


Minutes Whakatāne District Council Meeting – 14 March 2024

 <p>WHAKATĀNE District Council <i>Kia Whakatāne au i ahau</i></p>	Details of Meeting:	WHAKATĀNE DISTRICT COUNCIL MEETING HELD IN THE TOTARA ROOM, WHAKATĀNE DISTRICT COUNCIL, 14 COMMERCE STREET, WHAKATĀNE, ON THURSDAY, 14 MARCH 2024, COMMENCING AT 9:00 AM.
	Present:	His Worship the Mayor Dr V Luca, Deputy Mayor L Immink, Councillors G Dennis, A Iles, J Jukes, T O’Brien, T Boynton, J Pullar, N Rangiaho, N Tánčzos and W James
	In Attendance:	S O’Sullivan (Chief Executive), D Bewley (GM Development and Environment Services), G Fletcher (General Manager Community Experience), G Connolly (CFO/General Manager Business Partnering), E Hatch (GM People and Engagement), P Warbrick (Kaihautu Strategic Māori Partnerships), B Gray (GM Infrastructure), M Avery (Manager Resource Consents), F Begley (Manager Community Partnerships), A Hubber (Community Partnerships Intern), C Viljoen (Manger Governance Services), and S French (Senior Governance Support Advisor) <i>Via Teams:</i> S Perdia (General Manager Strategy and Transformation)
	Visitors:	<i>Via Teams:</i> S Henderson (Independent Chair Risk and Assurance Committee)
	Apologies:	Councillors T Boynton and N Rangiaho (for early departure)

1 KARAKIA

Councillor Tánčzos opened the meeting with a Karakia at 9:10 am.

2 MEETING NOTICES

The meeting was advised there was a technical issue with live streaming and the recording would be uploaded to the Council website later in the day.

3 APOLOGIES

Moved Councillor Pullar / Seconded Deputy Mayor Immink

RESOLVED:

THAT the apology for early departure for Councillors Boynton and Rangiaho be accepted.

CARRIED

4 ACKNOWLEDGEMENTS / TRIBUTES

Councillor Boynton acknowledged the Muslim community, and that Ramadan commenced this month. She also acknowledged the five-year anniversary of the Christchurch Mosque shootings.

5 CONFLICTS OF INTEREST

Nil.

6 PUBLIC PARTICIPATION

Refer to page 9 of the agenda.

There had been no approved, pre-requests for public participation for this meeting.

7 Confirmation of Minutes – 21 December 2023

Refer to page 11 of the agenda.

It was noted that the agenda stated 29 December, however the dated minutes were correct at 21 December 2023

Moved Councillor Iles / Seconded Councillor James

RESOLVED:

THAT the Council confirm the minutes of the Council meeting held on Thursday, 21 December 2023 as a true and correct record.

CARRIED

8 Minutes and Recommendations from Standing and Joint Committees

8.1 Recommendation – RAC Credit Rating Proposal

Refer to page 12 of the agenda.

The recommendation was updated to include next steps in applying for a credit rating.

Moved Councillor James / Seconded Councillor Boynton

RESOLVED:

THAT the Council **approve** the Proposal to Seek Credit Rating, in order to enable the CFO and GM Business Partnering to then instigate the appropriate action in applying for a credit rating.

CARRIED

8.2 Standing and Joint Committee Minutes

Refer to page 13 of the agenda.

Moved Councillor Iles / Seconded Deputy Mayor Immink

RESOLVED:

THAT the following Committee minutes be received:

- Chief Executive Performance and Support Committee meeting – held on 10 October 2023
- Living Together Committee – held on 7 December 2023
- Infrastructure and Planning Committee – held on 15 February 2024

- Environment, Energy and Resilience Committee – held on 22 February 2024
- Finance and Performance Committee - held on 29 February 2024

CARRIED

9 MAYORAL AND CHIEF EXECUTIVE REPORTS

9.1 Mayor's Report – March 2024

Refer to pages 14-26 of the agenda.

Attendance:

Councillor Boynton left the meeting at 9:23 am and the Manager Strategy and Performance entered the meeting at 9:26 am.

Moved Deputy Mayor Immink/ Seconded Councillor Iles

RESOLVED:

THAT the Mayoral Report – March 2024 be received.

CARRIED

9.2 Chief Executive's Report

Refer to pages 27-31 of the agenda.

Moved Councillor James / Seconded Councillor Jukes

RESOLVED:

THAT the Chief Executive's Report – March 2024 be received.

