



Whakatāne-Ōhope Community Board

Te Poari Hapori o Whakatāne-Ōhope

Monday, 15 April 2024
Rāhina, 15 Paengawhāwhā 2024

Committee Rooms, Whakatāne District Council
14 Commerce Street, Whakatāne
commencing at 5:30 pm

Chief Executive: Steph O'Sullivan

Publication Date: 10 April 2024

A Membership - *Mematanga*

A Membership - *Mematanga*

Board Member C L Hamill - Chairperson

Board Member L J Bonne - Deputy Chairperson

Board Member C G A Howard

Board Member D S McLean

Board Member M A Marshall-Inman

Board Member O D Iseri

Councillor T Boynton

B Role of the Community Board

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Section 52 of the Local Government Act 2002 details the role of a community board:

- a. represent, and act as an advocate for, the interests of its community; and
- b. consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c. maintain an overview of services provided by the territorial authority within the community; and
- d. prepare an annual submission to the territorial authority for expenditure within the community; and
- e. communicate with community organisations and special interest groups within the community; and
- f. undertake any other responsibilities that are delegated to it by the territorial authority.

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1 Opening Karakia - *He Karakia Tīmatanga*

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Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day</i>
Tīhei mauri ora!	

2 Apologies - *Te hunga kāore i tae*

No apologies were recorded at the time of compiling the agenda.

3 Acknowledgements/Tributes - *Ngā Pānui*

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance

4 Conflicts of Interest - *Ngākau kōnatunatu*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have.

The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information, please click this [link](#)

5 Public Participation - *Wānanga Tūmatanui***5 Public Participation - *Wānanga Tūmatanui*****5.1 Public Forum - *Wānanga Tūmatanui***

The Board has set aside time for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for three minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum. Applicants seeking funding from the Board are encouraged to speak in support of their application at this time.

Board Members may ask questions of the speaker but these should be confined to obtaining further information or clarification on matters raised by the speaker.

- Ohope Beach Lions Club - R Locke and L Husband
- Coastland Community Group - B Dakin
- The Ministry of Inspiration - J Cathro

5.2 Deputations - *Ngā Whakapuaki Whaitake*


A deputation enables a person, group or organisation to make a presentation to Community Board on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to 5 minutes, or with the permission of the Chairperson, a long time frame may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

6 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*

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6.1 Minutes – Whakatāne-Ōhope Community Board 19 February 2024

 <p>WHAKATĀNE District Council <i>Kia Whakatāne au i ahau</i></p>	Details of Meeting:	WHAKATĀNE-OHOPE COMMUNITY BOARD MEETING HELD ŌHOPE FIRE STATION, HARBOUR ROAD ŌHOPE, 19 FEBRUARY 2024 COMMENCING AT 5.30 PM
	Present:	C Hamill (Chair), M Inman, D McLean, C Howard and L Bonne, O Iseri (known as O Jahn), T Boynton
	In Attendance:	G Fletcher (General Manager Community Experience), V Fergusson (Manager Strategic Property) and A Dass (Governance Support Advisor)
	Visitors:	Di McCarthy (Whakatāne Beacon), J Simmons and G Lewer (EBOP Kayak Fishing), C Knapton, A May, S Knapton, L Mahy, A Schutz, H McPherson (Whakatāne High School), M Wiremu (Youth Encounter Ministries) and V Mei
	Apologies:	

1. KARAKIA

The meeting was opened with a karakia given by Chairperson Hamill at 5:32 pm.

2. APOLOGIES

The board noted an apology from Deputy Mayor Immink.

3. ANNOUNCEMENTS/Tributes

Chairperson Hamill advised that the recent adaptive surfing open day which was supported by the Board was highly successful and is planned to become a regular event.

4. CONFLICTS OF INTEREST

Member Bonne declared a conflict of interest as being an employee of Whakatāne High School.

Chairperson Hamill and Member Inman declared a conflict of interest as being members of the Whakaari Memorial Steering Group.

6.1 Minutes – Whakatāne-Ōhope Community Board 19 February 2024(Cont.)**5. PUBLIC FORUM****5.1. EBOP Kayak Fishing**

J Simmons and G Lewer presented the application and shirt from the previous year's competition which displayed the boards logo as a sponsor. The board was familiar with the application.

5.2. Whakatane High School Rowing Team

One of the most successful sports team at Whakatāne High school and renowned for its consistent achievements. Annually, the team competes at the national competition held in Twizel. Because of the rigorous training schedule of nine sessions per week, funding poses a challenge. Ten boys were selected to represent WHS at the Maadi Cup. The team focuses on fostering wellbeing, confidence, and camaraderie among its members.

5.3. Youth Encounter Ministries Trust

M Wiremu presented the application and gave an overview of the programme that was included in the agenda.

5.4. V Mei

Chairperson Hamill acknowledged the late request to hear from V Mei in the public forum. However, because of time restraints there would be limited opportunity for questions and discussion. During the forum, V Mei expressed their concerns regarding the ongoing situation in Palestine along with actions they would like to see happen from Council.

The Chair commended the efforts of the youth who spoke during the meeting.

Attendance: J Simmons and G Lewer left the meeting at 5:38. C Knapton, A May, S Knapton, L Mahy, A Schutz and H McPherson left the meeting at 5:48. M Wiremu left the meeting at 6:04. V Mei left the meeting at 6:12.

6. Confirmation of Minutes

Refers to page 8 – 13 of the agenda.

Moved Member Howard/ Seconded Member Inman

RESOLVED:

THAT the minutes of the Whakatāne-Ōhope Community Board meeting held on Monday, 27 November 2023 be confirmed as a true and correct record.

CARRIED**7. REPORTS****7.1. Whakatāne-Ōhope Community Board – Activity Report**

Refers to pages 14-38 of the agenda.

6.1 Minutes – Whakatāne-Ōhope Community Board 19 February 2024(Cont.)

Manager Strategic Property and General Manager Community Experience presented the report where discussion ensued and the following points were highlighted:

- LTP (Long-Term Plan) and the opportunities for consultation/submission.
- Operational issues need to be raised as a RFS (request for service) to the Whakatāne Council.
- Acknowledgment to the waters team for their prompt response to fixing a water leak.
- Action: There are still matters that need to be addressed before the installation of the Flying Fox at the Maraetōtara Reserve. The Board had requested potential dates.
- Council has not received any requests for showers at the Heads. No funding has been allocated for this project. It was recommended the community engage with Council to include this into the LTP.
- Toi's Track had reported two slips and funding had been applied for. The tracks viability was also a concern.
- Action: Picnic Tables at Maraetōtara reserve had installation scheduled for the next couple of months. The Board would like to request input into locations for installation.
- The addition of Toilets at the end of the Bird Walk would need to be included in the LTP.
- Council was planning to undertake further landscaping and planting of the Landing Road roundabout to improve visual amenity.
- Action: The Board requested an update on the road works at Peace Street.
- The addition of food waste bins would need to be included in the LTP.
- Action: CCTV current and future locations have been requested by the Board.
- Action: Revisiting the locations for fatigue stops for better suitability on the Ōpōtiki side was considered.
- Balancing the boards discretionary fund in conjunction with the rates rise.

Moved Chairperson Hamill/ Seconded Councillor Boynton

RESOLVED:

THAT the Whakatāne-Ōhope Community Board - Activity Report February 2024 be received.

CARRIED**7.2. WOCB Discretionary Funds – August 2023**

Refers to pages 39-126 of the agenda.

7.3. EBOP Kayak Fishing

Moved Member Howard/ Seconded Councillor Boynton

RESOLVED:

1. **THAT** the WOCB Funding Application – February 2023 report be received: and

2. **THAT** \$1,500 be allocated from the Whakatāne-Ōhope Community Discretionary Fund to the Eastern Bay of Plenty Kayak Finishing Club for costs associated with the Club Open Competitions promotion and prizes; and

CARRIED

6.1 Minutes – Whakatāne-Ōhope Community Board 19 February 2024(Cont.)**7.4. EBOP Riding for the Disabled**

Moved Member Howard/ Seconded Councillor Boynton

It was recommended that the organisation get in contact with member Inman for further funding opportunities.

RESOLVED:

THAT \$7,000 be allocated from the Whakatāne-Ōhope Community Discretionary Fund to the Eastern Bay of Plenty Riding for the Disabled for costs associated with the purchase of the disability toilet block; and

CARRIED**7.5. Whakatāne High School**

Member Bonne declared a conflict of interest and did not take part in the discussion of this resolution.

Moved Chairperson Hamill/ Seconded Member Inman

RESOLVED:

THAT \$2,000 be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund to support the Whakatāne High School Rowing Team with expenses related to their participation in the Aon Maadi Cup Rowing Regatta; and

A **division** was called.

For	Against	Abstention
Chairperson Hamill	Member Howard	
Member Jahn	Member Inman	
Councillor Boynton	Member McLean	
3	3	0

The chairperson had the casting vote and the motion was **lost 4-3**.

Moved Chairperson Hamill/ Seconded Member Howard

RESOLVED:

4. **THAT** \$5000 be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund to support the Whakatāne High School Rowing Team with expenses related to their participation in the Aon Maadi Cup Rowing Regatta; and

CARRIED

6.1 Minutes – Whakatāne-Ōhope Community Board 19 February 2024(Cont.)**7.6. Youth Encounter Ministries Trust**

Moved Councillor Boynton/ Seconded Member Inman

RESOLVED:

5. **THAT** \$2,500 be allocated from the Whakatāne-Ōhope Community Board Discretionary Fund to the Youth Encounter Ministries Trust to assist in costs related to their Group Dirt Bike Therapy Sessions.

CARRIED**8. Chairpersons Report**

Refer to pages 127-128 of the agenda.

Chairperson Hamill summarised the report and highlighted the main points. It was also noted that the next Combined Community Board meeting will be held on the 12 March 2024 which will feature a discussion around the LTP Consultation process.

Member Inman shared an overview of his involvement of in project steering group for the Whakaari memorial. Expression of interest are currently being circulated. The scale of the project has been highlighted as larger than expected.

Chairperson Hamill and member Inman left the room for and Member Bonne became chair for this resolution.

Moved Bonne/ Seconded Howard

THAT the Whakatāne-Ōhope Community Board will support the Whakaari Memorial project with seed-funding for initial concept designs once expressions of interest are received.

CARRIED

Moved Councillor Boynton/ Member Inman

RESOLVED:

THAT the Whakatāne-Ōhope Chairperson's report December 2023 – February 2024 be received; and

CARRIED

THE MEETING CLOSED WITH A KARAKIA BY CHAIRPERSON HAMILL AT 7.45 PM.

Confirmed at the meeting dated:

CHAIRPERSON

7 Reports - *Ngā Pūrongo*

7 Reports - *Ngā Pūrongo*

7.1 Whakatāne-Ohope Community Board – Activity Report



To: **Whakatāne-Ohope Community Board**

Date: **Monday, 15 April 2024**

Author: **V Fergusson / Manager Strategic Property**

Authoriser: **G Fletcher / General Manager Community Experience**

Reference: **A2647213**

1. Reason for the report - *Te Take mō tēnei rīpoata*

This report provides the Community Board with an update on a number of projects and activities delivered within the Whakatāne-Ohope Board to the end of March 2023 and covers the following activities:

- Long Term Plan 2024-34 Update
- Elected Members Remuneration Related Policy Update
- Community Partnerships Update
- Emergency Management Update
- Solid Waste Update
- Three Waters Update
- Open Spaces Update
- Regulatory Update
- Transport Update
- Tourism and Events Update
- Strategy and Policy Update
- Libraries and Galleries Update
- Discretionary funds Update
- News – keeping up to date with communication with communities

2. Recommendation - *Tohutohu akiaki*

THAT the Whakatāne-Ohope Community Board - Activity Report April be received.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)**3. Long Term Plan 2024-34 Update**

Consultation on our Long Term Plan for 2024-34 *Te Mahere Pae Tawhiti 2024-34* is now open. The LTP advises our communities what we expect to deliver for the district over the coming 10 years and the budget required to deliver it. The Local Government Act 2002 requires us to consult the community in the preparation of the LTP - a 10-year plan renewed every three years to account for the changing opportunities and challenges facing the district.

In February 2024, Central Government's Water Services Acts Repeal Bill was enacted, returning the responsibility for water services and ownership of water assets back to councils. Given the timing of this bill and the impact on the development of the LTP, additional options for LTP adoption were made available to Council. Staff have worked hard to respond to this shift enabling Council to continue to target an end of June adoption date - and Council is on track to achieve this. Councillors and staff have been attending a range of events and hui across the district as part of the LTP 2024-34 consultation process. Submissions are being received, both digitally and in hard copy.

Staff will start the analysis of submissions shortly.

Community members wishing to have their submissions heard by Councillors and the Mayor will have the opportunity to do so on 18 and 19 April 2024, followed by deliberations on 8, 9 and 10 May 2024. The final plan and budget will be adopted in June 2024.

Staff would like to thank the Community Board members for the role they have played in the consultation process.

4. Elected Members Remuneration Related Policy Update

The Elected Members Remuneration Related Policy was recently adopted at a Council meeting dated 14 March 2024. A copy of the [policy](#) is available on Council's website. The previous policy was adopted in 2016 with a validity period of three years (2019).

The policy outlines the expenses, allowances, and reimbursements payable to Elected Members (Councillors and Community Boards) of Whakatāne District Council as set out in the Local Government Members (2023/24) Determination 2023. The policy does not include salary figures as per the schedule remuneration section within the Members Determination.

The policy will be reviewed and updated to ensure that it is in line with the current legislation through the provisions of the Local Government Members Determination. To meet requirements, a copy of the policy has been provided to the Remuneration Authority for their records.

The Remuneration Authority are currently doing preparatory work on the Local Government Members (2024/25) Determination 2024 (the principal determination).

LGNZ was heavily involved in the initial stages of developing the Rem Authority's model for setting remuneration. The Rem Authority meets with the National Council of LGNZ annually and NC members consistently argue that remuneration should be increased to make the job of being an elected member more attractive and to recognise that the task of being an elected member has become more complex and demanding. The Authority also meets regularly with LGNZ's CEO and similar points are made.

The call for submissions closes on Friday 12 April 2024 and the Members Determination for 2024/25 should be released ahead of the next financial Year (July 2024).

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)**5. Community Partnerships Update****5.1. Whakatāne District Youth Council for 2024 gets cracking**

Our Youth Council is well underway, with 16 young people attending our recent meeting on 25 March. Deputy Mayor Lesley Immink and Councillor Toni Boynton gave a comprehensive 'Council 101' presentation, providing valuable insights for our youth into the way Council works. Additionally, Harvey Keravel, Council's Senior Strategic Policy Analyst, joined the meeting to discuss the significance of the Long-Term Plan (LTP) and why it is essential for rangatahi to get involved, get informed and make submissions. We made significant strides in structuring the Youth Council so it runs efficiently, with key roles established for self-leadership. Presently, we have a chairperson, two deputy chairpersons, two members dedicated to communications, and one administrator. Notably, we've formed an LTP project team tasked with driving youth-centred submissions to the LTP to ensure youth voices are heard. One of the Youth Council's next assignments is to better understand how Community Boards work.

**5.2. E-bike Library in the spotlight**

Our E-bike Library, managed by Cycling Without Age and supported through the Eastern Bay Road Safety Network, was the focus of a national conference this month.

Joe Metcalfe and Richard Hamer were invited to present at the National E-bike Library Symposium, held in conjunction with the “2 Walk & Cycle 2024 Conference” in Wellington in mid-March. The aim was to share the different loan models and partnership approaches taken with other regions either already involved with E-bike Libraries and those wanting to give it a go.

The Eastern Bay model is being held up as an example of great collaborative practice. The two presenters pulled together a video to screen at the conference explaining how we do things here. It was based on similar “On The Go – With Rich And Joe” social media videos that are used to encourage safe and sustainable transport practices. Rich says the event generated valuable insights into the practicalities and implications of local, regional and national e-bike use. “All the presenters were open about what was working well with their programmes and what learnings had been made. This will inform future strategies, policies and programmes at a national level, and provides us with ideas to strengthen the Whakatāne E-bike library going forward.”

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

The Whakatāne E-bike Library currently has 10 e-bikes, has amassed more than 1000 trips and 5000 kilometers and a dozen users have been so impressed that they've gone on to purchase their own e-bikes.



Esther, Nate and other mural artists at work.

5.3. New mural for Kopeopeo

A huge shout-out to the students and teachers of Whakatāne High School – Te Kura o Te Mānuka Tūtahi for a project that's brightening up Kopeopeo.

The WHS Mural Club, under the guidance of kaiako Ms Murphy, recently completed their latest project 'Puāwaitanga - the seed that blossomed' and the finished product is outstanding. The mural is on a wall of the Chorus building on King Street.

The project is a collaboration between Whakatāne High School, Keep Whakatāne Beautiful, Chorus and Whakatāne District Council. The Whakatāne Ohope Community Board provided support to the WHS Mural Club late last year through a grant to fund materials.

Social Studies Teacher, Becs MacKay, says the junior students were challenged to undertake a social action project in 2023. The first stage involved interviewing their fellow students about living in Whakatāne and feeding information back to the community's decision-makers - our Mayor and Councillors - as part of Council's Long Term Plan pre-engagement process.

The feedback included rangatahi views on what's good and not-so-good about neighbourhoods like Kopeopeo and things could be done to make them more appealing, safe and interesting for our young people. The mural project is one of the first to be completed following this connection – and the students hope it won't be the last.

Two of the drivers of the project, Year 10 students Nate Parsons and Esther Ferguson, say the project has helped the rangatahi of Kopeopeo feel more valued, connected and inspired. The social action project is also inspiring young people to become more interested in political and civic engagement to the extent that both Nate and Esther have joined the Whakatāne District Youth Council.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

Keep Whakatāne Beautiful chairman Andrew Iles says supporting this initiative was an easy decision for his group as it ticked so many boxes in terms of beautifying our district and being youth-led. He looks forward to seeing what the Mural Club get up to next.

6. Emergency Management Update**6.1. East Coast Lab Hikurangi subduction zone presentation**

On Thursday evening, 29 February 2024, WDC Emergency Management hosted the East Coast Lab Hikurangi subduction zone presentation. Held in the conference lounge at Whakatāne War Memorial Hall, attendance was high considering the short timeframe given to organise this event.

The audience of 70 reflected a wide representation of our district. It included many WDC partners, who first and foremost are residents of our communities. Community leaders across many sectors attended, including from health, disability and accessibility, whanau, hapū and iwi, community emergency response teams, social services, regional council, and emergency services.

The presentation, which canvassed the implications for our communities, was received well as evidenced in the conversational style of the interactions during the Q&A period. Post presentation, our Emergency Management Officers shared messages of self-reliance and the importance of individual and collective emergency preparedness.

This event has shown that there is a keenness to attend such events physically and also virtually having received many messages from people unable to attend, and asking if the presentation would be online also. WDC Emergency Management will work on hosting similar events throughout the district in future, hopefully with a mix of both physical and virtual options if possible.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

7. Solid Waste Update

7.1. Waste Education



On Monday, 5 March the 60th Bay of Plenty Brownies visited the Whakatāne Transfer Station, hosted by Sheree and Tasha from the solid waste team. They toured the site (kitted out safely in hi-vis of course) and learned exactly what and where our refuse and recyclables go and what they are turned into. The group was also shown a short video on what the Material Recovery Facility does with our recyclables once it reaches Tauranga and a little Q & A session followed. The Brownies had some excellent questions and left knowing a lot more about why we need to create less rubbish by rethinking what we buy, reusing what we have and recycling better. The visit will count towards their Brownies “My World” badge.

7.2. Solid Waste at Paroa School



Recently the Solid Waste team was contacted by Paroa School requesting stickers for their recycle bins to help with a new initiative they have put into place in the classrooms.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

The children now empty their own bins, ensuring the recyclables are separated correctly, and it was really refreshing to see how accurate they were. They focused on looking for the number in the triangle on their plastics and to remove the lids from their containers, making sure the lids were allocated to the general waste bin.

Tamariki really are our future and seeing how well just one of our schools is doing was so encouraging and heartwarming.

8. Three Waters Update

8.1. Hinemoa wastewater pumping main



7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

Late afternoon of 23 February, Three Waters operations received a report of a leak in the northern lane near the State Highway 30/Keepa Rd roundabout. Upon investigation, it was determined that the leak was wastewater stemming from a suspected fault in the Hinemoa wastewater pumping main (likely at the junction of a redundant 150mm pipe). Operations staff immediately enacted protocols to manage the wastewater overflow, including isolating the affected pipe section to halt the overflow for further investigation and implementing appropriate health warnings and signage.

Further investigations, involving Council staff and contractors, were conducted to pinpoint the fault's exact location. Excavation downstream allowed for CCTV inspection, but a slump in the pipe hindered progress. Traffic management measures were enforced to safely close one lane for excavation at the roundabout. Subsequent CCTV inspection located the redundant pipe approximately seven metres away. With the location confirmed, additional excavation revealed the fault at the connection point of the redundant pipe to the main, where it had broken away. On 5 March, contractors carried out necessary repairs by disconnecting the redundant pipe.

As the rising main comprises asbestos cement pipe, the incident presented an opportunity to obtain two pipe samples for a comprehensive condition assessment. These samples will undergo analysis to assess their condition.

8.2. 3Waters - CCTV

The crew at 3waters has been busy going over the inner workings of the CCTV system. This is the system we use to survey the pipes in the network and capture video footage internally of up to 200 metres without having to actually enter the system. It's a very safe option for our inspections.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)**9. Open Spaces Update****9.1. Maraetōtara table**

Installation of the picnic table sponsored by the Whakatāne-Ōhope Community Board has been completed on the southern side of the playground as per the photo below. We will arrange for the invoicing for this project as soon as we have the final costings.

**9.2. Wetland project query**

The Community Board chair has passed on a request from Forest and Bird in relation to a potential wetland project. This relates to the paddocks between Amber Grove and the Warren Cole walkway adjoining the riverbank. These paddocks are currently used for horse grazing. Forest and Bird requested the Board's support for works to be programmed in the LTP to improve this area and to return it to a wetland. Council's Open Spaces team have discussed this directly with Forest and Bird. There is no current budget allocated to develop this area into a wetland, however Council encourages all community groups and individuals to submit on projects they would like to see happen in the district as part of the LTP consultation process. Council's Open Spaces team note there is project underway to convert the southern leg of the Awatapu Lagoon into a wetland, which Council would welcome Forest and Birds input on.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

9.3. Artwork completed at Mananui Dairy, James Street, Whakatāne



Whakatāne District Council works with lines company Chorus each year to fund three artists to paint local cabinets. The second artwork this year has been completed by Abigail Bakker near the Mananui Dairy on James Street Whakatāne, showcasing wāhine weaving. This warm and charming artwork is sure to be much-admired.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)**9.4. Prosecution of Ōhope Golf Club**

The plea hearing for the prosecution of the Ōhope Golf Club, for the removal of protected indigenous vegetation, was scheduled for the 19 March 2024. It was adjourned at the request of the Ōhope Golf Club. Through its lawyers Wynn Williams, a proposal has been put to the Council proposing an alternative legal process and settlement. The matter is currently rescheduled for the 24 April 2024 in the Whakatāne District Court.

10. Regulatory Update**10.1. Plan Change 8 – Huna Road, Whakatāne**

The period for receiving submissions to the proposed change of zoning for housing in Huna Road (Julian’s Berry Farm and Kawarehe Trust) has closed. A total of 169 submissions were received. One hundred and fifty five of these are pro forma submissions opposing the plan change. Council staff have begun the process of collating these into a summary of submissions ahead of the further submission period. From there, the plan change will be referred to a Hearings Panel to hear and recommend decisions on the submissions.

