



Community Funding Committee

Te Komiti Motuhake o te Tohatoha Pūtea me ngā Whakawhiwhinga Rangatahi

Tuesday, 3 September 2024

Rātū, 3 Mahuru 2024

Room Kiwi

Civic Centre, 14 Commerce Street, Whakatāne
commencing at 9:00 am

Acting Chief Executive: David Bewley

Publication Date: 29 August 2024

A Membership - *Mematanga*

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Councillor G Dennis - Chairperson

Councillor N Rangiaho

Councillor J Pullar

Community members from the local arts sector to assist with the allocation of Creative Communities Scheme Funding:

N Chapman

S Whale

A Bakker

B Delegations to the Community Funding Committee - *Tuku Mahi ki te Komiti*

To administer and allocate funds that Council manages as part of its Grants and Funding Portfolio in accordance with the Community Grants and Funding Policy 2023, and to incorporate additional funding streams as they arise. This includes external funds that Council manages, such as the Creative Communities Scheme and Sport NZ Rural Travel Fund

- To consider applications for grants and funds that are part of Council's Grants and Funding Portfolio and to make allocations within approved budgets in accordance with the Community Grants and Funding Policy 2023.
- New Zealand according to the specific priorities set by Creative New Zealand.

The Committee's decisions do not need to be approved or confirmed by the Council.

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1 Apologies - *Te hunga kāore i tae*

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No apologies were recorded at the time of compiling the agenda.

2 Acknowledgements / Tributes - *Ngā Mihimihi*

An opportunity for members to recognise achievements, to notify of events, or to pay tribute to an occasion of importance.

3 Conflicts of Interest - *Ngākau kōnatunatu*

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interests they might have.

The Elected Member Register of Interest is available on the Whakatāne District Council website. If you wish to view the information, please click this [Register link](#)

4 Public Participation- *Wānanga Tūmatanui*

4.1 Public Forum - *Wānanga Tūmatanui*

The Committee has set aside 30 minutes for members of the public to speak in the public forum at the commencement of each meeting. Each speaker during the forum may speak for five minutes. Permission of the Chairperson is required for any person wishing to speak during the public forum.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker.

- TRONA - M Crown
- Edgecumbe Choir - S Baresic
- Misty Flicks Youth Lab and Film Bay of Plenty - J Kent
- Awatapu Community Garden - C Yeoman
- Envirohub BOP - C Donnelly
- Mrs Patricia Long - P Long
- Arts Whakatāne - K Allison
- Ngā Maihi Kapa Haka-Tu Teao Marae - P Moses
- Music Whakatāne Trust - R Lane

4.2 Deputations - *Nga Whakapuaki Whaitake*

- Georgina Jacobs - G Jacobs
- Te Mana o Ngāti Rangitahi Iwi Trust - L Clarke

4.2 Deputations - *Nga Whakapuaki Whaitake*

A deputation enables a person, group or organisation to make a presentation to Committee on a matter or matters covered by their terms of reference. Deputations should be approved by the Chairperson, or an official with delegated authority, five working days before the meeting. Deputations may be heard at the commencement of the meeting or at the time that the relevant agenda item is being considered. No more than two speakers can speak on behalf of an organisation's deputation. Speakers can speak for up to 5 minutes, or with the permission of the Chairperson, a longer timeframe may be allocated.

With the permission of the Chairperson, Elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the deputation.

5 Confirmation of Minutes - *Te whakaaetanga o ngā meneti o te hui*

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The minutes from the Community Funding Committee meeting held Tuesday, 2 July 2024 can be viewed via the Council website

Click on the link below in order to view the 'unconfirmed minutes'

- [Minutes - Community Funding Committee - 2 July 2024](#)

6 Reports - *Ngā Pūrongo*

6 Reports - *Ngā Pūrongo*

6.1 Creative Communities Scheme NZ - September 2024



To: **Community Funding Committee**

Date: **Tuesday, 3 September 2024**

Author: **S Major / Community Funding Advisor**

Authoriser: **E Hatch / General Manager People and Engagement**

Reference: **A2733736**

1. Reason for the report - *Te Take mō tēnei rīpoata*

That the Committee considers the applications received for the Creative Communities Scheme.

2. Executive Summary – *Whakarāpopototanga*

Whakatane District Council is one of 74 territorial authorities in Aotearoa which administer the Creative Communities Scheme on behalf of Creative NZ.

In August 2024, Whakatane District Council received \$18,644.70 from Creative NZ for this cycle of applications. Applications opened on 15 July 2024 and closed on 15 August 2024.

Whakatāne District Council is transitioning community grants to the SmartyGrants portal. Applicants for this round of the Creative Communities Scheme were the first to use the portal. The Creative Communities panel assessors have also utilised the SmartyGrants assessment process ahead of final deliberations. Applications have been circulated to members via SmartyGrants.

A total of 14 eligible applications were completed for this funding round, requesting \$54,916.17 exclusive of GST.

3. Recommendations - *Tohutohu akiaki*

1. THAT the Community Funding Committee **receives** the report 'Creative Communities Scheme NZ – 3 September 2024'; and
2. THAT the Community Funding Committee **receives** the applications to the Creative Communities Scheme for 3 September 2024; and
3. THAT the Community Funding Committee **considers** the applications to the Creative Communities Scheme for 3 September 2024 and **allocates** the funding to recipients accordingly.

6.1 Creative Communities Scheme NZ - September 2024(Cont.)

4. Background - *He tirohanga whakamuri*

The Creative Communities Scheme (CCS) was created by Creative NZ, a Crown entity governed by the Arts Council of New Zealand, Toi Aotearoa. The scheme provides funding to communities so New Zealanders can be involved in local arts activities.

