

Minutes Finance and Performance Committee 29 August 2024

 <p>WHAKATĀNE District Council <i>Kia Whakatāne au i ahau</i></p>	Details of Meeting:	FINANCE AND PERFORMANCE COMMITTEE MEETING HELD IN THE TŌTARA MEETING ROOM, WHAKATĀNE DISTRICT COUNCIL, 14 COMMERCE STREET, WHAKATĀNE, ON THURSDAY 29 AUGUST 2024, COMMENCING AT 9:00 AM.
	Present:	His Worship the Mayor Dr V Luca, Councillors J Jukes (Chairperson), Deputy Mayor L Immink, G Dennis, A Iles, W James, T O'Brien, and T Boynton
	In Attendance:	D Bewley (Acting Chief Executive), G Connolly (Chief Financial Officer and General Manager Business Partnering), G Fletcher (General Manager Community Experience), S Perdia (General Manager Strategy and Transformation, J McGeough (Manager Rates), L Woolsey (Manager Strategy and Performance), A Naidoo (Strategic Policy Analyst), H Allison (Strategic Policy Analyst), S Ellis (Senior Strategic Policy Analyst), M Trudgen (Manager People and Capability), and S Duffy (Senior Governance Support Advisor) <i>Via Teams:</i> E Hatch (General Manager People and Engagement), B Gray (GM Infrastructure) and M Hingston (Acting Kaihautu Strategic Māori Partnerships)
	Visitors:	Dr Virgil Troy (Managing Director SIL Research)
	Apologies:	Councillor J Pullar (on Council business), Councillors N Tánzos and N Rangiaho, and Mayor V Luca (early departure for Council business)

THE MEETING WAS OPENED at 9:00 am with a Karakia by Councillor O'Brien.

1 MEETING NOTICES

Chairperson Jukes welcomed all and shared meeting notices on live streaming and health and safety.

1.1 Late item

Moved Councillor Iles / Seconded Councillor James

THAT the Finance and Performance Committee **considers**, pursuant to section 46A of the Local Government Official Information and Meetings Act 1987, the following item at this meeting:

1. **Late report:** Health, Safety & Wellbeing Report April to June 2024.
2. Reason for lateness: The importance of relaying Health and Safety information to Councillors is timely to ensure full health and safety situational awareness.

CARRIED

2 APOLOGIES

Moved Deputy Mayor Immink / Seconded Councillor Boynton

RESOLVED:

THAT the Committee **accepts** the apologies from Councillor Pullar (on Council business), Councillor Tánzos and Councillor Rangiaho, and Mayor Luca (early departure on Council Business).

CARRIED

3 ACKNOWLEDGEMENTS / TRIBUTES

Ms Titoki Black was instrumental with the establishment and maintenance of Kohanga Reo and dedicated herself in service to the survival of Te Reo me ona tikanga. She would be laid to rest today in Rūātoki.

Deputy Mayor Immink and Whakatāne-Ōhope Community Board member Mark Imman were congratulated for their presentation (response and resilience of communities - Whakaari) at the recent LGNZ Community Board conference.

4 CONFLICTS OF INTEREST

Nil.

5 PUBLIC FORUM

Nil.

6 CONFIRMATION OF MINUTES

Refer to page 10 of the agenda.

Moved Mayor Luca / Seconded Councillor Iles

RESOLVED:

THAT the minutes of the Finance and Performance Committee meeting held on 13 June 2024 be **confirmed** as a true and correct record.

CARRIED

7 REPORTS

7.1 P12 Indicative Financial Report to June 2024

Refer to pages 11-20 of the agenda and pages 20a-j of the tabled items.

CFO and GM Business Partnering summarised Council's financial performance and answered questions from members regarding the Financial Performance Summaries.

Attendance: GM Infrastructure joined the meeting at 9:33 am.
Acting Kaihautu Strategic Māori Partnerships left the meeting at 9:43 am.

Correction:

The left-data column within the 'Total Land Rates Debt' table was Percentage Collected in 2024.

Action:

Information was requested with a focus on distribution of debt across the community.

Attendance: Mayor Luca left the meeting at 9:50 am.

Moved Deputy Mayor Immink / Seconded Councillor Boynton

RESOLVED:

THAT the Finance and Performance Committee **receives** the financial performance report for the period ending 30 June 2024.

CARRIED

Adjournment: The meeting adjourned at 9:50 am and reconvened at 10:12 am.