10.2. Tiny Houses

Work has started on the preparation of a proposed Plan Change to better facilitate the use of tiny houses under the District Plan. The proposals will be subject to pre-consultation with interested community groups and agencies prior to being brought to Council for consideration as a Plan Change.

10.3. Resource Consent Activity

Overall resource consent activity level remains very low and almost all applications received are minor in nature.

10.4. Building Consent update

	This month/year	This month/last year
Applications received (building consent)	26	29
Applications granted	29	33
Compliance	96.55%	72.73%
Average clock on Days	10.76	12.76
Percentage granted with RFI	72%	78%
Value of work (granted)	\$2.13M	\$3.45M
CCC decisions to issue	42	38
CCC decisions to refuse	16	0
CCC compliance	80.95%	90.63%
Inspections undertaken	201	195
Average inspection lead time	1-4 days	Not measured

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

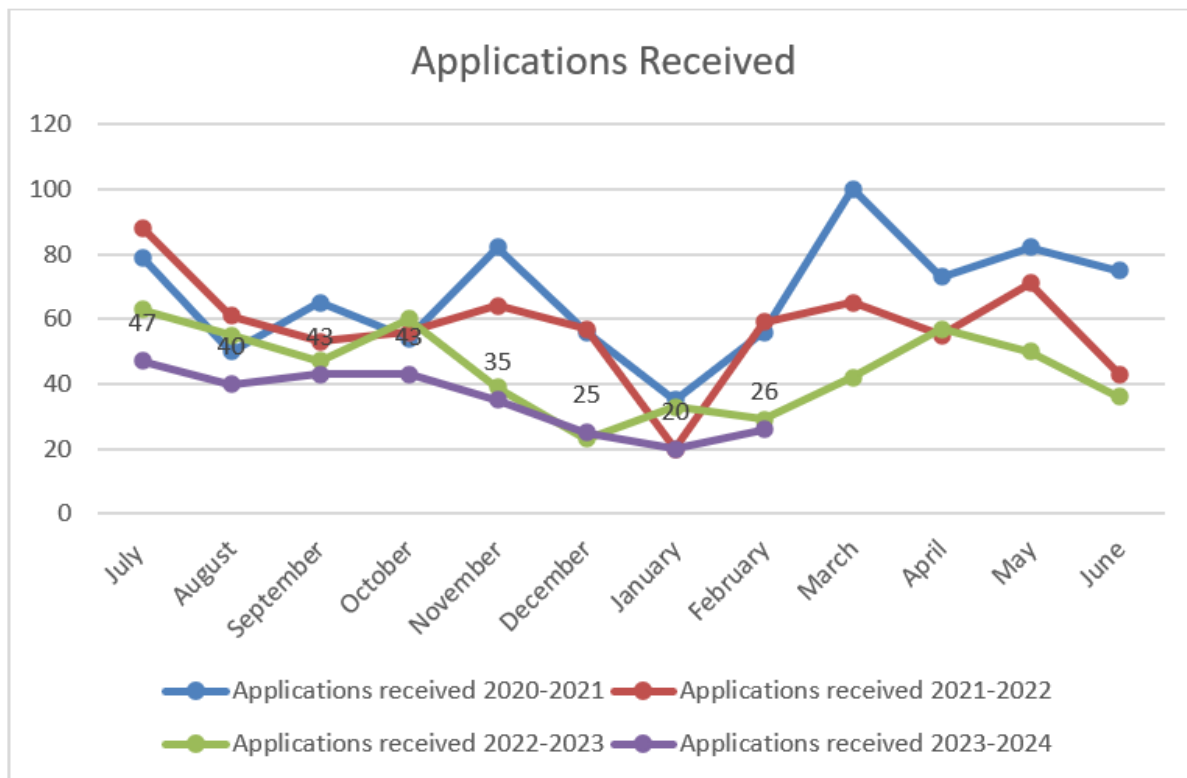


Figure 1 Month by Month Comparison

Although when this February is compared to last February the percentage decrease is around 10%, the overall year to date continues the trend at around a 22% decrease.

11. Transport Update

11.1. Stanley Road storm damage repair



7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

- All steel piles have been installed.
- Timber lagging installation and drainage work is underway.
- Design Engineers inspected the works on 1 March and approved all works to date.
- Stanley Road was closed from 5-8 March; with direct communications to impacted residents.

11.2. Draft Government Policy Statement (GPS) Transport – out for consultation

The Draft GPS Transport was released for public consultation 6 March 2024. Our Transport team has been giving it a thorough review and are preparing a briefing document covering the potential impacts and preparing a formal submission. This will be shared once finalised.

Overall, the GPS is well aligned with the Transport Programme our team has prepared as part of the Long Term Plan, with a focus on maintenance (in particular pavement renewals and resurfacing) and resilience. There are a couple of new points signalled in the GPS that don't have a lot of detailed information that we are seeking further clarification on, in particular a comment that the Funding Assistance Rate for walking and cycling activities (including maintenance) may be reviewed. The Transport Team will continue to keep Elected Members up to date as new information comes to light. In the meantime, for those wanting to dive into the GPS – here are the links:

<https://www.transport.govt.nz/area-of-interest/strategy-and-direction/government-policy-statement-on-land-transport-2024/>

<https://www.transport.govt.nz/assets/Uploads/GPS-on-land-transport-2024-Consultation-4-March-2023-.pdf>

11.3. Peace Street improvements

Works on the project are being completed in three stages and rely on many different moving parts. To date, work has been completed in full on Stage 1 between Brabant Street and McGarvey Road.

Works on Stage 2 between the McGarvey Road / Peace Street intersection and the Peace Street service lane to the east are well underway. Works to construct the new roundabout near the Peace Street dairy and the two raised pedestrian platforms on McGarvey Road will commence once road works along the eastern end of Peace Street itself are completed. Delays have been due to aligning

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

the timing of relocating existing services for Stage 2 of the works. Council and the Contractor worked alongside key stakeholders such as Chorus, OneNZ and Horizon Networks to align the timing of the relocation works which proved to be challenging.

Works on Stage 3 at Peace Street Park commenced on 7 March starting at the northern portion. The transformation of Peace Street Park into the district's first official 'sponge reserve' is a progressive move toward more sustainable stormwater management and involves the development of a wetland designed to absorb and filter rainwater, helping to reduce the risk of flooding and pollution in nearby water bodies while replenishing groundwater. The sponge reserve will provide additional catchment storage of almost 4,000m³ which will then drain through to existing stormwater infrastructure (this would otherwise pond on the road or private property).

We are expecting both the north and south portions of the park to be largely completed, by Friday, 26 April 2024 (weather dependant). After this date some remaining footpath and boardwalk works and planting of natives will be completed.

It's worth mentioning, some works on both Peace Street east and Peace Street Park will occur simultaneously to accommodate necessary adjustments to road levels.

11.4. Delay due to contaminated soil being found

Works on the final stage of the project at Peace Street Park was delayed due to the requirement of further site investigations which were necessary to determine potential soil contamination in areas where soil disturbance is required. While a prior investigation uncovered heavy metals, it was limited to the culvert footprint at Peace Street and didn't encompass the entirety of the project area. Therefore, broader analysis was needed across the entire site.

Understanding the contamination level is crucial, as it informs the necessary environmental protections, legislative requirements and safety measures for contractors and the public, as well as appropriate disposal methods. Alongside the extended soil analysis, a site management plan was developed to support Council staff and the Contractor, outlining safe procedures for handling contaminated soil and determining disposal methods.

Encouragingly, the site isn't considered an immediate or long-term threat to human health or the environment, provided it's managed appropriately.

11.5. Remaining timeline for Peace Street works and wet areas

Current Phase 3 works

- Roading to be completed by Friday, 10 May 2024.
- Parks works to be completed by Friday, 26 April, and all walkways by Friday, 7 July 2024.

Phase 2 – McGarvey Road RAB

- Works to commence Monday, 13 May 2024.
- All works to be completed by Friday, 28 June 2024.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)**12. Tourism and Marketing Update****12.1. Snazzy new vids launch Autumn Tourism campaign**

Our tourism team have launched a number of short films which form part of our autumn marketing campaign. The campaign aims to attract visitors through the shoulder season and is delivered across multiple online channels and digital billboards. In addition to our main awareness campaign, we have autumn events promotions and editorial features in Our Place magazine (April/May) and Air NZ, Kia Ora magazine (May). Visitors are vital to our economy, particularly in the current climate. Our retail sector benefits from 70% of total visitor spend, followed by hospitality at around 17%. Check out the vids [here](#) and [here](#) .

12.2. Summer marketing campaign pays off

We have seen fantastic results from our summer marketing activity, promoting the summer seasonal activities across our District. The campaign included films, digital banners, digital billboards, social ads, press and radio adverts and magazine editorials in UNO and Our Place magazines. For autumn we have a foodie feature in Nourish magazine and an article in Air NZ's Kia Ora May issue.

For the first time this year we collaborated with Air Chathams and the content creation team at Rody to promote the District to a younger predominantly Auckland audience. The campaign included a 'Win a weekend to Whakatāne' competition, with just under 10,000 people entering! The campaign reached over 400,000 people and resulted in an increase of 2,424 followers across our social channels.

Out of District marketing for the Local Wild Food Festival was highly successful, contributing to visitors making up 45% of ticket sales. A CoastFM campaign specifically targeted listeners across Bay of Plenty and Rotorua and included a competition to win a trip to Ōhope for the festival. The promotion also ran across Coast's social media channels. The campaign ran for one week and reached over 14,000 radio listeners and 6000 on Facebook. Three hundred and eighteen people entered the competition and 226 people signed up to the Local Wild Food festival database.

12.3. Wharfside

We've had really positive feedback about the summer season at pop-up activity hub Wharfside, Port Ōhope.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

This summer saw increased offerings at the popular spot, with a variety of food trucks, Dream Bean coffee, VMac SUP and e-scooters, Mata Brewery, a pop-up I-site and sales desk for Tio Ōhiwa harbour tours. The harbourside hub, situated at the Eastern end of Ōhope, meets demand from visitors staying nearby at the Ōhope Beach Top 10 Holiday Park, Ōhope Beach Resort and holiday homes.

We are planning a calendar of events at Wharfside for the remaining shoulder season, particularly around Easter and the School Holidays. Scheduled events include the West End Wiggle Art Exhibition, Flavours of Plenty Tamariki Food Fair, and Weekends at Wharfside with Mata Brewery.

12.4. Visitor Statistics

Despite the challenging economic climate, the visitor market remains buoyant, with the return of international visitors boosting spend figures. Total visitor spend for Whakatāne District increased 4.3% to \$145.6 million for the year ending 31 January. The retail sector benefits most, making up 72% of the visitor dollar and hospitality following at 17%.

12.5. Events

Attracting more visitors outside the peak summer period is a priority. Events, such as the Local Wild Food Festival, which attracted 2300 people, including 45% from out of town, highlight the effectiveness of these initiatives. The response to this event has been overwhelmingly positive with the community and visitors experiencing 15 cooking demonstrations, wild food tastings, competitions, food trucks and music.

12.6. Cycling Projects

Edgecumbe to Thornton – The Edgecumbe to Thornton Shared Pathway will begin at the Squash Club on College Road, will end at the Thornton Bridge, and will be completed in a staged approach. The first stage is resurfacing the existing track from the Squash Club to the Skate Park. The specific route for stages 2-4 is still under consideration, and the final route has not been confirmed.

The project is funded through the 'Better of Funding', received in December 2022 from the Department of Internal Affairs.

Whakatāne Bridge to Paroa Road – this is progressing well with consultation with hapū, DOC and adjacent landowners nearly complete. Trail design and engineering requirements are being finalised with a view to build the project in late autumn.

12.7. Tourism Bay of Plenty update

Tourism Bay of Plenty's Six Monthly Report is attached as Appendix 1.

12.8. Upcoming events

- The **Flavours of Plenty festival** is running for 10 days, from 4-14 April. The festival is extensively marketed nationwide. We're thrilled to have local food producers and vendors included to highlight the food offerings available in our area and a new **Tamariki Food Fair** on at Wharfside.
- **Farming Like Grandad**, Saturday 20 April, 10am – 4.30pm. This popular event returns to Te Teko Racecourse. Farming as it used to be, with Clydesdale horses, sheep shearing, farm animals, tractors, and farm machinery, food, music and more.
- **Light Up Whakatāne**, during July for a 10-day festival book-ended by two community nights.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)**13. Strategy and Policy Update****13.1. Dot Loves Data Quarterly Report. Please see attached the full report as Appendix 2.**

This quarter's key findings:

- As of December 2023, the District saw 18 new business registrations. A decrease of 43.75% compared to September 2023.
- Job seeker support rate has increased this quarter with 11.2% of the working population seeing support, a 2.55% increase from December 2022.
- Instances of reported crime are up by 7.89% in comparison to September 2023, at a rate of 13.4 incidents per 10,000 people.
- Electronic gambling spend has continued to increase with an average of \$118 spent by individuals 18 years and older. This is an increase of 2.71% compared with June 2023.
- As of December 2023, the median household income was \$81,693. This is 17.8% less than the national median.

13.2. Toi EDA

Toi EDA's Annual Report is attached as Appendix 3 for the board's information.

13.3. EPIC

EPIC's Six Monthly Report is attached as Appendix 4 for the board's information.

14. Libraries and Galleries Update**14.1. Dancers finding inspiration in the stacks**

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)



In a library first-ever the highly acclaimed NZ dance troupe ‘Footnote Dance’ performed in the Te Kōputu space on Thursday, 7 March. Usually preserved for art gallery activation, the innovative troupe (in Whakatāne for their Friday night show at the Little Theatre) whet local performance appetites with a fascinating physical response to the library space, its architecture, literature and even engaged with a few slightly taken aback visitors. The performance was followed by a ‘ask us anything’ session for a group of Whakatāne High School senior students.

14.2. Learning from one of the best!



7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

With the MMCA well underway, Te Kōputu Exhibition Centre staff took the opportunity for some professional development with none other than Nigel Borrell, Curator Taonga Māori at the Auckland War Memorial Museum. We'll soon have the privilege of hosting Nigel's own works at Te Kōputu (opening 13 April).

14.3. Making play accessible for all

As host to the Whakatāne Toy Library, Te Kōputu staff are getting the many toys and games back in order after a heavy summer borrowing period. Repairs, replacements and (delightfully) new items have been added to the collection.

Whakatane-Ohope Community Board - AGENDA

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

15. Discretionary Funds and Reserve Balances

	Opening Balance carried forward from prior years		78,435.73
	2023/24 Annual Plan		91,579.00
	2023/24 revised Budget of Grants and Subsidies to allocate		\$ 170,014.73
	2024 Allocations		
4-Jun	MATAATUA SPORTS TRUST	#####	Approved & Paid
16-Aug	HAILEY MCLEAN 2023	1,000.00	Approved & Paid
18-Aug	LONG SLEEVE LEOTARDS FOR COMPETITIONS, EASTERN BOP GYMNASTICS INC	1,491.98	Approved & Paid
17-Aug	TRIDENT HIGH SCHOOL-HILLARY CHALLENGE	1,000.00	Approved & Paid
7-Aug	THE EVENTS NETWORK TRUST	1,000.00	Approved & Paid
18-Aug	BIG BROTHERS BIG SISTERS EASTERN BAY OF PLENTY	1,772.70	Approved & Paid
#####	WAHI-PETRA PROGRAMME	#####	Approved & Paid
#####	YOUNG ACHIEVERS AWARDS	#####	Approved & Paid
#####	THE WHAKATANE LYCEUM CLUB	1,000.00	Approved & Paid
17-Aug	TRIDENT HIGH SCHOOL,GIRLS UK TOUR 2024	#####	Approved & Paid
31-Aug	WHAKATANE HIGH SCHOOL-CHESS NATIONALS	1,200.00	Approved & Paid
31-Aug	WHAKATANE HIGH SCHOOL-HILLARY CHALLENGE	1,000.00	Approved & Paid
4-Sep	BIG BROTHER BIG SISTER - REFUND	#####	Approved & Received
10-Oct	FUNDS TOWARDS CONSTRUCTION OF TE MARU ORA, TRIDENT HIGH SCHOOL	#####	Approved & Paid
10-Oct	WHAKATANE TOWN CHRISTMAS FLOAT PARADE DECEMBER 2023, ROTARY CLUB OF WHAKATANE	#####	Approved & Paid
10-Oct	LIONS CLUB OF OHOPE BEACH CHARITABLE TRUST	1,125.00	Approved & Paid
16-Oct	GRANT TOWARDS PROJECT MATERIALS FOR NEW MURAL, WHAKATANE HIGH SCHOOL (TRUSTEES)	1,000.00	Approved & Paid
16-Oct	COMMUNITY SURFING, PARAFED BOP	#####	Approved & Paid
19-Oct	CONTRIBUTION FOR WATER METER FOR AWATAPU COMMUNITY GARDEN	1,428.24	Approved & Paid
19-Oct	CONTRIBUTION FOR ACCESSIBLE WATER FOUNTAIN AT ENTRANCE OF BIRD WALK - WHITEHORSE DRIVE	#####	Approved & Paid
5-Dec	VENUE AND STAGE HRE FOR THE HAVE A HEART EXPO 23 MARCH 2024, HAVE A HEART CHARITABLE TRUST	#####	Approved & Paid
5-Dec	WHAKAARI HAYDEN MARSHALL-INMAN MEMORIAL GOLF TOURNAMENT 2023	500.00	Approved & Paid
5-Dec	PURCHASE OF A MOBILE BBQ, WAIARIKI WHANAU MENTORING LIMITED	#####	Approved & Paid
5-Dec	THE HILLARY OUTDOORS PURSUIT CAMP IN JANUARY 2024, GREER HASLAM	270.00	Approved & Paid
5-Dec	FIELD HIRE FOR THE WHAKATANE ANNUAL JANUARY TOUCH TOURNAMENT, WHAKATANE TOUCH ASSOCIATION	#####	Approved & Paid
21-Feb	WHAKATANE HIGH SCHOOL (TRUSTEES)-SUPPORT FOR ROWING TEAM TO ATTEND THE MAADI CUP ROWING REGATTA IN T	#####	Approved & Paid
21-Feb	RIDING FOR THE DISABLED ASSOCIATION INC-COSTS ASSOCIATED TO PURCHASE DISABILITY TOILET BLOCK	#####	Approved & Paid
21-Feb	YOUTH ENCOUNTER MINISTRIES TRUST TO ASSIST IN COSTS RELATED TO GROUP DIRT BIKE THERAPY SESSIONS	#####	Approved & Paid
17-Mar	EBOP KAYAK FISHING	#####	Approved & Paid
31-Mar	EASTERN BOP GYMNASTICS INC-LEOTARDS FOR COMPETITIONS REFUND	#####	Approved & Received
	Year to Date allocations		\$ 56,349.66
	Current unallocated Grants and Subsidies (Discretionary Fund)*		\$ 113,665.07

16. News

To keep up to date with current news members are encouraged to review the “Latest news” and “Public Notices”:

<https://www.whakatane.govt.nz/news> ; <https://www.whakatane.govt.nz/about-council/public-notice>

Social media: Social media is also a useful way for members to keep up to date with Council activities in your hapori.

<https://www.facebook.com/WhakataneDistrictCouncil>

<https://www.facebook.com/WhakataneAquaticCentre/>

<https://www.facebook.com/taketakemuseum>

<https://www.facebook.com/WhakataneGalleries>

<https://www.facebook.com/whakatanelibrary>

The Council Facebook page is a critical communications channel for our emergency management team and posts will always be put up during times the Incident Management Team is monitoring weather or other emergency events.

7.1 Whakatāne-Ohope Community Board – Activity Report(Cont.)

Events: For up to date listings on community events, information can be found here
<https://www.whakatane.com/events>

<https://www.whakatane.com/events/community-events-and-markets>

Attached to this report:

Appendix 1: Tourism Bay of Plenty Six Monthly Report

Appendix 2: Dot loves Data Quarterly Report

Appendix 3: Toi EDA Annual Report

Appendix 4: EPIC Six Monthly Report

7.1.1 Appendix 1 Tourism Bay of Plenty Six Monthly Report

7.1.1 Appendix 1 Tourism Bay of Plenty Six Monthly Report

7.1.1 Appendix 1 Tourism Bay of Plenty Six Monthly Report(Cont.)

Appendix 1

KIA ORA

Welcome to the Six-Month Report for Tourism Bay of Plenty, a joint CCO of Tauranga City and Western Bay of Plenty District Councils'. Covering the period 1 July to 31 December 2023, this report provides an overview of the key activities that have been delivered by Tourism Bay of Plenty in accordance with our Statement of Intent 2023-2024.

Below is an overview of our key program delivery (projects outlined in more detail within the report) that we have undertaken on behalf of our shareholders.

- **Domestic & Events Marketing:** We partner with local media, councils', event and conference organisers and through our various consumer and special interest databases to maximise and maintain an integrated programme of PR and online digital and campaign promotions. This ensures our destination profile not only remains 'top-of-mind' with domestic visitors, but also reinforces our growing reputation as an event destination.
- **International Travel Trade & Operator Capability:** We work constructively alongside our local tourism operators and key industry agency and travel partners to grow the awareness and understanding of Tauranga and the Bay of Plenty region. We coordinate and host international media and travel trade, as well as support the capability building of our local operators (both new and existing) to better understand and promote their offerings in key offshore markets such as Australia, North America and UK/Europe through the likes of Tourism NZ and others.
- **iSITE Services & Cruise Sector Facilitation:** We deliver destination visitor services across multiple iSITE locations in downtown Tauranga, main street Mount Maunganui and on the Port of Tauranga over cruise season. Between October to April this year, we will welcome just under 200,000 cruise passengers (plus 90,000 crew) to the shores of Tauranga. Our staff also facilitate the daily cruise desk arrangements of up to 16 local day tour operators, liaising between them, the Port of Tauranga, Tauranga City Council, Traffic Management personnel, retailers, local Iwi and residents.
- **Place DNA[©] delivery across Horticultural Provenance, Environmental Sustainability & Cultural Storytelling:** Resulting from significant community and business sector consultation in 2019, our Destination Management Plan (DMP), Te Hā Tāpoi | The Love of Tourism continues to steer our focus across such projects as Flavours of Plenty, The Green Room and Native Nations, Te Rere o Ōmanawa | Ōmanawa Falls and the Te Ara Whānui App. All of which are going from strength to strength as work in partnership with local community, Iwi and business to deliver programmes and experiences that celebrate our Place DNA[©] and identity as a region.

7.1.1 Appendix 1 Tourism Bay of Plenty Six Monthly Report(Cont.)

KIA ORA

In addition to this programme of delivery, we continue to contribute significant staff time, resource and specialist skills in support of a range of additional council projects and community priorities (including AIPs) relating to major events, cycleways, wayfinding, climate change, city branding, spatial planning and Te Manawataki o Te Papa.

In December 2023, we also made significant accommodations to assist our sister-CCO the Tauranga Arts Gallery to co-locate their entire management and programme personnel to our office, whilst work is being undertaken on improvements to the Art Gallery building in 2024.

Like our shareholder Councils', we are acutely aware of the importance of prudent and efficient use of funds in the programs and outcomes we deliver. We are cognisant also of the inner-city businesses that contribute to our baseline funding, which is why programs such as Flavours of Plenty are so crucially important in providing year-round networking, training and supply opportunities, as well as direct participation in the NZ Event double award-winning Flavours of Plenty Festival.

