 January didn't eventuate due to unfavourable sea and bar conditions. We will continue to work on growing the potential of these visits in the future.

11.3. Dot Loves Data - Community Compass Report

Here is the latest scoop from the Dot Loves Data quarterly report.

This quarter's key findings:

- As of September, the district saw 32 new business registrations. An increase of 146% compared to June 2023.
- Job seeker support rate has increased this quarter with 11.1% of the working population seeing support, a 3.2% increase from September 2023.
- Instances of reported crime were up by 4.01% in comparison to June 2023, at a rate of 50.6 incidents per 10,000 people.
- Gambling spend has increased with an average of \$116 spent by individuals 18 years and older. This is an increase of 7.65% compared with March 2023.

11.4. Tourism Bay of Plenty Update

TBoP hosted an Inbound Operators Lunch during the recent TECNZ symposium in Auckland, partnering with Native Nations to launch the Bay of Plenty cultural itineraries. Twelve key inbound operators attended and Ōmataroa Eco Tours was one of the presenters that showcased their product.

11.5. Other updates:

Keeping an eye on how the Government's [new remit](#) regarding cycleway projects might impact new trail plans, like the [ones in Whakatāne](#) . The promotion of safe, scenic, off-road cycle trails is a key focus for the team.

Liaising with a South China News journalist (Ed Peters, based in Hong Kong) who will do a Moutohorā: Island Sanctuary tour in January. TBoP facilitated this journalist's introduction to Ngāti Awa Tourism. We're expecting Ed's travel article to be released in late January or early February.

Promoting Jazz in the Park (27 January) and the Local Wild Food Festival (24 February) in the [Summer Events Guide](#) .

Ngā Tapuwāe o Toi, Ōhope Beach Top 10 Holiday Park, and Tio Ōhiwa have all featured in the NZToday RV Lifestyle [Collectors' Edition 2024](#) . This biennial publication differs from the publisher's bi-monthly magazine which also recently featured some of these Whakatāne District operators and locations.

11.6. Tourism Team General Business

The summer's magazine will be distributed in Auckland and Wellington airports and across the Bay of Plenty, along with a visitor guide which will be distributed across BOP, Waikato, Hawkes Bay and Gisborne.

7.1 Report - Activity report February 2024(Cont.)**11.7. New Zealand Herald Best Beach Awards**

We were absolutely delighted with an email that landed in an inbox in the first week back to work – an ‘in confidence’ heads-up that two District beaches had again scooped the vote of public opinion in the New Zealand Herald annual Best Beach Awards. In case you missed the media coverage - Ōhope Beach was voted Best Family Beach – for the third year in a row; and Ōtarawairere was voted Best Hidden Gem – for the second year in a row.

11.8. Events Notice Board

- 17th Feb - Molly Morpeth Canady Award Exhibition - On display at Te Kōputu a te whanga a Toi - Whakatāne Library and Exhibition Centre
- 24th Feb - Local Wild Food Festival - An afternoon under the Pohutukawa trees at Mahy reserve, Ōhope
- 2nd & 3rd Mar - Open Studios - Brand-new event (part of the Summer Arts festival) is an opportunity to explore private studios of local eastern bay artists
- 16 Mar - Rangitāiki River Festival, Thornton - Annual event bursting with family fun by Edgecumbe Lions Club and Matatā and Edgecumbe Bluelight
- 23 Mar - Have a Heart Family Festival - A buzz of family activities, lots of food and warm hospitality
- 30 Mar - West End Wiggle - Long board Surfing competition plus an art exhibition & movie night at Wharfside
- 4th thru 14th Apr - Flavours of Plenty Food Festival - Whakatāne is including several local foodie events as part of the Bay of Plenty Wide food festival

7.1 Report - Activity report February 2024(Cont.)**12. Strategy and Policy Update****12.1. Public Places and Freedom Camping Bylaw Review**

Staff have initiated a review of its freedom camping provisions within our Public Places Bylaw in response to the recent Self-Contained Vehicles Act 2023.

Currently, our freedom camping provisions sit within the Public Places Bylaw, which forms part of the Consolidated Bylaw. We intend to separate the Public Places and Freedom Camping Bylaw since they are made under different Acts with distinct enforcement powers and penalties. This approach will provide easier access of information to the users of freedom camping sites around the District.

At this stage, staff are assessing the existing provisions and identifying areas that require modification or improvement in light of the new legislation. We are working in consultation with stakeholders and legal to ensure that the Bylaw is compliant with the new Act. Elected members can expect to see drafts of both the Public Places Bylaw and Freedom Camping Bylaw in early 2024.

12.2. EV Chargers

New EV chargers are on the way for Whakatāne with Council entering into an agreement to allow EV chargers to be installed at West End, the Airport and the Kakaharoa carpark.

Council staff developed a process for providers of EV chargers to apply to put these on Council land. Staff are in discussions with other providers for more chargers to be installed in the wider District which are subsidized by ones located in higher demand areas (Town and Ōhope) to ensure a wider distribution of chargers as the use of EV vehicles rises.

12.3. 2 The Strand

Staff are continuing to work with the Sportsfishing Club, Council's building tenants and iwi partners to gather information and preferences to inform Council's decision on the future of this property, in light of improvements to be made to the flood wall in this area by the Regional Council. Once this information gathering and engagement stage is complete this will be bought to Council for a decision. It is anticipated this will be in the first half of 2024.

13. Planning Update**13.1. Submissions open for proposed Plan Change 8**

Whakatāne District Council has opened community submissions for Plan Change 8, a proposed amendment to the Whakatāne District Plan aimed at increasing housing capacity within the district.

The primary focus of this change is to rezone specific areas, including 12 Huna Road (commonly known as Julians Berry Farm), 30A Huna Road, and 234A State Highway 30, to enable residential and papakāinga development.

Whakatāne District Council's Manager Policy, Planning and Consents Compliance Nicholas Woodley said the initiative stems from the owners of 12 Huna Road expressing interest in developing the property back in 2021. "Following this, a comprehensive concept plan for the development has been done, as well as essential technical work."

7.1 Report - Activity report February 2024(Cont.)

"Recognising the potential benefits and the need for more land to be available for people to call the Whakatāne District home, Council has chosen to initiate Plan Change 8 as a public plan change," he adds.

The proposed changes will provide for:

Increased housing capacity: The plan change aims to address the demand for housing in the district by providing more housing options that align with the requirements outlined in the National Policy Statement Urban Development (NPS-UD).

Diverse range of housing: Plan Change 8 is designed to encourage the development of a diverse range of housing, including the incorporation of papakāinga housing, reflecting the cultural diversity and housing needs of the community.

Coordinated infrastructure development: The proposal includes a coordinated approach to the development of infrastructure, ensuring that the necessary facilities and services accompany the growth in residential areas.

The proposed changes are not centred around whether the properties, particularly 12 Huna Road (Julians Berry Farm), should be sold. Instead, the focus is on adjusting the existing regulatory 'rule book' to make the development process more accessible for landowners.

Submissions on the plan change are open until 5pm Friday, 15 March.

Council encourages residents, stakeholders, and interested parties to submit their feedback and suggestions regarding the plan change.

14. Libraries and Galleries Update**14.1. Te Kōputu – Library and Exhibition Centre**

Go4Goal summer reading and activity programme for our tamariki was enthusiastically received by well over 100 young locals. Each child picked up a bag (great way to get a few more re-usable veggie bags out in the community!) which contained a curated bunch of tasks and activities to be completed

7.1 Report - Activity report February 2024(Cont.)

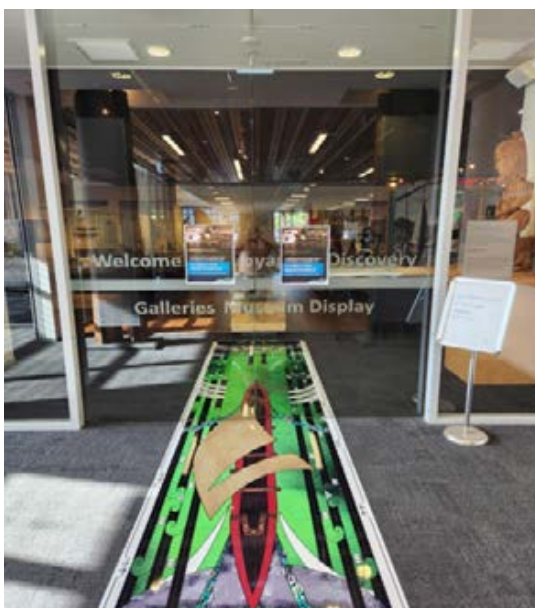
in the Te Kōputu space and at home over the school holiday break. Interestingly, the prize draw of a scooter turned out not to be the prime motivating factor – kids loved the colourful and puzzling search and find activities and were excited to ‘win’ by cracking the challenges. Lesson learnt for next time? Bribes not required!

14.2. Christmas Storytime

The weekly Te Hakano crowd were treated to a Santa and charming helper for the traditional Christmas Storytime late December. As is usually the way with Santa appearances, there were those small ones who found the whole experience completely overwhelming but most attendees (young and not-so-young) were delighted with the high-jinks, songs, stories and maybe the odd sweet treat.

14.3. Thou Shalt Not – Tāme Iti

Tāme Iti’s ‘Thou Shalt Not’ exhibition continued to attract a steady flow of visitors throughout the holiday period up until closing on January 27. Each Wednesday people in the know were treated to ‘kōrero with Tāme’. Within his working studio space in the Sheaff Family Gallery, Tāme painted, talked about his work, his motivation and answered a few questions.

14.4. Te Whare Taonga o Taketake

7.1 Report - Activity report February 2024(Cont.)

It has been an exciting start to the year with the installation of the new lighting system in Te Pakata Kōrero – Heritage Gallery at Te Koputu a whanga a Toi. The gallery is temporarily closed to enable this work to be undertaken safely. The upgraded lighting system is welcomed and enables the Taonga and Objects to be highlighted with the correct Lux (lighting) levels, also ensuring the taonga on display are not subject to light damage. While this great work is being undertaken, Taketake staff are taking the opportunity to undertake some conservation and remedial on the current displays. The team has deinstalled the objects and taonga to allow a safe working space for the lighting team. Kieran Hudson Collection Lead, Val Leblanc Collection Technician and Mark Sykes, are undertaking this work and are looking forward to refreshing some of the displays

14.5. Artwork completed at 15 Pyne Street, Whakatāne



Whakatāne District Council works with Chorus each year to fund three artists to paint our local cabinets. The first artwork has been completed by Debs McPherson near the Sunday market carpark on Pyne Street Whakatane, showcasing seals playing in the ocean. This is a fun and lively artwork that will surely add to Whakatāne’s character.

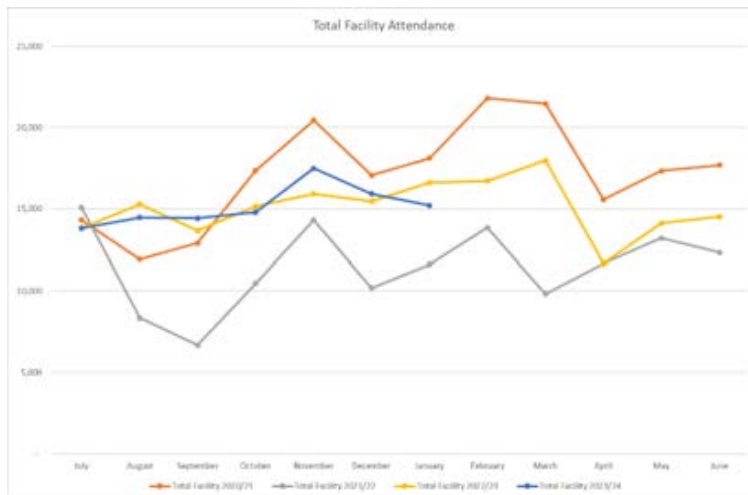
14.6. Mahy Reserve, Ōhope - Basketball Upgrade



7.1 Report - Activity report February 2024(Cont.)

An upgrade of the basketball facility at Mahy reserve was completed during December 2023. The court surface was replaced, and two new basketball hoops donated through the Hoops for Parks funding programme from Basketball New Zealand were installed. We have received a lot of positive feedback from the community on the improvements and it has been great to see it so well used.

15. Whakatāne Aquatic Centre Update



15.1. Usage

Usage has remained steady over the summer holidays with a slight drop in January. This is likely caused by the good weather which saw us quieter than last year, during the short rain period in January the Whakatāne Aquatic Centre hit capacity on several occasions during these days.

15.2. Security

We have seen a big reduction in customer aggression incidents compared to previous years. Security was brought in at the start of summer, but it was decided that they weren't needed in January, and we saw no further issues.

15.3. Learn to Swim

The enrolment for Term 1 is already at capacity with over 500 kids enrolled in lessons at the Whakatāne Aquatic Centre. As part of the learn to swim term, week one is focused on water safety, this is where the students learn to use lifeguard jackets and how to get themselves out of a difficult situation.

15.4. Poolsafe

In February both Aquatic facilities will be audited as part of Recreation Aotearoa's annual Poolsafe Quality Management Scheme (Poolsafe) which is an independent assessment of public pools. There are currently 214 public pools in New Zealand and over 150 of those are members of the Poolsafe scheme. Poolsafe is an industry led, voluntary management system designed by the industry for the industry. It enables peer to peer assessment and moderates the delivery of public aquatic facilities services, with the intent to limit serious harm to their communities.

Whakatane-Ohope Community Board - AGENDA

7.1 Report - Activity report February 2024(Cont.)

16. Discretionary Funds and Reserve Balances

Whakatāne/Ohope Community Board		
Unallocated Grants and Subsidies (Discretionary Fund) as at 31 December 2023 is \$129,540.44		
Opening Balance carried forward from prior years		78,435.73
2023/24 Annual Plan		91,579.00
2023/24 revised Budget of Grants and Subsidies to allocate	\$	170,014.73
2024 Allocations		
MATAATUA SPORTS TRUST	2,000.00	Approved & Paid
HAILEY MCLEAN 2023	1,000.00	Approved & Paid
LONG SLEEVE LEOTARDS FOR COMPETITIONS, EASTERN BOP GYMNASTICS INC	1,481.88	Approved & Paid
TRIDENT HIGH SCHOOL-HILLARY CHALLENGE	1,000.00	Approved & Paid
THE EVENTS NETWORK TRUST	1,000.00	Approved & Paid
BIG BROTHERS BIG SISTERS EASTERN BAY OF PLENTY	1,772.70	Approved & Paid
WĀHI-RETRA PROGRAMME	2,000.00	Approved & Paid
YOUNG ACHIEVERS AWARDS	2,000.00	Approved & Paid
THE WHAKATANE LYCEUM CLUB	1,000.00	Approved & Paid
TRIDENT HIGH SCHOOL GIRLS UK TOUR 2024	2,000.00	Approved & Paid
WHAKATANE HIGH SCHOOL-CHESS NATIONALS	1,000.00	Approved & Paid
WHAKATANE HIGH SCHOOL-HILLARY CHALLENGE	1,000.00	Approved & Paid
BIG BROTHER BIG SISTER - REFUND	-402.17	Approved & Received
FUNDS TOWARDS CONSTRUCTION OF TE MARIU ORA, TRIDENT HIGH SCHOOL	5,000.00	Approved & Paid
WHAKATANE TOWN CHRISTMAS FLOAT PARADE DECEMBER 2023, ROTARY CLUB OF WHAKATANE	2,439.75	Approved & Paid
LIONS CLUB OF OHOPE BEACH CHARITABLE TRUST	1,125.00	Approved & Paid
GRANT TOWARDS PROJECT MATERIALS FOR NEW MURAL, WHAKATANE HIGH SCHOOL (TRUSTEES)	1,000.00	Approved & Paid
COMMUNITY SURFING, PARAFED BOP	2,000.00	Approved & Paid
CONTRIBUTION FOR WATER METER FOR AWATARU COMMUNITY GARDEN	1,428.24	Approved & Paid
CONTRIBUTION FOR ACCESSIBLE WATER FOUNTAIN AT ENTRANCE OF BIRD WALK - WHITEHORSE DRIVE	3,585.00	Approved & Paid
VENUE AND STAGE HIRE FOR THE HAVE A HEART EXPO 23 MARCH 2024, HAVE A HEART CHARITABLE TRUST	2,043.94	Approved & Paid
WHAKAARI HAYDEN MARSHALL-INMAN MEMORIAL GOLF TOURNAMENT 2023	500.00	Approved & Paid
PURCHASE OF A MOBILE BBQ, WAIRIKI WHANAU MENTORING LIMITED	2,000.00	Approved & Paid
THE HILLARY OUTDOORS PURSUIT CAMP IN JANUARY 2024, GREER HASLAM	270.00	Approved & Paid
FIELD HIRE FOR THE WHAKATANE ANNUAL JANUARY TOUCH TOURNAMENT, WHAKATANE TOUCH ASSOCIATION	2,019.85	Approved & Paid
Year to Date allocations	\$	40,474.29
Current unallocated Grants and Subsidies (Discretionary Fund)*	\$	129,540.44

17. News

To keep up to date with current news members are encouraged to review the “Latest news” and “Public Notices”:

<https://www.whakatane.govt.nz/news> ; <https://www.whakatane.govt.nz/about-council/public-notice>

Social media: Social media is also a useful way for members to keep up to date with Council activities in your hāpori.

<https://www.facebook.com/WhakataneDistrictCouncil>

<https://www.facebook.com/WhakataneAquaticCentre/>

<https://www.facebook.com/whakatanelibrary>

<https://www.facebook.com/WhakataneGalleries>

<https://www.facebook.com/taketakemuseum>

The Council Facebook page is a critical communications channel for our emergency management team and posts will always be put up during times the Incident Management Team is monitoring weather or other emergency events.

Events: For up to date listings on community events, information can be found here <https://www.whakatane.com/events>

7.1.1 Appendix A - Draft, Updated Discretionary Fund Application Form

<https://www.whakatane.com/events/community-events-and-markets>

7.1.1 Appendix A - Draft, Updated Discretionary Fund Application Form

7.1.1 Appendix A - Draft, Updated Discretionary Fund Application Form(Cont.)



All sections must be completed and supporting material is attached to the back of the form.

Please send completed application to: Governance@whakatane.govt.nz
Chief Executive, Whakatāne District Council
Private Bag 1002, Whakatāne 3158

Application is for the following Board:

Rangitāiki Whakatāne/Ōhope Tāneatua Murupara

Information to NOTE:

- Whakatāne District Council is committed to ensuring that your privacy is protected and complies with its obligations under the Privacy Act 2020.
- Retrospective funding applications will **NOT** be considered.
- When applying for event/project funding, it must be held in the area in which you are applying.
- Application must be received at least two weeks before the Board meeting.
(Meetings dates are shown on the Council website <https://www.whakatane.govt.nz/about-council/meetings>)
- Groups should apply to the board corresponding to the area where most of their members reside.
- A declaration of expenditure and results report is required once funding has been spent.
- Funds not uplifted within six months from allocation will lapse.
- We acknowledge and approve receiving further communications from the Community Board.

SECTION 1 - General

A. Name of Individual or Organisation applying for funding:

B. Are you GST registered? No Yes GST Number:

C. If you represent a Club or Organisations please specify the number of members associated with your group:

D. What is your organisation's purpose/background? (Who are you? What do you do?)

E. Your Event/Project (Please use up-to ten words)

More information can be found on the Whakatāne District Council website www.whakatane.govt.nz or by contacting Governance Support Advisors at Governance@whakatane.govt.nz or (07) 306 0500.

7.1.1 Appendix A - Draft, Updated Discretionary Fund Application Form(Cont.)



SECTION 2 – Event/Project/Activity

A. What is your event/project, including date and location? *(Please describe in full the project details)*

B. Funding Description – Tick all that apply

- | | |
|---|---|
| <input type="checkbox"/> Cultural | <input type="checkbox"/> Youth Development |
| <input type="checkbox"/> Sporting – National/International level | <input type="checkbox"/> Environmental |
| <input type="checkbox"/> Community Project | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Pride and beautification projects within the community | |

C. Potential impacts to Climate Change that the project/event may have.

D. How will the community benefit from this event/project?

More information can be found on the Whakatāne District Council website www.whakatane.govt.nz or by contacting Governance Support Advisors at Governance@whakatane.govt.nz or (07) 306 0500.