7.2 Capital and Operating Budgets Proposed to Carry Forward to 2025 (LTP2034 Year 1)

Refer to pages 21-36 of the agenda.

Attendance: Councillor Iles re-entered the meeting at 10:14 am.

Manager People and Capability entered the meeting at 10:20 am.

Councillor Iles left the meeting at 10:20am and returned at 10:22 am.

Moved Councillor Dennis / Seconded Councillor James

RESOLVED:

1. THAT the Long-Term Plan Non-Financial Performance Report for Quarter 3 2023/24 be **received**; and
2. THAT the Finance and Performance Committee **approves** the carry forward of unspent capital expenditure budgets related to major projects into the 2024/25 financial year (appendix 1), totalling \$7.74 million, including associated subsidies where applicable; and
3. THAT the Finance and Performance Committee **approves** the carry forward of unspent capital expenditure budgets related to other projects and general renewals into the 2024/25 financial year (appendix 2), totalling \$2.57 million, including associated subsidies where applicable; and
4. THAT the Finance and Performance Committee **approves** the carry forward of unspent operational project budgets into the 2024/25 financial year (appendix 3), totalling \$1.61 million, including associated subsidies where applicable; and
5. THAT the Finance and Performance Committee **notes** the release of unspent capital expenditure budgets related to major projects totalling \$665 thousand, as detailed in Appendix 4. These projects, while strategically important, currently lack sufficient clarity or certainty to be included in the 2024/25 carry forward. They will be considered for re-budgeting and submitted for approval once a reasonable level of certainty regarding their timelines is achieved; and
6. THAT the Finance and Performance Committee **endorses** the carry forward of unspent capital expenditure budgets of \$425 thousand associated with the CCO Whakatāne Airport into the 2024/25 financial year (appendix 5).

CARRIED

Advisor Note: Whakatāne District Council delegations require final approval from Ordinary Council for resolutions 2, 3, and 4 (above).

7.3 Organisation Performance Report Quarter 4 2023/24

Refer to pages 37- 63 of the agenda.

Moved Councillor Iles / Seconded Deputy Mayor Immink

RESOLVED:

THAT the Organisation Performance Q4 2023/24 Report be **received** by the Committee.

CARRIED

7.4 Draft Annual Report 2023/24

Refer to pages 64-171 of the agenda.

Due to the timing of the next Finance and Performance Committee meeting, the delegation recommendation was required to enable an approved draft Annual Report to be send to the auditors within the agreed timeframes.

It was confirmed framing statements would be included to ensure there was context of pre-agreed decisions/projects from earlier Long Term Plans.

Moved Councillor Boynton / Seconded Deputy Mayor Immink

RESOLVED:

1. THAT the Draft Annual Report 2023/24 report be **received**; and
2. THAT the Finance and Performance Committee **provide feedback** on the content and non-financial performance measures in the proposed draft Whakatāne District Council Annual Report 2023/24; and
3. THAT the Chair and the Deputy Chair of the Finance and Performance Committee be **delegated authority** to approve Council's draft of the Whakatāne District Council Annual Report 2023/24 to be provided to the Council's auditors.

CARRIED

Attendance: The following staff left the meeting at 10:52 am: Manager Rates, Strategic Policy Analyst and the Senior Strategic Policy Analyst.

7.5 Health and Safety report

Refer to pages 239 a-d of the late report.

Manager People and Capability highlighted several aspects within the tabled, late report.

Moved Councillor Iles / Seconded Councillor James

RESOLVED

THAT the Health, Safety & Wellbeing Report: April to June 2024 be **received**.

CARRIED

7.6 2023-2024 Resident Survey Report

Refer to pages 172-238 of the agenda.

Dr Virgil Troy shared the Resident Survey Final Report on screen and highlighted several results and noted the importance to consider the impact of national and regional contextual conditions when evaluating satisfaction levels.

Attendance:

The acting Chief Executive left the meeting at 10:53 am and re-entered the meeting at 10:57 am.
The acting Chief Executive left the meeting at 10:58 am and re-entered the meeting at 11:04 am.
The CFO and GM Business Partnering left the meeting at 11:04 am.

Moved Councillor Jukes / Seconded Councillor Iles

RESOLVED:

1. THAT the Annual Residents Survey Results 2023/24 report be **received**; and
2. THAT an **update report** following results from the survey be presented to the Finance and Performance Committee.

CARRIED

THE MEETING WAS CLOSED with a Karakia by Councillor O'Brien at 11:28 am.

Confirmed at the meeting dated
CHAIRPERSON