Whilst we look forward to the next 6 months program delivery, we are also diligently working as proactively as we can to ascertain and mitigate any significant decrease in service provision given the reduction of 600K in Airport Reserves funding to our bottom line from FY 2024/25.

In closing, despite the challenges and uncertainty of the past few months I am extremely proud of the work program my team has been able to deliver. We are the specialist Regional Tourism Organisation for the region and we are proud of our ability to provide our shareholders with quality outcomes and value as we deliver on our purpose 'to lead the prosperity of our people and place through tourism'.

Noho ora mai,

Oscar Nathan
Manahautū | General Manager
Tāpoi Te Moananui ā Toi | Tourism Bay of Plenty



Tourism Bay of Plenty, Six Month Report Jul-Dec 2023

7.1.2 Appendix 2 Dot Loves Data Quarterly Report

7.1.2 Appendix 2 Dot Loves Data Quarterly Report

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

community compass

Appendix 2
Q4 2023

Quarterly Report

Whakatane District

Report 1.4.2; Pipeline V_1.9.12

DOT loves data

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)



Summary

Below we've presented a summary of Whakatane District's key metrics this quarter:

New Business Registrations this month

18.0

As of December 2023, Whakatane District saw 18.0 new business registrations, a decrease of 43.75% compared with September 2023.

Years to save for a house deposit

12.0

As of December 2023, it would take 12.0 years to save for a 20% home deposit in Whakatane District, an increase of 1.89% compared with September 2023.

Gambling spend per capita

\$118

As of September 2023, an average of \$118.0 was spent by individuals over 18 years in Whakatane District through electronic gaming machines, an increase of 2.71% compared with June 2023.

Crime rate

13.4

In December 2023, Whakatane District had a crime rate of 13.4 incidents per 10,000 people, an increase of 7.98% compared with September 2023.

Deprivation Index

9.0

As of December 2023, the deprivation within Whakatane District is 9.0 and this is unchanged since November 2023.

Job seeker support rate

11.2%

In December 2023, 11.2% of the working population (15-64 years) in Whakatane District claimed Job Seeker Support, an increase of 2.55% compared with December 2022.

Trending Up Trending Down Improving Worsening No Change

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

 Economy

△ Trending Up ▽ Trending Down ● Improving ● Worsening — No Change

Key Pillar Changes

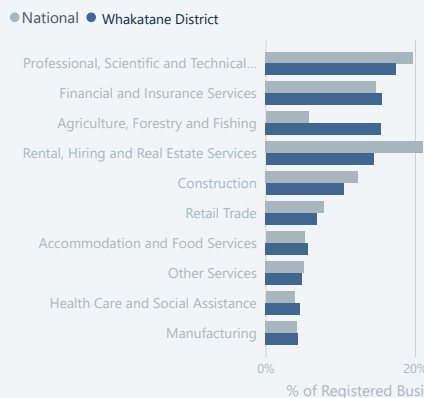
New Business Registrations this month	Dec 2023	18.0	▼ 43.75%	% change is from September 2023
Business Deregistrations this month	Dec 2023	10.0	▼ 54.55%	% change is from September 2023
Total tourism spend this quarter	Jul 2023	\$21.5M	▼ 22.94%	% change is from April 2023

Total number of businesses registered to date



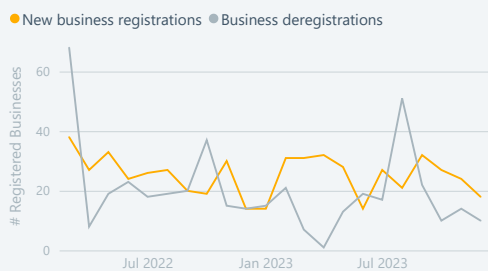
As of December 2023 there were 5051 registered businesses in Whakatane District. Over the last 12 months the number of registered businesses has increased by 99. Nationally, the number of registered businesses has increased by 1.65%.

Distribution of registered businesses by industry



Professional, Scientific and Technical Services is the largest industry operating in Whakatane District and makes up 15.2% of all currently registered businesses.

Business openings and closings in the last year



Comparing December 2023 with December 2022 Whakatane District has seen an increase in the number of new business registrations of 28.6% and a decrease in the number of business deregistrations of 28.6%.

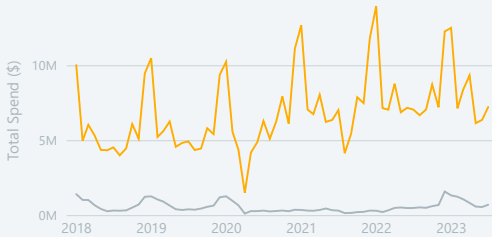
7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

Economy

△ Trending Up ▽ Trending Down ● Improving ● Worsening — No Change

Tourism spend this quarter

● Domestic tourism ● International tourism



In July 2023, \$7.9M was spent in Whakatane District from domestic and international visitors to the district. Domestic tourism made up 91.2% of total tourism spend, and has increased by 2.49% since the same time last year, whereas international tourism has increased by 44.55% in the same time period.

Visiting regions with the greatest spend

Visiting region	\$ Change	Spend
Gisborne	▲ \$206K	\$1.6M
Waikato	▼ \$799K	\$3.6M
Auckland	▲ \$340K	\$3M
Wellington	▼ \$47K	\$680K
Bay of Plenty	▼ \$688K	\$8.2M

This quarter, the largest spend from domestic tourists visiting Whakatane District came from the Bay of Plenty region, with tourists spending \$8.2M. This represents a decrease of \$688K since the same quarter last year.

Visiting regions with the greatest % change

Visiting region	\$ Change	Spend
Marlborough	▲ \$53K	\$94K
Taranaki	▲ \$102K	\$262K
West Coast	▼ \$17K	\$13K

This quarter, Whakatane District saw the greatest % change in domestic tourism spend from those visiting from the Marlborough region since the same quarter last year, with a \$53K increase in spend.

i Domestic tourism spend is calculated using the monthly spend of in-person electronic card transactions in the district, which come from individuals living outside of the district and whose own home district's largest urban centre is at least 40km away.

Note that our source of tourism spend data has been deprecated and no longer updating. DOT are seeking an alternative replacement.

Visiting countries with the greatest spend

Visiting country	\$ Change	Spend
Africa and Middle East	▲ \$38K	\$59K
Australia	▼ \$158K	\$625K
Rest of Europe	▲ \$56K	\$117K
United Kingdom	▲ \$103K	\$422K
United States of America	▲ \$137K	\$301K

This quarter, the largest spend from international tourists visiting Whakatane District came from Australia, with tourists spending \$625K. This represents a decrease of \$158K since the same quarter last year.

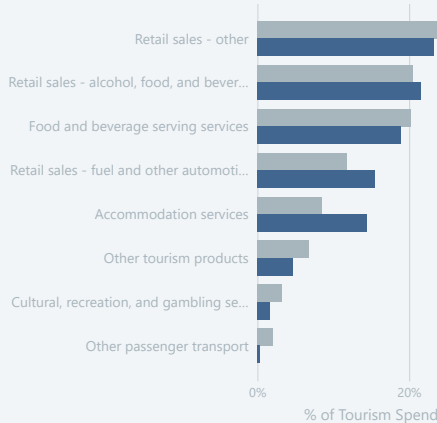
Visiting countries with the greatest % change

Visiting country	\$ Change	Spend
Korea	▲ \$982	\$982
Japan	▲ \$26K	\$26K
China	▲ \$14K	\$15K

This quarter, Whakatane District saw the greatest % change in international tourism spend from those visiting from Korea since the same quarter last year, with a \$982 increase in spend.


Tourism spend by industry

● National ● Whakatane District



In Whakatane District tourists spent the most on Retail sales - other this quarter, which was 23.2% of all tourism spend. This is 13.8% smaller than the national proportion.

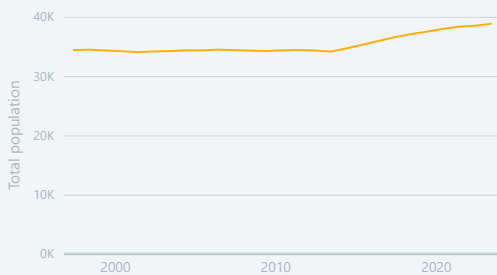
7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

 Demographics

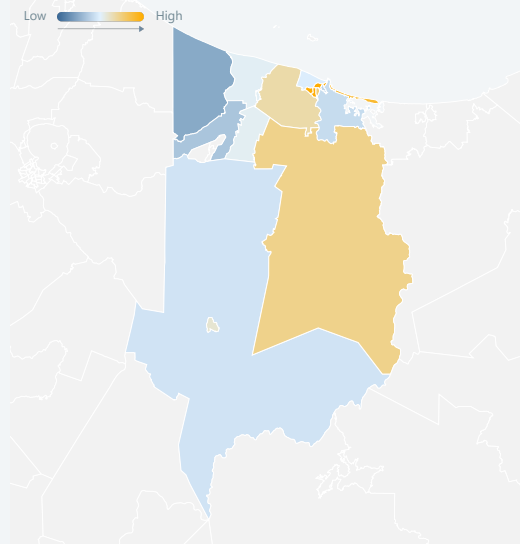
Estimated population

38.82K

Is the estimated total population in Whakatane District in 2023. The population in the area has increased by 0.8% or 310 people since 2022.



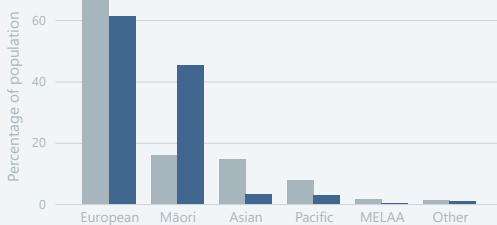
Population distribution



In June 2023, Galatea saw the greatest change in population, with an increase of 7.6% since June 2022.

Ethnic distribution

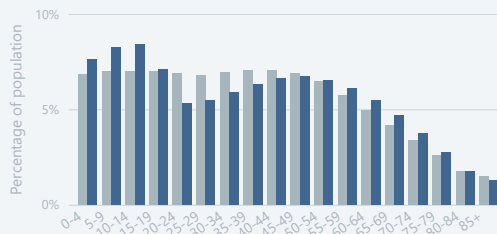
● National ● Whakatane District



As of March 2018 the largest ethnic group in Whakatane District is European (61.1%), 9.7% less than the national percentage. The ethnicity that has had the greatest change since March 2013 is MELAA, increasing by 88.24%.

Age distribution

● National ● Whakatane District



As of June 2023 the largest age band in Whakatane District is 10-14 (7.5%), 14.2% larger than the national distribution. The age band that has had the greatest change since June 2022 is 75-79, increasing by 5.79%.

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)



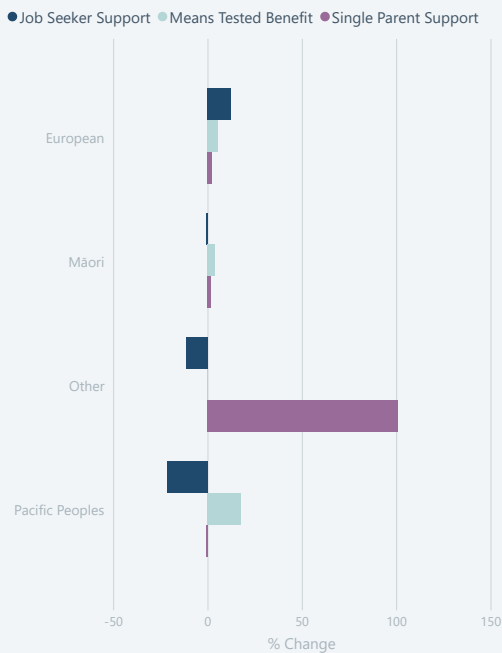
Employment

△ Trending Up ▽ Trending Down ● Improving ● Worsening — No Change

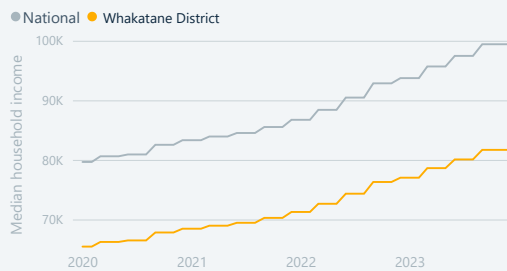
Key Pillar Changes

Job seeker support rate	Dec 2023	11.2%	▲ 2.55%	% change is from December 2022
Means tested benefit rate	Dec 2023	4.4%	▲ 5.99%	% change is from December 2022
Sole parent support rate	Dec 2023	4.8%	▲ 2.01%	% change is from December 2022

Change in benefit rates by Ethnicity



Median Household Income over time



As of December 2023, the median household income (adjusted for inflation) in Whakatane District was \$81,693. This is 17.8% less than the national median.

Within Whakatane District, the benefit rate by ethnicity with the greatest increase in the last 12 months was Single Parent Support for Other ethnicities (Asian, MELAA and other), up 101.02% to a value of 1.23 claimants per 100 working adults (15-64yrs). Comparatively, Job Seeker Support for Pacific Peoples saw the greatest decrease over the last 12 months, down 21.56% to 8.7 claimants per 100 working adults.

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

Housing

△ Trending Up ▽ Trending Down ● Improving ● Worsening — No Change

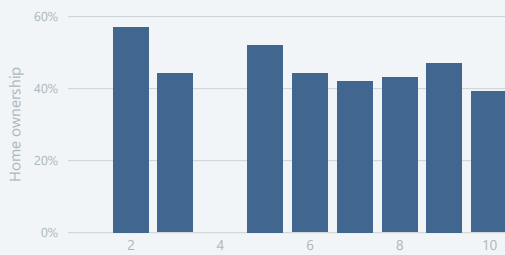
Key Pillar Changes

Years to save for a house deposit Dec 2023 **12.0** ▲ 1.89% % change is from September 2023

Rental affordability (% of income spent on rent) Dec 2023 **30.9%** ▼ 0.26% % change is from September 2023

Purchasing affordability (% of income spent on mortgage repayments) Dec 2023 **9.3%** ▲ 2.01% % change is from September 2023

Home Ownership by Deprivation Index



In Whakatane District, communities with a deprivation index of 2 have the highest rates of home ownership. The home ownership rate in these communities is 1.5 times greater than those communities with a deprivation index of 10 (the deprivation decile with the lowest home ownership rate). Deprivation and home ownership are as at March 2018.

Greatest Change in Purchasing Affordability

Matata-Otakiri saw the greatest change in the percentage of income spent on mortgage repayments, with a 13.1% decrease over the last 3 months. Of these communities, Allandale was the most unaffordable in December 2023, with 12.9% of annual household income spent on mortgage repayments.

Community	% Change	Purchasing Affordability
Allandale	▲ 6.61	12.90
Coastlands	▼ 9.28	8.80
Matata-Otakiri	▼ 13.10	7.30
Murupara	▲ 12.82	4.40
Ohope	▼ 2.68	10.90


Greatest Change in Rental Affordability

Multiple communities saw the greatest change in the percentage of income spent on rent over the last 3 months, with a 0% unchanged. Of these communities, Edgecumbe was the most unaffordable in December 2023, with 27.1% of annual household income spent on rent.

Community	% Change	Rental Affordability
Edgecumbe	— 0.00	27.10
Manawahe	— 0.00	18.20
Matata-Otakiri	— 0.00	25.90
Onepu Spring	— 0.00	14.30
Thornton-Awakeri	— 0.00	20.80

i Purchasing affordability is the percentage of annual median household income that would be spent on mortgage repayment (based on purchasing at the median house price with a 20% deposit over 30 years assuming a fixed interest rate of 4%). Rental affordability is also based on the median annual household income.

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

 Education

△ Trending Up ▽ Trending Down ● Improving ● Worsening — No Change

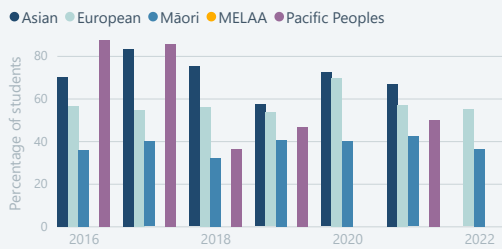
Key Pillar Changes

Secondary school retention Jan 2022 **68.0%** ▼ 8.61% % change is from January 2021

Secondary school with highest proportion of students leaving with NCEA level 3 Jan 2022 **Trident High School**

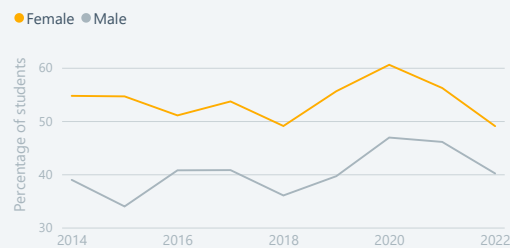
Ethnicity with greatest change in secondary school retention Jan 2022 **Asian** ▼ 100% % change is from January 2021

School leavers with NCEA3 level by ethnicity



In 2022, European students in Whakatane District had the greatest proportion of students leaving with NCEA3. This is 1.51 times larger than Māori students, who have the lowest proportion of students leaving with NCEA Level 3. Māori students have seen the greatest change in NCEA Level 3 pass rates, with an increase of 5.6%. Māori NCEA Level 3 pass rates in Whakatane District are 102% of National Māori rates.

School leavers with NCEA3 level by gender



Since 2014, on average the percentage of students leaving with NCEA Level 3 in Whakatane District for female students has been 1.33 times larger than male students. In 2022, the percentage of students leaving with NCEA Level 3 for female students compared with male students was less than average. Compared to national figures, in 2022 the pass rate in Whakatane District were lower for both females and males.

Schools with greatest change in NCEA3 pass rate

In 2022, the school with the greatest change in the percentage of students leaving with NCEA Level 3 (pass rate) since 2021 was Trident High School, with a 7.41% decrease. Note that the table includes only those schools with more than 50 students.

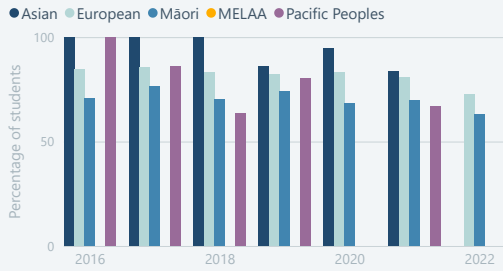
School	% Change	Pass Rate
Trident High School	▼ 7.41	48.33
Whakatane High School	▼ 3.76	47.77

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

Education

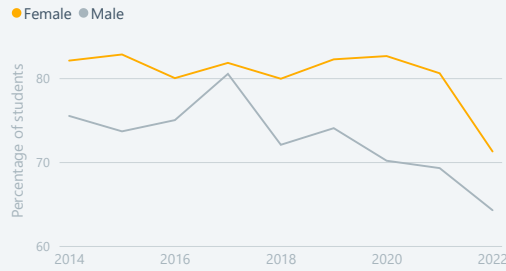
△ Trending Up ▽ Trending Down ● Improving ● Worsening — No Change

Secondary school retention by ethnicity



In 2022, European students in Whakatane District had the greatest retention rate. This is 1.15 times larger than Māori students, who have the lowest retention rate. Māori students have seen the greatest change in retention, with an increase of 2.4%. Māori retention rates in Whakatane District are 97% of National Māori rates.

Secondary school retention by gender



On average, since 2014, the retention rate in Whakatane District of female students has been 1.11 times larger than male students. In 2022, the retention rates of female students compared with male students has remained the same as the average. Compared to national figures, in 2022 the retention rates in Whakatane District were lower for both females and males.

Schools with greatest change in retention

In 2022, the school with the greatest change in retention rate since 2021 was Trident High School, with a 9.45% decrease. Note that the table includes only those schools with more than 50 students.

Community	% Change	Retention rate
Trident High School	▼ 9.45	68
Whakatane High School	▼ 5.46	70

! Education data is released by Education Counts at the end of each year, and pertain to the year prior to release.

i Secondary school retention is defined as the percentage of secondary school leavers who are at least 17 years of age.

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

Deprivation

△ Trending Up ▽ Trending Down ● Improving ● Worsening — No Change

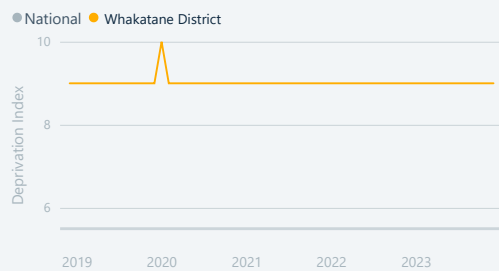
Key Pillar Changes

Deprivation Index Dec 2023 **9.0** 0% % change is from November 2023

Community with greatest decrease in deprivation score Dec 2023 **Trident** 2.35% % change is from December 2022

Community with greatest increase in deprivation score Dec 2023 **Mokorua Bush** 1.46% % change is from December 2022

Comparison to National Deprivation Index



Compared to the same time last year, the deprivation index of Whakatane District has seen no change by 0%, and is now 9 in December 2023. The deprivation index is 63.6% above the national median index of 5.5.

Communities with the Greatest Change

Community	% Change	Depr. score
Trident	2.35	1,110.24
Waingarara-Waimana	1.89	1,288.53
Mokorua Bush	1.46	897.29
Allandale	1.38	1,091.47
Edgecumbe	1.27	1,054.11

The community with the greatest change in deprivation score since the same time last year was Trident, with a 2.4% decrease.

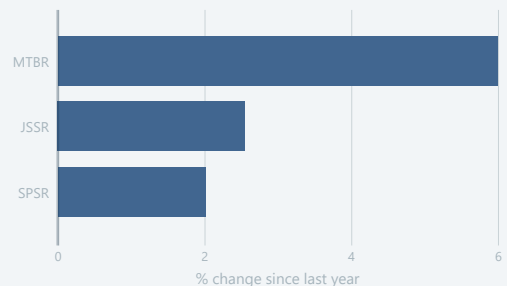
Distribution of Deprivation Index



In Whakatane District, 64.7% of the population live in highly deprived communities (deprivation index 8-10), whereas 11.8% live in high socio-economic performing communities (deprivation index 1-3).

Each month, small geographical areas are assigned a deprivation score. These areas are then assigned a deprivation index through deciles. A deprivation index of 1 represents the least deprived areas and a deprivation of 10 the most deprived.

Benefit Deprivation Indicators



The benefit deprivation indicator that has changed the most in the last year is Means Tested Benefit Rate (MTBR) which saw a 5.99% increase. The bars above represent Single Parent Support rate (SPSR), Means Tested Benefit rate (MTBR) and Job Seeker Support rate (JSSR).

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

Crime

△ Trending Up ▽ Trending Down ● Improving ● Worsening — No Change

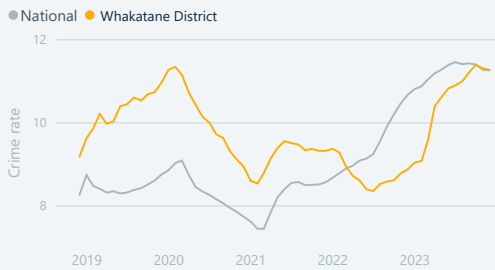
Key Pillar Changes

Crime rate Dec 2023 **13.4** ▲ 7.98% % change is from September 2023

Crime type with the greatest change in crime rate Dec 2023 **Robbery, Extortion and Related Offences** ▲ 27.06% % change is from September 2023

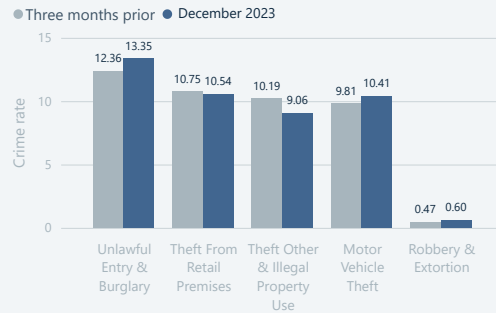
Community with greatest change in crime rate Dec 2023 **Wainui** ▲ 29.79% % change is from September 2023

Comparison to National Crime Rate



Compared with the same time last year the crime rate in Whakatane District has seen no change by %, and is now as at December 2023. The crime rate is % same as the national rate of .