7.1.1 Appendix A - Draft, Updated Discretionary Fund Application Form(Cont.)



Section 3 - Financial Details – Note: All figures to include GST (if any)

A. Please provide a breakdown of the budget for the project, service, or proposal for which you are seeking assistance:

Costs		Income	
Labour	\$	Applicant/Organisation’s Contribution	\$
Advertising/Promotion	\$	Fundraising	\$
Travel Costs	\$	Donations/Sponsorship	\$
Project Materials	\$	Value of Donated Material	\$
Venue/Equipment Hire	\$	Other Grants	\$
Other Costs	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL	\$		\$

**TOTAL FUNDING SHORTFALL/
 AMOUNT SOUGHT** \$

B. Please provide information on any funding assistance you/your organisation has received from the Whakatāne District Council (monetary or 'in-kind') in the past 3 years.

7.1.1 Appendix A - Draft, Updated Discretionary Fund Application Form(Cont.)



SECTION 4 – Declaration - Note: This section will not be published with your application.

We, the undersigned, declare that the information provided in this application is true and correct.
 We have the authority to represent our group, and the information is subject to public disclosure.
 The **personal details below will be withheld**.
 The Whakatāne District Council handles the information in compliance with privacy laws.
 Within 30 days of the activity, we will provide a short summary of the project’s success, benefits, and its promotion.

If applying as an Organisation:

Name 1:	Name 2:
Position:	Position:
Contact number:	Contact number:
Email:	Email:
Authorised Signatory:	Authorised Signatory:
Dated:	Dated:

If applying as an Individual:

Name:
Contact number:
Email:
Authorised Signatory:
Dated:

More information can be found on the Whakatāne District Council website www.whakatane.govt.nz or by contacting Governance Support Advisors at Governance@whakatane.govt.nz or (07) 306 0500.

7.1.1 Appendix A - Draft, Updated Discretionary Fund Application Form(Cont.)



IMPORTANT:

Please make sure all sections of this form have been completed:

- Provided a bank-generated deposit slip verifying your bank account.
- Provided quotes for the expenses of your project, service, or event proposal where these have been obtained.
- Provided a copy of your audited accounts or balance sheets. If you are a new group, a statement of estimated income and expenditure for your first year must be included.
- Confirm that a representative will be able to attend the next meeting to provide a brief overview of the application and be available to answer any questions from the board.

For audit purposes, you are required to:

Return the completed project report within 6 months of funding received.

7.2 Report - Funding Application - February 2024

7.2 Report - Funding Application - February 2024



To: **Whakatāne-Ōhope Community Board**

Meeting Date: **Monday, 19 February 2024**

Author: **A Dass / Governance Support Advisor**

Authoriser **C Viljoen / Governance Manager Services**

Reference: **A2613780**

1. Reason for the report - *Te Take mō tēnei rīpoata*

4 applications have been received seeking funding from the Whakatāne-Ōhope Community Board Discretionary Fund.

The applications and requests are attached to this report and the applicants have been invited to attend.

2. Recommendations - *Tohutohu akiaki*

1. **THAT** the WOCB Funding Application – February 2023 report be received: and
2. **THAT** \$_____ be allocated from the Whakatāne-Ōhope Community Discretionary Fund to the Eastern Bay of Plenty Kayak Finishing Club for costs associated with the Club Open Competitions promotion and prizes; and
3. **THAT** \$_____ be allocated from the Whakatāne-Ōhope Community Discretionary Fund to the Eastern Bay of Plenty Riding for the Disabled for costs associated with the purchase of the disability toilet block; and
4. **THAT** \$_____ be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund to support the Whakatāne High School Rowing Team with expenses related to their participation in the Aon Maadi Cup Rowing Regatta; and
5. **THAT** \$_____ be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund to the Youth Encounter Ministries Trust to assist in costs related to their Group Dirt Bike Therapy Sessions.

3. Criteria

The criteria for the Community Board Discretionary Fund are:

- No retrospective funding applications will be considered
- The project must be held within the Whakatāne-Ōhope Community Board area
- Applications will be considered throughout the year subject to funding availability and should be submitted at least 14 days before the meeting. Meeting dates can be found on - <https://www.whakatane.govt.nz/about-council/meetings>

Whakatane-Ohope Community Board - AGENDA

7.2 Report - Funding Application - February 2024(Cont.)

- In the event that the Board require more information, applicants may be invited to attend the Public Forum at the commencement of the meeting to provide a brief overview of the application. If so, an invitation will be extended to you prior to the meeting. As all meetings are open to the public you are welcome to attend.
- The application must be completed and signed by the applicant and include a summary of the project, what the funds are for, a budget showing how the costs were calculated, copies of quotes, latest financial report, and details of your bank account - either a bank encoded deposit slip or the top of a bank statement with organisation details and the bank logo.
- If successful, applicants will be required to use the Community Board logo on advertising material and other items associated with the event or project to acknowledge the grant.
- A declaration of expenditure and project report is required to be submitted once the project has been completed.
- Pre event information, photographs and community feedback are encouraged and may be placed on the Board's Facebook page - <https://m.facebook.com/whakataneohopecommunityboard/>
- Funds not uplifted within six months from the allocation date will lapse
- The Council's Climate Change Strategy 2020-23 can be found on the Council's webpage - <https://www.whakatane.govt.nz/contact-us/have-your-say/closed-consultations/climate-change-strategy-and-action-plans>.

Whakatāne-Ōhope Community Board Guidelines

- The key priority areas are – Youth – Environment – Economic Development – Recreation
- Grants between \$500 and \$2,000 will be considered to support individuals and groups attending a national or international cultural, sporting, leadership development event
- Grants of up to \$5,000 will be considered to support community focused projects and events. The Board will generally lean towards funding an event only once but reserve the right to fund more than one year on a case-by-case basis.
- A “guarantee against loss” to provide seed funding or back-up finance may also be considered
- The Board does not generally fund organisation's who are already receiving similar funding from the Whakatāne District Council; however, exceptions will be considered on a case-by-case basis.

4. Funding Application**4.1. Eastern Bay of Plenty Kayak Finishing Club**

The Club are once again holding the annual kayak fishing tournament on 27 April 2024 and are seeking a grant of \$1,500 from the board to carry out an extensive advertising campaign to encourage fishermen to come to the area and enter the competition.

The Board has supported the club as follows:

- 2023 - \$1,500.00 (Advertising)
- 2022 - \$1,500.00 (2x Surf Days at Westend)
- 2021 - \$1,300.00 (Advertising)

7.2 Report - Funding Application - February 2024(Cont.)**4.2. Eastern Bay of Plenty Riding for the Disable**

The EBOP riding for the disabled group is looking to purchase a disability toilet block to be installed at their grounds at 2 Awatapu Drive. They have attached plans and quotes to their application. The group has also created a Give a Little page and have received funding through that channel. They are also approaching local organisations for funding opportunities. They are requesting \$10,000.

The Board has supported the group as follows:

- 2023 - \$6,813.00 (day to day running costs)

4.3. Whakatāne High School Rowing Team

WHS are wanting to attend the 2024 National Secondary Schools Rowing Regatta (Maadi Cup) in Twizel. They have a senior boys' team and a junior boys teams which are both made up of 10 students. Each student will participate in 2- events depending on experience. Funding they are requesting \$10,825 to cover travel, accommodation and food.

The Board has supported the school as follows:

- 2023 - \$1,000.00 (Mural project)
- 2023 - \$1,000.00 (Hillary Challenge)
- 2023 - \$1,000.00 (Power Chess National)
- 2022 - \$2,000.00 (Get to Go Team National Finals)

4.4. Youth Encounter Ministries Trust

Six students from Apiti Hou School in Whakatane will attend their Paengaroa property for one day a week (four hours) over an 8-week period in term 2, 2024. Each week, the students learn a new dirt bike riding skill integrated with cognitive behavioural and narrative therapy approaches. They are seeking \$5,000 to support the sessions.

The Board has supported the school as follows:

- 2022 - \$1,500.00 (Dirt Bike Therapy)

5. Significance and Engagement Assessment - *Aromatawai Pāhekoheko***5.1. Assessment of Significance**

The decisions and matters of this report are assessed to be of low significance, in accordance with Council's Significance and Engagement Policy.

5.2. Engagement and community views

There is no requirement to consult or engage on allocation of the Board's discretionary funds.

Engagement on this matter is not being undertaken in accordance with Section 6.1 of the Council's Significance and Engagement Policy. This states that the Council will not consult when the matter is not of a nature or significance that requires public engagement.

7.2.1 Funding Application - EBOP Kayak Fishing**6. Considerations - *Whai Whakaaro*****6.1. Financial/budget considerations**

The current balance of the Whakatāne-Ōhope Community Board Discretionary Fund is approximately \$129,540.44.

6.2. Strategic alignment

No inconsistencies with any of the Council's policies or plans have been identified in relation to this report.

6.3. Climate change assessment

The decisions and matters of this report are assessed to have low climate change implications and considerations, in accordance with the Council's Climate Change Principles.

6.4. Risks

Projects associated with the applications may be delayed or downsized.

7. CONCLUSION

Members now need to consider whether to support the applications and if so, the amount to allocate.

Attached to this report:

- Application for Funding – EBOP Kayak Fishing Club
- Application for Funding – EBOP Riding for the disabled
- Application for Funding – WHS Rowing Team
- Application for Funding – Youth Encounter Ministries Trust

7.2.1 Funding Application - EBOP Kayak Fishing

Whakatane-Ohope Community Board - AGENDA

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)



All sections must be completed and supporting material attached to the back of the form (see section 8 checklist). More information can be found on the Whakatāne District Council website www.whakatane.govt.nz or by contacting Cherie Tongariro or Susan French (Governance Support Advisors) on (07) 306 0500.

Completed applications must be sent to: Chief Executive, Whakatāne District Council
Private Bag 1002, Whakatāne 3158 or
Email: Governance@whakatane.govt.nz

HELPFUL INFORMATION BEFORE FILLING OUT THE FORM

- No retrospective funding applications will be considered.
- The project must be held within the Whakatāne-Ōhope Community Board area.
- Applications will be considered throughout the year subject to funding availability and should be submitted at least 14 days before the meeting. Meeting dates can be found on: <https://www.whakatane.govt.nz/about-council/meetings>
- In the event that the Board require more information, applicants may be invited to attend the Public Forum at the commencement of the meeting to provide a brief overview of the application. If so, an invitation will be extended to you prior to the meeting. As all meetings are open to the public you are welcome to attend.
- The application must be completed and signed by the applicant and include a summary of the project, what the funds are for, a budget showing how the costs were calculated, copies of quotes, latest financial report and details of your bank account - either a bank encoded deposit slip or the top of a bank statement with organisation details and the bank logo.
- If successful, applicants will be required to use the Community Board logo on advertising material and other items associated with the event or project to acknowledge the grant.
- A declaration of expenditure and project report is required to be submitted once the project has been completed.
- Pre event information, photographs and community feedback are encouraged and may be placed on the Board's Facebook page: <https://m.facebook.com/whakataneohopecommunityboard/>
- Funds not uplifted within six months from the allocation date will lapse.
- The Council's Climate Change Strategy 2020-23 can be found on the Council's webpage: <https://www.whakatane.govt.nz/contact-us/have-your-say/closed-consultations/climate-change-strategy-and-action-plans>

Whakatāne-Ōhope Community Board Guidelines

- The key priority areas are – Youth – Environment – Economic Development – Recreation.
- Grants between \$500 and \$2,000 will be considered to support individuals and groups attending a national or international cultural, sporting, leadership development event.
- Grants of up to \$5,000 will be considered to support community focused projects and events. The Board will generally lean towards funding an event only once, but reserve the right to fund more than one year on a case by case basis.
- A 'guarantee against loss' to provide seed funding or back-up finance may also be considered.
- The Board does not generally fund organisations who are already receiving similar funding from the Whakatāne District Council; however exceptions will be considered on a case by case basis.

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

1 CONTACT DETAILS	
1.1	<p>Name of your organisation: EBOP Kayak Fishing Club</p> <p>Phone: [REDACTED] Email: [REDACTED]</p> <p>Social Media Links – website, Facebook etc.</p> <p>Face Book: EBOP Kayak Fishing Club</p>
1.2	<p>Name of principal contact: Graeme Lewer</p> <p>Position held in group: Club President</p> <p>Phone/Mobile: [REDACTED] Email: [REDACTED]</p>
1.3	<p>Name of secondary contact: Hanno van Der Meere</p> <p>Position held in group: Club secretary</p> <p>Phone/Mobile: [REDACTED] Email: [REDACTED]</p>
1.4	<p>How long has your organisation been operating? 14 years</p> <p>Objectives and activities of your organisation:</p> <p>Club Philosophy <i>To catch fish for the table</i></p> <p>Mission statement</p> <p>The Eastern Bay of Plenty Kayak Fishing Club exists to share a common love for kayaking, sustainable fishing and the outdoors in a fun and friendly atmosphere. We exchange information on safety, paddling experiences and other kayak fishing related subjects. Our club is open to all who would like to participate in this sport. We are active all year, both on the water and at our meetings with various programs and guest speakers.</p> <p>Principles</p> <ul style="list-style-type: none"> • To keep safe at sea • To fish off a kayak • To fish within the fishing regulations set by Fisheries New Zealand • To share knowledge and experience between members • To maintain a sustainable approach to our fishing. • To actively support and respect competitive interests of kayak fisho's who wish to enter competitions and/or gather club points.

Whakatane-Ohope Community Board - AGENDA

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

• The club is a "non-profit" organisation and any monies made from the annual competition and member subscriptions will be channelled back to support monthly club days/annual club Xmas weekend, main open competition and general expenses including annual donation to Whakatane Coastguard.

1.5

Is your group GST Registered?: No <input type="checkbox"/>	GST Number:
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7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

2 ABOUT YOUR FUNDING REQUEST

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

2024 – Annual EBOP Kayak Fishing club open competition

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):

The funding applied for essentially helps the club to promote the annual open competition and to finance prizes with local sponsors. This next comp is planned for the 27th of April 2024. The sponsor support for our club is varied and come from Opotiki, Whakatane and further afield such as Tauranga. List of sponsors attached.

In 2022 the comp HQ changed from Whakatane SFC to the Ohope Charter Club. This has proved to have been a successful move as the space in and around the Ohope Charter club is ideal for our briefing, presenting the sponsors logo's/prize sections, weigh in, fish filleting, and prize giving. At the time of the weigh-in our main sponsor Hunting & Fishing demonstrate BBQ cooking generously giving away lots of tasty goodies to fisho's, their families and the general public who are watching with interest the fish as they come in for weigh in.

The event is held over a weekend which includes the comp briefing at the Charter club on the Friday evening (26.4.24) and the next day; fishing, weigh-in and prize-giving. A representative from the Whakatane Coastguard will be present and at the briefing they provide an update on safety issues, expected forecast of sea conditions, VHF station numbers.

The comp starts on the Saturday at 0500hrs and ceases at 1500hrs. The boundaries for the comp are from Bowen Town in the Western BOP to Waihou Bay – Cape Runaway in the EBOP. We normally average out at 60-85 contestants. Our entrants to the comp come from all over Aotearoa/NZ and with those kayakers come family/whanau who all stay in local accommodation and utilise services over the weekend. In 2022 comp we had record numbers with 99 entrants which demonstrates how our tournament is becoming more popular. Last year had inclement weather and restricted fishing to mainly the Ohiwa harbour albeit still 70 entrants and great fishing resulted.

The Ohope Top 10 Holiday Park as last year is giving a \$700 accommodation voucher to a contestant from outside the EBOP for the heaviest snapper<60cm.

This year Anzac day occurs on the Thursday before the comp wk/end and this allows contestants/family/whanau from outside the area to come early and take advantage of what the EBOP has to offer.

Previously our main spot prize of a Viking kayak was donated by Viking Kayaks NZ to our club free of charge however due to the business changing hands, shifting premises to an Auckland base and various business constraints such as Covid impact, Viking told us they were unable to continue with this arrangement. As a club we decided to approach a local sponsor Whakatane Hunting & Fishing and ask them if they could come on board as our main sponsor similar to how Viking Kayaks have supported us and shop owner Alan Keys readily accepted the offer. Whakatane Hunting & Fishing will provide a Viking Reload kayak with seat/paddle and also

Whakatane-Ohope Community Board - AGENDA

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

sponsor the Snapper section. Full retail value of the Viking kayak is valued at over \$2,500.00. The EBOP Kayak Fishing Club and all sponsors will share a 50/50 cost arrangement for all comp prizes. The Viking kayak spot prize will be drawn at the end of the prize giving Saturday evening.

2.3 How long does the project, service or proposal run? Starts: 26.4.24 comp day

Is the project ongoing? No Finishes: After prize giving 27.4.24

2.4 Funding Description – tick appropriate boxes

Yes Community Pride

Yes Cultural or Sporting Event

Seed Funding for a community event

Support for a community project

Youth Development

Yes Environmental

2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

All our fishing vessels (kayaks) have no fossil fuel used in the process of propulsion they are either person driven i.e., paddles or lithium battery powered Jet motors. No fish are gutted on beaches, a fish filleting service will be provided by a specialised fileter sponsored by Gibbo's for a gold coin donation which all proceeds are donated to Whakatane Coastguard and the fish heads/frames are given away to the public. Only snapper 60cm and under are eligible for the snapper prizes which encourages fisho's to release the bigger fish. Only 1st and 2nd prizes for kingfish and tuna. Of note many kayak fisho's are using bio-degradable soft-baits, and in regard to kahawai they have to be gutted and gilled to be eligible for a prize. This helps keep fish especially kahawai fresh and usable.

