


Minutes Finance and Performance Committee 29 February 2024

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|  <p>WHAKATĀNE District Council <i>Kia Whakatāne au i ahau</i></p> | Details of Meeting: | FINANCE AND PERFORMANCE COMMITTEE MEETING HELD IN THE TŌTARA MEETING ROOM, WHAKATĀNE DISTRICT COUNCIL, 14 COMMERCE STREET, WHAKATĀNE, ON THURSDAY 29 FEBRUARY 2024, COMMENCING AT 1:05 PM. |
| | Present: | His Worship the Mayor Dr V Luca, Councillors J Jukes (Chairperson), Deputy Mayor L Immink, G Dennis, A Iles, T O’Brien, J Pullar, N Rangiaho, W James, T Boynton, and N Tánchez. |
| | In Attendance: | Steph O’Sullivan (Chief Executive), G Connolly (Chief Financial Officer and General Manager Business Partnering), G Fletcher (General Manager Community Experience), S Perdia (General Manager Strategy and Transformation), A Pickles (Manager Communication and Engagement / Acting General Manager People and Engagement), L Woolsey (Manager Strategy and Performance), H Allison (Strategic Policy Analyst), A Naidoo (Strategic Policy Analyst), M Trudgen (Manager People and Capability), C Richards (Manager Customer Services), S Barnes-Lack (Senior Health, Safety Advisor and Wellbeing Advisor), A Dass (Governance Support Advisor) and C Tongariro (Governance Support Advisor). |
| | Visitors: | Stuart Henderson (Independent Chair Risk of Assurance Committee) |
| | Apologies: | |

Chairperson Jukes welcomed all and shared meeting notices on live streaming and health and safety. She welcomed Independent Chair of the Risk and Assurance Committee Stuart Henderson.

1 APOLOGY

No apologies were received.

2 Acknowledgements/Tributes

No acknowledgements or tributes were made.

3 CONFLICTS OF INTEREST

No conflicts of interest were declared.

4 Public Forum

Nil

5 CONFIRMATION OF MINUTES

Refer to page 8 of the agenda.

Moved Councillor Pullar / Seconded Councillor James

RESOLVED:

THAT the Public minutes of the Finance and Committee meeting held on 1 December 2023 be confirmed as a true and correct record.

CARRIED

6 Reports

6.1 Financial Performance Reporting Q2 December 2023

Refer to pages 9-17 of the agenda.

CFO and General Manager Business Partnering provided a summary of the report.

It was requested that staff investigate collection options with Ministry of Transport while awaiting settlement of the outstanding debt and look to provide an additional table that breaks down the details of the outstanding rates receivables.

Moved Councillor Pullar / Seconded Councillor Boynton

RESOLVED:

THAT the Finance and Performance Committee receive the financial performance report for the period ending 31 December 2023.

CARRIED

Attendance: Strategic Policy Analyst (H Allison) entered the meeting at 1:14 pm.

Chief Executive entered the meeting at 1:20 pm.

General Manager Development and Environment Services entered the meeting at 1:22 pm.

6.2 Financial Forecast Report Q2 to 30 June 2024

Refer to pages 18-22 of the agenda.

CFO and General Manager Business Partnering presented the report.

Moved Councillor James / Seconded Councillor Boynton

RESOLVED:

1. **THAT** the projected Q2 Financial Forecast to 30 June 2024 report be received.

2. **THAT** the Q2 Financial Forecast be approved, reflecting:

- a projected **Surplus of Operating Activities** of \$5.2m against a revised budget of \$3.7m [Q1 Fcst \$4.5m]
- a projected net **Capital Cash Expenditure before Borrowings** of \$37m against a revised budget of \$63.7 [Q1 Fcst \$45.3m]
- a projected **Reported Operating Surplus** of \$2.2m against a previous revised budget Reported.

- Operating Surplus of \$5.3m [Q1 Fcst Deficit \$(2.1) m].

3. **THAT** it be noted the impact of the Q2 projected deficit being line with Q1, and Q2 projected Net Capital Expenditure being lower than Forecast Q1 means projected borrowings are now forecast at \$33.9m; being less than previously approved by Council at \$40m in the Q1 Forecast.

CARRIED

Attendance: Manager of People and Capability entered the meeting at 1:29 pm.

6.3 Procurement - BOPLASS Savings and Benefits

Refer to pages 23-39 of the agenda.

CFO and General Manager Business Partnering presented the report.

Moved Councillor Deputy Mayor Immink / Seconded Councillor O'Brien

RESOLVED:

THAT the Finance and Performance committee receive the BOPLASS reports Joint Procurement - Estimated Savings for Whakatāne District Council 2022-23 and Joint Procurement – Estimated Savings 2008-2023.

CARRIED

Attendance: CFO and General Manager Business Partnering left the meeting at 1:36 pm.

Manager Strategy and Performance and Strategic Policy Analyst (A Naidoo) entered the meeting at 1:36 pm.

6.4 Resident Survey: Six-Month Summary

Refer to pages 40-55 of the agenda.

Manager Strategy and Performance and Strategic Policy Analyst (H Allison) presented the report.

Moved Mayor Luca / Seconded Councillor Boynton

RESOLVED:

THAT the Resident Survey: Six-Month Summary report be received.

CARRIED

Attendance: Manager Customer Services entered the meeting at 1:37 pm.

6.5 Long-Term Plan Non-Financial Performance Reporting, Quarter 2 2023/24

Refer to pages 56-67 of the agenda.

Manager Strategy and Performance and Strategic Policy Analyst (A Naidoo) presented the report.

It was advised that the Appendix for this report incorrectly showed a highlighted column.

Moved Councillor Pullar / Seconded Councillor Boynton

RESOLVED:

THAT the Long-Term Plan Non-Financial Performance Report for Quarter 2 2023/24 be received.

CARRIED

6.6 Organisation Performance Report Quarter 2 2023/24

Refer to pages 68-90 of the agenda.

Manager Strategy and Performance and Strategic Policy Analyst (A Naidoo) presented the report.

It was advised that due to a technical issue at the time of publishing the agenda there were two corrections to the Appendix below and would be updated in the publicised version.

- Page 77 – ‘LGOIMA received’ metrics corrected to 100%.
- Page 80 – The ‘Emergency Operation Centre’ wording had been updated, however maintains the same context.

Moved Councillor James / Seconded Mayor Luca

RESOLVED:

THAT the Organisation Performance Q2 2023/24 Report be received by the Committee.

CARRIED

6.7 Health, Safety & Wellbeing Report - November 2023 to January 2024

Refer to pages 91-95 of the agenda.

Acting General Manager People and Engagement, Manager of People and Capability, Senior Health, Safety and Wellbeing advisor and Manager of Customer Services presented the report.

Moved Councillor Dennis / Seconded Councillor Tanczos

RESOLVED:

THAT the Health, Safety & Wellbeing Report: November 2023 to January 2024 be received.

CARRIED

THE MEETING WAS CLOSED with a Karakia by Councillor Rangiaho at 2:21 pm.

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| Confirmed at the meeting dated |
| CHAIRPERSON |