Crime Types with the Greatest Change



Within Whakatane District, the most prevalent type of crime in December 2023 was 'Unlawful Entry/Burglary/Breaking & Entering'. The type of crime that had the greatest change in the last 3 months was 'Robbery, Extortion and Related Offences', with an increase of 27.1%.

Crime Rate by Deprivation Index



In Whakatane District, communities with a deprivation index of have the highest crime rate. The crime rate in these communities is times higher than those with a deprivation index of , the group with the lowest crime rate. Communities with a deprivation index of have seen the greatest change in their crime rate over the last 3 months, with of %.

i Crime rate is defined as the the number of victimisations over the last 12 months per 10,000 people

Communities with Greatest Change

Community	% Change	Crime rate
Wainui	▲ 29.79	34.6
Onepu Spring	▲ 22.03	27.0
Mokorua Bush	▲ 14.93	13.6
Waingarara-Waimana	▲ 11.17	23.9
Trident	▲ 10.94	53.7

Wainui saw the greatest change in crime rate over the last 3 months in Whakatane District, with an increase of 29.8%.

7.1.2 Appendix 2 Dot Loves Data Quarterly Report(Cont.)

Important information

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- Disclose the Insights, the data comprising the Insights, or the existence of any aspect of the Insights, to any other person without the prior written consent of DOT Loves Data Limited.

7.1.3 Appendix 3 Toi EDA Annual-Report

7.1.3 Appendix 3 Toi EDA Annual-Report

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



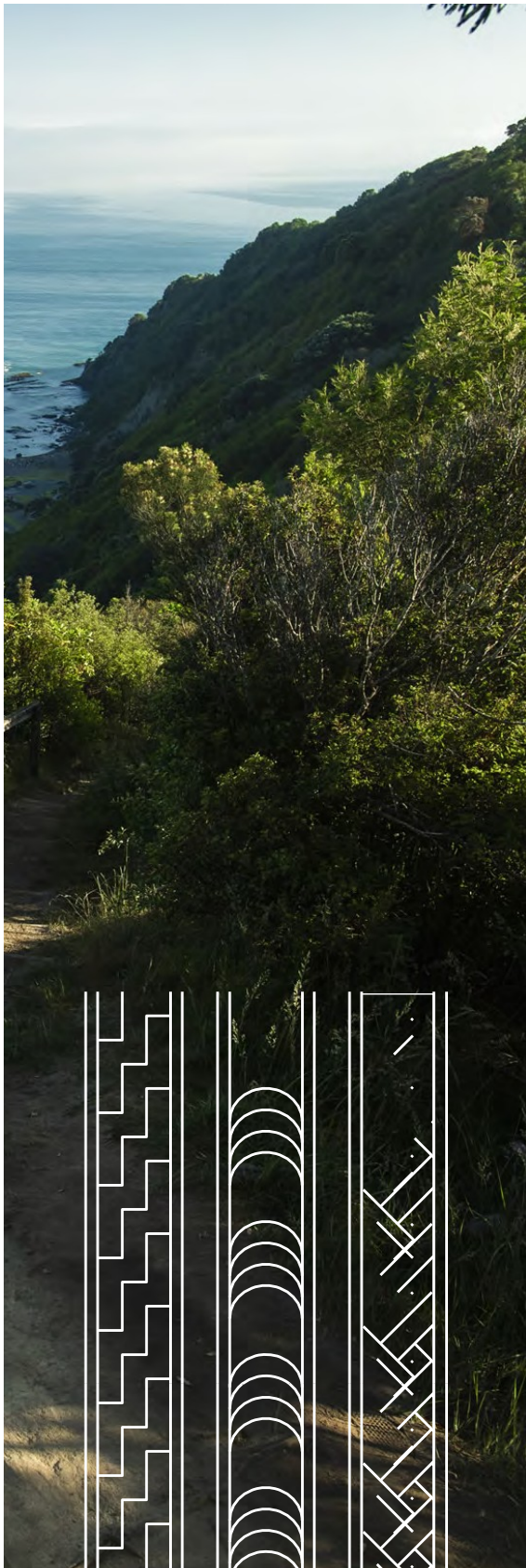
Whāia ngā huarahi i takahia e Toi.

**Tukua mātou ki te para i ngā huarahi kairangatira
hei kaupapa mō te whakaara i ngā hāpori pakari.**

Pursue the pathways taken by Toi.

**Let us create pathways of excellence as a
foundation to build thriving communities.**

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



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PŪRONGO A TE HEAMANA CHAIRMANS REPORT

Kia ora tātau e noho mai nei i roto i nga tapuwae o Toi. I a tātau e tiro ana ki tēnei tau kua huri ake nei, ka hoki ngā whakaaro ki o tātau mate. Rātau ra i whakarere i a tātau hai urupā mo rātau. E ai rā ki ngā kōrero haere, e hoki ki tē kainga whakaara ake ai. Ki a hoki mai ki a tātau e pae nei, tēnā koutou, tēnā koutou, tēnā tātau katoa.

Reflecting on the 12 months this report covers, I pause to remember those we lost since our last annual report. People across our region will have lost loved ones, colleagues, and family members, and all too often, it is not until someone has passed that we truly get a sense of their place in our lives. To those who have lost loved ones, my thoughts are with you all.

This year has proved to be another busy year across our region; a post-Covid environment was beginning to emerge as we all adjusted to living with the virus, travel restrictions were beginning to be relaxed, wearing of masks and need for vaccination certificates were quickly becoming optional through to being no longer needed. The calming effects of putting COVID-19 behind the country yet again was impacted by severe weather patterns, with some regions seeing devastating flooding destroying homes and businesses.

Positioned against this backdrop of change, the Board of Toi EDA aspires to create a better future for our region's next generation. Working closely with the Kawerau, Whakatāne, Ōpōtiki District Councils and Bay of Plenty Regional Council, three focus areas have emerged in unpacking the aspiration: Winning Brand, Sustainable Economic Engine, and Thriving Communities. Understanding the transforming economic drivers for our region is a central focus that intersects all work streams for Toi EDA.

The three Councils welcomed three new Mayors and a new Chief Executive after the resignation of Aileen Lawrie from Ōpōtiki District Council. I want to acknowledge Aileen for her leadership and focus over twelve years leading the Ōpōtiki Council from 2010 to 2022. Thankfully Aileen is not lost to local government as she has taken up leading the Thames District Council as CE. Also, a special mention goes to retiring Kawerau Mayor Malcolm Campbell. Serving as Mayor from 2001 to 2022 is a remarkable achievement, and we wish him well in his retirement. With the changes of Mayor for Ōpōtiki and Whakatāne Councils, I would like to thank and acknowledge Lyn Riesterer and Judy Turner, each serving as Mayors for Ōpōtiki and Whakatāne from 2019–2022. Your support for Toi EDA has been significant; in farewelling you all, we welcome new leaders, Faylene Tunui, Dr Victor Luca, and David Moore, respectively, as Mayors for Kawerau, Whakatāne and Ōpōtiki Councils.

In conclusion, I want to thank the Board members of Toi EDA for their commitment to working tirelessly for the betterment of the region and for the insight and direction set by Chief Executive Donna Perese's and her team. In particular, Chief Executive Donna Perese's leadership across the region connected industry, people and ideas, which has strengthened our regional voice.

Wiremu Doherty
CHAIR

PŪRONGO A TE TUMUAKI CHIEF EXECUTIVE REPORT

It's a pleasure to present the Chief Executive Report for 2023, reflecting on a year of significant opportunity and positive strides forward in economic development for the Eastern Bay of Plenty.

It has been an honour to lead a dynamic and motivated team dedicated to making a meaningful impact across various industries and projects, fostering regional growth and creating new avenues for economic development.

The Toi EDA strategy continues to focus on three core pillars: creating a winning brand for the Eastern Bay of Plenty, delivering sustainable economic development for our rohe, and ensuring our communities are thriving.

I extend my gratitude to our existing partners, including Iwi leaders, Mayors, District and Regional Councils, Business Leaders, Chamber of Commerce, MBIE, MSD, TPK, Pacific Growth and Bay Education Trust, among others, for their unwavering support. Collaboration has been key, and we look forward to continuing these strong partnerships. The guidance provided by our dedicated trustees has also been invaluable, ensuring robust governance support for our initiatives.



This year's highlights include supporting business growth and resilience, fostering collaborations, and creating opportunities in various sectors such as industry, education, employment, housing, and infrastructure. I invite you to explore this report for deeper insights into the impactful work being undertaken to enhance economic development outcomes throughout our region.

Thank you for your ongoing support.

Donna Perese
CHIEF EXECUTIVE OFFICER



Te whakatipu i ngā Kāinga Taurikura
Creating Thriving Communities in the Eastern Bay

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



**He waingōhia noa tō mātou wawata
– he hanga i te anamata pai ake mō ngā whakatipuranga.**

**Our aspiration is simple – we will create a better future
for the next generations.**

KO WAI RĀ, KO WAI RĀ!

ABOUT TOI EDA

Toi EDA is the economic development agency for the Eastern Bay of Plenty, named in honour of the legacy of Toi, the legendary explorer.

The Eastern Bay of Plenty, made up of the Ōpōtiki, Whakatāne, and Kawerau Districts is a region of great promise based on its rich natural resources. Toi EDA works with the Mataatua waka descendants, three District Councils, and other local partners to ensure we deliver opportunities to create Thriving Communities.

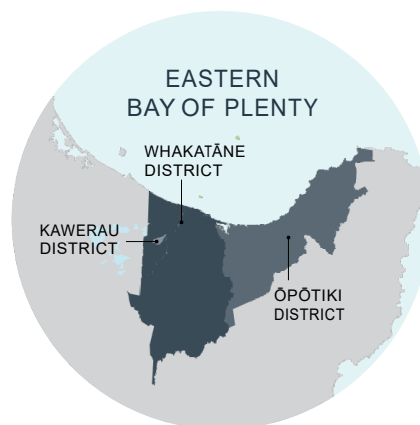
Our aspiration is simple – we will create a better future for the next generations.

By working with the District Councils as our core funders, Toi EDA has refined a highly focused strategy to deliver subregional benefits. The focus for 2023 has been to support transformational economic development for generations now as well as in the future. This involves key involvement in:

Building **A Winning Brand** for the Eastern Bay of Plenty, creating hope for people that live here, and want to invest here.

To do this we will have a **Sustainable Economic Development** engine, with focuses on key areas of economic opportunity including aquaculture, marine. Tourism, horticulture, business enterprise and support for projects like the Putauaki Industrial Development.

The final, and equally important outcome for us, is the focus on creating **Thriving Communities** by building alliances that support an empowered workforce, advocate and connect those with



the need for healthy and affordable homes, and fit for purpose infrastructure that connects the Eastern Bay to the world both digitally and through transportation of goods and services.

Our Trustees are leaders in our community and provide strong guidance and direction. The Trustees are most grateful to our supporters that have provided direct financial contributions during the past year, such as:

- Kawerau District Council
- Ōpōtiki District Council
- Whakatāne District Council
- Ministry of Business, Innovation and Employment (MBIE)
- Bay of Plenty Regional Council
- Ministry of Social Development
- Te Puni Kōkōri (Ministry of Māori Development)
- Bay Education Trust

CORE
FUNDING
PARTNERS



Ō MĀTOU WHANONGA PONO OUR VALUES

Our namesake, Toi, has been the inspiration for not only the pioneering work that Toi EDA undertakes, but also the way that Toi EDA operates through our values.

While people and strategies may change over time – the way we will honour Toi, the great explorer and leader, through our values remains constant. His legacy is an inspiration to us all.



Manaakitanga
Support for others



Maramatanga
Knowledge



Kaitiakitanga
Guardianship



Whakaiti
Humility



7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

TOI

The ancestor Toi, has many names and versions of his voyages to early Aotearoa. The general view is he arrived in Aotearoa around 1350AD. This particular version cover the actions of Toi that are relevant to us here in Whakatāne.

This version starts with Toi and his wife Te Kuraimonoa living in a place called Oropōa at Rangiatea in Tahiti, according to historical accounts their grandsons, Whatonga and Rahui were racing canoes between the islands and did not make the return to Oropōa. Being concerned Toi and Te Kuraimonoa set out in search of them. It was during this search that Toi and Kuraimonoa arrived into Northland.

Upon their arrival, Te Kuraimonoa immediately went into labour. All the while, Toi had concerns over the paternity of the child his wife was carrying. However, upon the birth of his son, seeing his face looking back at him immediately alleviated his concerns. He wept in his embarrassment and relief, and in doing so, named his son after this Awa-nui-ā-rangi, the great river of tears from the sky.

Upon the birth of her child Te Kuraimonoa returned to Rangiatea, leaving Toi to continue on in his search for their grandchildren. He moves along the coast, naming Te Kakahoroa (long beach of kakaho), enters the Ōhinemataroa river, now known as Whakatāne, and climbs the escarpment reaching the top of the ridge. He is at his lowest, his wife and new son have left him returning to Rangiatea, he has not found his grandsons, and he is physically exhausted, as a last gasp on life he raised his hands skyward for help – creating the name that still remains on the ridgeline Kāputerangi. His plea for help was answered by the early descendants of the area known as Te Hapuoneone who helped him establish the settlement of Kāputerangi.

Returning to Tahiti, Whatonga and Rahui eventually made it back to Oropōa to discover their grandparents had set off in search of them. Whatonga, his son Taraika and cousin Rauru immediately depart in search of his grandparents. They eventually re-unite with their grandfather in Kāputerangi and remain with him until he passes. Rauru moves off to the west coast of Taranaki and establishes the Nga Rauru tribes, and Whatonga and Taraika explore, and in particular give Wellington its original name Te Whanganui-a-tara – The Great Bay of Tara (Taraika).

Briefly, in applying the lessons of Toi in a modern day context we see connectivity with people and places increasing, along with a growing concern of the impact our actions have on the environment where providence is becoming increasingly more important. When this is applied to our region it quickly connects back to Toi and the lasting legacy his actions produced. Many Iwi and hapū claim heritage and whakapapa to Toi.

LEFT: Toi Kai Rākau pouwhenua that stands at Kāputerangi (Toi's Pa)

Ō TĀTAU TĀNGATA, TŌ TĀTAU ROHE OUR PEOPLE, OUR REGION



Kia hua ai Te Tini o Toi
Providing for the benefit of the Eastern Bay

TŪTAKI KI TE OHU MEET THE TEAM

TRUSTEES



Wiremu Doherty
 CHAIR



David Glover
 TRUSTEE



Justin Ford-Robertson
 TRUSTEE



Karilyn Te Riini
 TRUSTEE



Charelle Stevenson
 TRUSTEE



Toni Owen
 TRUSTEE

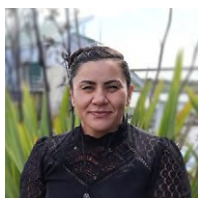
OUR TEAM 2022/23



Donna Perese
 CHIEF EXECUTIVE
 OFFICER



Nancy Anderson
 MANAGER DRIVER AND
 OPERATOR TRAINING



Rachel Field
 WORKFORCE DEVELOPMENT
 COORDINATOR



Abby Dickinson
 OFFICE
 COORDINATOR

Acknowledgement to Louis Rāpihana

Our team also acknowledge Louis Rāpihana, our Māori and Pasifika Business Advisor, we pay tribute to a remarkable individual who left an indelible mark on our team and the community. Throughout his time with the team, Louis passionately worked with numerous businesses in the region, empowering them to envision greatness and pursue their dreams.

His profound sense of mana, unwavering loyalty, and genuine encouragement resonated with everyone he encountered. Louis was a fearless advocate for community, culture, and business aspirations, a voice that spoke truth and a pillar of support for those around him. His impact is immeasurable, and we remember him fondly for his enduring spirit and the positive change he inspired in the lives of many.



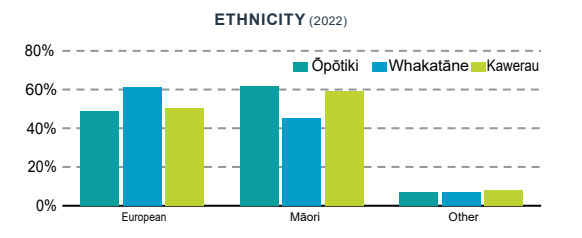
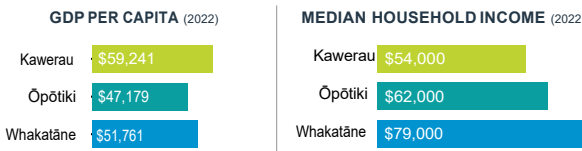
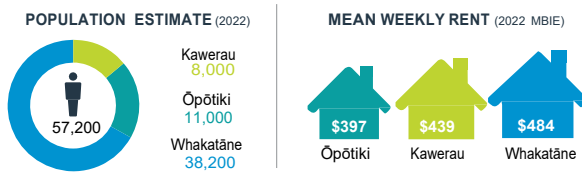
7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

HE TIROHANGA KI TE TAUPORI OUR PEOPLE AT A GLANCE

Over the past year, our rohe has continued to experience population and industry growth, driven by both the return of whānau to their roots and a high demand from urban residents in New Zealand seeking the coveted lifestyle of the Eastern Bay of Plenty. This trend is promising, as it identifies that skilled professions, an essential component of economic development are remaining as well as migrating to the area. However, it has intensified the challenges we face regarding housing, adding to the importance of identifying and supporting recourses in this area.

This page provides an overview of the Eastern Bay of Plenty people and the key industries.

SELECTION OF THE KEY ECONOMIC INDICATORS



NGA IWI O TE ROHE

IWI	LOCATION
Ngāti Awa	Whakatāne, Rangitāiki
Tūhoe	Rūātōki, Ruatāhuna, Waimana, Waiohau
Te Whakatōhea	Ōpōtiki
Te Whānau a Apanui	Hāwai to Whangaparāoa
Ngāi Tai	Tōrere
Ngāti Whare	Te Whāiti
Ngāti Manawa	Murupara
Ngāti Tūwharetoa ki Kawerau	Kawerau
Ngāti Rangitīhi	Matatā

KEY EMPLOYMENT INDUSTRIES IN THE EASTERN BAY OF PLENTY

- Timber processing (sawmills, pulp, paper)
- Forestry
- Kiwifruit
- Dairy
- Engineering / Manufacturing
- Tourism
- Aquaculture
- Education
- Health
- Construction

KAWERAU (2022)

INDUSTRY	EMPLOYEES
1 Manufacturing	1,019 (36.6%)
2 Construction	319 (11.5%)
3 Education & Training	234 (8.4%)
4 Other services	196 (7.1%)
5 Public administration and safety	179 (6.4%)

ŌPŌTIKI (2022)

INDUSTRY	EMPLOYEES
1 Agriculture, forestry and fishing	1,294 (31.4%)
2 Admin and support services	703 (17%)
3 Education and training	391 (9.5%)
4 Construction	344 (8.3%)

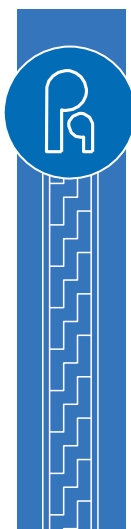
WHAKATĀNE (2022)

INDUSTRY	EMPLOYEES
1 Agriculture, forestry and fishing	2,374 (13.9%)
2 Healthcare & Social assistance	2,229 (13.1%)
3 Education & training	1,709 (10%)
4 Retail trade	1,620 (9.5%)

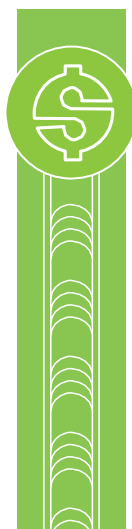
Data sourced from: Dot Loves Data, Stats NZ, Infometrics, MBIE

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

TOHU TOA



HUARAHĪ WHAKATĪPU RAWA



KĀINGA ORA



7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



**Ka mārāma te
ia o ngā mahi,
ka mārāma te
tuāpapa hai
anga whakamua**

**A clear purpose
helps align an
organisation and
underpins its
future direction**

**TOHU TOA
A WINNING BRAND**

The number of individuals opting to migrate from metropolitan hubs in favour of regional areas continues to be a trend throughout Aotearoa, including to the Eastern Bay of Plenty. Engaging initiatives as well as the progress of PGF supported projects continues to attract investment interest from several national as well as international stakeholders.

Amidst this promising backdrop, the Eastern Bay of Plenty continues to face challenges in both retaining and attracting talent. Attracting skilled professionals to our region is vital for championing future ambitions. It is not only about drawing new expertise into our community but also ensuring that our rangatahi and community members are equipped with the necessary skills and training to enter the workforce and pursue fulfilling career paths.

The focus to establish a “winning” regional brand received significant support this year, marked by notable events in the Eastern Bay. We had the honour of being approached to coordinate the inaugural Bay of Plenty Aquaculture Summit, a prestigious gathering attended by industry leaders, investors, local government representatives, and more. Additionally, there has been notable interest and communication from major corporations’ keen on investing in Eastern Bay of Plenty

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



Showcasing VR education opportunities at Te Kura Mana
Māori o Whangaparāoa



Bay of Plenty Aquaculture Summit



Making international connections at the World of Drones and Robotics

projects, as well as industry partners seeking meaningful collaborations with local businesses, the community, and iwi.

A significant milestone was achieved with the launch of the Te Puawaitanga o Te Rangatahi (The Success of Our Youth) Showcase Boards across the Eastern Bay of Plenty. These boards celebrate outstanding young individuals excelling in academic, cultural, community, and sporting pursuits. The late Louis Rāpihana’s legacy, in particular, continues to inspire us. His naming of these boards continues to remind us of the profound impact one person can have on a community and the importance of nurturing aspirations.

Preparations for the Talent Attraction Campaign have made substantial progress through extensive consultations with local councils, communities, and iwi. The development of a brand that encapsulates

the essence of all region throughout the Eastern Bay of Plenty has reached its final stages before launch. This brand will play a fundamental role in guiding our efforts to support a number of sectors, shaping the trajectory of our region’s growth.

In the past year, we have actively engaged our stakeholders and communities through regular media releases, events, and tours, showcasing the remarkable progress of our region and the promising future that lies ahead. To enhance our outreach, we have significantly increased the use of visual content in our reports and general media, effectively highlighting our impact and engaging diverse audiences. The Toi EDA Team has also amplified our presence through radio broadcasts, podcasts, local media collaborations, and participation in numerous regional events, ensuring a high level of visibility and fostering connections throughout the community.

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



Wetekina ngā here, tukuna
ngā wawata kia rere

Remove barriers and
ignite aspirations

HUARAHI WHAKATIPU RAWA SUSTAINABLE ECONOMIC DEVELOPMENT

Throughout the past year, Toi EDA has been dedicated to enhancing the economic landscape of the Eastern Bay of Plenty. Our efforts have extended to building sustainable economic resilience in rural communities, opening long-term planning as well as development opportunities for communities and iwi that were previously unsupported.