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

3 MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL

3.1	<p>Show us how you will measure that your project, service or event proposal would be beneficial to the community</p>
	<p>The sponsors (mostly local business) acknowledge the benefit of their relationship with the EBOP KFC over the past 14 years with their ongoing commitment to supporting this event.</p>
	<p>The reports from registrants from past comps has all been positive with feedback from kayak fishing websites and social media forums such as Face Book. The feedback identifies that families/whanau also benefit from their experience with the EBOP while here for the weekend or longer. With Anzac day occurring on the Thursday before the tournament it is anticipated some whanau will come early and hopefully have an extended stay in the EBOP.</p>
	<p>The funds from the Ohope/Whakatane community board helps set a funding platform for us to go to sponsors for prizes in a number of fish sections. Our FB page has information on our sponsors, the sea fishing environments of the EBOP with its abundance of kayak fishing opportunities along our coastline. The actual fishing is undoubtedly some of the best in Aotearoa/NZ and with our club conservationist approach in releasing big snapper we believe has influenced other clubs to follow suit.</p>
	<p>The club promotes safety on the water as priority No 1 and this helps to reassure new members who are beginning the sport of kayak fishing.</p>
	<p>The EBOP KFC supports members to safely go out to sea and catch a sustainable amount of fish for the table for your family/whanau. Kayak fishing is one of the best and economical ways to catch good fish and leaves very little footprint from an ecological perspective.</p>
	<p>As mentioned above fish are filleted for contestants after weigh-in give a gold coin donation, last year \$300 was given to Coastguard and to add to this all left-over fish heads/frames are given away to the public. Previous years we have been inundated with people from far & wide to come and collect this free kaimoana.</p>
	<p>All the amenities and services of the EBOP will benefit from this comp, i.e., in the past we estimate that with yakkers/family/whanau there is at least 200 people associated with the comp, they all stay locally, consume food and drink and experience the amazing environment of the EBOP sea and whenua. These people will take back to where they come from those experiences and if their experience is positive and there is no reason that it shouldn't be then others may follow and come and experience the EBOP for themselves.</p>
	<p>The club itself runs monthly club events during the year which includes different launching sites from up and down the EBOP. We are always recruiting new members and supporting them to develop the skills to fish from a kayak.</p> <p>See below a past video of one of our comp's that includes examples of our environment in the EBOP. This is available on You Tube. https://www.youtube.com/watch?v=6h5fWjdsBxA</p>

Whakatane-Ohope Community Board - AGENDA

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

3.2

What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

<input type="checkbox"/>	Yes the project will proceed as outlined	
<input type="checkbox"/>	The project will be delayed (please specify expected length of delay):	N/A _____
<input type="checkbox"/>	The project will be downgraded	Possibly
<input type="checkbox"/>	The project will be prevented from being carried out	

Whakatane-Ohope Community Board - AGENDA

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

4 FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL			
Note: All figures to include GST (if any).			
Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:			
PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$1,500.00
Postage / telephone / administration	\$	Fundraising	\$
Advertising / promotion/prizes (W H&F)	\$1,500.00	Donations / sponsorship	\$4,000.00
Professional fees	\$	Entry fees (approx 50 entrants @ \$60)	\$3,000.00
Travel costs	\$	Value of donated material	\$1,000.00
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$		\$
Venue / equipment hire	\$	Other income (please specify):	
Other costs (please specify): Prizes	\$9,500.00		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL ESTIMATED COST	(a) \$11,000.00	TOTAL INCOME	(b) \$9,500.00

TOTAL FUNDING SHORTFALL/AMOUNT SOUGHT (i.e. 'a' minus 'b')	\$1,500.00
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Whakatane-Ohope Community Board - AGENDA

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

5 OTHER COUNCIL FUNDING

Note: All figures to include GST (if any)

What funding assistance has your group/organisation applied for and/or received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2020	1,300	Advertising Bay Fisher magazine
2021	1,300	Advertising Bay Fisher magazine/ Cancelled due to Covid Lockdown/Monies given back to WDC
2022	1,300	Advertising NZ Fisher magazine.
2023	1,500	Prizes/promotion i.e, T shirts


6 DECLARATION

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a publicly available agenda.
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	CRAEME LEWER
Position held in group:	President
Signature:	
Date:	9 / 1 / 2024
Any personal details to withhold:	
Name:	Stace Lewer

7.2.1 Funding Application - EBOP Kayak Fishing(Cont.)

Position held in group:	Treasurer
Signature:	
Date:	9/01/2024
Any personal details to withhold:	

7.2.2 Funding Application - EBOP Riding for the Disabled

7.2.2 Funding Application - EBOP Riding for the Disabled

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

1 CONTACT DETAILS

1.1	Name of your organisation: Eastern Bay of Plenty Riding for the Disabled	
	Phone: [REDACTED]	Email: [REDACTED]
	Social Media Links – website, Facebook etc.	
	https://eboprda.co.nz/ https://www.facebook.com/search/top?q=ebop%20rda	
	<i>(N/A if applying as an individual)</i>	
1.2	Name of principal contact: Di Hatcher	
	Position held: Treasurer	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]
1.3	Name of secondary contact: Ron Burgess	
	Position held: Chairman	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]
1.4	How long has your organisation been operating?	47 years
	Objectives and activities of your organisation:	
	<p>Eastern Bay of Plenty Riding for The Disabled is a part of a long-established voluntary organisation and with generous community support it can continue to deliver a wonderful service to the community. Our riding clients range from pre-schools to 58 yrs. Our clients benefit from fun filled and challenging therapeutic riding programmes specifically designed for each rider by our RDA coaches</p> <p>Our programmes help children and adults with disabilities to develop a love of horse riding while gaining self-confidence, social skills and physical strength. Whakatane and surrounding EBOP area schools, IHC and community services are just some of the people who benefit from our activities</p>	
1.5	Is your group GST Registered?: No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	GST Number:
	<i>(N/A if applying as an individual)</i>	

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

2 ABOUT YOUR FUNDING REQUEST

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx. 8 words):

Disability Toilet Block

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):

Funding is required to complete the purchase of a disability toilet block that is being purchased from Portabuild. The block was used at the Field Days and is now surplus to their requirements.

The EBOP RDA have managed to secure part of the funding to pay the deposit of \$9623.20. The total cost of the block is \$41,840 plus GST.

We have set up a Give a Little page and we have also received some funding from the Impact 100 group. We are trying to approach as many local organisations as we can for support with this as we received no government funding for our group.

2.3 How long does the project, service or proposal run? Starts: August 2023

Is the project ongoing? Finishes: June 2024

2.4 Funding Description – tick appropriate boxes

Community Pride

Cultural or Sporting Event

Seed Funding for a community event

Support for a community project

Youth Development

Environmental

2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

N/A

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

3 MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

We will know we have succeeded when we have all of the funds required to purchase the disabled toilet block and have it transported to our grounds at 2 Awatapu Drive, Whakatane.

The success will be the opening of the block once all of the plumbing and electrical connections have been made & our members are able to use the facility.

3.2 What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

<input type="checkbox"/>	The project will proceed as outlined
<input checked="" type="checkbox"/>	The project will be delayed (please specify expected length of delay): <u>Until enough funding is received YES</u>
<input type="checkbox"/>	The project will be downgraded
<input type="checkbox"/>	The project will be prevented from being carried out

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

**WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form**

4 FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL

Note: All figures to include GST (if any).

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$
Postage / telephone / administration	\$	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$
Professional fees Engineering (Paid)	-\$ 345.00	Entry fees	\$
Travel costs - Transport	\$1,426.00	Value of donated material	\$
Electrical	\$2,000.00	Other Grants applied for (please specify):	\$
WDC Consent	\$ 3,447.25	Harcourts	\$2,000
Plumbing	\$ 3,000.00	Other income (please specify):	\$
Deposit on Building (Paid)	\$ -9, 623.20	Impact 100 – Approved	\$ 21,200.00
Balance of Toilet Block	\$ 48,116.00	To apply for or fund raise?	\$19,821.05
Foundations / Ramp	\$ 5,000.00		\$
	\$		
	\$		\$
TOTAL ESTIMATED COST	(a) 53,021.05	TOTAL INCOME	(b) \$43,021.05

TOTAL FUNDING SHORTFALL/AMOUNT SOUGHT
(i.e. 'a' minus 'b')

\$ 10,000

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form - Organisation

5 OTHER COUNCIL FUNDING

Note: All figures to include GST (if any)

What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or 'in kind' support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2023	\$6813.00	Day to Day Running Costs

6 DECLARATION

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project's success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Di Hatcher
Position held:	Treasurer
Signature:	<i>Di Hatcher</i>
Date:	24 th January 2024
Any personal details to withhold:	
Name:	Sue Moore
Position held:	Secretary
Signature:	<i>Sue Moore</i>
Date:	2 nd February 2024
Any personal details to withhold:	

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

Eastern Bay of Plenty Riding for the Disabled - Ablution Block - Budget next 6 months												
Income	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Harcourts	\$ 2,000.00											\$ 2,000.00
Grant Impact 100				\$ 21,500.00								\$ 21,500.00
												\$ -
												\$ -
Total Funding	\$ 2,000.00	\$ -	\$ -	\$ 21,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,500.00
Expenses	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
3.6 X 2.9 Ablution Unit Deposit					\$ 9,623.20							\$ 9,623.20
3.6 X 2.9 Ablution Unit Balance											\$ 48,116.00	\$ 48,116.00
WDC Building Consent (to be paid)						\$ 3,447.25						\$ 3,447.25
Engineering Design Consultants				\$ 345.00								
Transport											\$ 1,426.00	\$ 1,426.00
Foundations (approx)											\$ 5,000.00	\$ 5,000.00
Plumbing (approx)											\$ 3,000.00	\$ 3,000.00
Electrical (aprox)											\$ 2,000.00	\$ 2,000.00
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 9,968.20	\$ -	\$ 3,447.25	\$ -	\$ -	\$ -	\$ 59,542.00	\$ 72,612.45
Overall	\$ 2,000.00	\$ -	\$ -	\$ 21,500.00	-\$ 9,968.20	\$ -	-\$ 3,447.25	\$ -	\$ -	\$ -	-\$ 59,542.00	-\$ 49,112.45

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)



7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)



31st October 2023

Reference Number: 2454

Name: Eastern Bay of Plenty Riding for the Disabled

Address: 2 Awatapu Dr
Whakatane

Contact: Diane

Email: di.hatcher.grants@gmail.com

Telephone: 027 511 0722

Dear Diane

RE: Ablution Unit for Riding Stables

Thank you for giving us an opportunity to present a quote to you for this job.

Please see below in regards to specifications & figures for the building required on this project.

Relevant Attachments:

- Drawings – Floor Plans & Elevations – for the unit.

Of note:

- All buildings are costed as a standard 75mm EPS core construct.
- The panel is to be standard EPS internal & externally.
 - Colour – Sandstone Grey; Externally.
 - Colour - Titania White; Internal
- The Ablution has covered non-slip vinyl in the shower areas, and covered standard vinyl in the toilet.
 - Colour – Ash Grey; Accessible Toilet/Shower Unit.
 - Colour – Flint; Unisex Toilet.
- All joinery & flashings are based on standard color-steel colours.
 - Colour – Titania & New Denim Blue.
- Documentation is included in the core pricing, apart from Code Compliance from manufacturing council. The core pricing will include all PS1 Design structural, all PS3 Certs, CC Electrical, and the PS4 structural. No council compliance detail for the building is included.

Christchurch Head Office, Sales & Manufacturing
P O Box 11-013, Sockburn 8443
TEL: +64(0)3 344 3280 – 0800 668 322
Auckland Sales Office & Manufacturing
P O Box 11-013, Sockburn 8443
TEL: +64(0)27 703 9768 – 0800 668 322

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)



Unit Size	Unit Description	Price per unit
3.6m x 2.9m	Ablution Unit	\$41,840.00
	Total Investment:	\$41,840.00

Council Code of Compliance detail	
I am intending to submit application for Code of Compliance via local manufacturing council. This will be for the code-compliant manufacture of building, with various works to be carried out after the fact via client care and local council sign-off. My estimate is my opinion but as a basic build and limited inspections I would envisage the figure to be accurate.	Est cost: \$1,250.00

Freight:

Includes delivery via Hiab truck and will be provided by McLeod Cranes & Hiabs.

In the event extra crantage is required or access is restricted, then additional costs may apply.

Freight to site: \$1,240.00 to get the unit from Matamata to 2 Awatapu Dr, Whakatane.

Availability:

No commitment to a delivery date can be made until we receive a signed acceptance of this quote.

Standard Inclusions:

3.6 x 2.9m Ablution unit

- 75mm EPS panel
- Galvanised RHS steel base frame
- Retractable lifting lugs
- 60mm Under-floor insulation
- Base flashings
- Spouting and downpipes
- Double glazing to all joinery
- Lights to both external doors
- Battery smoke alarm in each room.
- LED internal light, 'oyster' lights in wet areas.

\$41,840
 \$ 1,250

 43,090
 6,463.50
 49,553.50

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7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

- Hot Water to be supplied by a Rheem Hot Water Unit attached to the back of the unit.
- Unisex Toilet:
 - 1 Casement Door;
 - 2000h x 890w door.
 - An awning window; 635 x 435, opaque glass, safety latch, trickle-air-vents, with security stays.
 - A basin.
 - A standard Toilet Pan.
- Accessible Toilet:
 - 1 Casement Door;
 - 2000h x 1030w solid door.
 - An awning window; 635 x 435, opaque glass, safety latch, trickle-air-vents, with security stays.
 - A basin.
 - An accessible Toilet Pan.
 - A wet floor shower with a built-in seat.

Foundations and Installations:

There are four standard foundation options and one of these should be in place.

- 1) A level site with timber bearers placed on the ground. The total length of each timber bearer is to be 200mm less than the total width of the building.
- 2) Concrete strips can be poured. Each strip must be continuous.
- 3) Timber bearers set in concrete as per our standard approved drawings.
- 4) A level concrete slab.

Exclusions:

- GST – (all prices quoted are exclusive of Goods and Services Tax).
- Building consent and all associated costs.
- Resource consent and all associated costs.
- Site works and site levelling.
- Foundations and securing the building to these foundations (No pile fixing or labour).
- Connection to services onsite.
- Steps, decks, ramps, hand-rails or any other extras not specified.
- Engineering documentation and fire engineer's report, and anything resulting from these reports.

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 P O Box 11-013, Sockburn 8443
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 Auckland Sales Office & Manufacturing
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 TEL: +64(0)27 703 9768 – 0800 668 322

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)**Standard Payment Terms.**

- Any sale requiring credit will have to complete, and have approved, a credit application form.
- A copy of Portabuild 2007 Ltd Terms and Conditions will accompany this quotation and must also be signed.
- A non-refundable deposit of 20% of the quoted price, will be required upon the signing of, THE AGREEMENT TO PROCEED as attached. The balance is payable in full prior to delivery or as otherwise agreed in writing.

Process:

- Quote, Floor Plan & Elevations, and Terms & Conditions, signed and returned.
- Invoicing generated, with initial payments due immediately.
- Final payments, Pre (PS1) & Post manufacture documentation (PS4) sent to Client and delivery of unit to site.

This quotation is valid for 30 days. We trust you will find this quotation acceptable and thank you again for the opportunity to submit this for your consideration.

If you have any further questions, please do not hesitate to contact the writer.

A handwritten signature in blue ink, appearing to read "Robyn Eggers".

Robyn Eggers | Sales Support | Portabuild Ltd

0800 668 322 M 022 4893 293 | E robyn.egggers@portabuild.co.nz | W www.portabuild.co.nz

550 Halswell Junction Road, Hornby South, Christchurch 8042

Christchurch Head Office, Sales & Manufacturing
P O Box 11-013, Sockburn 8443
TEL: +64(0)3 344 3280 – 0800 668 322
Auckland Sales Office & Manufacturing
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7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)



AGREEMENT TO PROCEED WITH SALES ORDER

This is to confirm that quote #2452 is accepted as per the standard Portabuild Terms and Conditions of Trade, as attached.

Please proceed with our order.

Signed	[Signature]		
Client Full Name	EASTERN BAY OF PLENTY RIDING FOR THE DISABLED		
Position	TREASURER		
Business Full Name	EASTERN BAY OF PLENTY RIDING FOR THE DISABLED		
Location	2 AWATAPI DRIVE WHAKATANE		
Date	7 th NOVEMBER 2023		
Preferred delivery date	TBA	Time	
Delivery Address for Unit	2 AWATAPI DRIVE WHAKATANE		
Suburb	AWATAPI		
City / Town	WHAKATANE		

CUSTOMER CHECK LIST

- Portabuild Build Drawings Signed
- Portabuild Terms & Conditions Signed

Christchurch Head Office, Sales & Manufacturing
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 TEL: +64(0)3 344 3280 – 0800 668 322
 Auckland Sales Office & Manufacturing
 P O Box 11-013, Sockburn 8443
 TEL: +64(0)27 703 9768 – 0800 668 322

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)



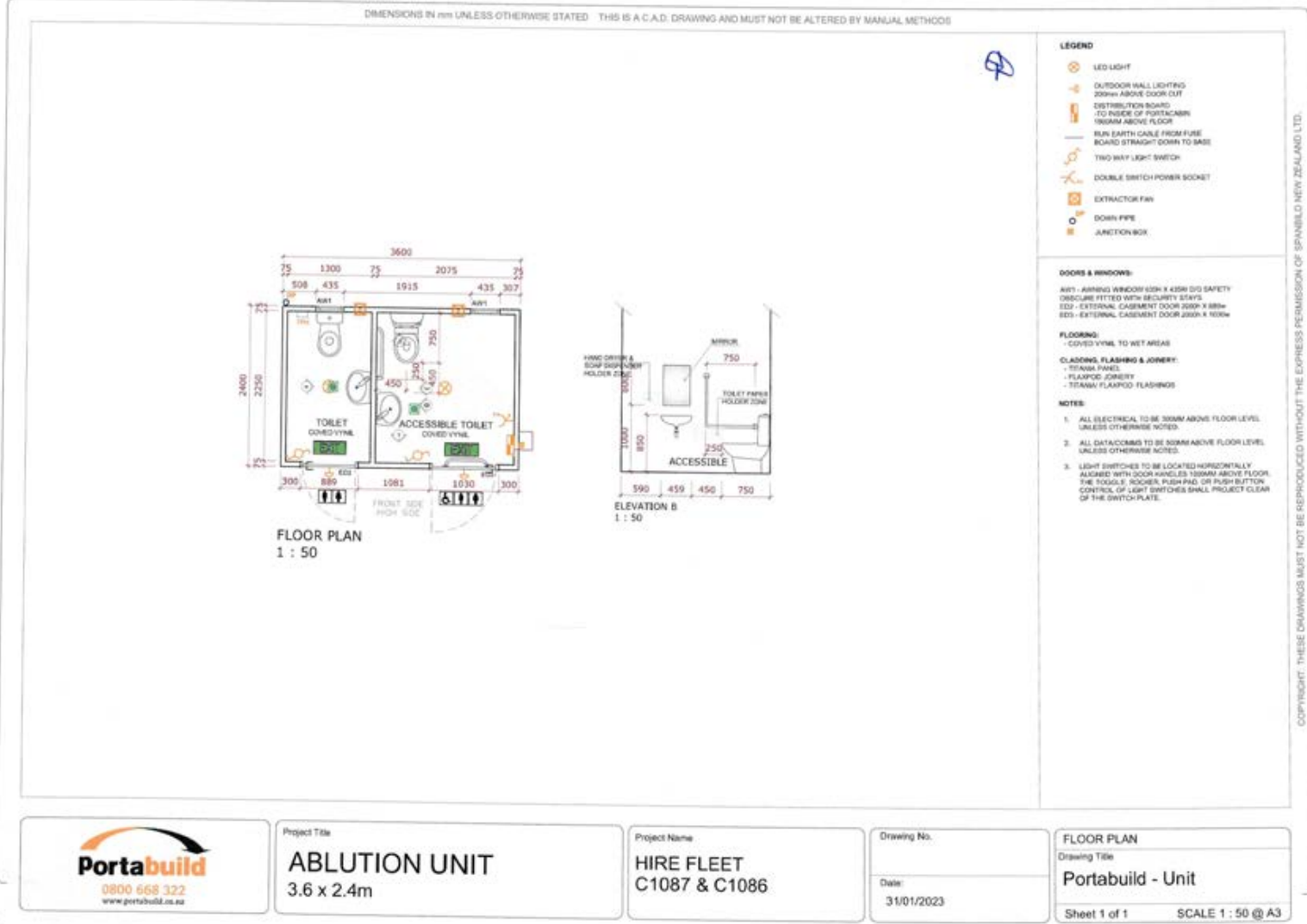
Project Title
ABLUTION UNIT
 3.6 x 2.4m

Project Name
HIRE FLEET
C1087 & C 1086

Drawing No.
 Date:
 31/01/2023

ELEVATIONS
 Drawing Title
Portabuild - Unit
 Sheet 1 of 1 SCALE 1 : 50 @ A3

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)



Project Title
ABLUTION UNIT
3.6 x 2.4m

Project Name
HIRE FLEET
C1087 & C1086

Drawing No.