CARRIED

10 REPORTS

10.1 Draft Elected Members Remuneration Related Policy Report

Refer to pages 32-52 of the agenda.

- Section 12.1 - When elected members chose to stay with out-of-town friends or relatives, clarification was required regarding claiming other expenses such as meals and incidentals.
- General Manager People and Engagement to review where Council's current Koha Policy and the Draft Elected Members Remuneration Related Policy intersected.
- It was questioned if the communication allowance for use of own equipment was in line with actual costs incurred and Governance staff would research and report back to members.

Attendance: Manager Resource Consents entered the meeting at 9:38 am.

Preparatory work on the Local Government Members (2024/25) Determination 2024 (the principal determination) had commenced by LGNZ. Manager Governance Services would report back to members as to the breadth of their consultation.

Moved Councillor Pullar / Seconded Councillor Tánczos

RESOLVED:

1. **THAT** the Elected Members – Remuneration Related Policy report be **received**; and
2. **THAT**, subject to changes discussed at the meeting, the Council **adopts** the draft policy; and
3. **THAT** Council **notes** the policy will be released to the Remuneration Authority for their record keeping.

CARRIED

10.2 Community Funding Committee Delegations Report

Refer to pages 53–57 of the agenda and the following tabled items:

Moved Councillor Jukes / Seconded Councillor Rangiaho

RESOLVED:

1. **THAT** the Community Funding Committee Delegations Report be **received**; and
2. **THAT** Council **approves** changing the meeting frequency to quarterly or as required; and
3. **THAT** Council **approves** changing the purpose of the Community Funding Committee meeting delegations to read as follows:

To administer and allocate funds that Council manages as part of its Grants and Funding Portfolio in accordance with the Community Grants and Funding Policy 2023, and to incorporate additional funding streams as they arise. This includes external funds that Council manages, such as the Creative Communities Scheme and Sport NZ Rural Travel Fund.; and

4. **THAT** Council **approves** the following change to section 4.1.2 to the Community Funding Committee meeting delegations:

Current

To consider applications for the Annual Grants Scheme and make allocations under this scheme within approved budgets, and in accordance with Council’s Community Funding Policy.

Update to Read

“To consider applications for grants and funds that are part of Council’s Grants and Funding Portfolio and to make allocations within approved budgets in accordance with the Community Grants and Funding Policy 2023.”.

CARRIED

Attendance: GM Infrastructure and GM People and Capability left the meeting at 9:44 am.

10.3 Delegation to Hearing Panel – Application to vary Encumbrance

Refer to pages 58–63 of the agenda.

Attendance: GM Infrastructure re-entered the meeting at 9:49 am.

Moved Councillor Iles / Seconded Councillor Pullar

RESOLVED:

1. **THAT** the Delegation to Hearings Panel - Application to vary Encumbrance report be received; and
2. **THAT** the Council **approve** the delegation to the Hearings Panel to consider and decide on an application to vary an encumbrance registered against the titles of two properties at 14 and 36 Ōhiwa Parade, Ōhope.

CARRIED

10.4 Appointment of Controller and Recovery Manager

Refer to pages 64–66 of the agenda.

Moved Councillor James / Seconded Councillor Dennis

RESOLVED:

1. **THAT** the Appointment of Recovery Manager be received; and
2. **THAT** the Whakatāne District Council recommends to the Civil Defence Emergency Management Group the appointment of:
 - Paul Warbrick as Local Controller for the Whakatāne District Council; and
 - Dr Leny Woolsey as Local Recovery Manager for the Whakatāne District Council.

CARRIED

Attendance: Manager Community Development and Community Partnerships Intern left the meeting at 9:55 am.

10.5 Resolution to Exclude the Public

Refer to pages 67–68 of the agenda.

Moved Deputy Mayor Immink / Seconded Councillor Jukes

RESOLVED:

THAT the public be **excluded** from the following parts of the proceedings of this meeting, namely:

1. Chief Executive Committee Meeting Public Excluded Minutes 10 October 2023
2. Commercial Advisory Board Public Excluded Minutes 12 December 2023
3. Chief Executive Key Performance Indicators: End of December 2023
4. Boat Harbour Update report – March 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution	When item can be released into public
1.	Chief Executive Committee Meeting Public Excluded Minutes 10 October 2023	Good reason to withhold exists under Section 7.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)	To be advised