The aquaculture, horticulture, manufacturing, and civil industries are undergoing significant growth, creating increased demand for workforce and training capabilities. Toi EDA has actively engaged in identifying and leveraging support and collaboration opportunities. This encompasses participation in the ISK reset, providing employment support for jobseekers, contributing to civil construction industry forums, and offering comprehensive driver training for both class one and heavy transport licensing.

Challenges we are actively involved to seeking solutions for are in relation to housing availability and infrastructure, including wastewater infrastructure and treatment. Attracting and maintaining a high quality of living for residents across the region remains a high priority. To address these multifaceted challenges, robust partnerships and collaborations are essential. Toi EDA continues to be positive about sustained collaboration with our partners to identify solutions and provide steadfast support for the region's long-term economic growth.

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

PARTNERSHIP AND APPROACH

With a focus of supporting economic growth and opportunities for the Eastern Bay of Plenty, Toi EDA has proactively supported existing as well as new and impactful partnerships. These include with our core funding partners (Whakatāne, Ōpōtiki and Kawerau District Councils), Iwi, the Pasifika community, local and central government entities, and local groups such as education and training providers. Our engagement spans various industries, ranging from grassroots initiatives to governance-level collaborations, reflecting a holistic approach to economic development.

Toi EDA has not only strengthened existing partnerships but also initiated new relationships that will play a crucial role in driving future economic development initiatives across the region. The establishment of a central Whakatāne office has enabled more collaborative teamwork, providing the privilege of hosting local industry leaders, project partners, stakeholders, and guests from across Aotearoa.

Significant efforts have been directed towards rural areas, including support following Cyclone Gabrielle in Pōtaka and the wider Bay of Plenty Region. Key partners conducted small business support workshops, enhancing resilience and longevity for these businesses. The rollout of Class One licensing in rural areas has been a success, strengthening ties with communities and iwi, offering empowering qualifications, and substantially increasing employment opportunities.

Strategic partnerships have been formed with training providers delivering various programmes within the region, further supporting the retention of a skilled workforce. Notable collaborations include Mahi Rangatira, Crescendo, Hospitality, Rebel Business School, and virtual reality (VR)-based training initiatives.

New partnerships have been forged within the region, including collaborations with the Ministry of Pacific People and Pacific Growth Services, the Mataatua Regional Leadership Group, multiple Iwi groups, and Pasifika organisations. These collaborations enable enhanced support for these key groups.

Toi EDA has facilitated the entry of numerous support organisations into the region, spanning tech, investment, small business support, Iwi services, and education. This ensures that growth in the Eastern Bay matches, if not exceeds, opportunities in more centralised regions.

Maintaining strong relationships and fostering regular dialogue with the Regional Skills Leadership Group ensures the recognition of future workforce needs. The Aquaculture industry, a leading sector in the Eastern Bay of Plenty, has been identified for its potential for incredible growth.

Regular forums, including those for Civil Construction, Workforce Development, Sustainability, as well as collective meetings with landlords and future developers, have served as platforms for maintaining and advancing relationships essential to the region's economic progress.



Visiting Māori & Pasifika businesses throughout the region

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

WORKFORCE – MSD CONTRACT

Collaborating closely with local Ministry of Social Development (MSD) offices in the Eastern Bay of Plenty, specifically in Ōpōtiki, Whakatāne, and Kawerau, has been central to empowering individuals and their families to access better employment opportunities.

Our primary focus is on wāhine (women) but our services are open to all. We believe in the power of creating a comfortable and supportive environment for our clients. We make it a point to connect with them in mutual areas, ensuring they feel at ease, and then work together to develop a plan for their career journey. This collaborative approach extends to helping individuals set achievable goals, refine their CVs, and prepare for job interviews. We assist them in identifying and applying for suitable employment opportunities, recognising that this can be a critical step in their path to economic stability and personal growth.

Once our clients secure employment, our commitment doesn't end there. We continue to stand beside them, providing support and guidance as they transition into their new jobs. We facilitate access to funding through Work and Income New Zealand (WINZ) to ensure they have the resources necessary to make this transition smooth and successful.

Our holistic support approach is designed to be ongoing, recognising that individuals may require assistance at various stages of their employment journey. Additionally, we've been fortunate to actively engage with the MSD community through events like the MSD Careers Expo and the 'Speed Dating' forum. These opportunities have allowed us to showcase our services, promote collaboration, and help MSD offices select the most suitable contractors for the individuals they serve, ultimately strengthening our collective efforts in improving employment opportunities for the community.



DRIVER OPERATOR TRAINING PROGRAMME (DOT)

The aim of the DOT programme is to provide access to driver training in freight, logistics and civil construction. The funding received from MBIE (Kanoa) encourages us to focus on people of the Eastern Bay who are currently employed or looking to upskill to enter better employment as drivers or machine operators across all sectors within the Eastern Bay of Plenty. The DOT programme has made significant progress in the past year with a hands-on approach to community engagement.

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

Results from the June 2022 – July 2023 programme included the following qualifications being obtained:

Wheels Tracks and Roller Endorsements	37
Forklift License	59
Class 2F (truck)	10
Class 1L	5
Defensive Driving	30

There are four key elements of opportunity within the programme:

- Firstly, we identify and connect with the people who are looking to develop new skills, this comes in a variety of ways. These are the people who would like to work in the civil, freight, logistics areas but do not yet have all the necessary skills or knowledge to do this.
- Secondly, there is the training. Through our collaboration with training providers, we have access to training and qualifications on a wide range of skills. Majority of our Taurira/students go onto employment or further study.
- Thirdly, there are the employers that are looking to take on new staff and work with them to grow their skills and experience. With the willingness of the Taurira to learn and work, the training providers to transfer the skills and knowledge, and the employers taking on the newly skilled worker, we can build a sustainable workforce in the Eastern Bay of Plenty to meet the needs of industry now and into the future.
- Lastly and most importantly we have whānau well being, growth, more opportunity, role modelling front and centre ensuring intergenerational success.

THE VISION

DOT is committed to ensuring equitable access to high-quality driver education for everyone.

The focus lies in supporting safe, skilled, and fully licensed drivers, contributing to enhanced road safety, career opportunities and a skilled workforce. Programmes will align with the evolving needs of diverse communities, embracing a collaborative approach to driver licensing services.

These initiatives will empower, upskill and pathway participants, creating a strong and resilient workforce for the future.

"I belong to a family of five and having to pay the full price for the defensive driving would have pushed my parents budget to the limit, I am grateful for the funding from TOI-EDA as it has given me more opportunities, by getting my full license sooner I am then able to help my parents with transport of siblings." - Elissa

"Thank you so much for having faith in me. I thoroughly enjoyed the last 4 days in class and practical.

The course has given me a lot more confidence in believing in myself, that I can change my occupation and not to stick in a unhappy work environment. I was proud to tell my children when I passed, that you're never too old to learn new skills." - Colin

"Tenei te mihi atu kia koe I to awhia o matou kaimahi a Taare, Ben raua ko Mailan. Gaining their wheels tracks and rollers licenses will increase the scope of services we can provide for our customers and will lead to increased work hours for Ben, Taare and Mailan. RBC (Robert Black contractors) place great emphasis on development of our staff, and we see this qualification for our kaimahi as a positive step for both our whānau and our business."

- Robert Black Contractors

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

CATALYSTS FOR FUTURE GROWTH

The Provincial Growth Fund investments have yielded substantial progress in targeted areas for catalytic sectors including: aquaculture, high-value horticulture, Kawerau Putauaki Industrial Development, and tourism/marine. This progress marks a significant shift towards real momentum in these projects and completion or nearing completion for many.



AQUACULTURE

The Whakatōhea mussel processing factory has become a major employer, processing mussels not only from the sea development off Ōpōtiki but also from the North and South Islands. This achievement reflects the tremendous effort invested in supporting this growth that supports the entire region.

Additionally, more crews are in the water, with an additional boat added in 2023 to support sea farm development. Along the coast in Te Kaha, Te Whanau a Apanui have begun building a Mussel spat hatchery, contributing to ongoing aquaculture development across New Zealand. Throughout 2023, Toi EDA has continued to provide robust support to enterprises in this industry as part of the Bay of Plenty Aquaculture Group.

KAWERAU PUTAUAKI INDUSTRIAL DEVELOPMENT

The Kawerau Putauaki Industrial Development, is nearing completion, presenting a significant opportunity to leverage clean geothermal energy, world-leading industrial engineering expertise, and emerging circular economy fiber and forest-based opportunities. Completion of the off-road highway has been achieved and discussions are also underway concerning growth support for hydrogen and geothermal initiatives. The acquisition of Norske Skog by Oji Fibre Solutions (OjiFS) will benefit both industry and the community. A reset of ISK ensures that manufacturing industries remain supported and connected with the Kawerau community.



HIGH VALUE HORTICULTURE

The Eastern Bay is privileged to host an abundance of fertile lands, and two irrigation schemes are currently in progress in the East Coast at Raukokore and Te Kaha. This development will enable an additional 700-1150 hectares of irrigatable land along the coast. Several significant Māori land trusts have successfully initiated the development of lands into high-value crops, including kiwifruit, berries, and macadamias, with ongoing identification of other land uses. These projects in high-value horticulture contribute to the region's economic growth and sustainability.

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



Me whakarite huarahi
ki a eke ai ngā
tumanako, mahi hoki
mo ngā reanga kai
te tipu ake

We need to ensure
generations have
better opportunities
and outcomes

KĀINGA ORA THRIVING COMMUNITIES

As the Eastern Bay of Plenty continues to experience and expect increased economic activity, our commitment is to ensure that this prosperity extends to all our communities, particularly those in rural and isolated regions. Toi EDA actively engages with local businesses and community organisations to facilitate connections with support, opportunities, and training that may not yet be within their reach.

Our efforts encompass linking communities with vital services, such as IRD assistance, accounting support, marketing guidance, and resilience training, thereby fostering growth on par if not more advanced than that received by more

centrally located organisations. Initiatives like the Class 1 Licensing programme, play a pivotal role in ensuring that families not only gain access to quality employment opportunities but also to essential services such as healthcare.

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

CLASS 1 DRIVER LICENCING RAIHANA MO TO TATOU ROHE

The MSD Class 1 Licensing contract has empowered Toi EDA to extend vital opportunities to our communities, with a particular focus on supporting our smaller, rural areas. We recognise the challenges many face in accessing licensing services, whether due to distance or anxiety, and sought to remove these barriers.

Collaborating closely with training providers, including the innovative mobile licensing trial by NZTA and REAP, has been instrumental in achieving this goal. Before the rollout of mobile licensing, we partnered with local NZTA and AA agencies to guide our community members through the process, providing not only the means to obtain their licenses but also the confidence and knowledge required. Our efforts reached communities like Te Teko, NASH, Rūātoki, and Waimana, and the response was overwhelmingly positive. This outreach has shed light on the pressing needs within our smaller rural communities and

underscored the value of our collaborative approach in enhancing access to essential services.

Our commitment to community engagement extends to our partnerships with local key figures within these communities who hold significant influence among their whānau and in their respective rohe. These connections are invaluable, as trust is fundamental in our interactions with the community. To date, we've successfully delivered close to 90 licenses, covering Learners, Restricted, and Full Licences, all within our rohe. We consistently attend community hui alongside all the organisations holding licensing contracts within our region, allowing for the exchange of information and fostering a collaborative spirit. This collective approach is pivotal in addressing the unique needs of our community, and we place great importance on working together to achieve our common goals.



7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

TAHA PŪTEA FINANCIALS

These financial statements should be read in conjunction with the notes to the financial statements and accompanying audit report.

Toi Economic Development Agency Trust – Statement of Financial Performance for the year ended 30 June 2023

2021/2022		Budget	2022/23
\$	Notes	\$	\$
REVENUE			
Donations fundraising and other similar revenue:			
15,000	Workforce project management	33,300	-
31,458	Linkup	60,818	44,265
10,360	Driver Licences	37,900	1,397
106,946	Driver Operator Training	198,000	147,424
5,561	Housing	78,200	19,637
0	Workforce Development	0	20,933
0	Cultural Advisor	0	12,033
0	Cyclone Relief	0	315,621
322,000	Fees, subscriptions and other revenue from members	1	302,000
126	Interest, dividends and other investment revenue	0	5
-	Other revenue	0	61,500
491,451	TOTAL INCOME	710,218	957,565
EXPENSES			
207,348	Volunteer and employee/contractor related costs	2	113,000
215,484	Costs related to providing services	3	623,318
48,092	Other expenses	4	60,700
470,924	TOTAL EXPENSES	797,018	880,706
20,527	SURPLUS/(DEFICIT) FOR YEAR	(86,800)	76,859

Whakatane-Ohope Community Board - AGENDA

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

Statement of Financial Position as at 30 June 2023

2021/22		Notes	Budget	2022/23
\$				\$
ASSETS				
Current Assets				
516,782	Bank accounts and cash	5		679,376
91,062	Debtors and prepayments	6		154,709
30,192	Other current assets (GST)			41,218
638,036	Total current assets			875,303
Non Current Assets				
-	Property, Plant & Equipment			-
638,036	TOTAL ASSETS			875,303
LIABILITIES				
Current Liabilities				
86,010	Creditors and accrued expenses	7		43,243
352,043	Unused donations and grants with conditions	8		555,217
-	Other current liabilities - GST			
438,053	Total Current Liabilities			598,460
Non current liabilities				
-	Other non current liabilities			-
438,053	TOTAL LIABILITIES			598,460
ACCUMULATED FUNDS				
-	Capital contributed by members			-
199,984	Accumulated surpluses/(deficits)			276,842
-	Reserves - Workforce			
199,984	TOTAL ACCUMULATED FUNDS			276,842

Whakatane-Ohope Community Board - AGENDA

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

Statement of Cashflow for the year ended 30 June 2023

2021/22 \$	Notes	Budget	2022/23 \$
CASHFLOW FROM OPERATING ACTIVITIES			
Cash was received from:			
203,449	Donations fundraising and other similar receipts		764,484
322,000	Fees, subscriptions and other receipts from members		270,112
9,103	Receipts from providing services		61,500
126	Interest, dividends and other investment receipts		5
9,996	Net GST		(11,024)
Cash was applied to:			
(463,414)	Payments to suppliers and employees		(922,483)
-	- Donations		-
81,260	NET CASHFLOW FROM OPERATING ACTIVITIES		162,594
	- Net cashflow from investing and financing activities		-
81,260	Net increase/(decrease) in cash		162,594
435,522	Opening cash		516,782
516,782	Closing cash		679,376
This is represented by:			
516,782	BANK ACCOUNT	5	679,376

Statement of Accounting Policies

Basis of Preparation

Toi Economic development Agency Trust has elected to apply public benefit entity simple format reporting - accrual (not-for-profit) on the basis that it does not have public accountability and has total annual expenses of less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The performance report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax

All amounts are recorded exclusive of GST except debtors and creditors which are stated inclusive of GST.

Revenue

Revenue is recognised in the statement of financial performance when the rights and conditions to do so have been met.

Bank accounts and cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances.

Tier 2 PBE Accounting Standards applied

The trust has not adopted any tier 2 PBE accounting standards in the preparation of these accounts.

Changes in accounting policies

There has been no changes in accounting policies during the financial year.

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)**Notes to the Performance Report for the year ended 30 June 2023**

2021/22 \$	Notes to the Performance Report	2022/23 \$
REVENUE		
	Note 1 Analysis of fees, subscription and other revenue from members:	
211,000	Whakatāne District Council	211,000
25,000	Kawerau District Council	25,000
56,000	Ōpōtiki District Council	78,750
30,000	Bay of Plenty Regional Council	20,000
322,000	Total	334,750
EXPENDITURE		
	Note 2 Volunteer and employee/contractor related costs:	
204,140	Contractor/Information costs	240,696
2,602	Trustee fees	3,279
606	Trustee expenses	5,011
207,348	Total	248,986
	Note 3 Costs related to providing services:	
26,125	Attracting Investment	19,425
5,561	Connectivity / Housing / Transport Sustainability	19,637
2,860	Engaged Stakeholders	11,613
27,005	Workforce Project Management	27,876
31,458	Career Linkup	14,847
10,360	Driver Licence	1,397
106,945	Youth to Employment	147,424
5,170	Work Ready Programme	6,527
-	Workforce Development	20,933
-	Cyclone Relief	315,621
-	Cultural Advisor	12,033
215,484	Total	597,334
	Note 4 Other expenses:	
2,852	Audit Fees	4,470
88	Bank Fees	108
26,400	Consultant	5,000
12,486	Printing & Stationery (incl Photocopying)	1,578
1,945	Venue & Office Hire	13,731
1,598	Sundry	74
2,546	Insurance	3,838
178	Subscriptions	5,588
48,093	Total	34,386

Whakatane-Ohope Community Board - AGENDA

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

2021/22 \$	Notes to the Performance Report	2022/23 \$
ASSETS AND LIABILITIES		
	Note 5 Bank accounts and cash:	
516,782	Cheque account	679,376
292	Serious saver account	297
-	Term investments	0
517,074	Total	679,673
	Note 6 Debtors and prepayments:	
87,499	Sundry debtors	152,137
3,563	Prepayments	2,572
91,062	Total	154,710
	Note 7 Creditors and accrued expenses:	
82,810	Creditors	38,930
3,200	Accrued expenses	4,313
86,010	Total	43,242
	Note 8 Unused donations and grants with conditions:	
0	MBIE - Cyclone Relief	273,561
29,265	BOP Education - Career Linkup	0
11,390	Todd Foundation - Driver Licences	12,342
216,949	MBIE - Operator Licences	71,998
94,439	BOP Community Trust - Housing	74,802
0	MSD - Cultural Advisor	26,412
0	MSD - Workforce Development	67,352
0	MSD - Driver Licenses	28,750
352,043	Total	555,217
	Note 9 Accumulated Surpluses	
179,456	Balance at 1 July:	199,983
20,527	Surplus/(Deficit) for Year	76,859
199,983	Total	276,842
	Note 10 Contingent Liabilities	
	There are no contingent liabilities at 30 June 2023 (2022: Nil)	
	Note 11 Related Party Transactions	
	The Whakatāne District, Ōpōtiki District, Kawerau District and Bay of Plenty Regional Councils are all stakeholders in Toi EDA and all have funded it during the year. This funding is recorded in the Statement of Financial Performance, and all transactions are at arms length.	

PŪRONGO A NGĀ KAITĀTARI MOTUHAKE INDEPENDENT AUDITORS REPORT

OPINION

We have audited the accompanying performance report of EBOP Regional Economic Development Trust on pages 1 to 11, which comprises the entity information, the statement of service performance, statement of financial performance, statement of cash flows for the year ended 30 June 2023, the statement of financial position as at 30 June 2023, the statement of accounting policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantifications of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 1 to 11 presents fairly, in all material respects:
 - the entity information for the year ended 30 June 2023.
 - The service performance for the year then ended; and
 - The financial position of EBOP Regional Economic Development Trust as at 30 June 2023, and its financial performance, and cash flows for the year then ended in accordance with Public Benefit entity Simple Format Reporting – Accrual (Not-For-Profit).

BASIS FOR OPINION

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditors Responsibilities for the Audit of the Performance Report section of our report. We are independent of EBOP Regional Economic Development Trust in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, EBOP Regional Economic Development Trust.

TRUSTEES RESPONSIBILITY FOR THE PERFORMANCE REPORT

The Trustees are responsible on behalf of the entity for:

- a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) the preparation and fair presentation of the performance report which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- c) for such internal control as the Trustees determine is necessary to enable the preparation of a Trustees performance report that is free from material misstatement, whether due to fraud or error.

7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)

In preparing the performance report, the Trustees are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

AUDITORS RESPONSIBILITIES FOR THE AUDIT OF THE PERFORMANCE REPORT

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors report. However, future events or conditions may cause the entity to cease to continue as a going concern.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Cookson Forbes & Associates Ltd

Chartered Accountants
96 Waioweka Road
ŌPŌTIKI

19 December 2023

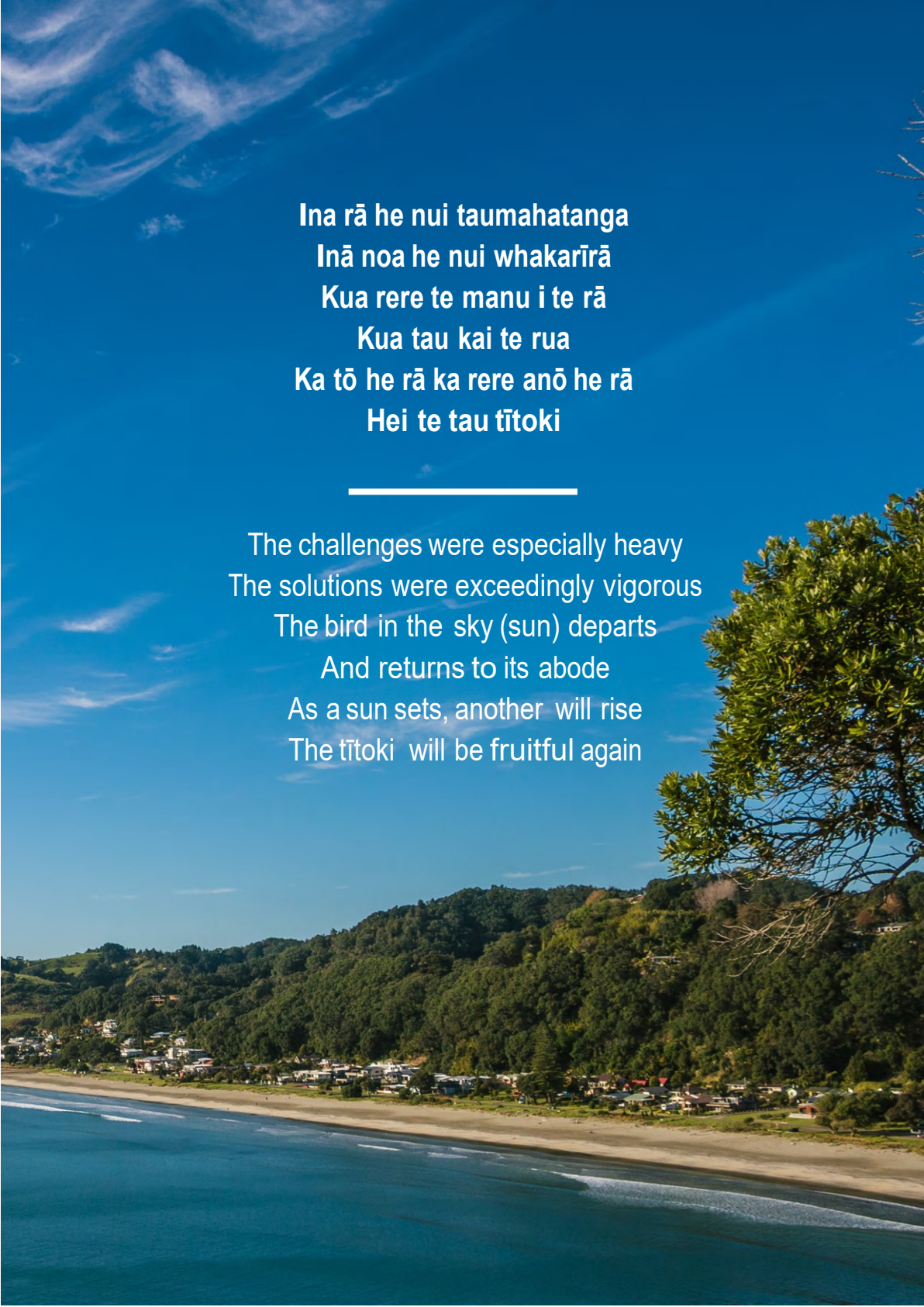
CooksonForbes
COOKSON FORBES & ASSOCIATES LTD



7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



Ina rā he nui taumahatanga
Inā noa he nui whakarirā
Kua rere te manu i te rā
Kua tau kai te rua
Ka tō he rā ka rere anō he rā
Hei te tau tītoki

The challenges were especially heavy
The solutions were exceedingly vigorous
The bird in the sky (sun) departs
And returns to its abode
As a sun sets, another will rise
The tītoki will be fruitful again

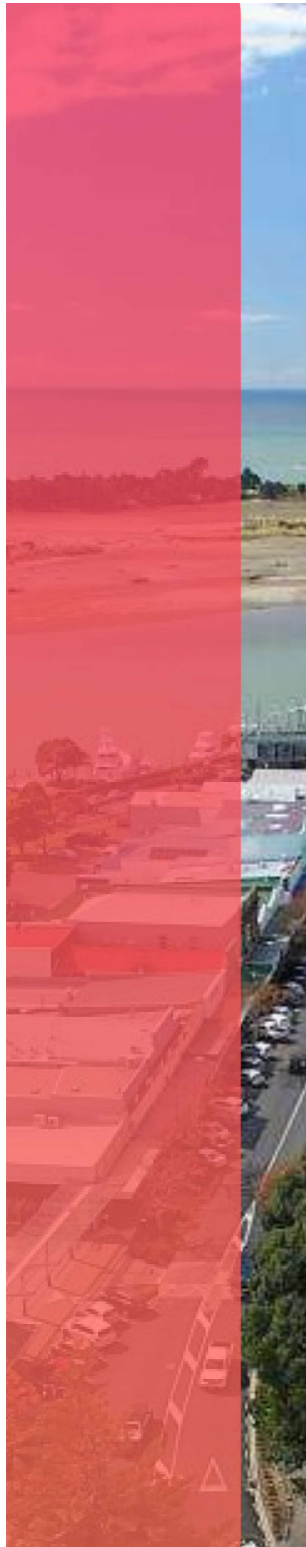
7.1.3 Appendix 3 Toi EDA Annual-Report(Cont.)