Date
31/01/2023

FLOOR PLAN
Drawing Title
Portabuild - Unit
Sheet 1 of 1 SCALE 1 : 50 @ A3

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

Profit and Loss

Eastern Bay of Plenty Group Riding for the Disabled Association Incorporated For the year ended 31 December 2023

	2023
Trading Income	
Donation Lions Edgecumbe	1,000.00
Grant - Bay Trust	8,500.00
Grant - COGS	5,000.00
Grant - DCT Funding	9,455.00
Grant - Horizon Trust	2,000.00
Grant - Lions Foundation - Arena	15,000.00
Grant - NZ Community Trust	15,000.00
Grant - Whakatane District Council	6,813.00
Grants - Aotearoa Gaming Trust	9,874.00
Grazing	400.00
Harcourts Grant	2,000.00
Hay Sales	600.00
Horse Sponsorship	2,300.00
Interest Income	500.05
Lottery Grants Board	30,000.00
Riding Fees	15,611.01
Society Fees	29.00
Wages - Covid Subsidy	(4,318.00)
Total Trading Income	119,764.06
Cost of Sales	
Grant Application Fees	3,500.00
Purchases	14,623.20
Total Cost of Sales	18,123.20
Gross Profit	101,640.86
Other Income	
Donation	8,111.00
Give a Little Donations	3,800.00
Grant - Impact 100	21,500.00
Total Other Income	33,411.00
Operating Expenses	
ACC work place cover	2,772.98
Advertising	613.82
Animal Health	2,697.65
Fees and Licences	2,056.15
Fuel	382.23
General Expenses	1,103.65
Hay Contracting Costs	780.00
Horse feed	5,939.29

Whakatane-Ohope Community Board - AGENDA

7.2.2 Funding Application - EBOP Riding for the Disabled(Cont.)

Profit and Loss

	2023
Horse Tack	3,872.48
Insurance	1,612.40
Lease	500.00
Light, Power, Heating	2,461.88
Motor Vehicle Expenses	3,175.62
Office Expenses	1,225.77
PAYE Payable	614.26
Printing & Stationery	125.39
Rates	493.71
Repairs and Maintenance	6,149.15
Staff Costs	77.07
Subscriptions	939.39
Telephone & Internet	1,019.66
Training	273.66
Travel - National	897.20
Wages	78,804.79
Water Rates	1,046.78
Website Costs	1,221.49
Total Operating Expenses	120,856.47
Net Profit	14,195.39

7.2.3 Funding Application - WHS Rowing Team

7.2.3 Funding Application - WHS Rowing Team

7.2.3 Funding Application - WHS Rowing Team(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

1 CONTACT DETAILS

1.1	Name of your organisation: Whakatane High School Rowing Team	
	Phone: [REDACTED]	Email: [REDACTED]
	Social Media Links –F(B) Sports at Whakatane High	
	<i>(N/A if applying as an individual)</i>	
1.2	Name of principal contact: Clare Knapton	
	Position held: Teacher representative for rowing	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]
1.3	Name of secondary contact: Wendy Schutz	
	Position held: Parent representative	
	Phone/Mobile: [REDACTED]	Email: [REDACTED]
1.4	How long has your organisation been operating?	100 years
	Objectives and activities of your organisation:	
	To represent Whakatane High School in Rowing at school regattas and national championships. Most rowing regattas are held at Lake Karapiro and every 2 nd year the nationals (Aon Maadi Cup) are held in Twizel. Putting in the time and effort to train hard and represent our town and school to the highest level by achieving national titles.	
	Promote sporting excellence in rowing by setting high standards of achievement and being positive role models across the school especially to the younger students looking at joining rowing.	
	Promoting teamwork and forming lifelong friendships with our team mates.	
	Providing pathways to national teams, NZ representatives and rowing scholarships at international universities	
1.5	Is your group GST Registered?: No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	GST Number: [REDACTED]
	<i>(N/A if applying as an individual)</i>	

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Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

2 ABOUT YOUR FUNDING REQUEST

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

WHS Rowing Crew to Aon Maadi Cup Rowing Regatta (national championships) - Twizel

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):

WHS is wanting to attend the 2024 National Secondary Schools Rowing Regatta (Maadi Cup) in Twizel. We have 10 students that the school feels could achieve national titles in the various events that they are eligible to enter. There is a senior boys crew who have demonstrated success across many events during the 23/24 season and over the past seasons. These boys hold national titles gained at Maadi 2023 held at Lake Karapiro.
A novice crew of junior boys who are doing well for their first season and have been selected out of a broader group of 10 boys who are rowing for WHS.
Each student will enter between 2 and 4 events depending on experience.
The cost of the trip is high due to the nature of the sport. Flights, accommodation, vehicles and transporting the long boats across Cook Strait make it expensive exercise to attend this acclaimed national regatta. The regatta rotates between Twizel and Karapiro, so every second year costs are high for 2024.
The senior boys crew have been fundraising since winning their titles last season. They have sold firewood, run sausage sizzles, worked at events and secured part time jobs over the past 8 months.
The novice crew are a new crew and have not had as much time to fundraise to date.
Participation in this sport requires high levels of commitment for students and families. The training schedule starts in October with several trainings per week. As the season progresses, there is up to 9 trainings per week, before and after school and over weekends. They are supported by several volunteer coaches, who are previous competitive rowers, acclaimed at a national and international level. The students are dedicated to this sport and put in the time and effort to excel at regional and national regattas. There are many Beacon articles reporting on the success of Whakatāne Rowing Club and WHS Rowers and several have been selected by Rowing NZ to be part of development squads and represent NZ.
The school is supported by Whakatāne Rowing Club with facilities, boats and coaches but the Club is unable to fund regatta participation.

2.3 How long does the project, service or proposal run? Starts: 18/03/2024

Is the project ongoing? No Finishes: 23/03/2024

2.4 Funding Description – tick appropriate boxes

Community Pride

Cultural or Sporting Event

Seed Funding for a community event

Support for a community project

Youth Development

Environmental

A1862188

7.2.3 Funding Application - WHS Rowing Team(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

2.5

The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.
We will attempt to either use the smallest trailer available to transport the boats or combine travel with another club i.e. Tauranga to minimise the carbon footprint of the vehicle traveling down to the event.

7.2.3 Funding Application - WHS Rowing Team(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

3 MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

Success at Maadi Cup promotes student excellence, pride and new experiences. Often Maadi Cup is part of a selection process for emerging talent and U18 NZ representation. Success also attracts the attention for US university scouts and scholarships and several WHS students have chosen this pathway.

Success at Maadi means we attract a larger cohort of new students to rowing the following year. We can measure this, not only does the publicity we get from rowing encourage school aged rowers it has also encouraged older adults to join masters' rowers. In the past year we have had more masters novices than we have had before with the wider community and also parents of new rowers joining the club too.

National champions and positive role models within schools provide other students with aspirations, ideas and opportunities to succeed within their own lives.

Increased health and fitness amongst youth supports positive health and wellbeing outcomes during this important phase of their lives.

3.2 What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

The project will proceed as outlined

The project will be delayed (please specify expected length of delay): _____

The project will be downgraded

The project will be prevented from being carried out

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

4 FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL

Note: All figures to include GST (if any).

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$N/A	Applicant organisation's contribution	\$
Postage / telephone / administration	\$N/A	Fundraising	\$7700
Advertising / promotion	\$N/A	Donations / sponsorship	\$
Professional fees	\$N/A	Entry fees	\$
Travel costs (tow vehicle and boats)	\$2000	Value of donated material	\$
Project materials	\$N/A	Other Grants applied for (please specify):	\$
Labour cost	\$N/A		\$
Venue / equipment hire	\$N/A	Other income (please specify):	
Other costs (please specify):	\$		\$
Accommodation for 2 houses	\$9775		\$
Food and transport from Christchurch	\$2250		\$
Flights to Christchurch	\$3000		
Maadi Entry fee Incl tshirt (approx.)	\$1500		\$
TOTAL ESTIMATED COST	(a) \$18525	TOTAL INCOME	(b) \$7700

TOTAL FUNDING SHORTFALL/AMOUNT SOUGHT
(i.e. 'a' minus 'b')

\$ 10825

7.2.3 Funding Application - WHS Rowing Team(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form - Organisation

5 OTHER COUNCIL FUNDING

Note: All figures to include GST (if any)



What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or ‘in kind’ support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose

6 DECLARATION

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project’s success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Wendy Schutz
Position held:	Parent
Signature:	
Date:	03/02/2024
Any personal details to withhold:	
Name:	Clare Knapton
Position held:	TIC Rowing
Signature:	
Date:	7/2/2024
Any personal details to withhold:	

7.2.3 Funding Application - WHS Rowing Team(Cont.)



e-Ticket
Booking Reference: 3SEJHH

Summary

Passenger information 2x Adults

✈ MRS WENDY SCHUTZ
Tkt No. 0862317050216

✈ MSTR ASHLEY SCHUTZ
Tkt No. 0862317050217

Helpful Information

[Download the Air New Zealand app](https://www.airnewzealand.co.nz/air-nz-app)
<https://www.airnewzealand.co.nz/air-nz-app>

[Domestic check-in](https://www.airnewzealand.co.nz/domestic-check-in)
<https://www.airnewzealand.co.nz/domestic-check-in>

[Fare rules](https://www.airnewzealand.co.nz/fare-rules)
<https://www.airnewzealand.co.nz/fare-rules>

[Baggage options and rules](https://www.airnewzealand.co.nz/baggage)
<https://www.airnewzealand.co.nz/baggage>

Bags and Flight Add-ons

✈ Tauranga to Christchurch	Carry-on bags	Checked bags	Add-ons
MRS WENDY SCHUTZ	1 x 7kg	No Bag	
MSTR ASHLEY SCHUTZ	1 x 7kg	1 x 23kg	

✈ Christchurch to Tauranga	Carry-on bags	Checked bags	Add-ons
MRS WENDY SCHUTZ	1 x 7kg	No Bag	
MSTR ASHLEY SCHUTZ	1 x 7kg	1 x 23kg	

7.2.3 Funding Application - WHS Rowing Team(Cont.)



Booking Reference: 3SEJHH

Receipt

MRS WENDY SCHUTZ
MSTR ASHLEY SCHUTZ

Tkt No. 0862317050216
Tkt No. 0862317050217

Payment	COPY ONLY	Modified Tax Invoice IRD Approved (GST No: 10-795-869)	
MRS WENDY SCHUTZ			
Fare		NZD	239.14
Card payment fee and other fee	(4.86YR)	NZD	4.86
GST		NZD	36.60
Total Payment		NZD	280.60
MSTR ASHLEY SCHUTZ			
Fare		NZD	273.92
Card payment fee and other fee	(4.86YR)	NZD	4.86
GST		NZD	41.82
Total Payment		NZD	320.60
TOTAL PAYMENT		NZD	601.20

NZD 601.20 has been charged to WENDY SCHUTZ's Mastercard

7.2.3 Funding Application - WHS Rowing Team(Cont.)



TAX INVOICE

Whakatane High School Rowing

Invoice Date 1 Dec 2023
Invoice Number INV-0976
Reference Maadi 2024 75% Balance
GST Number 098514163
Book Twizel Ltd
 PO Box 191
 Twizel 7499
 Mackenzie District
 NEW ZEALAND
 Email: accounts@booktwizel.com
 Phone: 027 226 8020

Description	Quantity	Unit Price	Amount NZD
Twizel Accommodation 75% Balance Maadi Cup 24 16-24th March 8 nights			
8a Temple Drive \$5301	0.75	4,609.57	3,457.17
1 Wolds Place \$3599 <i>Parents are hiring this house which is not included in costs.</i>	0.75	3,129.57	2,347.17
7a Temple Drive \$4473	0.75	3,889.57	2,917.17
Less deposit paid 16 Mt Cook Street <i>cancelled</i>	1.00	(1,042.39)	(1,042.39)
		Subtotal	7,679.12
		TOTAL GST 15%	1,151.88
		TOTAL NZD	8,831.00
		Less Amount Paid	8,037.62
		Less Amount Credited	793.38
		AMOUNT DUE NZD	0.00

Due Date: 22 Jan 2024

FULL TERMS AND CONDITIONS FOR YOUR STAY ARE AVAILABLE ON OUR WEBSITE: <https://booktwizel.com/terms-and-conditions/>

On line payments can be made into our bank account

Westpac Bank -
 Book Twizel Ltd 03 1592 0471889 000
 Please supply invoice number as a reference.

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Whakatane High School

Private Bag 1021
 WHAKATANE
 Phone: 07 3088251
 RECEIPT

Mr & Mrs Schutz		GST Number : 21-223-286		
1110E Wainui Rd		Receipt : 10127012		
RD2		Paid by : Eft-Pos		
Opotiki 3198		Entered : 14/03/2023		
New Zealand		Printed : 7/02/2024		
	Description	Payment Made	GST	Donation
14/03/2023	ROWING - Maadi Hoodies (KO)	55.00	7.17	
14/03/2023	ROWING - Maadi T Shirts (KO)	35.00	4.57	
14/03/2023	ULTIMATE FRISBEE - BOP Senior Champs 13th March 2023 (SN)	25.00	3.26	
Total :		\$115.00	\$15.00	\$0.00

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Whakatane High School

Private Bag 1021
 WHAKATANE
 Phone: 07 3088251
 RECEIPT

Mr & Mrs Schutz		GST Number : 21-223-286		
1110E Wainui Rd		Receipt : 10127528		
RD2		Paid by : Eft-Pos		
Opotiki 3198		Entered : 5/04/2023		
New Zealand		Printed : 7/02/2024		
	Description	Payment Made	GST	Donation
5/04/2023	ROWING - NISS 2023 (KO)	80.52	10.50	
5/04/2023	ROWING - Maadi Entry fees 2023 (KO)	117.80	15.37	
Total :		\$198.32	\$25.87	\$0.00

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)



Summarised Income & Expenditure

Whakatane High School For the month ended 31 October 2023

	OCT 2023	YTD 2023	BUDGET FULL YEAR	% OF BUDGET SPENT / REC'D	2022
Income					
Government Grants					
Operational Grants	800,728	3,472,768	3,389,354	102%	3,157,263
Other Govt Grants	6,243	134,300	74,500	180%	97,364
Other MOE Grants	59,367	892,428	960,408	93%	2,475,891
RTLB Funding	8,240	16,441	18,000	91%	19,486
Teachers Salaries (Net)	-	-	-	-	(40,530)
Total Government Grants	874,579	4,515,937	4,442,262	102%	5,709,475
Interest	41,735	96,713	20,000	484%	35,520
International Students Income	8,760	751,748	523,200	144%	98,790
Local Funds Income					
Activities Income	70,752	564,914	200,100	282%	283,274
Donations & Fundraising	1,960	60,177	45,000	134%	42,183
Trading	14,454	141,644	93,000	152%	134,537
Other Revenue	10,729	66,298	14,092	470%	132,684
Curriculum Income	42,879	202,254	136,000	149%	184,703
Total Local Funds Income	140,774	1,035,287	488,192	212%	777,381
Total Income	1,065,847	6,399,685	5,473,654	117%	6,621,166
Less Operating Expenses					
Finance Costs	-	-	25,000	-	6,897
Local Funds Expenses					
Donations	-	391	-	-	1,120
Activities Expenses	57,914	549,601	251,500	219%	352,547
Trading	14,975	132,018	67,004	197%	121,368
Total Local Funds Expenses	72,889	682,011	318,504	214%	475,036
Learning Resources					
Curriculum	79,559	733,245	794,300	92%	840,215
General Learning Resources	5,009	71,906	82,004	88%	75,117
Resource / Attached Teacher Costs	34,555	385,161	379,120	102%	364,339
Employee Benefits - Salaries	267,507	1,844,768	1,980,387	93%	1,659,903
Other Learning Resources	4,338	161,968	195,508	83%	151,138
International Student Expenses	17,047	235,295	108,000	218%	86,345
Total Learning Resources	408,015	3,432,344	3,539,319	97%	3,177,056
Admin	6,388	145,397	185,596	78%	1,574,646
Property Expenses	87,403	410,356	403,004	102%	542,932
Depreciation	20,987	204,253	300,000	68%	228,250
Total Less Operating Expenses	595,682	4,874,361	4,771,423	102%	6,004,817
Net Surplus / (Deficit)	470,165	1,525,324	702,231	217%	616,349

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Summarised Income & Expenditure



	OCT 2023	YTD 2023	BUDGET FULL YEAR	% OF BUDGET SPENT / REC'D	2022
Capital Expenses					
Capital Purchases	-	-	258,402	-	-
Total Capital Expenses	-	-	258,402	-	-

7.2.3 Funding Application - WHS Rowing Team(Cont.)



Detailed Income & Expenditure

Whakatane High School
For the month ended 31 October 2023

	OCT 2023	YTD 2023	BUDGET FULL YEAR	% OF BUDGET	2022
Surplus / (Deficit) Monthly					
Revenue					
MOE / Govt Grants Income					
Operational Grant					
MOE Operational Grant	800,728	3,472,768	3,389,354	102%	3,157,263
Total Operational Grant	800,728	3,472,768	3,389,354	102%	3,157,263
Other Govt Grants					
ACC Funding for students	-	30,521	-	-	-
ACC Revenue	-	27,543	-	-	8,736
Exams - Income	-	5,098	3,500	146%	3,844
Gateway - TEC Funding	6,157	61,565	70,000	88%	71,901
TPU MSD Revenue	87	9,573	1,000	957%	1,487
Van Asch Deaf School Revenue	-	-	-	-	11,396
Total Other Govt Grants	6,243	134,300	74,500	180%	97,364
Other MOE Grants					
ACE (Adult Community Education) Grant	21,704	217,038	270,000	80%	283,476
Additional Teacher Relief Funding	-	-	-	-	94,321
Alternative Education Funding (AE)	-	279,857	287,000	98%	287,378
Attendance Officers	-	229,902	172,000	134%	175,511
ESOL Funding	-	3,500	3,000	117%	3,500
MOE Distance/Hybrid Learning Grant	-	-	-	-	10,000
ORS Funding	-	-	19,000	-	28,391
Other MOE Grants	1,000	5,165	20,000	26%	1,397,191
Other Special Education Funding	3,000	14,102	50,000	28%	38,297
Teen Parent Unit (TPU)	31,807	129,761	139,408	93%	145,827
TPU Healthy School Lunches Revenue	1,856	7,103	-	-	-
Wellbeing Support Funding	-	6,000	-	-	12,000
Total Other MOE Grants	59,367	892,428	960,408	93%	2,475,891
Resource Teacher Learning & Behaviour					
RTLB Funding	8,240	16,441	18,000	91%	19,486
Total Resource Teacher Learning & Behaviour	8,240	16,441	18,000	91%	19,486
Total MOE / Govt Grants Income	874,579	4,515,937	4,442,262	102%	5,750,005
Interest Income					
Interest	41,735	96,713	20,000	484%	35,520
Total Interest Income	41,735	96,713	20,000	484%	35,520
International Students					
IS/FFS Admin Fee	317	56,568	30,000	189%	6,894
IS/FFS Tuition Fees Revenue	3,130	633,170	465,000	136%	59,304

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Detailed Income & Expenditure



	OCT 2023	YTD 2023	BUDGET FULL YEAR	% OF BUDGET	2022
IS/FFS Homestay Admin Fee	-	20,261	15,000	135%	3,763
IS/FFS Insurance / Shuttle / Visa Revenue	261	21,459	9,000	238%	3,828
IS/FFS Extra Curricular & Activities	5,052	20,290	4,200	483%	25,000
Total International Students	8,760	751,748	523,200	144%	98,790
Locally Raised Funds Income					
Activities					
Activities Revenue (Tracking)	70,752	564,840	200,000	282%	282,167
Class Trip Revenue (non-curricular)	-	-	-	-	4
Hire of School Facilities Revenue	-	-	-	-	852
Photocopier Revenue	-	74	100	74%	250
Total Activities	70,752	564,914	200,100	282%	283,274
Donations/Fundraising					
Grants - Ben Sexton	-	26,087	15,000	174%	10,388
Donations - General	1,960	34,090	-	-	12,920
Fundraising Grants - General	-	-	-	-	18,875
School Donations (Students)	-	-	30,000	-	-
Total Donations/Fundraising	1,960	60,177	45,000	134%	42,183
Trading					
Canteen Revenue	14,423	141,466	90,000	157%	131,129
Uniform Revenue	30	178	3,000	6%	3,408
Total Trading	14,454	141,644	93,000	152%	134,537
Other Income					
Other Sundry Revenue	9,529	61,426	5,000	1,229%	124,354
School House Rentals	1,200	8,800	10,400	85%	10,400
School House Expenses	-	(3,928)	(1,308)	300%	(2,070)
Total Other Income	10,729	66,298	14,092	470%	132,684
Curriculum Income					
Student Recoveries - Previous Years	(380)	9,232	8,000	115%	8,726
Student Recoveries/Curriculum (Tracking)	20,009	126,936	92,000	138%	103,571
Trades Education Funding (Trident)	23,250	66,086	36,000	184%	72,406
Total Curriculum Income	42,879	202,254	136,000	149%	184,703
Total Locally Raised Funds Income	140,774	1,035,287	488,192	212%	777,381
Teachers Salaries (Net)					
Teachers Salaries Grant (TS)	-	-	-	-	6,980,182
Teachers Salaries Expense (MOE Funded)	-	-	-	-	(7,020,712)
Total Teachers Salaries (Net)	-	-	-	-	(40,530)
Use of Land & Buildings (Net)					
Use of Land & Buildings Grant	-	-	-	-	1,299,957
Use of land & Buildings Expense	-	-	-	-	(1,299,957)
Total Use of Land & Buildings (Net)	-	-	-	-	-
Total Revenue	1,065,847	6,399,685	5,473,654	117%	6,621,166

