Specified Systems Daily Checks [building address/location]

	LEGEND
• Check that Manual call point signs aren't damaged (sign on fire alarm) • Check that Final Exits aren't blocked. • Check all exit signs are visible and are not damaged. • Check that all signs are illuminated. Check each day the building is in use. **Refer to your Compliance Schedule and update this list depending on what systems you're checking**	☒ Issues identified, follow notification process. ☑ All checked and OK **UO** Unoccupied (or other reason check was unable to be completed)

[MONTH]				
1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20
21	22	23	24	25
26	27	28	29	30
31	Once completed please file with the Compliance schedule and on-site BWOF records			