7.1.4 Appendix 4 EPIC Six Monthly Report

7.1.4 Appendix 4 EPIC Six Monthly Report





FROM THE BOARD

Since July 2023 the EPIC Board has made some changes. One of the biggest being the engagement of Virginia Jeeves to work alongside our online presence contractor Abby Dickinson of Represent Online.

Virginia joins EPIC as Membership and Marketing promotor, bringing a wealth of knowledge evidenced by her own successful business “La Vita” magazine. She has hit the ground running with a full schedule of events and promotions both completed and yet to come.

Key highlights include strong collaboration with our local hospitality industry during November’s Relish promotion and involvement from the majority of our membership in a “shop local” focused competition in collaboration with Air Chathams. EPIC have also maintained strong advocacy and engagement in relation to;

- Town centre security
- Parklets
- Supporting new and existing members
- Sharing regular and relevant updates
- Supporting complementary local events including Trust Horizon’s Light Up Whakatāne

The EPIC Board looks forward to capitalising on this fresh approach with increased opportunity to continue growth in relevance and member engagement. Virginia and Abby are the EPIC dream team who will ensure the continued growth of interaction with the community, members, and stakeholders.



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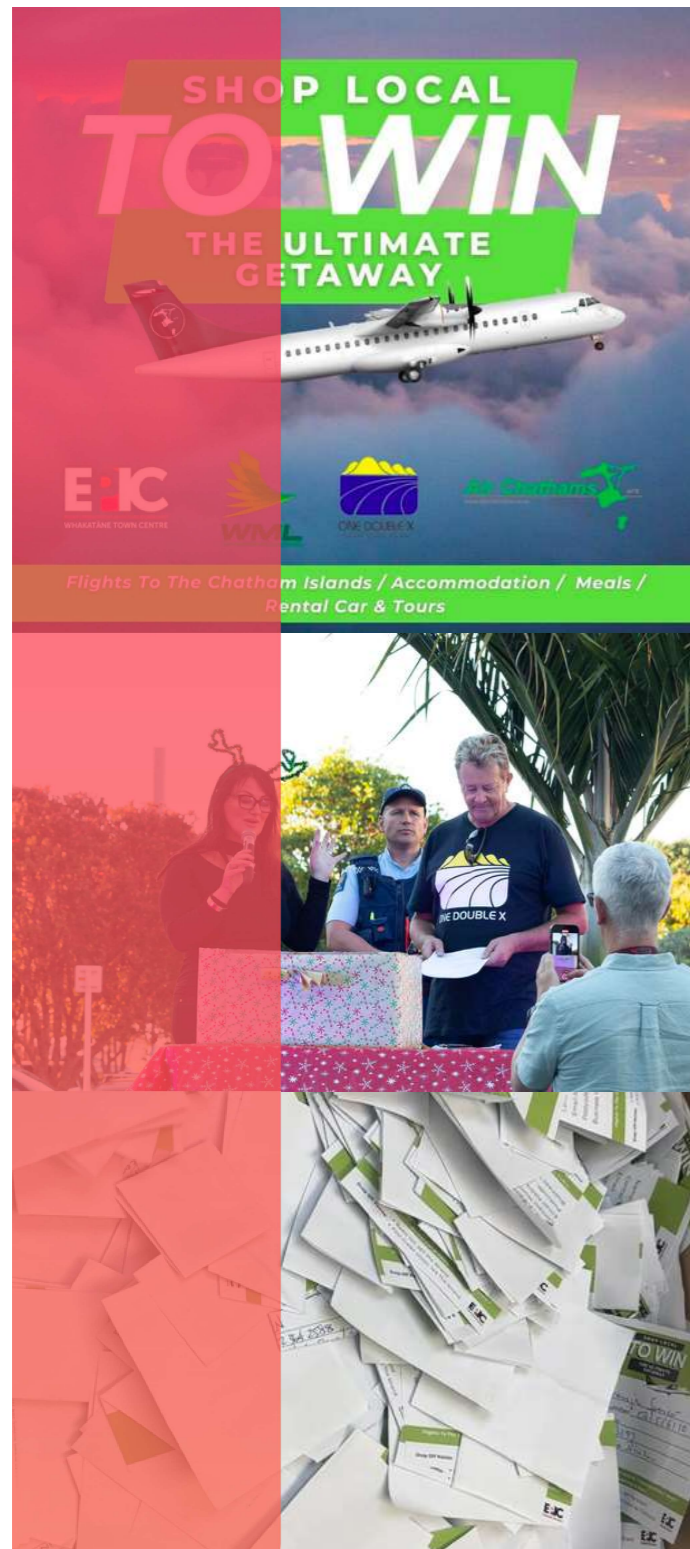
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That's a wrap! 12





1 JULY 2023 – 31ST DECEMBER 2023

THE ULTIMATE PROMOTION!

Throughout 2023, EPIC run a highly engaging “shop local” promotion in collaboration with Air Chathams. This involved drawing monthly winners who participated by shopping locally and entered into a draw to try and win both monthly prizes as well as the main overall prize. Monthly winners received return flights to Auckland. All entrants were also entering into a draw to win **The Ultimate Getaway** in The Chatham Islands (flights, accommodation, meals, and activities included).

We had outstanding participation from businesses in the town centre as well as a huge number of entries which were collected monthly.

The campaign commenced in August 2023, and in collaboration with several additional sponsors, we were able to print more entry pads (to keep up with the incredible number of people entering this promotion) as well as promote Air Chathams and the campaign on air with regular promotion slots on Radio 1XX.

On the 15th of December, on center stage during Late Night Christmas Shopping, a winner was drawn under the supervision of local authorities and announced on air as well as through social media. We are excited to announce that the Ultimate Giveaway was won by local Tulip Mcroy.

This promotion was made possible by generous support from Air Chathams, Radio 1XX, First Credit Union and Whakatāne Mill Limited who contributed towards the prize and successful running of the promotion.

1 JULY 2023 – 31ST DECEMBER 2023

OTHER INITIATIVES WE'VE UNDERTAKEN

In addition to *The Ultimate Getaway campaign*, EPIC has been involved in and set up several additional initiatives with a focus on supporting our town center membership. Events, competitions, and security forums have received positive feedback as well as engagement online. We also continue to keep our membership regularly updated through email newsletters, social media, and the WhatsApp security group.

During September, in response to increasing crime and uncertainty from business owners, EPIC hosted a Robbery, Ramraid & Burglary workshop with facilitation from local police. All attendees received a printed guide which was also circulated online to the membership and is currently available on the EPIC website.

The EPIC Comedy Night ran in mid-June featuring two high-profile comedians, Dai Henwood and Liv Mckenzie. The night was a sold-out success and both comedians were presented with local gift packs featuring treats from local retailers.

November 2023 – Relish Whakatāne

In celebration and support of our local hospitality businesses, EPIC organised and promoted a number of food-focused events including Taste of Asia at Cigol, Mystery Bus Tour and Coffee workshop. These events not only created excitement on the day but multiple event booking for the event vendors as an incredibly positive result.

15 December 2023 – Late Night Christmas Shopping

Shops opened their doors from 5–8pm to allow locals to enjoy a fun, family night out. There was a stage set up in Wharaurangi with a number of local schools, community groups and local talent performing including Steps Dance School, Te Kura o te Paroa Kapa Haka, Whakatāne Rock 'n Roll and many others.

Throughout the strand, shoppers were also able to enjoy fire engine rides, balloons, hair braiding and fundraising stalls as well as a number of special features put on by local businesses.



SOCIAL MEDIA ONLINE PRESENCE

Including Business Reviews from customers to encourage both locals and tourists to visit Whakatane.

- Appearing during search engine searches to uplift the overall online attractiveness and reputation of Whakatane.

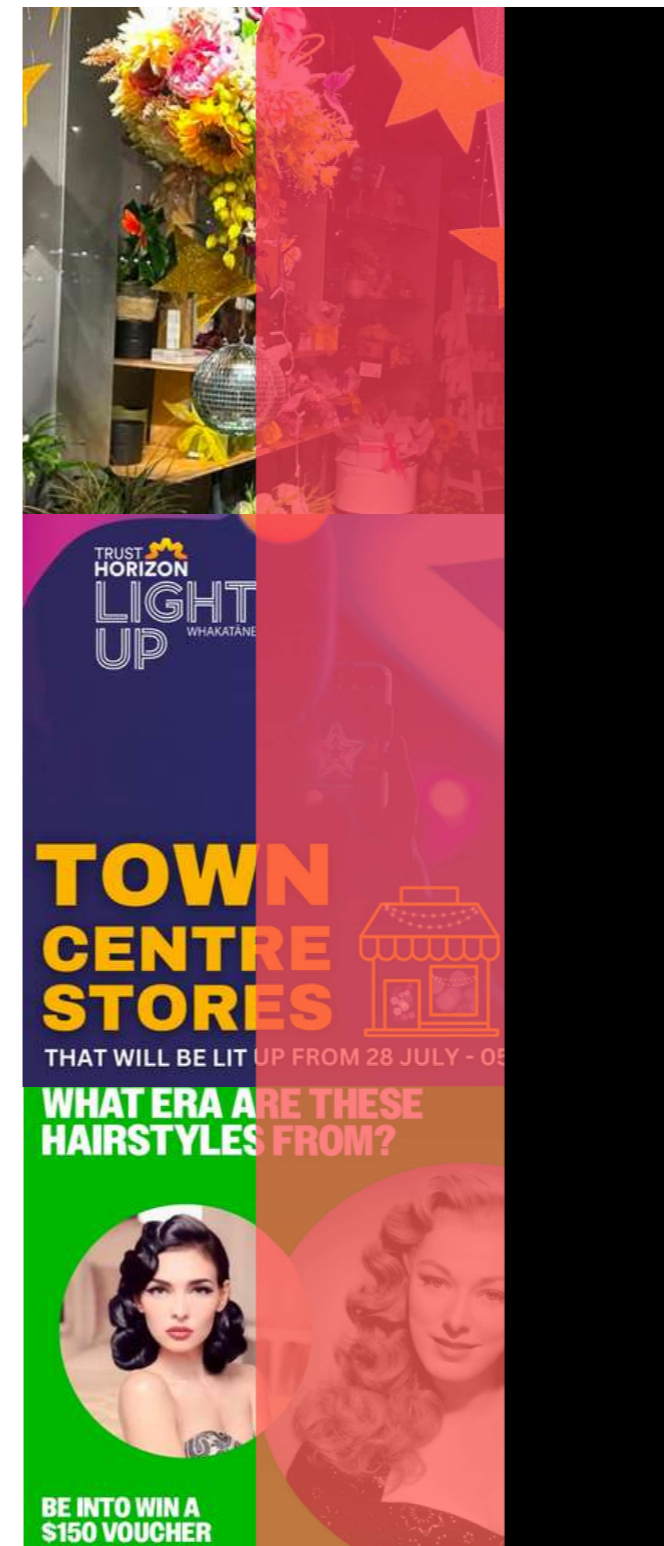
“Word of the week” EPIC got businesses involved in “Word of the Week” throughout 2023.

- This captured the attention of customers/locals online encouraging people to guess and comment and helped promote our local businesses through this.

Creating and promoting both our initiatives and other Whakatāne led initiatives through engaging social media graphics and now Reels.

To capture the vitality of Whakatane through trending audios to further showcase our town centre to our locals and also capturing those across New Zealand in the case of content going “viral”.

- Social media was used to increase ticket sales in the lead up to Relish Whakatāne and promote attendance at local events
- Several highly engaging competitions allowed our town center businesses to also connect with potential customers and extend their brand. This included during fashion week and in support of businesses that participated in the Light Up Whakatāne Storefront competition.



Relish Whakatāne 2023 (November)

Relish was held during November 2023 and featured several different impactful events including:

Movember Charity Breakfast

In collaboration with Robert Harris, EPIC facilitated a charity breakfast raising money for the Men's Prostate Cancer Foundation. It was a privilege to sell out all available tickets and even give away some spot prizes!

Taste of Asia at Cigol

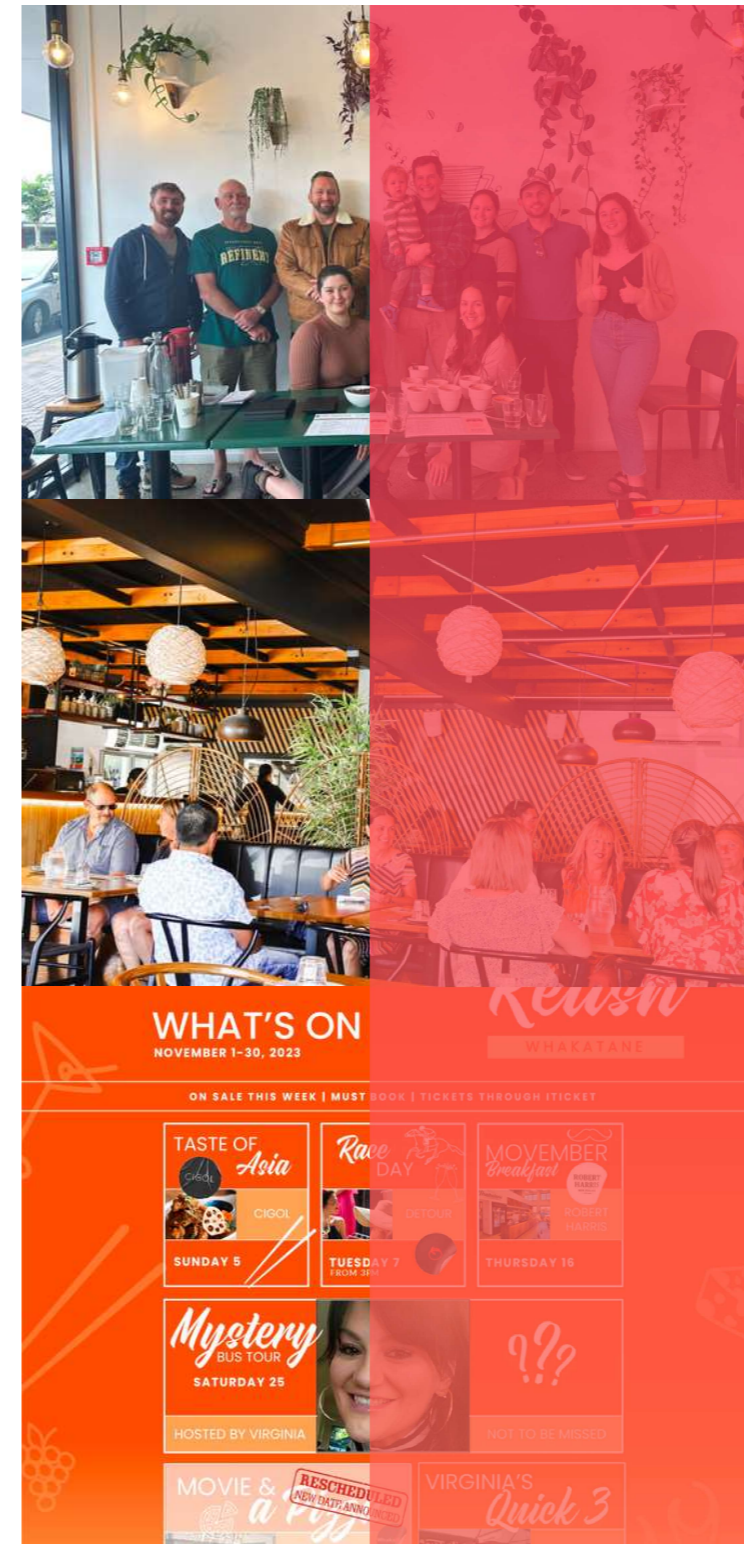
A beautiful afternoon of Asian Fusion cuisine at Cigol restaurant which attracted several attendees and also follow up bookings for the venue.

Mystery Bus Tour

This highly anticipated tour took ticketholders on an afternoon of beautiful food, dessert, and art in Whakatāne with all proceeds going towards continuing support for the town centre. This event has received positive feedback and is being repeated during Flavours of Plenty in 2024,

Slow Brew Coffee Workshop

EPIC worked alongside Volk and Co to kickstart their summer workshops in style! A Slowbrew workshop attracted a number of coffee connoisseur attendees to a highly caffeinated afternoon.





Q1

July School Holiday Guide

Printed booklets were distributed throughout town with a range of local activities for families to participate in. These were also promoted on social media and the website.

28 July – 05 August – Trust Horizon Light Up Whakatāne

It was a pleasure to be involved in the planning for Light Up Whakatāne and to facilitate the shopfront Light Up competition with participants getting involved throughout the town center.

29 August – 02 September – Fashion Week

EPIC ran several social media competitions in support of local businesses during fashion week as well as a sold-out sustainable earring workshop in Lightning Hub hosted by Double Scotch, another locally based business.

August – The Ultimate Getaway Promotion Launches with Air Chathams

26 September – Ramraid, Robbery & Burglary Response Workshop

This was hosted by Whakamax and facilitated by a member of the Whakatāne Police who took attendees through a booklet with important steps to keep themselves, their team, and business safe.

Q2

October 2023 – Virginia Joins the Team

It's an absolute pleasure to welcome Virginia Jeeves into the EPIC Team as Events & Promotions Manager. Her engagement with business owners has been incredible during her first quarter in the role with positive feedback from business owners and event attendees.

November 2023 – Relish Whakatāne

15 December 2023 – EPIC Late Night Christmas Shopping

15 DECEMBER TOWN CENTRE LATE NIGHT SHOPPING EVENT



7.1.4 Appendix 4 EPIC Six Monthly Report(Cont.)

Having run a successful AGM we have had the opportunity to discuss key points of interest with our members who were present. The topics included the future of the Parklets, the future of EPIC including membership criteria and expansion of the offering into other Town Centres, the incorporation of the New Zealand Town Centres Group and what that might mean for EPIC into the future.

We also farewelled Board members, Hayley Cobb, and Nick Milne, as well as welcoming new Board members Angelia Le Sueur, and Rhonda Webb. With fresh legs in both operations and governance we are set to keep the energy up well into the next year!

7.2 WOCB Discretionary Funds –April 2024

7.2 WOCB Discretionary Funds –April 2024



To: **Whakatāne-Ōhope Community Board**

Meeting Date: **Monday, 15 April 2024**

Author: **A Dass / Governance Support Advisor**

Authoriser **C Viljoen / Governance Manager Services**

Reference: **A2645615**

1. Reason for the report - *Te Take mō tēnei rīpoata*

One application has been received seeking funding from the Whakatāne-Ōhope Community Board Discretionary Fund.

The application is attached to this report and the applicants have been invited to attend.

2. Recommendations - *Tohutohu akiaki*

1. **THAT** the WOCB Funding Application – April 2024 report be received; and
2. **THAT** \$_____ be allocated from the Whakatāne-Ōhope Community Discretionary Fund to The Ministry of Inspiration for hosting STEAM competitions in Whakatāne.

3. Criteria

The criteria for the Community Board Discretionary Fund are:

- No retrospective funding applications will be considered
- The project must be held within the Whakatāne-Ōhope Community Board area
- Applications will be considered throughout the year subject to funding availability and should be submitted at least 14 days before the meeting. Meeting dates can be found on - <https://www.whakatane.govt.nz/about-council/meetings>
- In the event that the Board require more information, applicants may be invited to attend the Public Forum at the commencement of the meeting to provide a brief overview of the application. If so, an invitation will be extended to you prior to the meeting. As all meetings are open to the public you are welcome to attend.
- The application must be completed and signed by the applicant and include a summary of the project, what the funds are for, a budget showing how the costs were calculated, copies of quotes, latest financial report, and details of your bank account - either a bank encoded deposit slip or the top of a bank statement with organisation details and the bank logo.
- If successful, applicants will be required to use the Community Board logo on advertising material and other items associated with the event or project to acknowledge the grant.
- A declaration of expenditure and project report is required to be submitted once the project has been completed.

7.2 WOCB Discretionary Funds –April 2024(Cont.)

- Pre event information, photographs and community feedback are encouraged and may be placed on the Board’s Facebook page - <https://m.facebook.com/whakataneohopecommunityboard/>
- Funds not uplifted within six months from the allocation date will lapse
- The Council’s Climate Change Strategy 2020-23 can be found on the Council’s webpage - <https://www.whakatane.govt.nz/contact-us/have-your-say/closed-consultations/climate-change-strategy-and-action-plans>.

Whakatāne-Ōhope Community Board Guidelines

- The key priority areas are – Youth – Environment – Economic Development – Recreation
- Grants between \$500 and \$2,000 will be considered to support individuals and groups attending a national or international cultural, sporting, leadership development event
- Grants of up to \$5,000 will be considered to support community focused projects and events. The Board will generally lean towards funding an event only once but reserve the right to fund more than one year on a case-by-case basis.
- A “guarantee against loss” to provide seed funding or back-up finance may also be considered
- The Board does not generally fund organisation’s who are already receiving similar funding from the Whakatāne District Council; however, exceptions will be considered on a case-by-case basis.

4. Funding Application**4.1. The Ministry of Inspiration**

The Ministry of Inspiration deliver science, technology, engineering and math opportunities to student who might not be able to access it. This is done by delivery the NZ Aquabots programme and the Robocup Jr. The charity is seeking a grant of \$6,223.71 from the board to host the Robocup Jr competition, NZ Aquabots competition and practice time for the NZ Aquabots competition.