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Detailed Income & Expenditure



	OCT 2023	YTD 2023	BUDGET FULL YEAR	% OF BUDGET	2022
Expenses					
Finance Costs	-	-	25,000	-	6,897
Local Funds Expenses					
Donations - General Expenses	-	391	-	-	1,120
Activities Expenses					
Activities Expenses Student (Tracking)	57,914	545,278	250,000	218%	350,891
Other Activity /Activity Week Expenses	-	4,323	1,500	288%	1,657
Total Activities Expenses	57,914	549,601	251,500	219%	352,547
Trading Expenses					
Canteen Wages	4,835	36,243	-	-	53,319
Canteen Expenses	10,174	89,087	60,000	148%	61,489
Stationery Expenses	(34)	5,701	5,004	114%	2,774
Uniform Expenses	-	988	2,000	49%	3,786
Total Trading Expenses	14,975	132,018	67,004	197%	121,368
Total Local Funds Expenses	72,889	682,011	318,504	214%	475,036
Learning Resources					
Curricular					
ACE	21,704	217,038	260,000	83%	320,873
Deans	82	2,979	-	-	7,276
Curriculum Materials/consumables	48,818	386,732	412,200	94%	368,494
Ehub	4,228	11,066	5,000	221%	1,125
Guidance Expenses	304	5,912	-	-	4,047
Gifted & Talented Expenses	-	-	300	-	-
HOH - Head of house	-	388	-	-	1,867
i-Learn - Targeted at risk	-	-	6,000	-	-
Out of Hours Music Expense	-	88	-	-	5,471
Raising Achievement Expenses	-	-	-	-	28,723
STAR - Barista	-	-	1,000	-	-
STAR Noho Marae	(3,024)	28,668	22,000	130%	9,373
STAR Digital Technology	220	228	-	-	-
STAR Early Childhood	2	3	1,000	0%	1,194
STAR Engineering	892	18,783	15,000	125%	18,890
STAR Hospitality	5,317	19,628	20,000	98%	18,013
STAR Marine Studies	-	390	3,000	13%	1,793
STAR Outdoor Education	-	5,420	11,000	49%	11,018
STAR Photocopying & Administration	12	173	2,000	9%	647
STAR Professional Development	-	3,348	3,500	96%	2,950
STAR Resources	-	152	5,000	3%	334
STAR Short Courses	-	17,050	18,300	93%	22,464
STAR Tourism	1,005	2,325	6,500	36%	4,132
STAR Travel	-	1,132	2,500	45%	-
Wellbeing Support Expenses	-	11,739	-	-	11,529
Total Curricular	79,559	733,245	794,300	92%	840,215

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Detailed Income & Expenditure



	OCT 2023	YTD 2023	BUDGET FULL YEAR	% OF BUDGET	2022
Learning Resources General					
Medical, FirstAid & Sickbay Supplies	6	1,125	1,000	113%	1,111
Principal's Expenses	1,919	20,614	23,004	90%	22,170
Prizegiving Expense	2,231	5,813	10,000	58%	18,598
Scholarships Paid	-	3,478	3,000	116%	3,000
Senior Leadership PLD Expenses	195	5,035	5,000	101%	946
Sports Day	-	1,054	-	-	351
Staff Welfare	523	3,419	3,000	114%	2,189
Student Inductions / Student Mentoring	136	26,323	15,000	175%	15,713
Teacher Appraisals/Assessments	-	-	15,000	-	5,693
Teacher Subscriptions	-	159	2,000	8%	281
Teacher Only Days (TOD)	-	4,884	5,000	98%	5,065
Total Learning Resources General	5,009	71,906	82,004	88%	75,117
Resource / Attached Teacher Costs					
Alternative Education Costs (AE)	26,986	309,786	287,000	108%	277,452
Attendance Officer	233	5,627	12,000	47%	6,904
Gateway	29	15,648	15,000	104%	11,107
Teen Parent Unit Costs (TPU)	6,716	53,113	65,120	82%	68,875
TPU Ka Ora Ka Ako - Healthy School Lunches Expense	592	953	-	-	-
TPU MSD Expenses	-	33	-	-	-
Total Resource / Attached Teacher Costs	34,555	385,161	379,120	102%	364,339
Employee Benefits					
Kiwisport Co-ordinator Salary	6,676	44,552	-	-	62,107
Out of Hours Music Salary	-	-	5,600	-	-
Special Needs Salaries	10,098	85,102	-	-	171,831
Support Staff Salaries	143,594	955,463	1,305,346	73%	671,431
Teacher Relief Salaries	44,347	312,865	260,000	120%	294,393
Teachers Salaries Expense (School Funded)	51,175	372,958	335,151	111%	388,804
TPU Wages	11,616	73,829	74,290	99%	71,336
Total Employee Benefits	267,507	1,844,768	1,980,387	93%	1,659,903
Other Learning Resources					
Exam - Expense	-	1,803	1,500	120%	1,510
ICT Service Provider/Subscriptions	679	39,518	60,000	66%	23,365
Kamar Subscriptions	-	11,075	11,004	101%	10,300
Laptop Leases	2,123	11,645	-	-	13,239
Licences/Subscriptions - Computer	-	18,460	20,000	92%	18,478
Software & Computer Expenses	60	49,798	45,000	111%	47,002
Library Book Purchases	144	2,609	3,000	87%	-
Library General Expenses	152	1,454	2,004	73%	990
Library Subscriptions	-	3,533	4,000	88%	3,789
ORS Funding - Expense	-	-	3,000	-	3,438
CoL Expenses	-	1,051	4,000	26%	4,390
Professional Development Course Costs	-	8,230	34,000	24%	16,133
Professional Development Other Expenses	1,069	7,287	3,000	243%	2,428

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Detailed Income & Expenditure



	OCT 2023	YTD 2023	BUDGET FULL YEAR	% OF BUDGET	2022
Professional Development Travel	110	5,506	5,000	110%	6,076
Total Other Learning Resources	4,338	161,968	195,508	83%	151,138
International Students					
IS/FFS Advertising/Promotional Costs	-	13,158	20,000	66%	2,651
IS/FFS Commissions	3,491	69,745	70,000	100%	19,073
IS/FFS Employee Benefit - Salaries	4,298	33,105	-	-	17,900
IS/FFS Extra Curricular & Activities Expenses	5,476	21,495	8,000	269%	14,882
IS/FFS Homestay Co-Ordinator Salary	3,475	25,137	-	-	8,947
IS/FFS Insurance / Shuttle / Visa costs	-	19,828	-	-	3,077
IS/FFS MOE Student Levy	-	-	10,000	-	-
IS/FFS ODENZ/Other Levies	-	9,105	-	-	9,150
IS/FFS Other Expenses	307	43,722	-	-	10,390
IS/FFS Recruitment Costs	-	-	-	-	275
Total International Students	17,047	235,295	108,000	218%	86,345
Total Learning Resources	408,015	3,432,344	3,539,319	97%	3,177,056
Administration					
Audit Fee	-	3,753	12,000	31%	10,153
BOT Elections	-	15	-	-	9,084
BOT Expenses	260	28,412	4,296	661%	10,199
BOT Meeting Fees	-	-	5,400	-	3,165
Covid-19 Expenses	-	-	-	-	3,358
Advertising/Marketing	162	18,706	15,000	125%	14,019
Postage & Courier Expenses	-	4,833	5,796	83%	5,029
Telephone	1,547	18,148	15,000	121%	17,274
Admin Stationery	-	(505)	-	-	2,526
Admin Consumables	-	70	-	-	2,155
Admin Photocopying	391	2,734	1,000	273%	753
Photocopier - Internal Recoveries	(7,011)	(65,859)	(40,000)	165%	(51,058)
Photocopier Materials	190	3,950	10,000	39%	11,737
Photocopier Other expenses	3,580	28,982	15,000	193%	15,325
Prospectus/Curr Guide/Year Book/Magazine	-	14,881	14,004	106%	23,639
Admin Salaries	-	-	-	-	145,955
Health & Safety	-	4,240	5,004	85%	3,247
Insurance	2,575	28,414	32,600	87%	26,279
Lease - Copier	1,858	18,585	27,996	66%	1,378
Lease - Eftpos	142	1,417	1,500	94%	1,681
ACC Levies	-	(1,888)	6,500	-29%	12,488
Admin General Sundry Expenses	-	333	-	-	2,933
Admin Minor Office Equipment	-	136	5,000	3%	704
Admin Subscriptions	691	6,759	4,000	169%	8,217
Appointment Expenses	45	3,285	5,004	66%	5,603
Bank Charges	107	756	2,000	38%	467
EO & PM Expenses (inc Conf)	-	1,861	2,496	75%	2,206
Koha	-	550	1,000	55%	400

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Detailed Income & Expenditure



	OCT 2023	YTD 2023	BUDGET FULL YEAR	% OF BUDGET	2022
Staff Amenities	860	8,711	9,000	97%	8,202
Staff Presentations & Functions	-	4,006	6,000	67%	6,244
Accounting Fees	991	10,115	20,000	51%	11,914
Healthy Lunch Programme	-	-	-	-	1,259,369
Total Administration	6,388	145,397	185,596	78%	1,574,646
Property Expenses					
Cleaning - All Contracts	10,601	100,898	110,000	92%	145,856
Cleaning Consumables / General	1,365	9,467	10,500	90%	14,311
Rubbish Disposal	1,663	15,015	15,000	100%	15,753
Property Consultancy & Contract Services	9,815	9,919	-	-	-
Cyclical Maintenance Expenses	-	1,333	-	-	95,875
Cyclical Maintenance Provision	-	-	80,000	-	(37,953)
Property Managers Wages	-	-	-	-	94,322
Grounds Consumables / General	145	4,126	4,000	103%	2,058
Grounds Maintenance	2,476	21,098	12,000	176%	13,566
Grounds - Tractor Costs	-	166	2,500	7%	1,693
Gas	148	1,676	5,000	34%	4,713
Power/Electricity	7,597	70,049	70,000	100%	69,897
Water	-	6,689	15,000	45%	15,767
Rates	-	17,093	21,000	81%	21,520
Minor capital Works	-	20,731	15,000	138%	17,193
R & M Building	48,968	71,874	-	-	19,819
R & M Caretakers House	-	2,129	-	-	-
R&M Health & Safety	-	708	-	-	359
R&M Minor Furniture & Equipment	-	-	-	-	6,448
R&M Property General	557	7,813	25,000	31%	13,483
R&M Property Projects	-	3,115	-	-	1,089
Vandalism	-	2,854	10,000	29%	4,919
Vehicle - Internal Recoveries	(3,612)	(53,905)	(42,000)	128%	(37,262)
Vehicle General	5,442	47,264	30,000	158%	38,771
Fire Protection	135	15,730	5,004	314%	3,666
Security	2,103	16,827	15,000	112%	14,236
Gain on Disposal	-	-	-	-	(300)
Loss on Disposal	-	17,688	-	-	3,133
Total Property Expenses	87,403	410,356	403,004	102%	542,932
Depreciation					
Depreciation	20,987	204,253	300,000	68%	228,250
Total Depreciation	20,987	204,253	300,000	68%	228,250
Total Expenses	595,682	4,874,361	4,771,423	102%	6,004,817
Surplus / (Deficit)	470,165	1,525,324	702,231	217%	616,349
Capital Purchases					
Capital Purchases	-	-	258,402	-	-
Total Capital Purchases	-	-	258,402	-	-

7.2.3 Funding Application - WHS Rowing Team(Cont.)



Balance Sheet

Whakatane High School As at 31 October 2023

	31 OCT 2023	30 SEP 2023	31 DEC 2022	31 DEC 2021
Equity				
Retained Earnings	2,510,960	2,510,960	1,894,612	1,793,094
Current year earnings	1,525,324	1,055,159	616,349	101,518
Total Equity	4,036,285	3,566,119	2,510,960	1,894,612
Current Assets				
Cash and Bank				
Cash on Hand	-	100	100	100
ASB Debit Cards	2,064	2,710	164	161
ASB Imprest Account 01	850,223	646,973	869,671	118,130
ASB Working Account 00	116,798	135,574	130,692	100,837
Asset Reserve	2,589	2,589	2,589	2,589
Cyclical Maintenance Reserve	2,304	2,304	2,304	2,304
Westpac Term Deposit 0001 90 days	221,466	218,705	211,700	207,978
Westpac Trust Account #00	4,462	4,462	4,262	4,112
Professor Keith Farquhar Prize	5,000	5,000	5,042	5,016
ASB Call Account 50	-	-	-	-
ASB International Account	521,890	887,810	427,020	-
Total Cash and Bank	1,726,796	1,906,226	1,653,543	441,226
Accounts receivable	36,590	24,334	12,646	12,951
Prepayments	20,114	16,809	14,875	7,453
Prepaid Capital Purchases	18,875	18,875	114,665	-
Accrued Interest	-	-	7,392	-
Teachers Salaries Receivable	-	-	589,940	580,849
Banking Staffing Underuse	-	-	-	5,350
Salary Advances / Novopay Errors	(3,166)	(3,166)	(3,047)	(1,986)
GST Receivable	-	-	6,392	62,067
Work in Progress				
Hall Audio Upgrade	-	-	3,084	-
Total Work in Progress	-	-	3,084	-
Total Current Assets	1,799,208	1,963,078	2,399,489	1,107,910
Current Liabilities				
Bank Overdrafts and Credit Cards				
ASB CC P Barnett	-	-	-	79
ASB CC TPU	-	-	-	245
ASB CC J Drabble	(365)	1,267	1,575	-
ASB CC M Knapton	-	-	(1,927)	5,373
ASB CC S Whale	-	-	328	-
ASB CC M Woodley TPU	1,556	1,619	329	-
Cash on Hand	445	-	-	-
Total Bank Overdrafts and Credit Cards	1,637	2,886	306	5,697

Whakatane-Ohope Community Board - AGENDA

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Balance Sheet



	31 OCT 2023	30 SEP 2023	31 DEC 2022	31 DEC 2021
Trade payables	241,290	127,084	146,690	102,850
Payroll Payables and Accruals	-	-	625,890	604,011
Novopay Coding Errors	-	-	-	2,575
Accrued Expenses	41,150	41,150	46,050	8,257
Leave Accrual	83,025	83,025	83,025	87,924
Income Received In Advance				
Grants/Funding - Ben Sexton	2,717	2,717	(5,222)	(3,837)
Rugby Trip 2021 - South Island	8,936	8,936	8,936	-
Grant - Tournament Week & Equipment - Ben Sexton	(1,948)	(13,003)	(2,052)	(2,052)
Kapa Haka Trip 2020	10,833	10,833	10,833	10,833
Other Income in Advance	-	-	41,125	-
Senior Hillary Challenge - Declan	169	(1,995)	23	206
Creative Communities Funding - R Wright	(74)	(74)	522	1,000
Total Income Received In Advance	20,633	7,414	54,164	6,149
International Student Funds in Advance				
International Student Funds held in Trust	(35,275)	(197,816)	54,831	-
International Student Homestay Fees & Host payments	390,794	432,734	333,080	2,459
International Student Tuition Fees	384,488	384,488	443,792	-
Total International Student Funds in Advance	740,007	619,406	831,703	2,459
Cyclical Maintenance Provision - Current	85,791	85,791	85,791	122,048
GST Payable	124,247	13,047	-	-
Student Fees in Credit	112,960	133,489	45,795	46,836
Lease Liability - Current	51,676	51,676	47,082	45,421
Other Current Liabilities				
Rounding	-	-	-	-
Scholarships	6,900	6,900	2,900	-
Total Other Current Liabilities	6,900	6,900	2,900	-
BOT Funded Projects				
Art Block Project (Fire Damage Repair)	(2,342)	(1,143)	-	-
BOT Science Block Toilet Refurbishment	-	(76,658)	-	-
BOT School House Goulstone Rd Refurbishment	(6,265)	-	-	-
BOT School House Soutars Ave Refurbishment	(414)	-	-	-
Shadesail	(6,928)	1,688	-	-
Total BOT Funded Projects	(15,949)	(76,113)	-	-
MOE Works Funds Payable / (Receivable)				
MOE Project 4 B Block Toilet & Roof	(53,675)	(53,675)	(53,675)	(37,149)
MOE Project 5 F & E 5YA	(43,077)	(43,077)	-	-
MOE Project #225964 Carpet & Autex	-	-	-	176,957
MOE Project #216524 Weather Tightness Gym Office Ceiling	-	-	16,457	-
5YA combined roof projects (Warwick)	203,718	204,625	(34,185)	-
MOE Project #225969 Drainage Works 5YA	11,452	28,220	-	-
Total MOE Works Funds Payable / (Receivable)	118,418	136,093	(71,403)	139,807
Total Current Liabilities	1,611,785	1,231,847	1,897,993	1,174,034

7.2.3 Funding Application - WHS Rowing Team(Cont.)

Balance Sheet



	31 OCT 2023	30 SEP 2023	31 DEC 2022	31 DEC 2021
Working Capital	187,424	731,231	501,495	(66,123)
Non-Current Assets				
Property, Plant and Equipment	2,020,642	1,941,434	1,240,026	1,100,042
Investments (non current)	2,301,539	1,366,775	1,221,234	1,336,565
Total Non-Current Assets	4,322,181	3,308,209	2,461,260	2,436,607
Non-Current Liabilities				
Cyclical Maintenance Provision - Term	430,524	430,524	430,524	432,220
Lease Liability - Term	42,797	42,797	21,271	43,652
Total Non-Current Liabilities	473,321	473,321	451,795	475,872
Net Assets	4,036,285	3,566,119	2,510,960	1,894,612

7.2.4 Funding Application - Youth Encounter Ministries Trust

7.2.4 Funding Application - Youth Encounter Ministries Trust

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

1 CONTACT DETAILS

1.1 Name of your organisation: YOUTH ENCOUNTER MINISTRIES TRUST

Phone: [REDACTED]	Email: [REDACTED]
Social Media Links – website, Facebook etc. www.youthencounter.co.nz	
FB: YouthEncounter NZ	
<i>(N/A if applying as an individual)</i>	

1.2 Name of principal contact: Maree Rauhala

Position held: Administrator

Phone/Mobile: [REDACTED]	Email: [REDACTED]
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1.3 Name of secondary contact: Mary Wanhill

Position held: CEO

Phone/Mobile: [REDACTED]	Email: [REDACTED]
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1.4 How long has your organisation been operating? In it's 14th year

Objectives and activities of your organisation:

We exist to see the young people of Aotearoa NZ empowered to live life wide open. We recognize the incredible potential within every young person, even when they may doubt it themselves. Our mission is to unleash their potential through therapeutic activity-based programs by creating a safe space of belonging for them to fully participate.

We are dedicated to creating an environment where genuine acceptance can be found and authentic connections formed. Through our fun culture, we create a space where people not only discover their true value but are also empowered to live life to the fullest.

Youth Encounter works with **young people aged 9-24 years** who need a supportive community around them filled with action and fun. Our youth often lack purpose in life, struggle socially and academically at school, are marginalised, labelled with behavioural issues or are more practical in their nature. By virtue of their circumstances, research shows that these are the youth who are more vulnerable to fail in their education and take a track of risky behaviours with destructive outcomes.

Youth Encounter programmes include 1-1 counselling, group therapy, mentoring, residential camps, social gatherings, leadership growth and work readiness.

Youth Encounter offers young people the unique opportunity to participate in **activity-based programmes**, and mentoring that includes dirt bike riding and other recreational activities as a tool that drives courage, to unlock

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7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

talent and grow abilities. Activity-based programmes are designed to parallel life learnings to engage individuals in a growth mindset.
<i>(N/A if applying as an individual)</i>

1.5	Is your group GST Registered?: No <input type="checkbox"/> Yes X <input checked="" type="checkbox"/>	GST Number: <input type="text"/>
<i>(N/A if applying as an individual)</i>		

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

2 ABOUT YOUR FUNDING REQUEST

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):

Group Dirt Bike Therapy

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):

Six students from Apiti Hou School, Whakatane will come to our property at Paengaroa for one day a week (four hours) for 8 weeks in term 2, 2024. Each week the akonga will learn a new skill to riding a dirt bike which is paralleled with cognitive behavioural and narrative therapy modalities. These rangatahi will likely come with risk factors including: gang affiliation, Family criminal record, drug & alcohol abuse, family breakdown, disengagement from formal education. We provide a riding instructor, counsellor and activity supervisor, all the bikes and riding safety gear, safety protocols, food and fun. Our strategic outcome focus is taking the rangatahi from low self-worth to a more secure identity. (see more details separately). We then invite the participants for a catch up and ride day at our property one day in both Term 3 and Term 4.