Each year Creative NZ provides funding to city and district councils for distribution in their areas. The scheme supports more than 1,800 projects each year derived from the following art forms:

Craft/objects arts, dance, inter-arts, literature, Māori Arts, multi-artform (including film), music, Pacific Arts, theatre, and visual arts.

4.1. Creative Community Scheme criteria

All applications are assessed according to the merit of the project, based on the Creative New Zealand Creative Communities Scheme Criteria.

All applications, whether from individuals or groups, must identify the benefits of the proposed project to the community and must not have received funding from other sources within Creative NZ in the same timeframe.

The three categories for Creative Communities Scheme funding are:

- **Access and Participation** - the project will create opportunities for local communities to engage with and participate in the arts.
- **Diversity** - the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- **Young People** - the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

4.2. The types of eligible applications funded by the CCS include:

- Exhibitions, productions, concerts, festivals, workshops, and presentations that offer opportunities for community involvement in the arts.
- Activities that support the traditions and arts of ethnic communities.
- Youth arts events.
- Artist-led projects involving local communities.
- Venue or equipment hire.
- Personnel and administrative costs for short-term projects.
- Materials for arts activities or programmes.
- Personnel costs for one-off, short-term projects.
- Promotion and publicity of arts activities to communities.
- Murals.

4.3. The following are not eligible for the CCS:

- Activities that are not arts focused.
- Activities that are the direct responsibility of schools or other education institutions and form part of the school curriculum within school time.
- Ongoing administration or personnel costs not related to a specific project.

6.1 Creative Communities Scheme NZ - September 2024(Cont.)

- Projects that are the core business of an organisation or service provider.
- Retrospective project costs (for projects already started or completed).
- Fundraising activities including sponsorship.
- Travel for individuals or groups to attend events, performances, presentations, shows or exhibitions in other areas and overseas.
- The purchase of artworks for collections.
- Debt or interest on debt.
- Developing facilities, such as gallery and theatre lights, stage curtains or building restoration.
- Buying equipment such as computers, cameras, musical instruments, costumes, or uniforms.

5. Issue/subject - *Kaupapa*

Applications opened on 15 July 2024 and closed on 15 August 2024.

A total of 14 valid applications were received for the Creative Communities Scheme funding requesting a total of \$54,916.17.

A summary of the valid applications is appended to the report, and a full copy of each application has been distributed separately.

6. Options analysis - *Ngā Kōwhiringa*

No options have been identified relating to the matters of this report.

7. Significance and Engagement Assessment - *Aromatawai Pāhekoheko*

7.1. Assessment of Significance

The decisions and matters of this report are assessed to be of low significance, in accordance with the Council's Significance and Engagement Policy.

7.2. Engagement and community views

The Creative Communities Scheme was advertised externally through various media outlets including social media and included direct mail to creative groups and interested parties.

Engagement on this matter is not being undertaken in accordance with Section 4.2 of the Council's Significance and Engagement Policy. This states that the Council will not consult when there is already a sound understanding of the views and preferences of the persons likely to be affected or interested in the matter.

Applicants are invited to speak about their applications to the Funding Committee and all eligible applicants have requested this opportunity in this round.

6.1.1 CCS Applications Summary - September 2024

8. Considerations - *Whai Whakaaro*

8.1. Financial/budget considerations

Council receives its Creative Communities Scheme allocation from Creative NZ. There are no budget considerations associated with the recommendations of this report. There is an administrative cost to Council (largely staff time) estimated at 100 hours twice per year as well as ongoing engagement about this and other funds from Creative NZ, delivering workshops and attending CNZ workshops as required. Additional time has been allocated with the introduction of SmartyGrants to train and update all assessors and the Funding Committee members.

8.2. Strategic alignment

No inconsistencies with any of the Council's policies or plans have been identified in relation to this report.

8.3. Climate change assessment

Based on the climate change assessment, the decisions and matters of this report are assessed to have low climate change implications and considerations, in accordance with the Council's Climate Change Principles.

8.4. Risks

There are no known risks associated with the matters of this report.

Attached to this report:

- Appendix 1: CCS Applications Summary - September 2024

6.1.1 CCS Applications Summary - September 2024

6.1.1 CCS Applications Summary - September 2024(Cont.)

Applicant (Individual or Organisation)	Name of Event/Activity	Amount Requested ex-GST
R-1002 Te Rūnanga o Ngāti Awa	Te Toki 2024 Kapa Haka Festival	20,000.00
R-1003 Edgecumbe Choir	Concert 1, 2025	3,460.00
R-1004 Misty Flicks Youth Lab and Film Bay of Plenty	Film Making Youth Lab	4,000.00
R-1005 Lee Barton	Dave Flynn Acclaimed Celtic Musician NZ Tour (EBOP Leg)	2,600.00
R-1008 Awatapu Community Garden	Awatapu Community Garden Mural	2,800.00
R-1009 Envirohub BOP	Sand Art Ōhope Beach Recycling Week	3,000.00
R-1010 Mrs Patricia Long	The Colour Green	2,452.78
R-1012 Arts Whakatāne	Arts Whakatāne Arts Trail	2,288.39
R-1015 Ngā Maihi Kapa Haka – Tu Teao Marae	Ngā Maihi Kapa Roopu – Poi for Ngati Awa Te Toki	1,500.00
R-1016 Arts Whakatāne	Art in the Park 2025	2,480.00
R-1018 Music Whakatāne Trust	Music for Whakatāne District Local and Visiting Artists concerts	2,500.00
R-1021 Georgina Jacobs	Murupara Craft Corner	4,800.00
R-1022 Arts Whakatāne	Dance Carnival 2025	1,035.00
R-1024 Te Mana o Ngāti Rangitihi Iwi Trust	Te Wiki o te Reo Māori	2,000.00
Total ex GST		\$54,916.17