5. Significance and Engagement Assessment - *Aromatawai Pāhekoheko***5.1. Assessment of Significance**

The decisions and matters of this report are assessed to be of low significance, in accordance with Council’s Significance and Engagement Policy.

5.2. Engagement and community views

There is no requirement to consult or engage on allocation of the Board’s discretionary funds.

Engagement on this matter is not being undertaken in accordance with Section 6.1 of the Council’s Significance and Engagement Policy. This states that the Council will not consult when the matter is not of a nature or significance that requires public engagement.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane**6. Considerations - *Whai Whakaaro*****6.1. Financial/budget considerations**

The current balance of the Whakatāne-Ōhope Community Board Discretionary Fund is approximately \$113,665.07.

6.2. Strategic alignment

No inconsistencies with any of the Council's policies or plans have been identified in relation to this report.

6.3. Climate change assessment

The decisions and matters of this report are assessed to have low climate change implications and considerations, in accordance with the Council's Climate Change Principles.

6.4. Risks

Projects associated with the applications may be delayed or downsized.

7. CONCLUSION

Members now need to consider whether to support the applications and if so, the amount to allocate.

Attached to this report:

- Application for Funding – The Ministry of Inspiration

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane

Whakatane-Ohope Community Board - AGENDA

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD

Application Form



All sections must be completed and supporting material attached to the back of the form (see section 8 checklist). More information can be found on the Whakatāne District Council website www.whakatane.govt.nz or by contacting Cherie Tongariro or Susan French (Governance Support Advisors) on (07) 306 0500.

Completed applications must be sent to: Chief Executive, Whakatāne District Council
Private Bag 1002, Whakatāne 3158 or
Email: Governance@whakatane.govt.nz

HELPFUL INFORMATION BEFORE FILLING OUT THE FORM

- No retrospective funding applications will be considered.
- The project must be held within the Whakatāne-Ōhope Community Board area.
- Applications will be considered throughout the year subject to funding availability and should be submitted at least 14 days before the meeting. Meeting dates can be found on: <https://www.whakatane.govt.nz/about-council/meetings>
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- The application must be completed and signed by the applicant and include a summary of the project, what the funds are for, a budget showing how the costs were calculated, copies of quotes, latest financial report and details of your bank account - either a bank encoded deposit slip or the top of a bank statement with organisation details and the bank logo.
- If successful, applicants will be required to use the Community Board logo on advertising material and other items associated with the event or project to acknowledge the grant.
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- Pre event information, photographs and community feedback are encouraged and may be placed on the Board's Facebook page: <https://m.facebook.com/whakataneohopecommunityboard/>
- Funds not uplifted within six months from the allocation date will lapse.
- The Council's Climate Change Strategy 2020-23 can be found on the Council's webpage: <https://www.whakatane.govt.nz/contact-us/have-your-say/closed-consultations/climate-change-strategy-and-action-plans>

Whakatāne-Ōhope Community Board Guidelines

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- Grants of up to \$5,000 will be considered to support community focused projects and events. The Board will generally lean towards funding an event only once, but reserve the right to fund more than one year on a case by case basis.
- A 'guarantee against loss' to provide seed funding or back-up finance may also be considered.
- The Board does not generally fund organisations who are already receiving similar funding from the Whakatāne District Council, however exceptions will be considered on a case by case basis.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

1 CONTACT DETAILS

1.1 Name of your organisation: *The Ministry of Inspiration*

Phone: *0220964277* Email: *jessica@ministryofinspiration.org*

Social Media Links – website, Facebook etc.

www.ministryofinspiration.org
(N/A if applying as an individual) facebook.com/moinelson

1.2 Name of principal contact: *Jessica Cathro*

Position held: *Managing Director - North Island*

Phone/Mobile: *0220964277* Email: *jessica@ministryofinspiration.org*

1.3 Name of secondary contact: *Amy Cornelisen*

Position held: *Founder + Chief Inspiration officer*

Phone/Mobile: *0211610754* Email: *amy@ministryofinspiration.org*

1.4 How long has your organisation been operating? *12 years*

Objectives and activities of your organisation:

deliver STEAMs (science, technology, engineering, art, math) opportunities to students who might otherwise not be able to access them

please see attached for more

(N/A if applying as an individual)

1.5 Is your group GST Registered?: No Yes GST Number: *110-009-984*

(N/A if applying as an individual)

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

2 ABOUT YOUR FUNDING REQUEST

2.1 Please provide a title for the project, service, event proposal for which you are seeking funding (approx 8 words):
STEAM competitions in Whakatane

2.2 Give a brief description of the project, service, event proposal for which you are seeking funding (if you have a separate project plan or require more space, please list the key points here and attach a full description of your proposal to the back of this form):
- deliver Robocup Jr competition
- deliver NZ Aquabots competition
- practice time NZ Aquabots competition

2.3 How long does the project, service or proposal run? Starts: 29th April
Is the project ongoing? Finishes: 14th September 2024

- 2.4 Funding Description – tick appropriate boxes
- Community Pride
 - Cultural or Sporting Event
 - Seed Funding for a community event
 - Support for a community project
 - Youth Development
 - Environmental

2.5 The Whakatāne District Council has adopted a set of Climate Change Principles to ensure that climate change be considered in all decisions. Please consider potential impacts to Climate Change that the project/event may have.
travel from Rotoma to Whakatane increases emissions
The theme for NZ Aquabots 2024 is how to combat rising sea/ lake/ river levels from climate change and so is educating students on these impacts.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form

3 MEASURING THE SUCCESS YOUR PROJECT, SERVICE OR EVENT PROPOSAL

3.1 Show us how you will measure that your project, service or event proposal would be beneficial to the community

1. end of event survey to assess attitudes to Science /technology + careers
2. Repeat schools and teams each year
3. Teacher + school feedback

3.2 What will happen to the project if:

- this funding application is unsuccessful or,
- only a portion of the funds are received or,
- a guarantee against loss is provided rather than a grant?

<input checked="" type="checkbox"/> The project will proceed as outlined
<input type="checkbox"/> The project will be delayed (please specify expected length of delay): _____
<input type="checkbox"/> The project will be downgraded
<input type="checkbox"/> The project will be prevented from being carried out

we will secure funds elsewhere if needed

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

**WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form**

4 FINANCIAL DETAILS OF YOUR PROJECT, SERVICE OR PROPOSAL

Note: All figures to include GST (if any).

Please provide a breakdown of the budget for the project, service or proposal for which you are seeking assistance:

PROJECT COSTS		PROJECT INCOME	
Description of cost	Amount	Income source	Amount
Salaries / wages	\$	Applicant organisation's contribution	\$
Postage / telephone / administration	\$	Fundraising	\$
Advertising / promotion	\$	Donations / sponsorship	\$
Professional fees	\$	Entry fees	\$
Travel costs	\$	Value of donated material	\$
Project materials	\$	Other Grants applied for (please specify):	\$
Labour cost	\$		\$
Venue / equipment hire	\$	Other income (please specify):	
Other costs (please specify):	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL ESTIMATED COST	(a) \$	TOTAL INCOME	(b) \$

**TOTAL FUNDING
SHORTFALL/AMOUNT SOUGHT**
(i.e. 'a' minus 'b')

\$

please see project plan for budget

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form - Organisation

5 OTHER COUNCIL FUNDING

Note: All figures to include GST (if any)


What funding assistance has your group/organisation applied for **and/or** received from the Council over the past 3 years – either by way of a grant or ‘in kind’ support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2024	\$3,460.92	municipal specific NZagrabots support (applied only)

6 DECLARATION

We the undersigned do solemnly and sincerely declare and acknowledge that:

- The details we have given in all sections of this application are true and correct to the best of our knowledge.
- We have the authority to commit our group to this application.
- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project’s success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Jessica Cathro
Position held:	Managing Director - North Island
Signature:	
Date:	7/02/2024
Any personal details to withhold:	N/A
Name:	Amy Cornelisen
Position held:	Chief Inspiration officer - Founder
Signature:	
Date:	8/02/2024
Any personal details to withhold:	

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

WHAKATĀNE-ŌHOPE COMMUNITY BOARD
Application Form - Organisation

5 OTHER COUNCIL FUNDING

Note: All figures to include GST (if any)



What funding assistance has your group/organisation applied for and/or received from the Council over the past 3 years – either by way of a grant or ‘in kind’ support (advertising, promotional material, equipment, donations)

Year	Amount received (either \$ or in kind)	Purpose
2024	\$3,460.92	munipara specific NZaquabots support (applied only)

6 DECLARATION

We the undersigned do solemnly and sincerely declare and acknowledge that:

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- All information contained in this application is subject to the Local Government Official Information and Meetings Act 1987, and will be included in a **publicly available** agenda.
(If you do not wish for any personal details to be made public, please indicate this in your application. The information is held and administered by Whakatāne District Council in accordance with the Privacy Act 2020 and Whakatāne District Councils Privacy Policy.)
- The Council may collect from third parties any information it deems necessary about the applicant or the application.
- We will provide a short summary of the project’s success, benefits and promotion within 30 days.
- We acknowledge and approve receiving further communications from the Community Board.

Name:	Jessica Cathro
Position held:	Managing Director - North Island
Signature:	
Date:	7/02/2024
Any personal details to withhold:	N/A
Name:	Amy Cornelisen
Position held:	Chief Inspiration officer - Founder
Signature:	
Date:	8/02/2024
Any personal details to withhold:	

Whakatane-Ohope Community Board - AGENDA

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

Statement of Service Performance

Ministry of Inspiration

For the year ended 31 December 2022

Description of MOI's Outcomes

Providing a rich learning environment for students and a service/support network for educators - to maximise STEAMS opportunities for, and deeper understanding by youth.

Description and Quantification of the Entity's Outputs

	31-Dec-22	31-Dec-21
Hours of STEAMS based education participants (including STEAMS School)	>27700	>24,000
STEAMS School hours	18,144	16,797
STEAMS School free or discounted places (as a % of revenue)	16%	6.06%
Number of different events (Excludes STEAMS School)	33	31
Number of participants in events	1729	1321
Number of volunteer hours -total for year	>3000	>2,000
Number of student led workshops	19	18
Aquabot kits sold	87	98
Aquabot kits-Free/Discounted (*full kit equivalents)	18	39
STEAMS Kits sold	26	116
STEAMS kits Free/Discounted (*full kit equivalents)	0	44
AquaBot competitions held	Northland, Auckland, Rotorua, Masterton, Nelson, Christchurch, Invercargill, Tuaranga	Nelson Dunedin Auckland Masterton Rotorua
INSPIRE Festival	450	na
INSPIRE Free/Discounted (*as a % of Revenue)	4%	na

Some of our activities are seeing the effects of Covid on the economy with less participation. In 2022 all events went ahead except for Senior Academic Quiz and INSPIRE was reduced to 1 day. STEAMS School has opened a low-sensory class but over all the numbers are lower than pre-Covid. MOI is combining with Empower in 2023 to increase board strength and skill set.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)**Statement of Financial Performance****Ministry of Inspiration**

For the year ended 31 December 2022

	NOTES	2022	2021
Revenue			
Donations, fundraising and other similar revenue	1	44,124	58,869
Revenue from providing goods or services	1	297,621	273,996
Interest, dividends and other investment revenue	1	674	189
Other revenue	1	-	6,304
Total Revenue		342,420	339,358
Expenses			
Costs related to providing goods or service	2	344,695	345,698
Other expenses	2	8,822	9,034
Total Expenses		353,517	354,732
Surplus/(Deficit) for the Year		(11,098)	(15,374)

This statement should be read in conjunction with the notes to the Performance Report and the Audit Report.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)**Statement of Financial Position**

Ministry of Inspiration
As at 31 December 2022

	NOTES	31 DEC 2022	31 DEC 2021
Assets			
Current Assets			
Bank accounts and cash	3	107,033	125,802
Debtors and prepayments	3	8,597	8,068
Inventory	3	16,752	19,942
Total Current Assets		132,382	153,813
Non-Current Assets			
Property, Plant and Equipment	5	8,151	8,861
Total Non-Current Assets		8,151	8,861
Total Assets		140,533	162,674
Liabilities			
Current Liabilities	4	39,203	50,246
Total Liabilities		39,203	50,246
Total Assets less Total Liabilities (Net Assets)		101,330	112,428
Accumulated Funds			
Accumulated surpluses or (deficits)			
Retained earnings/Accumulated funds		112,428	127,802
Current year earnings		(11,098)	(15,374)
Total Accumulated surpluses or (deficits)		101,330	112,428
Total Accumulated Funds		101,330	112,428

This statement should be read in conjunction with the notes to the Performance Report and the Audit Report.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)**Statement of Cash Flows****Ministry of Inspiration**

For the year ended 31 December 2022

	2022	2021
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	43,161	61,972
Receipts from providing goods or services	297,693	269,892
Interest, dividends and other investment receipts	674	390
GST	306	(14,845)
Payments to suppliers and employees	(356,679)	(348,383)
Total Cash Flows from Operating Activities	(14,845)	(30,974)
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	(3,924)	(5,583)
Total Cash Flows from Investing and Financing Activities	(3,924)	(5,583)
Net Increase/(Decrease) in Cash	(18,769)	(36,557)
Bank Accounts and Cash		
Opening cash	125,802	162,360
Net change in cash for period	(18,769)	(36,557)
Closing cash	107,033	125,802

This statement should be read in conjunction with the notes to the Performance Report and the Audit Report.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

Statement of Accounting Policies

Ministry of Inspiration

For the year ended 31 December 2022

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Revenue Recognition

Sales or goods or services are recognised as revenue on an accrual basis, when the goods or services have been supplied. Grants with "use or return" conditions are initially recorded as a liability until the condition is met and then recognised as revenue.

Donations and grants without "use or return" conditions are recorded as revenue on receipt. Interest is recognised on an accrual basis."

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Accounts Receivable

Accounts Receivable are recognised initially at fair value, less an allowance for uncollectible amounts. Individual debts that are known to be uncollectible are written off in the period that they are identified.

Inventories

Inventories are stated at the lower of cost, determined on a first-in first-out basis, and net realisable value.

Property, Plant & Equipment

Property, plant & equipment are stated at historical cost less any accumulated depreciation and impairment losses.

Depreciation is calculated over the estimated useful life of the asset using the maximum rates allowed by the Inland Revenue

Income Tax

Ministry of Inspiration is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

Notes to the Performance Report

Ministry of Inspiration

For the year ended 31 December 2022

	2022	2021
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Rata Foundation	35,000	35,000
Pub Charity	(244)	5,852
Lion Foundation	-	5,000
Speedy Print	-	4,000
Network Tasman	-	3,451
June Grey	4,051	4,000
NBS	1,565	1,565
Tasman District Council	2,100	-
Scholarships	1,022	-
Sundry Donations	630	-
Total Donations, fundraising and other similar revenue	44,124	58,869
Revenue from providing goods or services		
Cawthron Institute	15,000	15,000
Foundation North	-	25,000
MBIE	-	20,000
STEAMS Education	147,567	155,625
STEAMS Kits	1,788	4,801
AquaBots	32,254	18,196
Workshops	39,481	30,251
Academic Quiz	482	870
Contracting Out Income	5,000	4,254
Inspire ticket orders	15,339	-
Lion Foundation Inspire 2022	5,000	-
Lottery	21,512	-
NCC Grants	3,000	-
Philosophy Conference	1,930	-
Primary Registration-Academic Quiz	268	-
STEM Wana Trust - Travel Grant	1,000	-
TDC COVID 19 Grant	3,000	-
Te Pūtea Whakatapu Trust NZABTs Chch	5,000	-
Total Revenue from providing goods or services	297,621	273,996

Whakatane-Ohope Community Board - AGENDA

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

Notes to the Performance Report

	2022	2021
Interest, dividends and other investment revenue		
Interest income	674	189
Total Interest, dividends and other investment revenue	674	189
Other revenue		
Covid 19	-	6,304
Total Other revenue	-	6,304

2. Analysis of Expenses

	2022	2021
Costs related to providing goods or services		
STEAMs Education	160,689	170,648
STEAMs Kits	1,004	11,966
AquaBots	38,876	41,180
INSPIRE	15,779	19,013
Workshops	5,595	22,876
Academic Quiz	908	1,259
Accounting fees	632	1,609
Marketing and Advertising	1,687	3,688
Catering	-	98
Contracting Out Expenses	110	2,112
Insurance	2,750	1,815
Meeting Expenses	473	429
Philosophy Conference Expenses	1,913	-
Printing & stationery	361	69
Stock Write off - wear and tear	-	75
Subcontractors	105,389	59,065
Subscriptions	-	447
Sundry expenses	1,165	4,130
Telephone	62	-
Travel & accommodation	2,814	-
Website	4,488	5,020
Total Costs related to providing goods or services	344,695	345,498
Other expenses		
Auditing Fees	3,537	3,240
Bad Debts Written off	-	951
Bank and Stripe Fees	866	(1)
Depreciation	4,634	5,200
Doubtful Debts	(215)	(356)
Legal	-	200
Total Other expenses	8,822	9,234

Whakatane-Ohope Community Board - AGENDA

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

Notes to the Performance Report

	2022	2021
3. Analysis of Assets		
Bank accounts and cash		
General Account	99,289	119,860
Savings Account	1,458	1,447
Cash	574	694
Debit Cards	5,712	3,801
Total Bank accounts and cash	107,033	125,802
Debtors and prepayments		
Accounts Receivable	7,180	6,736
Prepayments	1,417	1,333
Total Debtors and prepayments	8,597	8,068
Inventory		
Stock	16,752	19,942
Total Inventory	16,752	19,942
	2022	2021
4. Analysis of Liabilities		
Creditors and accrued expenses		
Accounts payable	2,363	19,442
Advances	(5,000)	-
GST Account	13,992	893
Payments Held	1,027	1,116
Total Creditors and accrued expenses	12,382	21,451
Unused donations and grants with conditions		
Sponsorship received in advance	26,821	28,794
Total Unused donations and grants with conditions	26,821	28,794
Other current liabilities	-	-
	2022	2021
5. Property, Plant and Equipment		
Office Equipment, Furniture and Computers		
Opening Carrying Balance	7,573	5,902
Additions	3,924	5,583
Depreciation	(3,991)	(3,912)
Total Office Equipment, Furniture and Computers	7,507	7,573
Website		
Opening Carrying Balance	2,575	2,575
Depreciation	(1,931)	(1,287)
Total Website	644	1,287
Total Property, Plant and Equipment	8,150	8,861

Whakatane-Ohope Community Board - AGENDA

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

Notes to the Performance Report

	2022	2021
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	112,428	127,802
Accumulated surpluses or (deficits)	(11,098)	(15,374)
Total Accumulated Funds	101,330	112,428
Total Accumulated Funds	101,330	112,428

7. Commitments

MOI Rents premises from Unite Church in Nelson. This lease runs annually from 7 February. The Lease Commitment as at 31 December 2022 is \$13,993 (2021 \$17,333)
 MOI Rents premises from Tasman District Council in Brightwater. This lease runs annually from 7 February. The Lease Commitment as at 31 December 2022 is \$4,356 (2021 \$6,240)

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 December 2022 (Last year - nil).

	2022	2021
9. Related Parties		
Value of Transaction		
Contract Management - Chief Inspiration Officer - Trustee		
Amy Cornelisen	60,500	60,000
Contract Management - Accounting Services - Trustee		
Sunshine Solutions (C Jukes)	-	2,000
Contract Teacher - Spouse of Trustee		
Freya Picugin	6,650	6,655
Contract Teacher - Parent of Trustee		
Annabel Boyes	7,995	10,108
Total Contract Teacher - Parent of Trustee	7,995	10,108
Holiday Programs/Camps - Children of Trustees		
Zach Cornelisen	-	300
Maddie Cornelisen	1,080	1,060
STEAMS Kit - Packaging - Children of Trustees		
Zach Cornelisen	180	30
Maddie Cornelisen	-	36
STEAMS Kit - Packaging - Trustee		
Sunshine Solutions (C Jukes / T Shapcott)	-	180
Value of amount Outstanding		
Steams Kit - Packaging - Trustee		
Sunshine Solutions (C Jukes / T Shapcott)	-	138

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

5/02/2024

To whom it may concern,

This document will outline the reasoning behind the quotes for the items included on the application form.

Coordinator Costs – this includes travel, mileage, accommodation and follow up such as writing reports for funders.

Competition Venue – there is only one venue for running the competition in Whakatane.

Competition Miscellaneous Costs – these are outlined below. Unfortunately, due to the nature of the items we are unable to get official quotes for these items, but we can outline these based on previous costs to run these events. We have run these events in other regions multiple times.

NZAquabots

Item	Cost
Judges and volunteers Lunch	\$260 (\$20 x 13)
Photographer koha	\$100
Printing – Team Packs	\$407.87
Printing – Competition Packs (colour)	\$376.56
Printing – Certificates	\$64.80

Printing has been calculated using our online provider PrintOnline.co.nz

Item	Quote 1 (location)	Quote 2 (source)
Electrical Tape	\$2.72 x 20 (bunnings) \$54.40	\$2.74 x 20 (Mitre10) \$54.80
Pens	\$1.50 x 2 (Kmart) \$3.00	\$10.00 x 2 (Warehouse Stationary) \$20
Selloptape	\$1.25 (Kmart)	\$7.00 (Warehouse Stationary)
Blue tack	\$3 (kmart)	\$3 (warehouse stationary)
Chalk	\$4.50 (kmart)	\$5.99 (Warehouse stationary)
Clipboards	\$2.79 x12 (kmart) \$33.48	\$6.99 x 12 (Warehouse Stationary) \$83.88
Stopwatches	\$7.19 x 12 (Temu) \$86.28	\$69.50 x 2 (Hart Sport) \$139
Box	\$8 (kmart)	\$23 (warehouse)

These items have all been costed via the source website using their currently displayed (non-discounted) prices.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)**Robocup Jr**

Item	Cost
Judges and volunteers Lunch	\$160 (\$20 x8)
Photographer koha	\$100
Printing – Team Packs	\$10.80
Printing – Competition (colour)	\$110.10
Printing – Certificates	\$26.55

Printing has been calculated using our online provider PrintOnline.co.nz

Item	Quote 1 (location)	Quote 2 (source)
Folders	\$7.33 (Warehouse Stationary) x 3	\$10.32 (Office max)
Pens	\$1.50 x 2 (Kmart) \$3.00	\$10.00 x 2 (Warehouse Stationary) \$20
Caution Tape	\$6 (bunnings)	\$23.30 (mitre10)
Blue tack	\$3 (kmart)	\$3 (warehouse stationary)
Silver, Black and White Duct tape	Silver \$7.08, Black 9.45, white \$9.45 (Bunnings)	Mitre 10
Clipboards	\$2.79 x12 (kmart) \$33.48	\$6.99 x 12 (Warehouse Stationary) \$83.88
Stopwatches	\$6.15 x 6 (Temu) \$30.75	\$69.50 x 2 (Hart Sport) \$139
Box	\$8 (kmart)	\$23 (warehouse)
Laminating Pouches A3	\$89.99 (Warehouse stationary)	\$90.37 (Office max)

These items have all been costed via the source website using their currently displayed (non-discounted) prices.

Yours faithfully

Jessica Cathro
Managing Director North Island, Ministry of Inspiration

Ph: 022 0964277
 Email: jessica@ministryofinspiration.org

- Ministry of Inspiration, 20 Somerset Terrace, Stoke, 7011
- Email: jessica@ministryofinspiration.org
- Phone: 021 022 09 64 277
- www.ministryofinspiration.org



7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

5/02/2024

To the Whakatāne/ Ōhope Community Board

RE: NZAquabots and Robocup Jr Project Plan

Aim:

To engage and interest students at schools in the Eastern Bay of Plenty area in STEM through running regional competitions for Robocup Jr and NZAquabots

Target Audience:

All schools in Eastern Bay of Plenty
Schools may enter as many teams as they like from students aged 7 years and up.