2.3 How long does the project, service or proposal run? Starts: 9 May 2024

Is the project ongoing? Finishes: Nov 2024

2.4 Funding Description – tick appropriate boxes

Community Pride

Cultural or Sporting Event

Seed Funding for a community event

Support for a community project

XX Youth Development

Environmental

2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.

We keep a track of our Carbon Footprint with our first full year showing us to be a carbon negative organisation.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

3 MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

We get information of the individuals when they are referred to us – their risk factors and reasons they were chosen for program. Notes are added to their files by our staff each week. We get feedback from teachers, whanau, staff and participants about the benefits and growth at the end of the course.

Our strategic outcome focus is taking young people from low self-worth to a more secure identity (mauri) by;

1. Increasing self-worth through strengthening mana
2. More meaningful relationships with whanau through understanding their whakapapa
3. Engaged in values-based learning (mātauranga) for a healthier connection with self
4. Developing social skills to grow healthy relationships (hononga)

The program will impact improved mental wellbeing and social interaction leading to healthier whānau.
 Better engagement in education.

Rangatahi understanding they have potential for greater things, the importance and consequences of choices.

We have been offering our unique Dirt Bike Therapy since 2014. Apiti Hou staff see the value for their ākongā and whanau
 come back with a new group each year.

3.2 What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

The project will proceed as outlined

The project will be delayed
 (please specify expected length of delay): _____

The project will be downgraded

The project will be prevented from being carried out

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

**WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form**

4 FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL

Note: All figures to include GST (if any).

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$25,000	Applicant organisation's contribution	\$5000
Postage / telephone / administration	\$ 3,500	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$
Professional fees	\$	Entry fees	\$
Travel costs	\$	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Staff costs (Supervision/training/uniform)	\$ 475	Aotearoa Gaming Trust	\$10,000
Venue / equipment hire	\$	Yet to be identified	\$10,000
Activity Costs	\$ 750		\$
Food & Hosp	\$ 200		\$
Learning resources	\$ 75		\$
	\$		
	\$		\$
TOTAL ESTIMATED COST	(a) \$30,000	TOTAL INCOME	(b) \$25,000

TOTAL FUNDING SHORTFALL/AMOUNT SOUGHT
(i.e. 'a' minus 'b')

\$ 5000

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form - Organisation

5 OTHER COUNCIL FUNDING

Note: All figures to include GST (if any)



What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or ‘in kind’ support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2022	\$1500	Dirt Bike Group Therapy for Apiti Hou rangatahi

6 DECLARATION

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project’s success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Maree Rauhala
Position held:	Administrator
Signature:	
Date:	08 February 2024
Any personal details to withhold:	nil
Name:	Mary Wanhill
Position held:	CEO
Signature:	
Date:	08 February 2024
Any personal details to withhold:	nil

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

STATEMENT OF FINANCIAL PERFORMANCE
HOW WAS IT FUNDED? WHAT DID IT COST?
FOR THE YEAR ENDED 31 MARCH 2023

	Note	This Year \$	Last Year \$
REVENUE			
Donations, fundraising and other similar revenue	1	576,232.43	334,142.78
Fees, subscriptions and other member revenue	1	0.00	0.00
Revenue from providing goods or services	1	191,951.44	155,740.15
Interest, dividends and other investment revenue	1	917.26	75.20
Other revenue	1	4,306.38	29,001.24
Total Revenue		773,407.51	518,959.37
EXPENSES			
Expenses related to public fundraising	2	1,221.12	1,108.46
Volunteer and employee related costs	2	529,814.71	414,013.77
Costs related to providing goods or service	2	104,822.15	125,536.54
Other expenses	2	74,280.75	46,038.01
Total Expenses		710,138.73	586,696.77
OPERATING SURPLUS/(DEFICIT) FOR THE YEAR		63,268.78	(67,736.40)
SPECIAL PROJECTS			
Donations - Property Project **	3	101,500.00	415,765.55
Total Special Projects		101,500.00	415,765.55
<u>SURPLUS / (DEFICIT) FOR THE YEAR</u>		<u>164,768.78</u>	<u>348,029.15</u>

** This year the Board of Trustees have continued with the opportunity to invest into, and secure a physical home-base. This is a particular project designed to create stability and security for our operations. The donations recorded are not available for operations of the Trust and are therefore not included in the operational surplus/(deficit).

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

STATEMENT OF FINANCIAL POSITION
WHAT THE ENTITY OWNS? WHAT THE ENTITY OWES?
AS AT 31 MARCH 2023



	Note	This Year \$	Last Year \$
<u>CURRENT ASSETS</u>			
Bank accounts and cash	4	207,633.19	157,380.82
Debtors and prepayments	4	27,198.00	11,749.44
Inventory	4	<u>2,126.00</u>	<u>2,100.00</u>
		236,957.19	171,230.26
<u>NON-CURRENT ASSETS</u>			
Property, Plant & Equipment	6	<u>1,463,899.88</u>	<u>1,426,290.26</u>
		<u>1,463,899.88</u>	<u>1,426,290.26</u>
TOTAL ASSETS		<u>1,700,857.07</u>	<u>1,597,520.52</u>
<u>CURRENT LIABILITIES</u>			
Creditors and accrued expenses	5	38,130.77	5,410.00
Unused Donations & Grants	5	115,544.00	109,887.00
Loans	5	<u>370,000.00</u>	<u>470,000.00</u>
TOTAL LIABILITIES		<u>523,674.77</u>	<u>585,107.00</u>
NET ASSETS (Total Assets less Total Liabilities)		<u>1,177,182.30</u>	<u>1,012,413.52</u>
<u>ACCUMULATED FUNDS</u>			
Accumulated surpluses/(deficits)	7	<u>1,177,182.30</u>	<u>1,012,413.52</u>
Total Accumulated Funds		<u>1,177,182.30</u>	<u>1,012,413.52</u>

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

STATEMENT OF CASH FLOWS
HOW THE ENTITY HAS RECEIVED AND USED CASH
FOR THE YEAR ENDED 31 MARCH 2023

	This Year \$	Last Year \$
CASH FLOWS - Operating Activities		
Donations, fundraising and other similar receipts	684,254.43	811,205.33
Fees, subscriptions and other member receipts	0.00	0.00
Receipts from providing goods or services	177,082.93	149,187.34
Interest, dividends and other investment receipts	855.16	75.20
Cash receipts from other operating activities	600.00	29,001.24
GST	22,342.06	2,151.44
Payments to suppliers and employees	(658,673.37)	(569,815.95)
Cash flows from other operating activities	<u>(408.70)</u>	<u>(108.69)</u>
	276,062.51	421,585.91
CASH FLOWS - Investing & Financing Activities		
Receipts from sale of property, plant and equipment	6,086.96	0.00
Proceeds from loans borrowed from other parties	0.00	600,000.00
Payments to acquire property, plant and equipment	(81,897.10)	(1,256,493.76)
Repayments of loans borrowed from other parties	(100,000.00)	(130,000.00)
Other Investing & Financing Activities	0.00	0.00
	<u>(175,810.14)</u>	<u>(786,493.76)</u>
NET INCREASE / (DECREASE) IN CASH	<u>50,252.37</u>	<u>(364,897.85)</u>
CASH BALANCES		
Cash and cash equivalents at beginning of period	\$ 57,380.82	522,278.67
Cash and cash equivalents at end of period	<u>207,633.19</u>	<u>157,380.82</u>
NET CHANGE IN CASH FOR PERIOD	<u>50,252.37</u>	<u>(364,897.85)</u>

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

Whakatane-Ohope Community Board - AGENDA

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 MARCH 2023

	This Year \$	Last Year \$
1. Analysis of Revenue		
<u>Donations, fundraising and other similar revenue</u>		
Acorn Foundat.on	20,000.00	12,500.00
BayGoki Ltd	4,800.00	4,800.00
Bay Trust	45,000.00	30,000.00
Community Organisation Grants Scheme	3,000.00	3,000.00
DIA - Volunteer Funding	(2,145.00)	2,145.00
Donations - General	155,379.75	107,813.25
Donations - Projects	400.00	0.00
Fundraising Income	0.00	13.04
Government Contract Funding	135,620.25	42,689.92
Grants	90,709.43	37,817.00
Ground Floor Trust	9,995.00	9,995.00
Hillview Trust	10,000.00	5,000.00
Leons Foundation	10,000.00	0.00
Lottaries Community Funding	63,000.00	17,000.00
MZCT	9,472.00	0.00
Oasis Trust	1,000.00	0.00
Octoberfest Funding	0.00	1,000.00
Rotorua Energy Charitable Trust	0.00	8,832.00
Sargood	0.00	2,000.00
Te Puke Community Board	0.00	950.00
TECT	20,000.00	50,586.57
The Tidd Foundation Incorporated	0.00	3,000.00
Total - Donations, fundraising and other similar revenue	576,232.43	334,142.78
<u>Revenue from providing goods or services</u>		
Bike Hire	0.00	608.69
EFS Sales	7,954.27	10,049.72
Learn to Ride fees	5,624.84	7,806.14
Participant fees	177,187.90	135,625.45
Sponsorship Income	1,174.43	1,650.15
Total - Revenue from providing goods or services	191,951.44	155,740.15
<u>Interest, dividends and other investment revenue</u>		
Interest Income	917.26	75.20
Total - Interest, dividends and other investment revenue	917.26	75.20
<u>Other revenue</u>		
Profit on Sale of Assets	3,706.38	0.00
Sundry Income	0.00	12,188.80
Wage Subsidy Income	600.00	16,802.44
Total - Other revenue	4,306.38	29,001.24
TOTAL REVENUE	773,407.51	518,959.37

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

NOTES TO THE PERFORMANCE REPORT FOR THE YEAR ENDED 31 MARCH 2023

	This Year \$	Last Year \$
<u>2. Analysis of Expenses</u>		
<u>Expenses related to public fundraising</u>		
Marketing	1,221.12	1,108.45
Total - Expenses related to public fundraising	1,221.12	1,108.45
<u>Volunteer and employee related costs</u>		
Accident Compensation Corporation Levies	3,258.07	1,730.92
Contractors	14,219.99	9,307.58
Wages - Gross	497,658.91	391,501.66
Wages - Kiwisaver (Employer)	14,677.74	11,473.61
Total - Volunteer and employee related costs	529,814.71	414,013.77
<u>Costs related to providing goods or service</u>		
Accommodation	5,214.78	7,076.37
Bank Fees	501.42	10.83
Activities	1,438.04	1,466.22
EFS - Cost of Goods Sold	8,105.14	11,155.67
Electricity - Lighting, Power & Heating	1,169.58	1,505.23
Entry Fees	0.00	191.30
ES - Food & Hospitality	812.07	105.87
ES - Fuel	0.00	86.96
ES - Marketing	92.22	110.89
Food	7,501.60	10,340.38
Freight & Courier	0.00	100.00
Fuel	3,095.34	8,828.14
General Expenses	636.94	797.38
Insurance - General	14,379.54	10,731.11
Learning Resources	2,615.02	1,442.97
Medical Costs	141.22	88.66
Motor Vehicle Expenses	14,802.39	9,663.24
Motor Vehicle Lease - Marac	5,883.00	11,959.03
Office Rent	0.00	4,521.73
Postage - Freight or Courier	74.07	117.49
Printing & Stationery	1,346.57	650.77
Prizes	304.48	1,621.03
Rates	2,226.81	2,368.78
Repairs & Maintenance	7,861.58	10,941.82
Security Expenses	154.75	15.01
Small Value Assets	4,984.79	4,707.56
Staff Training & Recruitment	6,973.05	7,114.13
Supporters Marketing & Advertising	0.00	48.27
Technical Advisors	5,967.24	8,132.51
Telecommunications	1,934.81	2,011.06
Thanks Gift	108.70	185.77
Tools & Hardware	3,481.15	5,289.71
Track Facility Hire	2,835.73	2,053.15
Uniforms - Casual Wear	180.12	76.50
Total - Costs related to providing goods or service	104,822.15	125,535.54

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review and should be read in conjunction with the attached Compilation Report.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

NOTES TO THE PERFORMANCE REPORT FOR THE YEAR ENDED 31 MARCH 2023

	This Year \$	Last Year \$
<u>2. Analysis of Expenses (continued)</u>		
<u>Other expenses</u>		
Accountancy	640.46	641.22
Accounting Audit/Review	2,750.00	0.00
Bad Debts	408.70	108.70
Depreciation	41,906.74	24,211.70
Interest - Bank	0.00	3.75
Interest - Marac (Vehicle Lease)	3,889.96	3,526.62
Interest - Mortgage	24,483.59	14,487.16
Legal Expenses	391.30	2,874.06
Loss on Sale/Disposal of Asset	0.00	184.80
	74,280.75	48,038.01
Total - Other expenses	74,280.75	48,038.01
TOTAL EXPENSES	710,138.73	586,695.77
 <u>3. Special Projects</u>		
Donations - Property Project	101,500.00	415,765.55
Total - Special Projects	101,500.00	415,765.55

This year the Board of Trustees have continued with the opportunity to invest into, and secure a physical home-base. This is a particular project designed to create stability and security for our operations. The donations recorded are not available for operations of the Trust and are therefore not included in the operational surplus/(deficit).

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Completion Report

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 MARCH 2023

	This Year \$	Last Year \$
4. Analysis of Assets		
<u>Bank accounts and cash</u>		
BNZ Bank - 00 A/c	125,911.40	100,620.04
BNZ Bank - 02 A/c	1,452.73	921.41
BNZ Bank - 25 A/c	71,780.53	41,216.20
BNZ Bank - 00 A/c (YELP)	8,269.32	13,851.19
BNZ Bank - 01 A/c (YELP)	219.21	771.98
Cash on Hand	0.00	0.00
Total - Bank accounts and cash	207,633.19	157,380.82
<u>Debtors and prepayments</u>		
Accounts Receivable	27,198.00	11,749.44
Prepayments	0.00	0.00
Total - Debtors and prepayments	27,198.00	11,749.44
<u>Inventory</u>		
Stock on Hand	2,126.00	2,100.00
Total - Inventory	2,126.00	2,100.00
5. Analysis of Liabilities		
<u>Creditors and accrued expenses</u>		
Accounts Payable	10,624.37	1,350.41
GST Payable	27,506.40	4,059.59
Total - Creditors and accrued expenses	38,130.77	5,410.00
<u>Unused Donations & Grants with Conditions</u>		
Grants Yet to be Used	115,544.00	109,697.00
Total - Unused Donations & Grants	115,544.00	109,697.00
<u>Loans</u>		
Loan - Baygold Orchards**	370,000.00	470,000.00
Total - Loans	370,000.00	470,000.00
TOTAL LIABILITIES	523,674.77	585,107.00

** - The term of the loan is 5 years with no regular principal payments. The interest rate on the loan at balance date is 7.75%. Baygold Orchards has a registered first mortgage security over the property situated at 196 Roydon Downs Road, Paengaroa.

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 MARCH 2023

	This Year \$	Last Year \$
<u>6. Property, Plant & Equipment</u>		
<u>Land</u>		
Land	983,485.00	983,485.00
Accumulated depreciation - land	(481.45)	(35.50)
Total - Land	983,023.55	983,449.50
<u>Buildings</u>		
Buildings	374,629.00	372,395.00
Accumulated depreciation - buildings	(13,149.20)	(5,640.35)
Total - Buildings	361,479.80	366,754.65
<u>Plant and Equipment</u>		
Plant and machinery	92,108.40	41,561.40
Accumulated depreciation - plant and machinery	(25,891.51)	(10,333.16)
Total - Plant and Equipment	66,216.89	31,228.24
<u>Motor Vehicles</u>		
Vehicles	93,369.00	70,687.00
Accumulated depreciation - vehicles	(40,189.36)	(25,829.13)
Total - Motor Vehicles	53,179.64	44,857.87
TOTAL PROPERTY, PLANT & EQUIPMENT	1,463,889.88	1,426,290.26
<u>7. Accumulated Funds</u>		
<u>Accumulated Funds</u>		
Opening Balance	1,012,413.52	664,384.37
Accumulated surpluses / (deficits)	164,768.78	348,028.15
Total - Accumulated Funds	1,177,182.30	1,012,413.52

8. Corrections to Prior Periods

There are no corrections to prior periods this year (Last Year - Nil).

9. Investments

Youth Encounter Limited Partnership	100%	100%
-------------------------------------	------	------

On 19 May 2020 the Youth Encounter Limited Partnership (YELP) was formed. As Youth Encounter Ministries Trust is the only partner, YELP has been consolidated into the group financial statements for the Trust.

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review and should be read in conjunction with the attached Completion Report.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 MARCH 2023

	This Year \$	Last Year \$
<u>10. Commitments</u>		
Asset - Rental or Lease	2023	2022
Marac Finance Vehicle Lease - 48 month term ending 30 June 2025 (excl GST)	46,857.84	53,408.46
JM Wanhill Vision Trust - Shed & Office Rent - per annum (excl GST)	0.00	4,521.74

Marac Finance

The Trust entered into a lease agreement with Marac Finance on 7 July 2021 to lease an Isuzu D-Max 4WD Utility vehicle. The lease is for a term of 48 Months. Installments are \$872.13 per month with a final balloon payment on 30 June 2025 of \$31,000.00

JM Wanhill Vision Trust

On 1 May 2020 the Trust entered an agreement to lease shed and office space from the JM Wanhill Vision Trust for an annual amount of \$11,478.26 (excl GST). Prior to this the Trust had no written commitment, but had paid rent on an ad hoc basis. Payments for the year ended 31 March 2023 have been made at \$0.00 (excl GST) in total (Last Year - \$4,521.74 (excl GST) per month).

11. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2023 (Last year - Nil).

12. Significant Donations and Grants with conditions not recorded as a liability

There are no significant grants or donations with conditions attached that are not recorded as a liability

13. Related Parties

	2023	2022
Mary Frances Wanhill, who is a person that has significant influence over the Trust, received wages during the year from the Trust.	75,865.62	76,960.04
Joel Ivan Wanhill, who is a person that has significant influence over the Trust, received wages during the year from the Trust.	41,858.88	39,480.00

There were no other transactions involving related parties during the financial year.

14. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - NIL).

15. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Completion Report.

Whakatane-Ohope Community Board - AGENDA

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

FIXED ASSET AND DEPRECIATION SCHEDULE
AS AT 31 MARCH 2023



Asset	Cost Price	Book Value 1-Apr-22	Additions Disposals	Gain/Loss on Disposal	Capital Profit	---Depreciation---		Accum. Deprec. 31-Mar-23	Book Value 31-Mar-23	
						Mth	Rate \$			
Land										
Land - 156 Roydon Downs Road	977,400	977,400				12	0.0% S.	0	0	977,400
Electrical Retraction - Rural Fibre	6,085	6,050				12	7.0% S.	426	46	5,624
Total - Land	983,485	983,450	0					426	46	983,024
Buildings										
Office/Dwelling - 198 Roydon Down	280,000	275,800				12	1.5% SL	4,200	8,400	271,600
Office/Dwelling - Additions (2022)	10,492	10,478				12	1.5% SL	157	173	10,327
Office/Dwelling - Additions (2023)			2,734			3	1.5% SL	8	8	2,226
Workshop Shed - 198 Roydon Down	42,800	41,961				12	1.5% SL	639	1,278	41,322
Workshop Shed - Additions (2022)	17,391	12,375				12	1.5% SL	185	201	12,190
Portable Cabin	10,061	9,793				12	8.0% SL	805	1,073	8,888
Entrance Gate	9,990	9,757				12	7.0% SL	698	932	9,058
Outside Toilets (x2)	535	533				12	1.5% SL	14	19	316
Alarm & Security System	5,926	5,658				12	3.5% SL	803	1,067	4,859
Total - Buildings	372,355	366,755	2,734					7,508	13,149	353,480
Plant & Equipment										
Marquee Pit Tent (#2)	1,500	0				12	13.5% SL	0	1,500	0
Marquee Pit Tent (#6)	1,984	132				12	13.5% SL	132	1,954	0
20' Shipping Container	4,200	3,000				12	7.0% SL	284	1,455	2,706
HP Laptop Computer	608	0				12	40.0% SL	0	608	0
Marquee Pit Tent (#7)	1,685	989				12	13.5% SL	229	934	751
Marquee Pit Tent (#8)	1,685	989				12	13.5% SL	229	934	751
Marquee Pit Tent (#9)	1,635	989				12	13.5% SL	229	934	751
20' Storage Container	2,940	2,765				12	7.0% SL	208	377	2,563
6m x 3m Transportable Cabin (The)	15,000	14,100				12	8.0% SL	1,200	2,100	12,900
2021 Liv Intrigue C Bike	7,038	5,782				12	30.0% SL	2,102	3,329	3,679
Mobile Phoneing Whiteboards (x2)	1,078	888				12	30.0% SL	323	512	566
Vostro Notebook 3500 Computer	1,010	774				12	40.0% SL	404	640	370
iPhone 13 Mini 128GB	1,130	815				12	67.0% SL	757	1,073	57
2022 Kubota Mower			27,203			1	30.0% SL	7,481	7,481	19,722
Laptop Vostro 5520 - Mary			1,425			9	40.0% SL	428	478	998
20' Storage Container (#2)			6,500			7	7.0% SL	255	255	6,235
Custom Enclosed Trailer			10,821			5	13.0% S.	590	586	10,235
Five Surfboards & Leashes			2,219			3	67.0% S.	539	530	2,630
Disc Golf Standard Catchers (x4)			1,375			2	67.0% SL	154	154	1,225
Total - Plant & Equipment	41,561	31,228	50,547	0				15,558	25,831	56,217
Vehicles										
TTR230 Motorcycle	2,500	0				12	21.0% SL	0	2,500	0
2018 Suzuki DR-Z 125 LL9 (#1)	3,217	1,190	(3,043)	1,853						
2018 Suzuki DR-Z 125 LL9 (#2)	3,217	1,190	(3,043)	1,853						
2018 Suzuki DR-Z 125 LL9 (#3)	3,217	1,190				12	21.0% SL	676	2,702	515
Suzuki DRZ 125 Motobiker	3,283	1,300				12	21.0% SL	839	2,643	640
2020 Kawasaki KLX110 Clutchless	3,126	1,977				12	21.0% SL	856	1,895	1,321
2020 Suzuki DR-Z 125 LM3	3,283	2,151				12	21.0% SL	689	1,761	1,502

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Compliance Report.

Whakatane-Ohope Community Board - AGENDA

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

YOUTH ENCOUNTER MINISTRIES TRUST

FIXED ASSET AND DEPRECIATION SCHEDULE
AS AT 31 MARCH 2023



Asset	Cost Price	Book Value 1-Apr-22	Additions Disposals	Gain/Loss on Disposal	Capital Profit	Mileage	Depreciation Rate	Depreciation \$	Accum Deprec 31-Mar-23	Book Value 31-Mar-23
2019 Suzuki DR-Z 125 LM1	2,609	1,742				12	21.0% SL	568	1,415	1,194
Thumpstar TSX230	2,600	1,781				12	21.0% SL	566	1,385	1,235
Suzuki DR-Z 125 LM0	3,283	2,249				12	21.0% SL	699	1,724	1,559
Suzuki DR-Z 125 LM1 (#1)	3,283	2,364				12	21.0% SL	689	1,609	1,674
Suzuki DR-Z 125 LM1 (#2)	3,283	2,364				12	21.0% SL	689	1,609	1,674
Suzuki DR-Z 125 LM1 (#3)	3,283	2,364				12	21.0% SL	689	1,609	1,674
2014 Kia Sportage (HMY581)	13,913	10,017				12	21.0% SL	2,922	8,817	7,096
2015 Hyundai i20 PB 1.4	12,939	9,769				12	21.0% SL	2,717	5,887	7,052
Suzuki DR-Z 125 LM1 (#4)	3,651	3,140				12	21.0% SL	767	1,278	2,373
2022 Kawasaki KLX 110				3,217		12	21.0% SL	676	675	2,541
Suzuki DR-Z125 LM2 (#1)				3,651		12	21.0% SL	767	767	2,884
Suzuki DR-Z125 LM2 (#2)				3,651		12	21.0% SL	767	767	2,884
Suzuki DR-Z125 LM2 (#3)				3,651		12	21.0% SL	767	767	2,884
Suzuki DR-Z125 LM2 (#4)				3,651		12	21.0% SL	767	767	2,884
Suzuki DR-Z125 LM2 (#5)				3,651		12	21.0% SL	767	767	2,884
2023 Kawasaki KLX 110 (#1)				3,822		7	21.0% SL	488	488	3,354
2023 Kawasaki KLX 110 (#2)				3,822		7	21.0% SL	488	488	3,354
Total - Vehicles	70,687	44,858	23,029	3,736	0			18,414	40,189	53,180
TOTAL ASSETS	1,468,128	1,426,290	75,810	3,706	0			41,907	79,691	1,463,900

The accompanying notes form part of this Performance Report. This Report has not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



ANNUAL REPORT 2023

ENCOUNTER
LIVE LIFE WIDE OPEN

IMPACT REPORT

**Unleashing potential
in young people to
Live Life Wide Open!**

The graphic features a central photograph of two young boys and a man standing outdoors. The boy on the left is wearing a purple and black motorcycle jacket and is giving a thumbs-up. The boy in the middle is wearing a black and blue motorcycle jacket and is also giving a thumbs-up. The man on the right is wearing a bright pink safety vest over a green shirt and is giving a thumbs-up. They are standing next to a yellow and green motorcycle. The background shows a grassy field and trees under a cloudy sky. The text 'ANNUAL REPORT 2023' is written vertically on the left side. The text 'ENCOUNTER LIVE LIFE WIDE OPEN' is written vertically on the left side, with 'ENCOUNTER' in large letters and 'LIVE LIFE WIDE OPEN' in smaller letters below it. The text 'IMPACT REPORT' is written in large, bold, blue letters across the middle. The text 'Unleashing potential in young people to Live Life Wide Open!' is written in white, bold letters on a blue background at the bottom.

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

02



ABOUT US

Youth encounter has taught me how to deal with my problems and how to cope with past experiences."

Youth Encounter is a vibrant community dedicated to empowering the youth of Aotearoa NZ to live life wide open! We recognize the incredible potential within every young person, even when they may doubt it themselves. Our mission is to unleash their God-given potential through therapeutic activity-based programs by creating a safe space of belonging for them to fully participate.

We are dedicated to creating an environment where genuine acceptance can be found and authentic connections formed. Through our fun culture, we create a space where people not only discover their true value but are also empowered to live life to the fullest.

Thank you for joining us on this exciting journey of reshaping the youth culture of our nation through self-discovery and empowerment!



7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



OUR VISION

Our vision is to empower all young people of Aotearoa New Zealand to live life wide open. We are dedicated to creating an environment where genuine acceptance can be found and authentic connections formed. Through our fun culture, we create a space where people not only discover their true value but are also empowered to live life to the fullest.

OUR MISSION

Our mission is to create a safe place of belonging that unleashes peoples God-given potential through therapeutic activity-based programs that results in;

- Improved mental well-being and enhanced social interaction for healthier whānau.
- Motivation to actively participate in a healthy culture, leading to safer communities.
- Empowerment to become contributing members of society and sources of inspiration for others.
- Confidence to develop skills and engage in personal development for ongoing success.



7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



Over 2023, Youth Encounter...

279

Worked with with **279 young individuals**, showcasing a notable 34% increase from the previous year in 2022.

454

Our commitment to empowering the youth resulted in a total engagement of **454 clients throughout our programs.**

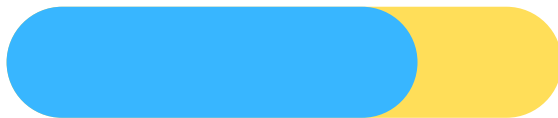
2439

Delivered an inspiring **2439 sessions, camps, and events** that our young people attended, a 34.6% increase from 2022!

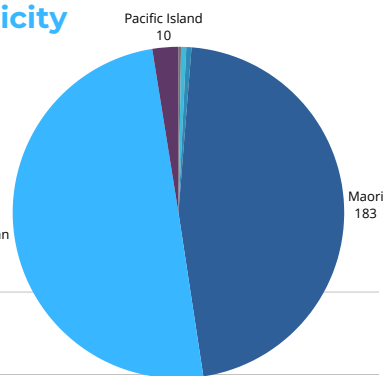
- We maintained an average weekly engagement with 48 young individuals. Notably, 21% of our youth were engaged in multiple programs, reflecting a decrease of 36% from 2022, attributed to the expansion of our programmes to reach more young people.

Gender

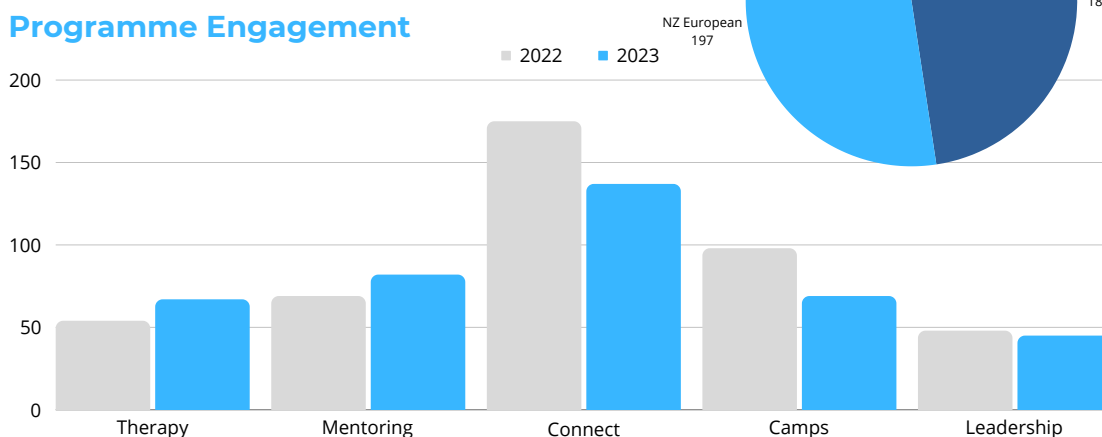
74% MALE 26% FEMALE



Ethnicity



Programme Engagement



- Conducted **446 one-on-one clinical counseling therapy** sessions and dedicated **2168 hours** to face-to-face activity **mentoring over 1491 sessions**. Facilitated 63 group sessions, with 284 participants attending.
- Additionally, successfully ran **four camps**, three teen and one young adults' with a leadership focus, further contributing to our impactful outreach efforts.

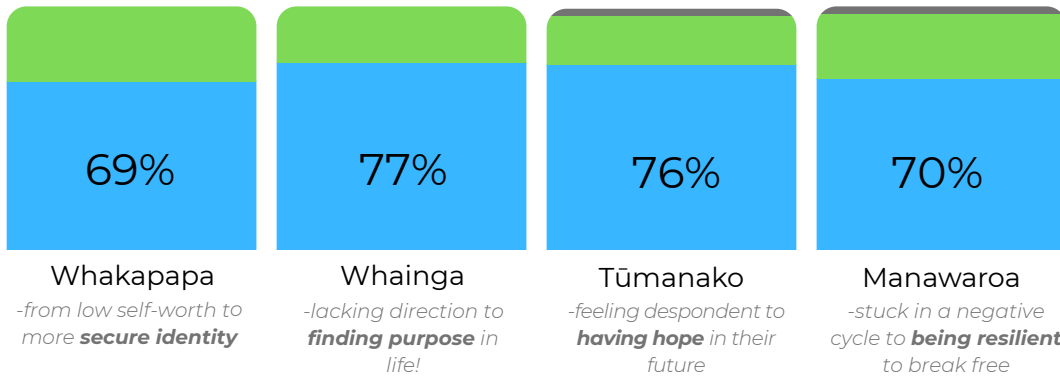


7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

05

Outcomes

■ Very much ■ Some what ■ Not very



Impacts

1. **Healthier Whānau Relationships:**

- Improved family dynamics and strengthened connections within Whānau (extended family) as a result of the programs.

2. **Freedom from the Impacts of Abuse & Traumas:**

- Empowered young individuals experiencing a sense of liberation from the negative effects of abuse and trauma through the support provided by Youth Encounter.

3. **Engagement in Employment and Further Education:**

- Increased involvement in employment opportunities and pursuit of higher education, showcasing the success of our programs in fostering personal and professional development.

4. **Only 2 Young People Reoffended While on Our Programs:**

- A notable achievement in preventing reoffending, indicating the effectiveness of Youth Encounter's approach in guiding young individuals toward positive and law-abiding behavior.

5. **Decreased Gang Affiliation Resulting in Safer Communities:**

- Contributed to the reduction of gang affiliations among participants, thereby fostering safer and more secure communities.

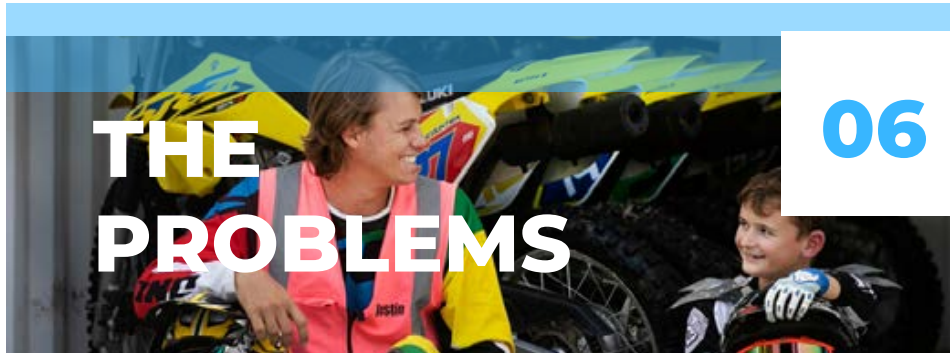
6. **Skills Developed to Contribute to Society:**

- Equipped participants with valuable skills that enable them to actively contribute to society, promoting personal growth and community well-being.

"I learned about myself and I gained a lot of experience with connecting with myself. I learnt about other peoples experiences and the struggles people have in common and how they deal with them."



7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



Risk Factors

Youth Encounter acknowledges the various risk factors confronting our young individuals. Those grappling with multiple risk factors are more prone to developing behaviors and conditions that adversely affect their physical, social, emotional, and spiritual well-being. The imperative for our organization lies in mitigating these risks and fostering a positive impact on the lives of our youth. We systematically collect this valuable data through referral forms and from our dedicated staff who engage with each young person. This information is then used to enable us to evaluate and tailor client plans that address the unique needs of each individual. Through this process, we strive to create targeted interventions that effectively support and guide our youth towards holistic well-being.

"Gave me the courage to speak about things I struggle with, and I now have ways to cope with these things." - Katelyn

Illusion vs Potential

Fear often weaves an illusion, leading us to construct a deceptive sense of value and security derived from fleeting gratification. This fear, if unchecked, can wield control over individuals, steering them towards destructive and risky behaviors that derail their path. Nevertheless, we hold the steadfast belief that every individual harbours untapped potential. Rooted in their God-given talents, unrealized abilities, strengths, and unique qualities, there lies the capacity for personal development. It is this potential that, once recognized and nurtured, has the power to guide individuals onto a successful and fulfilling trajectory in life.

Fixed Mindset

A significant challenge emerges when individuals harbour fixed mindsets, hindering the unleashing of their true potential. The rigidity of a fixed mindset implies a belief that abilities and intelligence are innate and unchangeable, stunting personal growth. In our pursuit of empowering young minds, we've identified that individuals entrenched in fixed mindsets often shy away from challenges, fearing failure and preferring the safety of their comfort zones. This reluctance to embrace growth opportunities hampers the realization of their inherent potential. We are dedicated to dismantling these mental barriers, fostering a culture of belonging to instill a growth mindset that propels our youth towards fulfilling their God-given talents and abilities. Through intentional learning modules and the Arotika Ki Te Kaupapa framework, we aim to shift mindsets, inspiring a trajectory towards a future filled with limitless possibilities.



7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



"I learnt more about God and myself. The conversations we had made me think more about my life and what I want to do with it."

THE SOLUTIONS

07



Empowered to Live Life Wide Open

Embracing our vision to Live Life Wide Open, means empowering people in cultivating a secure identity, discovering purpose, nurturing hope for the future, and building resilience in the face of life's challenges. To Live Life Wide Open is the ultimate expression of ones truest self of who we are created to be. We believe this is the mana or value every person is born with and has the potential to develop.

- 1. From low self-worth to more **secure** identity
- 2. Lacking direction to finding **purpose** in life
- 3. Feeling despondent to having **hope** in the future
- 4. Stuck in a negative cycle to being **resilient** to break free



Unleashing Potential through Belonging

Fostering a sense of belonging in a secure environment is core to our mission of unleashing one's potential. Our purpose is to unleash the God-given potential of individuals through carefully crafted therapeutic, activity-based programs, establishing a secure space where they can actively engage and fully participate. We prioritize the development of evidence-based programs, drawing from a robust foundation to deliberately induce transformative change in the lives of the youth we serve. Guided by our Theory of Change model—the Arotika Ki Te Kaupapa Track—our programs are strategically designed to facilitate positive change. Rooted in the principles of our track, these activity-based programs align seamlessly with real-life learnings, steering participants towards a forward focus and greater possibilities for personal growth.



7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



Ruth is a bright 15-year-old who resides in the community of Te Puke with her whānau. Ruth carries a maturity and a solidified sense of integrity. She values her family immensely and is always striving to be more connected to them. Ruth had a very reserved and hidden nature about her. She felt like she couldn't let anyone know who she truly was and about her past and the hardships she continually faces. **Ruth had significant mental health disorders and intellectual disability which caused a lack of belief in herself and her capabilities.** Ruth often couldn't see the purpose and meaning in her life and wasn't interested in creating and sustaining goals. **Ruth's biggest challenge has been disengaging from society,** including mainstream education and isolating herself from communities. Overall, Ruth lacked motivation, direction and didn't have a developed understanding of what she valued. Family trauma has also been a strong theme in Ruth's life which has limited her access to opportunities.

Ruth's desire was to grow in self-worth and increase her self-esteem as well as transition out of alternative education into full-time mainstream education. She wanted to discover how to be an efficient and resourceful leader in her family and communities. Ruth was seeking to improve her mental health and participate in new opportunities such as learning to ride a dirt bike, which she embraced at Youth Encounter through engaging in group therapy that used dirt bikes as a tool to deliver a Cognitive Behavioral Therapy model and 1 on 1 Clinical Counselling sessions. Connecting with the team at Youth Encounter started Ruth on her journey of healing and discovery the value you brings to the world around her.

"What I enjoy the most about Youth Encounter is the support and help in your life." - Ruth



She then transitioned into Youth Encounter's matched mentoring with her mentor, who spent quality time with her discovering her values and goals through activity-based sessions. **The team who have journeyed with Ruth have seen her increase in adaptability, generosity and compassion.** At times it has been challenging because Ruth carries a lot from her complex background, but she has shown leadership and integrity. At times Ruth has tended to shut down and isolate herself from rich learning and participation but her workers have always been encouraging and working with her and not against.

Ruth has been supported in a way that she was comfortable with and boosted her confidence. She learnt about how she can discover and unleash her own potential to overcome her problems. She was able to accomplish this through the power of values-based learning and felt confident to express herself in a fun and safe environment. **She was able to transition from identifying as a victim to being the author of her own story and recognizing the authority she carries.** The programmes Ruth engaged in supported her in developing a better understanding of her values, developing life skills and knowledge, increasing motivation of goals and aspirations and directing her towards healthier communities.