Anticipated Outcomes:*Attitudes of participants:*

I am good at coding, science and technology: 75% (agree or totally agree)
Coding, Science and technology are for me: 75% (agree or totally agree)
I see coding, science and technology as a career for me: 50% (agree or totally agree)
I would recommend Robocup Jr/NZAquabots to a friend: 75% (agree or totally agree)
I would participate again in Robocup Jr/NZAquabots: 75% (agree or totally agree)

Participation in regional event:

Robocup Jr – 20 teams 15th June in Whakatāne
NZAquabots – 30 teams 14th September in Whakatāne

Gender split: 50:50 female/male

Ethnicity split: 40% Māori, 60% Pakeha or other

These outcomes are measured with the end of competition survey.

Intangible benefits to the community include:

- Feelings of inclusion: students who are interested in STEM are often the only one in their friend group, class or year level (especially in smaller schools). Finding others like them at their school and in their community can encourage a sense of belonging
- Motivation and Inspiration for STEM Careers: exposure to STEM opportunities can grow an aspiration to those careers. NZAquabots and/or Robocup Jr can often be the first time a student realises they are good at STEM. The judges at the competition are all from industry and can show students that you don't have to leave your community to get involved in STEM.
- Pride: Students who participate in these competitions and qualify for National events feel a sense of pride in themselves, their schools and their communities. For Whakatāne, this will be the first time that teams will be able to compete in the Robocup Jr Nationals and only the second time Whakatāne teams will participate in NZAquabots Nationals.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)



Description of the project:

Activities and Timeline

Activities	Timing
Advertise to schools and meet with principals	Term 1
Book build days for Robocup Jr for Term 2	Term 1-2
Book build days for NZAquabots for Term 3	Term 1 – 2
Build days for Robocup Jr	29 th April – 31 st May 2024
Eastern Bay of Plenty Regional Robocup Jr	15 th June 2024
Build days for NZAquabots	22 nd July – 23 rd August 2024
Run masterclass sessions for NZAquabots	29 th August – 4 th September
Run pool practice session in Whakatāne for NZAquabots	28 th August
Eastern Bay of Plenty Regional NZAquabots	14 th September

Activities Description:

Build days Robocup Jr:

Build days are delivered free to the schools. They include an educator bringing Edison robots if the school doesn't have robots. The educator will go over how to use the robots. They will then explain the competition and guide students through several kick off activities to get teams started. The educator will go through the rules and next steps with teams and teacher. The teacher will be left with a teaching and learning guide. There is no cost to schools for this.

Eastern Bay of Plenty Regional Robocup Jr:

The regional Robocup Jr competition will be run in Whakatāne at the Whakatāne War Memorial Theatre on the 15th June. All teams from Eastern Bay of Plenty are invited to compete. Cost for teams is \$40 per team, charged by the national Robocup Jr body. Teams who place at regionals qualify for the 2024 National Robocup Jr competition usually held in early September 2024.

Build days NZAquabots:

Build days are delivered free to the schools. They include an educator bringing all the tools necessary to create and build an underwater robot. The educator will lead the students and teacher through the process of building a standard underwater robot. By the end of the session the teams will have a functioning underwater robot. The educator will go through the rules and next steps with teams and teacher. The teacher will be left with a teaching and learning guide. There is no cost to schools for this.

Pool Practice Session:

The educator will run a full day pool practice session at the Whakatāne Aquatic Centre, all schools in the area are invited to attend. This allows teams to adjust their buoyancy and then sample items from the competition will be available to test attachments and collection. There is no cost to attending this.

Masterclass Sessions NZAquabots:

Masterclasses are delivered via zoom/google meet to all schools. There are masterclasses on developing the paperwork required for the competition. These include; Factsheets (posters) and presentations. Teams do not have to do these to participate in the regional competition, but teams who want a chance at placing will complete these. These sessions are delivered free to schools.

- Ministry of Inspiration, 20 Somerset Terrace, Stoke, 7011
- Email: jessica@ministryofinspiration.org
- Phone: 021 022 09 64 277
- www.ministryofinspiration.org



7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)**Eastern Bay of Plenty Regional NZAquabots:**

The regional NZAquabots competition will be run in Whakatāne at the Whakatāne Aquatic Center on the 14th September. All teams from Eastern Bay of Plenty are invited to compete. Teams who have purchased (or received) a new kit have free entry. Teams using recycled kits are charged a \$20 entry fee. Teams who place at regionals qualify for the 2024 National NZAquabots competition being held in Auckland in early December 2024.

Budget:

Income		Notes
Bay Trust	\$20,000	To fund STEM Education across Eastern Bay of Plenty and Rotorua (including some build days)
Murupara Community Board	\$3,460.92	To fund the NZAquabots practice time in Murupara, pool and 2 for 1 NZAquabot Kits
Whakatāne/ Ōhope Community Board	\$6223.71	To fund the NZAquabots competition for Eastern Bay of Plenty and Robocup Jr Theatre
Expenses		
NZAquabots Regional Event	\$3,260.89	
NZAquabots Build days	\$2,000	
Pool purchase	\$109.87	
NZAquabots Practice session in Murupara Area	\$400	
NZAquabot kits	\$2,880	
Teaching and Learning Guide Printing NZAquabots	\$71.05	
Teaching and Learning Guide Printing Robocup Jr	\$142.10	
Robocup Jr Build days	\$6000	
Robocup Jr Regional Event	\$2,962.82	
Robots for Lending out	\$1200	
Total Expenses		

Amount to be request for Whakatāne / Ōhope Community Board: \$6,223.71.

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

Budget for NZ Aquabots Regional Event and Robocup Jr Regional Event

	Robocup Jr		NZAquabots
Other		Competition	
Stopwatches	30.75	Lunch	260
Total	<u>30.75</u>	Photographer Koha	100
		Coordinator Costs	862.65
Competition		Pool Hire (\$500 Aquatic Centre, + \$300 koha for Swim Clubrooms)	800
Hall Hire	170	Total	<u>2022.65</u>
Trophies	380		
Photographer	100	Stationary	
Badges	359	Printing certificates	64.8
Ribbons	235	Consumables - electrical tape, superglue, cable ties etc	76.05
Lunch	160	Printing of team packs	407.87
Coordinator Costs	862.5	Printing for competition	376.56
Total	<u>2266.5</u>	Total	<u>925.28</u>
		Admin	<u>\$312.96</u>
Stationary		Overall total	<u>\$3,260.89</u>
Folders	21.99		
Caution Tape	10.3		
Clipboards	49.9		
Printing for competition	110.1		
Laminating	127.81		
Tape	25.98		
Pens	3		
Box	8		
Blutack	3		
Printing Certificates	26.55		
Printing Teams Packs	10.8		
Total	<u>397.43</u>		
Admin	<u>\$268.14</u>		
Total for Everything	<u>\$2,962.82</u>		

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)



Who is Ministry of Inspiration:

Ministry of Inspiration is a charity that has been running for over ten years. It was started in Nelson by Amy Cornelisen to oversee the NZ Aquabots programme. Over the years it has expanded to have a national reach, predominately through the NZ Aquabots programme. It also incorporates STEAM programmes including holiday programmes, a weekly gifted and talented programme, the INSPIRE and EMPOWER conferences and now supports Robocup Jr and runs whole classes experiences.

What is NZAquabots:



Aquabots is a national underwater robotics competition., that feeds into an international competition. Students from ages 7 to 18 compete in teams of 3. The building phase requires teams to either complete a standard build (standard kit that all teams can receive) or design a robot of their own using whatever materials they wish.

At the competition teams compete in three underwater driving activities including a obstacle course and two activities to collect and deliver objects. Teams also complete a quiz on a given topic, create a team poster and deliver a 10 minute presentation on their learning journey where everyone must talk equally.



What is Robocup Jr



RoboCup Junior (RoboCup Jr.) is an educational initiative and robotics competition that focuses on promoting robotics.

RoboCup Jr. is aimed at students from 7 to 18 years and has several different events, each with its own set of rules and challenges. The competition provides a platform for students to apply their STEM (science, technology, engineering, and mathematics) knowledge and skills to design, build, and program robots to compete in various tasks.

The events in RoboCup Jr. can vary between regions but often include scenarios like soccer matches where robots act as players, rescue missions where robots navigate a simulated disaster area, and dance/theatre competitions where robots showcase their creativity through choreographed routines or plays. The goal is to encourage teamwork, problem-solving, and innovation in a fun and competitive environment.



Ministry of Inspiration supports teams getting involved in Robocup Jr Theatre, a 1 – 2 min play where robots are the actors. Students come up with the theme, design the props, set and costumes. They then code the robots to move autonomously throughout the performance.

- Ministry of Inspiration, 20 Somerset Terrace, Stoke, 7011
- Email: jessica@ministryofinspiration.org
- Phone: 021 022 09 64 277
- www.ministryofinspiration.org



7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)



I am happy to answer any questions this project plan and application may generate. I look forward to working with the Whakatāne / Ōhope Community in 2024.

Jessica Cathro
Managing Director North Island, Ministry of Inspiration

Ph: 022 0964277
Email: jessica@ministryofinspiration.org

- Ministry of Inspiration, 20 Somerset Terrace, Stoke, 7011
- Email: jessica@ministryofinspiration.org
- Phone: 021 022 09 64 277
- www.ministryofinspiration.org



7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

Quote to:
 Ministry of Inspiration
 6a Seddon Street Rotorua
 3010



412 Tuam Street
 Phillipstown
 Christchurch 8011
 Phone +64 3 366 6336
 Freephone 0800 222 789
 info@ribbonsandrosettes.co.nz
 www.ribbonsandrosettes.co.nz

Quote

Date	23/11/2023	Estimate #	1296
------	------------	------------	-------------

Description	Quantity	Unit	Rate	Total
Lapel Ribbons 50mm x 150mm - 12 designs	1,200		0.75	900.00
Set Up	1		30.00	30.00
Freight	1		10.00	10.00

940/4 = 235 = share for Robocup Jr Whakatane

- Valid for 60 days from date of estimate -	Subtotal	\$940.00
	GST	\$141.00
	TOTAL	\$1,081.00

If you have any questions regarding this estimate, please do not hesitate to contact us.

Estimate # **1296**

On acceptance of estimate, please confirm by email

Whakatane-Ohope Community Board - AGENDA

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

QUOTE
SQ0000365



Date 22/11/2023
Quote Valid Until 22/12/2023
Sales Rep Chanthana Teeratha

Payment Terms Prepaid
Shipment Method DELIVERY

Bill-To
MINISTRY OF INSPIRATION
Jessica Cathro
New Zealand

Ship-To
MINISTRY OF INSPIRATION
Jessica Cathro
TBA
New Zealand



SKU	Description	Qty	Unit Ex GST	GST %	Bulk Discount	Amount Inc GST
CUSTOM RIBBONS	Custom Printed Ribbons, 2"(48mm W) x 8"(200mm L)Blue with Gold Print	400	2.35	15		940.00
CUSTOM RIBBONS	Custom Printed Ribbons, 2"(48mm W) x 8"(200mm L)Red with Gold Print	400	2.35	15		940.00
CUSTOM RIBBONS	Custom Printed Ribbons, 2"(48mm W) x 8"(200mm L)White with Gold Print	400	2.35	15		940.00
POST	EXPRESS POSTAGE	1	9.90	15		9.90
INSURANCE	SHIPPING INSURANCE (Does Not Cover Late Delivery)	1	69.90	15		69.90

Invoice Discount (NZD) 0.00
Subtotal Excl. GST (NZD) 2,521.57
GST Amount (NZD) 378.23
Total NZD Incl. GST (NZD) 2,899.80

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)



Whakatāne District Council
Private Bag 1002
Whakatāne 3158
New Zealand
whakatane.govt.nz

Booking Quote REF240102467

16-Jan-2024
Ministry of Inspiration
Flat 1
6 Seddon Street
Glenholme
Rotorua 3010
jessica@ministryofinspiration.org

Dear Jessica Cathro

Thank you for choosing to hire a community venue with us.

Your booking is currently **Tentative**.

A Council Officer will be in contact with you to advise the supporting documents required in order to approve your booking. When your booking is approved, you will be sent an invoice for your hire.

In order to secure your booking, you will need to provide all required documentation and pay the invoice in full.

Details of your booking are shown below:

Booking Date	Venue	Fee Description	Amount (\$)
15-Jun-2024	Whakatane War Memorial Hall	Little Theatre - Full Day Booking Fee (08:00 - 17:00)	150.00

All items are GST inclusive unless specifically marked otherwise.

Total hire fees \$150.00

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)



FatCat Promotions
 PO Box 39 386, Howick, Auckland 2145
 Ph: 09 271 0265
 Email: alison@fatcatpromotions.co.nz
 Web: www.fatcatpromotions.co.nz

Quote

① preferred

Jessica Cathro
NZ Aquabots

Date: 23rd November 2023
Quote Number: 14737

Dear Jessica,

Thank you for offering FatCat Promotions the opportunity to present our quote.

**** Please click on the below product links for images and more information ****

Code	Product	Qty	Unit Cost	Total excl. GST
Pricing includes branding of NZ Aquabots artwork as stated (in 1 position) & set up charges				
108543	Lapel Badges (60 x 20mm) – full colour resin coated finish			
	100 each for Masterton, West Akld, Sth Akld & Northland	400	\$3.59	\$1,436.00
	(Turnaround time 25 - 30 working days from proof sign off)			

1436/4 = \$359
 for one competition

If you are happy with this quote and would like to proceed, please follow the below steps to get your job underway.

1. Sign below to accept quote.
 Signature: _____ Date: _____
2. Circle the quantity and product(s) above that you would like to order.
3. Send us your artwork. For correct artwork formats click [HERE](#)
4. What date would you like this by? Delivery by: _____

Kind regards,

Alison O'Callaghan



Terms and Conditions
1. Prices quoted exclude GST and freight – payment due 7 days from the invoice date

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)



②

PO Box 27 427
Marion Square
WELLINGTON

Fax No. (04) 472 4478
Phone No. (04) 472 4477

PO Box 54 075
The Marina
AUCKLAND 2144

Fax No. (09) 533 0339
Phone No. (09) 533 0331

Email: info@precisionbadges.co.nz
www.precisionbadges.co.nz
Ph 0800 53 53 54

Jessica Cathro
Ministry of Inspiration

Ph 022 0964277

27/11/23

Dear Jessica,

Thank you for giving us the opportunity to offer a proposal for the supply of metal bar badges.

Based on a 50mm x 20mm metal bar, gold plated with text and various colours, plus 2x butterfly clutch fittings.

4x designs, 100pcs of each design = 400pcs @ \$7.95 ea. (Total incl GST is \$3657.00).

Courier delivery \$7.50 - \$12.50 depending on your location.

All +GST. There are no additional charges for setup or tooling. Our current manufacture time is approx 3 weeks.

I'm happy to assist in answering any additional questions, or please feel free to call me at a time that suits you. This quote is valid for 30 days.

Kind regards,

Chris O'Loughlin
Ph 021 828 851

A handwritten signature in blue ink, appearing to read "Chris O'Loughlin".

Chris O'Loughlin
Art & Design

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)

2/5/24, 4:11 PM

Ministry of Inspiration Mail - Quote for trophies

① preferred



Jessica Cathro <jessica@ministryofinspiration.org>

Quote for trophies

1 message

Robin Burton <inscriptengraver@yahoo.co.nz>
To: Jessica Cathro <jessica@ministryofinspiration.org>

Mon, Feb 5, 2024 at 4:04 PM

Inscript Engravers
20 Thompson Crescent
Whakatane
0273183123
ANZ 01-0486-0213144-00
5-2-24

QUOTE FOR TROPHIES

4x Wooden 624R @ \$60 each	
.....\$240	
Wording lasered on trophies \$ 20 each	
.....\$80	
Back plate for annual dates and names \$15 each	
.....\$60	
Total \$ 380	

Cheers Robin Burton

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)



218 The Strand
Whakatane 3120
PH: 07 307 8156
EMAIL: ange@jewelz.nz

22 February 2024

QUOTATION

For: Jessica Cathro
Ministry of Inspiration

4 x Wooden Trophies inclusive of Engraving with Logos (2) and wording as you're your instruction.

Total: \$ 400.00 (Special Pricing)

Please advise when you would like us to proceed with your order.

Many thanks

Bronwyn Perkinson

Your Engraving Specialist
JEWELZ

7.2.1 Discretionary Funds - Ministry of Inspiration - STEAM competitions Whakatane(Cont.)



02/02/2024

GST No: 72-054-245

To Annabel Boyes

This is a Quote for the Ministry of Inspiration

Whole pool Hire on the 14 September 2024 7am – 5pm

\$500.00

Spectators \$1.00 per person paid at gate. No charge for Judges & volunteers or Teams.

Two lanes for four hours hired for August date? as 28th is not a Sunday as requested No charge donated by Aquatic Centre.

This is a Quote only inclusive of GST.

Cynthia Gordon

TEAM LEADER CUSTOMER EXPERIENCE

WHAKATĀNE AQUATIC & FITNESS CENTRE

P 027 254 6415

E Cynthia.Gordon@whakatane.govt.nz W whakatane.govt.nz/aquatic

28 Short Street, Private Bag 1002, Whakatāne 3158, New Zealand



8 Chairperson and Sub-Committee Reports

8 Chairperson and Sub-Committee Reports

8.1 Chairperson's Report – April 2024



To: **Whakatāne-Ōhope Community Board**

Meeting Date: **Monday, 15 April 2024**

Author: **WOCB Chairperson**

Reference: **A2647305**

1. Reason for the report - *Te Take mō tēnei rīpoata*

Tēnā koutou katoa. This report is to provide an overview of the activities undertaken and events attended since the last meeting. It has been a busy month, as reflected in our Community Engagement events. I thank Board Members, Councillors and WDC staff for their mahi around the LTP consultation, and I trust all submissions will be considered carefully by Council. It isn't easy capturing the views of the wider community but I hope our WOCB submission is a good representation of the conversations we have had at LTP events, and within our own networks.

2. Recommendation - Tohutohu akiaki

1. **THAT** the Whakatāne-Ōhope Chairperson's report February 2024 – April 2024 be received; and
2. **THAT** the Whakatāne-Ōhope Community Board will support the Whakaari Memorial project with seed-funding of up to \$40,000 for the Memorial design process.

3. Community Engagement

Recent events attended by WOCB members:

- Whakaari Memorial Steering Group meeting (February 20th, March 11th, March 28th) – Board Members Inman & Hamill
- Whakatāne Action Group meeting (February 20th) – Board Member McLean
- CBEC Wellington hui (February 29th) - Board Member Hamill
- Coastlands Community safety meeting (March 7th) – Board Member Hamill
- Combined Community Board Meeting (March 12th) – Board Members Bonne, Hamill, Inman & McLean)
- Whakaari Memorial Hui with Creatives (March 12th) – Board Members Hamill & Inman
- Have a Heart Expo LTP engagement (March 23rd) – Board Members Bonne & Hamill, Councillor Boynton
- Chamber of Commerce/WDC Business Breakfast (March 26th) – Board Member Hamill & Councillor Boynton

Whakatane-Ohope Community Board - AGENDA

8.1.1 Appendix 1 Ohope Beach Lions Club

- Sustainable BOP Green Drinks (March 27th) – Board Member Hamill
- Coastlands Community Group meeting (March 27th) – Board Member Hamill
- Opening of Trident High School turf (March 28th) – Board Members Hamill & McLean
- Climate Strategy Meeting (April 4th) – Board Member Bonne
- Whakatane Sportfishing Club LTP engagement (April 5th) – Board Members Bonne & Inman, Councillor Boynton
- Sunday Market LTP engagement (April 7th) – Board Members Bonne & Hamill, Councillor Boynton
- Rex Morpeth Hub LTP engagement (April 9th) – Board Member Hamill

4. Follow-up from events/meetings

- We warmly welcome Renee Koolen who will be the Youth Council representative joining the Whakatāne-Ōhope Community Board meetings, and we look forward to hearing more of our rangitahi voice through her.
- The SuperLocal Conference 2024 is 21st-23rd August in Wellington at the Tākina Convention Centre. I invite any Board Members who are keen to attend the Community Board stream to let me and the Governance team know. I will be there representing CBEC, and Mark Inman will be speaking (along with Steph O’Sullivan) at our Whakatāne slot.
- There has been good progress with the Whakaari Memorial through the Whakaari Memorial Steering Group. We have had one onsite hui with interested creatives/carvers and are holding a second hui on April 15th. We have also been in contact with all the whānau and first responders, to give them an opportunity to contribute. We are working with WDC as to the consents and issues associated with the possible memorial sites. As discussed at our last WOCB meeting, seed funding from the Board will be needed to cover initial design costs.

5. Upcoming events

- ‘Meet the Artist’ event, **Saturday 13th April 10am** at 5 Richardson St. This is an informal change to meet the two artists chosen for the mural project organised by Arts Whakatāne, and supported by WOCB.
- Grasstrack Trolley Derby **Wednesday 17th April 10am**, at Waiewe Drive Reserve. Organised by Rotary, Bluelight and Menzshed.

Attached to this report:

Appendix 1: Ohope Beach Lions Club

8.1.1 Appendix 1 Ohope Beach Lions Club

Whakatane-Ohope Community Board - AGENDA

8.1.1 Appendix 1 Ohope Beach Lions Club(Cont.)**Deteriorating Condition of Ohope Beach Lion's Shed**

We are the Ohope Beach Lions (June 1972) and are currently leasing month by month from the Whakatane District Council the building situated at 340/1 Harbour Road Ohope. Our main fundraising for the community in this building is our monthly garage sale. This building has the benefit of being in a desirable public location.

On average our monthly garage sale raises two to three thousand dollars. Funds which are predominantly returned to the local community. Our garage sale is a win win situation as it upholds the recycling initiative.

Examples of funds dispersed to our local community are Whakatane/Trident Yearly Student Scholarship Fund, EBOP Hospice, Whakatane Kiwi Trust, Cycling without Age EBOP, Whakatane Riding for the Disabled, Camp Quality, Rescue Helicopter, Whakaari/Hayden Marshall-Inman Memorial Golf Tournament.

The building is deteriorating due to inadequate weather proofing. Donated items have become spoiled in the damp conditions – photos available.

We are looking at our options in relation to the current buildings “not fit for purpose” condition.

Options for submission to the Whakatane District Council

- A. Recladding the existing building
- B. The possibility of a new structure that fits in with the Port Ohope Development

We are seeking the support of the Whakatane/Ohope Community Board with our submission to the Whakatane District Council

Thank you on behalf of the members of the Ohope Beach Lions

8.1.1 Appendix 1 Ohope Beach Lions Club(Cont.)



8.1.1 Appendix 1 Ohope Beach Lions Club(Cont.)



8.1.1 Appendix 1 Ohope Beach Lions Club(Cont.)



9 Closing Karakia - *He Karakia Whakakapi*

9 Closing Karakia - *He Karakia Whakakapi*

**Kia tau ki a tātou katoa
Te atawhai o tō tātou Ariki, a Ihu Karaiti
Me te aroha o te Atua
Me te whiwhingatahitanga
Ki te wairua tapu
Ake, ake, ake
Amine**

*May the grace of the Lord Jesus Christ,
and the love of God,
and the fellowship of the Holy Spirit be with you all
Forever and ever
Amen*