Engaging in multiple programmes at Youth Encounter, we believe has been a key to Ruth's success as we continue to support her into her future. As a result of Ruth being in a supportive community, Ruth has evaluated what kind of community she wants to be a part of in her future. Her experiences have led her to strive for a values-based lifestyle. She has had multiple traumatic events this year alone and she has responded with resilience and strength. She has not let them get her down or create further barriers in her life but she has embraced the healing process by first accepting that some things are out of her control. Ruth has stuck to her commitment of transferring out of alternative education and back into mainstream education. **She is now participating full-time in education.** Ruth is heading in a very positive direction and is on a journey of discovering her purpose in life. She has discovered her potential and explored the endless possibilities her life has to offer. She has found contentment and support in community and is moving away from her habits of isolation.

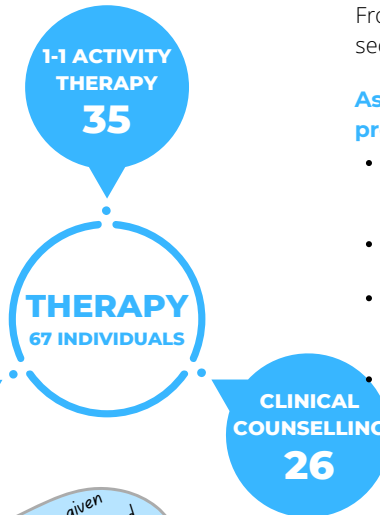


7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



Outputs;

- 87 therapy courses of clinical counselling, groups or 1-1 sessions for 67 individuals.
- 2 referrals did not engage.
- 3 clients disengaged with referring organisation.
- 1 left the area.
- 1 reoffended.
- 4 partially completed.
- 70 successfully completed their therapy course.
- 5 clients continuing on engagement.
- 37 therapy group sessions delivered.



Strategic Outcome One

From low self-worth to more secure **identity!**

As a result of our Therapy programme;

- 89% reported developing their social skills resulting in healthier relationships.
- 90% engaged in values-based learning.
- 87.5% reported an increased self-worth and strengthened connection with them self.
- 72% said they now have a more meaningful relationships with whanau.

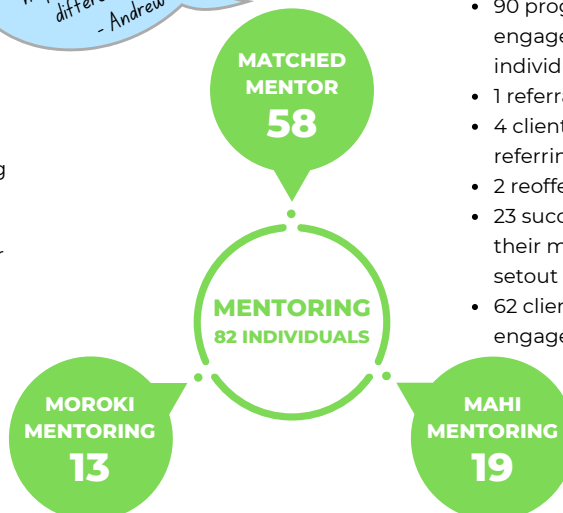
Strategic Outcome Two

Lacking direction to finding **purpose** in life!

As a result of our Mentoring programme;

- 69% reported to be developing life skills and knowledge.
- 63% said they now have a greater understanding of their values and the ability to live true to them.
- 60% Increased motivation of goals and aspirations.
- 63% Showing more direction towards being part of healthier communities.

*"Therapy has given me more confidence and helped me with lots of different things."
- Andrew*



Outputs;

- 90 programme engagements for 82 individual clients.
- 1 referral did not engage.
- 4 clients disengaged with referring organisation.
- 2 reoffended.
- 23 successfully completed their matched mentoring setout in their plan.
- 62 clients continuing on engagement.

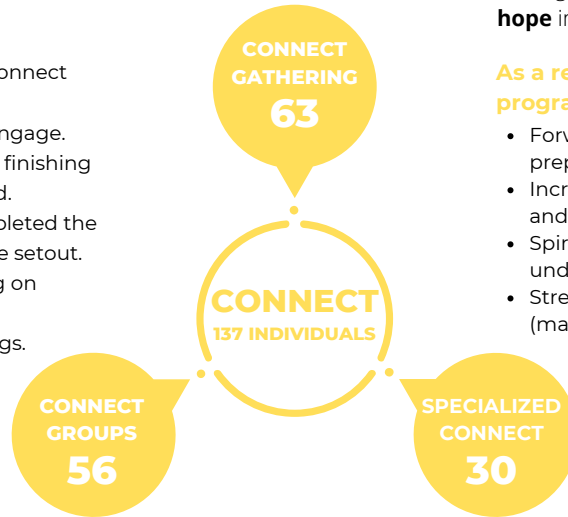


7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



Outputs;

- 149 programme engagements with 137 individual participants.
- 215 participants at Connect Gatherings
- 17 referrals did not engage.
- 1 left the area before finishing
- 3 partially completed.
- 55 successfully completed the Connect programme setout.
- 72 clients continuing on engagement.
- 15 Connect Gatherings.
- 24 Connect Group sessions facilitated.



Strategic Outcome Three

Feeling despondent to having **hope** in their future!

As a result of our Connect programme;

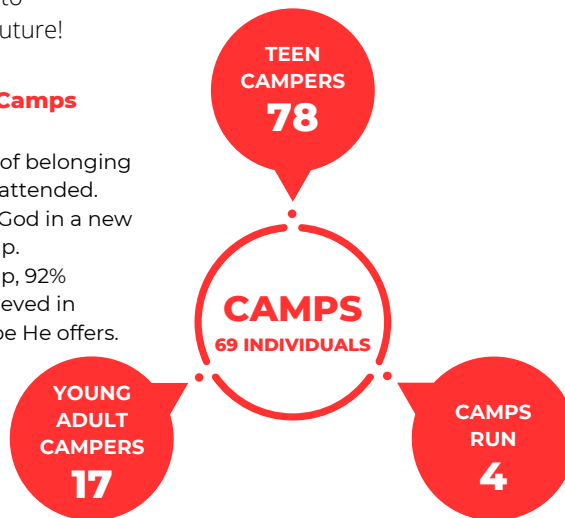
- Forward focus with future preparation
- Increased value through self-care and physical well-being
- Spiritual growth and understanding of their beliefs
- Strengthened in their value (mana)

Strategic Outcome Three

Feeling despondent to having **hope** in the future!

As a result of our Camps programme;

- 100% Felt a sense of belonging at the camp they attended.
- 87% experienced God in a new way while on camp.
- At the end of camp, 92% reported they believed in Jesus and the hope He offers.



Outputs;

- 69 individuals engaged at our camps.
- 149 campers attending across 5 camps run.
- 48% returning, 52% new campers.
- 19 volunteers, 22 young leaders on camp staff.
- 1784 volunteer hours were put into making camps possible.
- 75% male, 25% female.

"Has made me open up to others opinions and beliefs. I have become a bit more open minded" - Kieran



7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)

OUR PROGRAMMES

"Youth Encounter has really helped me to focus on myself and goals. Without them I wouldn't be the person I am today." - Heritage



Therapy

1-1, group therapy and clinical counselling with a focus on strengthening one's identity



Mentoring

Matched, moroki and mahi mentoring with a focus on discovering purpose in life



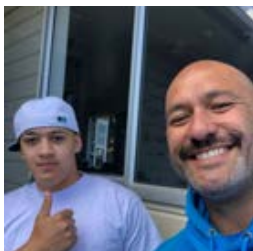
Connect

Gatherings, activity sessions and group sessions with a focus on empowering young people with hope



Camps

Residential teen camps and young-adult camps with a focus on discovering a hope-filled future



Mahi

Mentoring support, work readiness course and employment transition with a focus on building resilience



Leadership

Leadership training and volunteering with a focus on Living Life Wide Open

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



Thank you for supporting the future of our youth—we are a not-for-profit charitable trust ensuring all your support is contributing towards a catalyst for positive change. Together, we can make a lasting impact on young lives in Aotearoa NZ through unleashing their God-given potential to Live Life Wide Open.

Support us at
www.youthencounter.co.nz/support
02-0452-0048320-000

"Youth Encounter has supported me by giving me courage to live my God-given potential and meeting good people and being a part of the Encounter family. Since joining Youth Encounter I feel happy about myself and don't feel like I have to prove myself to people." - Mathtys



196 Roydon Downs Rd, Paengeroa



07 218 2113



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7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



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APITI HOU GROUP THERAPY REPORT

Reporting on May – July 2023

Empowering Rangatahi to unleash their potential through activity-based counselling

Youth Encounter’s Therapy programme focuses on:

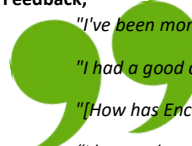
- Understanding the individual's needs to tailor the delivery and see effective outcomes for each person
- Healing and strengthening a person's holistic well-being guided by Te Whare Tapa Whā Māori wellness model
- Empowering young people to make their own life-changing choices through challenging their thinking to create new mindsets

Who our youth are;

- ✓ Six Rangatahi referred to us from East Bay REAP Alternative Education (Whakatane)
- ✓ Four males and two females
- ✓ 14-15 year olds
- ✓ Maori & Pakeha ethnicity
- ✓ The risk-factors these rangatahi were facing;
 - Disengaged and not achieving in their education
 - Drug and alcohol abuse
 - Family breakdown
 - Financial hardship
 - Gang affiliation
 - Mental health issues
 - Suicidal ideation
 - Abuse & neglect
 - Mental Health issues
 - Physical and Intellectual disabilities



Feedback;



"I've been more confident, and I can handle my anger [since therapy at Youth Encounter]"

"I had a good day, sad that the fun has to end"

"[How has Encounter impacted you] Helped me to focus and believe in myself more"

"I know what potential is - I have incredible potential"

"Made me more confident riding a bike and to see what comes my way [has impacted me]"

"[Anything that would have made your experience better?] Better how it is"

What we did;

- ✓ Navigated the COVID and flu season of sickness still with good attendance with a high level of health & safety in place
- ✓ Delivered eight weeks of four-hour group therapy sessions using CBT (Cognitive Behavioural Therapy) framework integrated with activity and counselling
- ✓ Four months (two school terms) of fortnightly 1-on-1 counselling sessions at Apiti Hou
- ✓ Four Youth Encounter staff facilitated the intervention process - two trained counsellors, two activity staff. One participant disengaged from counselling after moving away after completing group therapy course
- ✓ Six participants fully completed the group therapy course
- ✓ 95% participant attendance to the group therapy sessions
- ✓ Five participants have continued engaged with 1-1 counselling sessions

The impact we saw;

Through the therapy process, the group gained a greater awareness of who they are as individuals and the potential they carry giving them the courage to express their true selves and act on the more positive things they value in life. There was significant growth in the therapy group’s social interaction which impacted on their social interactions outside of the group therapy course sessions, their education and social behaviours.



Whakatane-Ohope Community Board - AGENDA

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



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The outcomes we captured;

Youth Encounter captures the impact on our rangatahi and the difference we have made in their lives for the greater good of society.

We take our rangatahi through Tuckman's group developmental stages as they journey from **lacking self-worth to becoming more secure in their identity**. Safety is established to form trusting connection to unleash their incredible potential. All of the participants completed eight weeks of group therapy and fed back to us the following impacts since their engagement with us;

1. 100% showed indicators of social skills development that increased the health of their relationships
2. 100% fully engaged in values-based learning and were able to apply this to their life
3. 100% reported an increased self-worth and strengthened connection with themselves
4. 66% reported having more meaningful relationships with whanau

Feedback;

"My favourite thing was cornering on the track because you thought me new skills to get better at it."

"Spending quality time with the staff"

"I now want to be a good role model to others"

"I really enjoyed riding bikes and meeting you's and learning new things"

"I enjoyed being connected with different people and opening up on the track"

"The kindness you give us [I enjoyed the most?]"

"It was fun riding the dirt bikes and playing with the toys"- XXXX

"The company of others and the important life skills of self-control [have impacted me]" – XXXX

One-on-one Counselling;

As part of the group therapy sessions the group participate in individual fortnightly counselling sessions with one of our counsellors for the duration of two school terms. It has been encouraging to see the level of engagement from the group in these sessions. The use of Person Centred and Cognitive Behaviour Therapy frameworks integrated with the exploration of Te Whare Tapa Whā has created space for healing and life-giving mindset changes. Some powerful work has occurred during these sessions with coping strategies and tools being learnt to manage big emotions such as anger. It has been inspiring to see perspectives shift in positive ways through challenging their thoughts and beliefs to create new mindsets

Success story;

XXXX was introduced to us at the Apiti Hou alternative learning centre. XXXX came to Youth Encounter struggling with anger and lashing out in violence. XXXX was closed off from others and did not trust easily. Engaging back into mainstream school was a challenge for XXXX as she would take out her anger on other girls at school by lashing out and fighting.

XXXX engaged in group therapy and one on one counselling to help them learn methods of controlling anger and emotions. Counselling helped XXXX develop new coping strategies for their anger and develop new perspectives of their beliefs towards fighting. By empowering XXXX core belief of loyalty helped them to see that emotions are not bad, and they can take control of how they manage them.

XXXX has become a lot more open and trusting. From the first session XXXX's social skills have increased so much that they seem like a completely different person. They now interact with the other rangatahi and contribute greatly to our group discussions. XXXX has not only increased their confidence in activities but also in trying new things and being open to engage in the opportunities we are offering them.

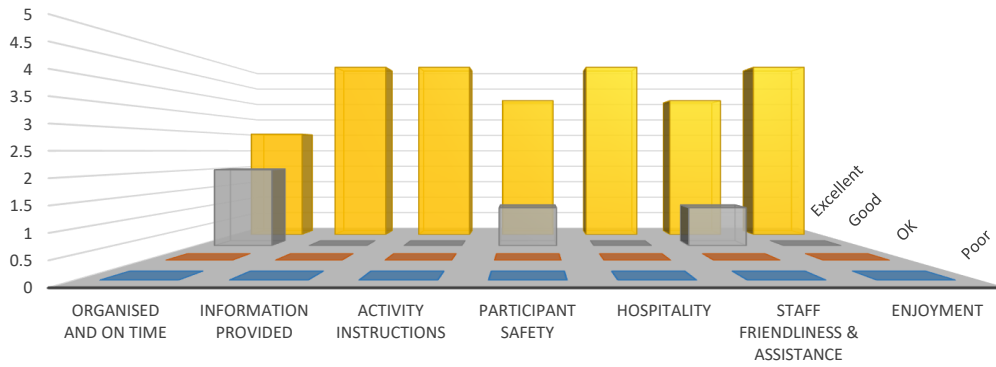
Through engaging with Youth Encounter, XXXX is more open and has a more positive attitude towards others. XXXX has new coping strategies and more of a future focus to help them live life wide open." – Brooke (Youth Encounter Counsellor)

7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



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How well we ran the programme;



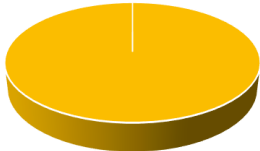
7.2.4 Funding Application - Youth Encounter Ministries Trust(Cont.)



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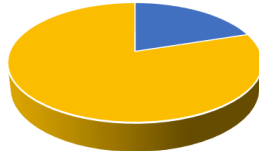
How well we operated out of our values; **VERY MUCH** **SOMEWHAT** **NOT VERY**

'I had a lot of fun and felt like I belonged'



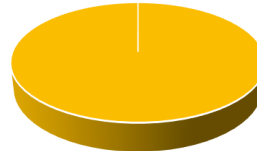
Creating a **FUN** environment where people can experience a sense of belonging

'I felt strengthened in myself and not judged for who I am'



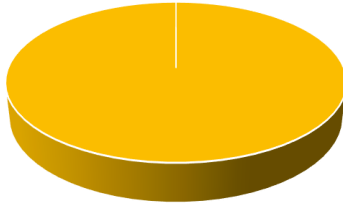
A strengths-based non-judgmental approach of love and **ACCEPTANCE** for all people

'I felt valued and connected easily with others well'



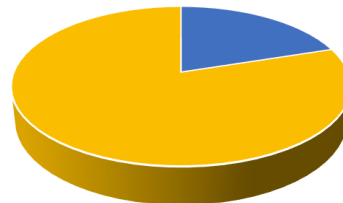
Nurture our community through openness and meaningful **CONNECTIONS**

'I felt empowered to learn and grow towards being the very best version of myself'



Intentionally **EMPOWERING** people holistically to encounter their God-given potential

"The learnings were relevant to my needs and I related well to what was shared"



ENGAGING in the needs of today's culture to facilitate relevant and effective outcomes



8 Chairperson and Sub-Committee Reports

8 Chairperson and Sub-Committee Reports

8.1 Report - Chairpersons Report February 2024



To: **Whakatāne-Ōhope Community Board**

Meeting Date: **Monday, 19 February 2024**

Author: **C Hamill / WOCB Chairperson**

Reference: **A2613166**

1. Reason for the report - *Te Take mō tēnei rīpoata*

Tēnā koutou katoa. This report is to provide an overview of the activities undertaken and events attended since the last meeting. We've had a beautiful summer in the Eastern Bay and I hope you feel refreshed and renewed for the year ahead. Despite the summer hiatus there has been lots happening in the community. Thank you for communicating the issues that you see around our rohe, and many of those are addressed in our meeting agenda.

A strong contingent of community members have expressed the need for urgency on action for a second bridge over the Whakatāne river. I've also been receiving feedback about the need and costs for the Rex Morpeth re-design project and the proposed rates rises. As a Board our job is to listen to community members from all our networks and feed those thoughts/views back to WDC – both through our regular meetings and through the LTP process. The next two months will see much discussion about priorities for budgeting in the LTP and we need to be active in this process.

2. Recommendation - Tohutohu akiaki

1. **THAT** the Whakatāne-Ōhope Chairperson's report December 2023 – February 2024 be received; and
2. **THAT** the Whakatāne-Ōhope Community Board will support the Whakaari Memorial project with seed-funding for initial concept designs once expressions of interest are received.

3. Community Engagement

Recent events attended by WOCB members:

- Over-80's Morning Tea at the War Memorial Hall (December 5th) – Board Members McLean and Hamill
- Whakaari Memorial Steering Group meeting (December 7th, January 30th) – Board Members Inman & Hamill
- Awatapu 'Positive Vibrations' Community Event (February 6th) – Board Member Hamill
- Resource Consent hearing (February 12th) – Board Member Hamill

8.1 Report - Chairpersons Report February 2024(Cont.)**4. Follow-up from events/meetings**

- We look forward to having a Youth Council rep join our meetings in the near future as invitations for youth to apply to the Youth Council are now being received.
- Board Member Inman and I have been privileged to progress the idea of a Whakaari memorial through discussions with Ngāti Awa and WDC. A Whakaari Memorial Steering Group has been formed with Romana Graham representing TRONA and with Kay Boreham from WDC. This exciting project has morphed from a kernel of an idea into a bigger project which commemorates and recognises the importance of the Whakaari tragedy in the fabric of the Whakatāne community. It is very much a work in progress as we engage with hapu/iwi and whānau members of the affected families on what this memorial might look like. We have also been seeking feedback about possible locations of the proposed memorial. Expressions of interest were recently invited from creatives and carvers in the Whakatane community. To enable this project to progress, seed funding would be helpful to contribute to concept and design costs. Further discussion and thoughts from Board Members are welcome, and I will invite Mark to elaborate on the project at the meeting.

5. Upcoming events

- Combined Community Board meeting - 5th March.
- WOCB Strategic planning meeting/review – date to be confirmed.
- The upcoming LGNZ Conference is in Wellington, August 2024. From my role on CBEC we are helping organise the Community Board stream. We may have a slot available to us as part of the Whakatāne community, in recognition of the previous decision for Whakatāne to host the Community Board conference in 2023. I welcome your ideas on how we can showcase Whakatāne for this slot.
- March 23rd, Heart to heart Expo and LTP community Consultation.

9 Closing Karakia - *He Karakia Whakakapi*

9 Closing Karakia - *He Karakia Whakakapi*

**Kia tau ki a tātou katoa
Te atawhai o tō tātou Ariki, a Ihu Karaiti
Me te aroha o te Atua
Me te whiwhingatahitanga
Ki te wairua tapu
Ake, ake, ake
Amine**

*May the grace of the Lord Jesus Christ,
and the love of God,
and the fellowship of the Holy Spirit be with you all
Forever and ever
Amen*